

MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465

Governing Board of Moraine Valley Community College, Community College District #524, Regular Meeting, 6:00 PM, Tuesday, May 12, 2020, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465. Meeting to be held online in a virtual format, pursuant to the State of Illinois Executive Order 2020-07, Section 6 (March 16, 2020), with all meeting content and public comments, via phone or otherwise, being recorded. Access to the Board of Trustees meeting is provided by teleconference online via <http://www.morainevalley.edu/BOTMay12> or by phone 1-312-535-8110 with Meeting ID 190 038 055.

A G E N D A

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **MINUTES**

- 1) Unapproved Minutes, Regular Meeting of April 21, 2020

4. **AUDIENCE PARTICIPATION**

5. **BOARD REPORTS AND/OR REQUESTS**

- 1) Student Trustee Report – Hassen

6. **REPORTS OF ADMINISTRATION**

- 1) President's Report
- Updates
 - Return to Work
 - Virtual Graduation
 - CARES Act

7. **COMMUNICATIONS**

8. **FINANCIAL STATEMENT**

- 1) Treasurer's Report
- 2) Budget Summary Report

CONSENT AGENDA (Agenda Items 9 - 12) (*Items included for action)

9. **WARRANTS**

- 1) * Account Expenditure Summaries (including Travel Expense Reimbursements)
- 2) * Education Fund
- 3) * Operation & Maintenance Fund
- 4) * Operation & Maintenance Restricted Fund
- 5) * Bond & Interest Fund

- 6) * Auxiliary Fund
- 7) * Restricted Purpose Fund
- 8) * Working Cash Fund
- 9) * Trust and Agency Fund
- 10) * Audit Fund
- 11) * Liability, Protection and Settlement Fund
10. **REPORT OF PERSONNEL**
 - 1) Full-Time
 - 2) * Part-Time/Supplemental/Other
 - 3) Salary Revisions
 - 4) Leave of Absence
 - 5) Resignations/Terminations
 - 6) * Reclassifications (Promotions, Transfers, Corrections, etc.)
11. **UNFINISHED BUSINESS**
12. **NEW BUSINESS**
 - 1) * Primary/Secondary Storage Area Network (SAN) Storage Solution Purchase
 - 2) * Spring 2020 Adult Education Technology Purchase
 - 3) * Building M Restaurant Furniture Purchase
 - 4) * Pleasantdale School District 107 Request for Use of College Property
13. **MISCELLANEOUS**
14. **AUDIENCE PARTICIPATION**
15. **ADJOURNMENT**

Agenda Item 3.0
May 12, 2020

MINUTES

Approved Minutes of the March 19, 2020 Regular Meeting

Enclosed

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Thursday, March 19, 2020, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465. Public notice of remote participation was provided pursuant to the State of Illinois Executive Order 2020-07, Section 6 (March 16, 2020).

I. CALL TO ORDER

The meeting was called to order by Chair Kimberly Hastings Cristelli at 6:02 PM.

Chair Cristelli made a statement on behalf of the Board, sending a sincere thank you to President Jenkins, the executive leadership, faculty and staff during this unprecedented time. She expressed appreciation for moving the college's courses online and continuing to operate for the students and for everyone during this difficult and stressful time. She indicated that the Board wishes every one all good health and she wanted to thank everyone for all the hard work this week. She indicated that with the different meeting format tonight, she requested that anyone calling in to please state their name when speaking or making a motion for the record. She stated that Governor Pritzker's Executive Order and the temporary suspension of the Open Meetings Act requirement for a quorum of members to be physically present allows in-person as well as call-in participation of Board members to constitute a quorum. She indicated that because of the unusual nature of tonight's meeting, the Board will not hear any reports or presentations and these items will be deferred to the next meeting or future meetings, including the Student Trustee report, communications, and any additional presentations.

II. ROLL CALL

Present: Kimberly Hastings Cristelli, Chair; Bernadette Barrett; John Coleman (arrived 6:04 PM); Beth McElroy Kirkwood; Joseph Murphy; Patricia Joan Murphy; Brian O'Neill; Andrew Williams, Student Trustee

Absent: None

III. MINUTES

The Board of Trustees, having reviewed the unapproved Minutes of the Regular Meeting of February 18, 2020, and the unapproved minutes of the Closed Session Held February 18, 2020, and there being no further corrections to the minutes, the minutes are approved as presented.

IV. AUDIENCE PARTICIPATION

Ms. Murphy indicated that if the college needed her tablet back for students to use, she could return it to the college. She indicated that she had a couple of other iPads she could offer if they were needed, as well.

Dr. Jenkins thanked Ms. Murphy for her offer and said the college would contact her if needed.

V. BOARD REPORTS AND/OR REQUESTS

None.

VI. REPORTS OF ADMINISTRATION

6.1 President's Report

- Dr. Jenkins expressed appreciation to Chair Cristelli for the back-and-forth communications over the past few days. She thanked the Board members for their flexibility in being able to conduct this meeting in this format. She expressed a special thank you to the many faculty and staff who have done tremendous work in the last few days in this fast-moving situation to have, within a week's time, transitioned all instruction and support services to an online format, to the best of everyone's ability. She indicated there are some classes requiring hands-on instruction that we will not be able to deliver until a later date. Faculty have been asked to revise their syllabi to accommodate students in either an online or alternative assignment format starting this Monday, when classes will resume online. She reported that the Center for Teaching and Learning (CTL) staff and other faculty who currently teach online came in this week to help other faculty members prepare for online. She expressed her appreciation for all their hard work. She commended the Marketing and Communications staff, indicating that the Board has received every alert and update so far and that practice will continue. Today, additional student communications were completed—one asking them to sign on so we can make sure that they know how to sign on

and access their classes and a second as a frequently-asked-questions format. On the college's website, there are banners containing links to get the latest information students need for any support services. There were some areas that worked many, many hours to make sure that services all across campus will be available online. To assist students who don't have access to technology, the computer lab in the T building will be open Monday and Tuesday from 8 to 5 with a Community Service Officer (CSO) present to allow students with IDs to access computers. IT will also have laptops available for students, and while there is a limited supply, every attempt is being made to accommodate students. Campus buildings are closed, with the exception of the T building for computer lab access. She commended the Campus Operations staff, who have done a tremendous job of constantly cleaning and sanitizing campus spaces; they will continue to do that with the open computer lab as well. She reported that as of 5 p.m. yesterday, most college staff are working remotely, but some people will still need to come on campus occasionally because of the type of work that they do, some of which cannot be done remotely. Classes will be online through the end of the semester, May 15. She reported that the decision has been made to cancel the graduation ceremony because of the large numbers of attendees. All other events on campus have been canceled or rescheduled. Dr. Jenkins indicated that the college will plan something later on as a way to recognize the hard work of all the students, faculty and staff.

There was a question about whether summer school would be online also, and Dr. Jenkins responded that registration begins in April and, at the moment, the college is planning for online and regular classes for the summer semester. Registration will proceed as usual.

Chair Cristelli thanked Dr. Jenkins for these updates and for all the work the college has done to support students.

VII. COMMUNICATIONS

None

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$104,333,918.75 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Mr. O’Neill and seconded by Mr. Coleman to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$5,789,904.75
9.3	Operation & Maintenance Fund	910,336.06
9.4	Operation & Maintenance Fund (Restricted)	125,391.79
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	1,144,800.96
9.7	Restricted Purpose Fund	9,334,655.72
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	10,153.64
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	5,032.54

(DOCUMENT C - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chair Cristelli publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Patrick Ryan Ackerman - Financial Aid Expeditor, Financial Aid – effective 3/30/20

Carrie Blixt-Diaz - Director of Curriculum & Assessment, Academic Services – effective 4/13/20

Roxanna Valero - Admissions Recruiter, Admissions & Recruitment – effective 3/30/20

Robert Wall - Police Officer, Police - effective 4/13/20

(DOCUMENT D - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions – Vice Presidents

It is recommended that the recommendation as presented be approved for the Vice President of Academic Affairs, Vice President of Administrative Services, Vice President of Information Technology, Vice President of Financial and Business Services/College Treasurer, and the Vice President of Student Development. (DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-3(a) Salary Revisions – Administrative & Professional Staff;
Administrative Classified Staff

It is recommended that the recommendation as presented be approved for the Administrative & Professional Staff and the Administrative Classified Staff. (DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-3(b) Salary Revisions – Part-Time On-Call, Casual, Auxiliary,
Temporary Non-Bargaining Unit

It is recommended that the recommendation as presented be approved for the Part-Time On-Call, Casual, Auxiliary, Temporary Non-Bargaining Unit employees. (DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-4 Leave of Absence

None.

10.1-4(a) Sabbatical Leave – Faculty

It is recommended that the Board of Trustees approve the following sabbatical leave:

Erika Deiters, Assistant Professor, Communications – Spring 2021 Semester

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Joanna Summa - Departmental Assistant, Academic Services –
resignation effective 3/12/20
(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Administrative and Professional

Alma Gaona – Financial Aid Process Improvement Coordinator, Financial
Aid – retirement effective 2/28/20
(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Larry Bernier – from Warehouse Worker, Shipping & Receiving to
Lead Warehouse Worker - effective 5/4/20
Karen Kowalski – from Instructor, Medical Office Assistant, Career
Programs Assistant Professor - effective Academic Year 2020-2021
(DOCUMENT L - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair Cristelli identified the nature of the agenda items contained in New
Business.

12.1 Affiliation Agreement with Avantara Evergreen Park (Nursing, Basic
Nurse Assistant Training)

It is recommended that the Board of Trustees approve the affiliation agreement
with Avantara Evergreen Park for Nursing and Basic Nurse Assistant Training.
(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Community High School District 218
(Nursing)

It is recommended that the Board of Trustees approve the affiliation agreement
with Community High School District 218 for Nursing.
(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.3 Education Affiliation and Indemnity Agreement with Franciscan Health Dyer (Respiratory Therapy)

It is recommended that the Board of Trustees approve the education affiliation and indemnity agreement with Franciscan Health Dyer for Respiratory Therapy. (DOCUMENT O - SUPPLEMENT TO MINUTES)

12.4 Amendment to Affiliation Agreement with Advocate Health and Hospitals Corporation (Health Information Technology)

It is recommended that the Board of Trustees approve the amendment to affiliation agreement with Advocate Health and Hospitals Corporation, Advocate North Side Health Network, Advocate Condell Medical Center and Advocate Sherman Hospital for Health Information Technology. (DOCUMENT P - SUPPLEMENT TO MINUTES)

12.5 Amendment to Affiliation Agreement with Ann & Robert H. Lurie Children's Hospital of Chicago (Health Information Technology)

It is recommended that the Board of Trustees approve the Second Amendment to affiliation agreement with Ann & Robert H. Lurie Children's Hospital of Chicago for Health Information Technology. (DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.6 Amendment to Affiliation Agreement with Ann & Robert H. Lurie Children's Hospital of Chicago (Medical Imaging)

It is recommended that the Board of Trustees approve the Third Amendment to affiliation agreement with Ann & Robert H. Lurie Children's Hospital of Chicago for Medical Imaging. (DOCUMENT R - SUPPLEMENT TO MINUTES)

12.7 Amendment to Affiliation Agreement with Ann & Robert H. Lurie Children's Hospital of Chicago (Sleep Technology)

It is recommended that the Board of Trustees approve the First Amendment to affiliation agreement with Ann & Robert H. Lurie Children's Hospital of Chicago for Sleep Technology. (DOCUMENT S - SUPPLEMENT TO MINUTES)

12.8 Revised Board Policy #7286 – Human Resources: Drug-Free Workplace Policy

It is recommended that the Board approve the revision to Board Policy #7286 – Human Resources: Drug-Free Workplace Policy, as presented.
(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.9 Revised Board Policy #6253 – Support Services: Supplier Diversity and Open Access

It is recommended that the Board approve the revision to Board Policy #6253 – Support Services: Supplier Diversity and Open Access, as presented.
(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.10 Life Safety Project: Building T Heating Water Plant Upgrades

It is recommended that the Board of Trustees approve the life safety project as outlined on the attached application.
(DOCUMENT V - SUPPLEMENT TO MINUTES)

12.11 Community College Month Resolution

It is recommended that the Board of Trustees approve the attached resolution celebrating National Community College Month in April 2020.
(DOCUMENT W - SUPPLEMENT TO MINUTES)

12.12 Appointment to Illinois Community College Risk Management Consortium (ICCRMC) Board of Directors

It is recommended that the Board of Trustees approve the appointment of Richard J. Hendricks, Vice President of Administrative Services as Director of ICCRMC for a two-year term and Theresa O’Carroll, Vice President of Financial and Business Services, as Alternate Director of ICCRMC for a two-year term. (DOCUMENT X - SUPPLEMENT TO MINUTES)

12.13 Fall 2020, Spring 2021, Summer 2021 Blue Island Education Center Neighborhood Mailer and Southwest Education Center Mailer Bid

Whereas Precise Printing Network, of Glendale Heights, Illinois is the lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the

amount of \$35,958.00 to Precise Printing Network for the Fall 2020, Spring 2021 and Summer 2021 Blue Island Education Center Neighborhood Mailer and Southwest Education Center Neighborhood Mailer Bid, including the eight-page self-cover. (DOCUMENT Y - SUPPLEMENT TO MINUTES)

12.14 2020-2021 Class Schedule Mailer, Noncredit Mailer and Preview Post Card Combined Printing Bid

Whereas Precise Printing Network, of Glendale Heights, Illinois is the lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$177,781.00 to Precise Printing Network for three printings of the class schedule, noncredit class schedule and postcards with the costs for the additional four-page text signature for \$1,924.00 for the class schedule and \$5,985.00 for the eight-page text signature for the non-credit schedule, if needed. (DOCUMENT Z - SUPPLEMENT TO MINUTES)

12.15 M Building Moraine Rooms AV Upgrade Bid

Whereas Five-Star Audio Visual, of Naperville, Illinois is the lowest responsible and responsive bidder, it is recommended that the Board of Trustees approve this contract and authorize the issuance of a purchase order in the amount of \$68,927.00 to Five-Star Audio Visual for the M Building Moraine Rooms AV Upgrade Bid. (DOCUMENT AA - SUPPLEMENT TO MINUTES)

12.16 Police Vehicle Purchase

Whereas Morrow Brothers Ford, of Greenfield, Illinois has been approved by the State under Contract Number PSD 4018503 through the State of Illinois for Joint Purchasing, it is recommended that the Board of Trustees approve this contract and authorize the issuance of a purchase order in the amount of \$30,090.00 to Morrow Brothers Ford for the purchase of a 2019 Ford Taurus Police Vehicle. (DOCUMENT BB - SUPPLEMENT TO MINUTES)

12.17 Hill Rom “Smart” Hospital Bed Purchase

Whereas Hill Rom, of Batesville, Indiana is the sole manufacturer and distributor of the Centrella Smartbed, it is recommended that the Board of Trustees approve this purchase request and authorize the issuance of a purchase

order in the amount of \$31,696.08 to Hill Rom for the purchase of four (4) new Hill Rom Centrella Smartbeds.

(DOCUMENT CC - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.7B, 9.7C, 9.8, and 9.9; 10.1-1, 10.1-2, 10.1-3, 10.1-3(a), 10.1-3(b), 10.1-4, 10.1-4(a), 10.1-5, 10.1-5(a), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, 12.10, 12.11, 12.12, 12.13, 12.14, 12.15, 12.16, and 12.17:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy,
O'Neill, Cristelli

Student

Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XV. ADJOURNMENT

The meeting adjourned at 6:20 PM.

BOARD REPORTS AND/OR REQUESTS

5.1 Student Trustee Report – Lauren Hassen

Verbal

REPORTS OF ADMINISTRATION

6.1 President's Report

Verbal

- Updates:
 - Return to Work
 - Virtual Graduation
 - CARES Act

**MORAIN VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 524
TREASURER'S REPORT
MONTH ENDED APRIL 30, 2020**

<u>FUND</u>	<u>BEGINNING BALANCE</u>	<u>RECEIVED</u>	<u>DISBURSED</u>	<u>ENDING BALANCE</u>
EDUCATION FUND	\$53,812,326.95	\$4,558,467.11	\$5,242,076.66	\$53,128,717.40
OPERATION & MAINT FUND	10,288,139.40	1,003,355.29	705,277.53	10,586,217.16
OPERATION & MAINT (RESTR.)	17,627,560.35	326,802.15	15,161.11	17,939,201.39
BOND & INTEREST FUND	4,849,480.65	108,731.41	0.00	4,958,212.06
AUXILIARY FUNDS	8,018,808.40	492,220.14	509,338.59	8,001,689.95
RESTRICTED PURPOSE FUNDS	6,440,195.17	2,060,949.89	957,158.61	7,543,986.45
WORKING CASH FUND	13,712,541.84	25,375.52	0.00	13,737,917.36
TRUST & AGENCY FUNDS	124,899.25	1,190.00	379.94	125,709.31
AUDIT FUND	155,634.96	1,366.46	0.00	157,001.42
LIAB, PROTECT & SETTLE FUND	1,224,102.90	8,223.42	0.00	1,232,326.32
TOTAL	<u>\$116,253,689.87</u>	<u>\$8,586,681.39</u>	<u>\$7,429,392.44</u>	<u>\$117,410,978.82</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS		\$23,150.00
HUNTINGTON BANK	CHECKING ACCT	1,025,709.31
FIRST MIDWEST BANK	CHECKING ACCT	6,174,666.82
FIRST MIDWEST BANK	TRUST ACCT	582,447.66
WINTRUST MAXSAFE	MONEY MARKET	2,071,466.72
IL METROPOLITAN INVESTMENT FUND	MONEY MARKET	9,184,040.34
IL METROPOLITAN INVESTMENT FUND	1-3 YEAR FUND	3,268,629.57
IL SCHOOL DIST LIQUID ASSEST FUND	VARIOUS	15,866,722.73
IL PUBLIC TREASURERS FUND	VARIOUS	3,740,448.92
SHORT TERM INVESTMENTS	VARIOUS	57,451,828.75
LONG TERM INVESTMENTS	VARIOUS	18,021,868.00
TOTAL		<u>\$117,410,978.82</u>

ACCOUNT EXPENDITURE SUMMARIES

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$5,242,076.66
9.3	OPERATION & MAINTENANCE FUND	705,277.53
9.4	OPERATION & MAINTENANCE (RESTR) FUND	15,161.11
9.5	BOND & INTEREST FUND	-
9.6	AUXILIARY ENTERPRISE FUND	509,338.59
9.7	RESTRICTED PURPOSE FUND	957,158.61
9.8	WORKING CASH FUND	-
9.9	TRUST AND AGENCY FUND	379.94
9.10	AUDIT FUND	-
9.11	LIABILITY, PROTECTION & SETTLEMENT FUND	-
	TOTAL	<u><u>\$7,429,392.44</u></u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	None
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leave of Absence (LOA)	None
10.1-5	Resignations/Terminations	None
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed

SUBJECT REPORT – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
Zaki Abdelrahim	User Support Services Coordinator Client Services Administrative & Professional	Reclassified to: Technical Engineer Effective: 5/18/20
Hanan Bekri	Technical Engineer Client Services Administrative & Professional	Reclassified to: User Support Services Coordinator Effective: 5/18/20
Karen Town	Marketing Specialist Marketing & Communications Administrative & Professional	Reclassified to: Communications Specialist Effective: 6/1/20

RECOMMENDED ACTION
That the above be approved as presented.

NEW BUSINESS

- | | |
|--|----------|
| *12.1 Primary/Secondary Storage Area Network (SAN) Storage Solution Purchase | Enclosed |
| *12.2 Spring 2020 Adult Education Technology Purchase | Enclosed |
| *12.3 Building M Restaurant Furniture Purchase | Enclosed |
| *12.4 Pleasantdale School District \$107 Request for Use of College Property | Enclosed |

DATE: May 4, 2020

TO: Theresa O’Carroll, Vice President of Financial and Business Services
Kam Sanghvi, Vice President Information Technology

FROM: Dennis Sage, Director, Infrastructure and Network Services
Jane M. Bentley, Director of Purchasing

RE: **Primary/Secondary SAN Storage Solution Purchase**

Information Technology performed an in depth analysis on the needs of the storage area network (SAN) for the college. A SAN is a dedicated computer network that interconnects shared storage devices to multiple servers. As the college continues to grow, so does the need to increase the capacity requirements to store data. The move to a remote work environment also has increased the need for additional storage such as an email server, files server, share point server and document imaging. Student information is scanned and stored in these environments. The current SANs supported by the college has reached the end of its normal supported life and it is more cost effective to replace the devices than pay for extended support. The cost of yearly maintenance on the current SAN is \$61,904 and the new purchase includes 5 years of maintenance and the rest of the current fiscal year. These SANs store the college’s student, financial and human resource data and serve several other college systems. Because of this analysis, it has been determined there is a need to replace the current Dell EMC SAN technology to increase capacity and performance, as well as provide an active response to the changing technological needs of the college. Since the increase in storage space is due to remote work related to the COVID-19 pandemic, the college will be able to use funds from the CARES ACT-Higher Education Emergency Relief Funds (HEEFR) to cover this purchase.

After researching and analyzing, it has been determined that the college should leverage its existing investment in the Dell EMC SAN with the purchase of two (2) new SAN controllers, with enterprise licensing, and added storage capacity. This is a redundant solution that will be housed across the data centers in the L and T buildings, and includes five (5) years of maintenance, and additional storage capacity for approximately three (3) years.

As our partnership with Dell EMC has developed over the years, Moraine Valley has been able to provide state-of-the-art technology and standardized equipment for faculty and students. Dell EMC has an established partnership with Moraine, which has fostered a dedicated vision specific to the changing and growing needs of higher education.

CDW-G is an authorized strategic partner with Dell EMC. CDW-G, in coordination with Dell EMC, will provide the equipment and technical services. The total cost of the solution for equipment, implementation services, support and five (5) years of maintenance is \$257,288.86. Pricing for this purchase is per the Illinois Public Higher Education Cooperative (IPHEC) Contract Number 1DGS1306.

RECOMMENDED ACTION: Whereas CDW-G is an authorized strategic partner with Dell EMC, and have submitted this solution per the IPHEC Contract 1DGS1306, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of **\$257,288.86** for the Primary/Secondary SAN Storage Solution.

DATE: May 5, 2020

TO: Theresa O’Carroll, Vice President of Financial and Business Services
Dr. Pam Haney, Vice President of Academic Affairs

FROM: Jane M. Bentley, Director of Purchasing
Dr. Nina Shoman-Dajani, Assistant Dean, Learning Enrichment &
College Readiness

RE: **Spring 2020 Adult Education Technology Purchase**

Moraine Valley Community College was awarded State and Federal Title II Grant funding to purchase technology to be used for our Adult Education Program and Literacy students. This purchase consists of sixty (60) Dell Latitude 5300 laptops, two (2) Dell charging stations, thirty-two (32) iPads and one (1) iPad charging station. The purchase of this equipment will not only assist our students in the English as a Second Language and High School Equivalency courses, but it will also assist our students with face to face learning and online course work.

The purchase is consistent with the digital literacy content standards issued by the Illinois Community College Board (ICCB) and it is also encouraged by the current distance learning circumstances the Adult Education program has transitioned to in response to the Covid 19 pandemic.

The purchase of Dell equipment is through the Midwestern Higher Education Compact (MHEC) MHEC 07012015 agreement and the purchase of the iPads with maintenance and charging station from CDW-G is through the E&I Cooperative agreement CNR01439, Illinois Public Higher Education Cooperative (IPHEC) agreement D1702TMS, and Sourcewell agreement 081419.

RECOMMENDED ACTION: Whereas Dell EMC and CDW-G have submitted pricing per the MHEC and E&I Cooperative agreements, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase orders to **Dell EMC** in the amount of **\$48,725.68** for sixty (60) Dell Latitude 5300 laptops and two (2) Dell charging stations and to **CDW-G** in the amount of **\$12,672.34** for thirty-two (32) iPads, maintenance and one (1) iPad charging station.

Total amount of purchase: \$ 61,398.02.

DATE: May 5, 2020

TO: Theresa O’Carroll, Vice President of Financial and Business Services
and College Treasurer

FROM: Jane M Bentley, Director of Purchasing

RE: **Building M Restaurant Furniture Purchase**

In December 2019, the Board approved the Building M Restaurant project to expand existing classroom space into the development of a restaurant with the intention of this academic/teaching restaurant to serve as an educational aid in enhancing the student knowledge and experience in the restaurant/culinary industry.

The requirements for furnishing this space were developed with input from the college’s architect on the project, DKA, as well as with Moraine Valley faculty and staff. The furniture includes styles consistent in a restaurant setting that are also conducive to the educational environment to better assist our students in learning the operations of the restaurant/hospitality industry. This phase of the furniture purchase will include the booth type seating and tables to seat approximately forty-eight to fifty (48-50) persons. Individual seating, which is also planned for this space, requires review and testing of product options. Because of the inability to meet on campus to review and test product, the seating for this space will be planned for a future date.

Falcon, the furniture specified for this request, is the manufacturer of commercial grade tables and booth seating which can be seen in both the education and hospitality environments. The college is receiving pricing for these pieces available through the competitive process of the E&I Contract from the dealer Forward Space, of Chicago, Illinois, under E&I Cooperative Services contract CNR01445.

RECOMMENDED ACTION: It is recommended that the Board of Trustees approve this request and authorize the issuance of a purchase order in the amount of \$ **29,027.46** to **Forward Space** for the Building M Furniture Purchase.

PLEASANTDALE SCHOOL DISTRICT 107
REQUEST FOR USE OF COLLEGE PROPERTY
AND HOLD HARMLESS AGREEMENT

The Pleasantdale School District 107 has requested use of use of the area known as the “triangle” (located at 107th Street and 86th Avenue), the area east of 86th Avenue, for an 8th grade “Drive-in Movie” style graduation for 95 students and approximately 100 cars for the evening of Friday, May 22 from 7-10 p.m. The school district has engaged a company that will set up a large screen and handle the event. The Pleasantdale School District has provided a hold harmless agreement (attached) and proof of insurance naming the college as an additional insured. Pleasantdale School District 107 will provide supervision for the event and the Moraine Valley Community College police department will monitor the event.

Recommended Action:

It is recommended that the Board of Trustees authorize the Pleasantdale School District #107 to use college property as specified above for their 2020 graduation to be held May 22, 2020.

From: Dave Palzet
Sent: Wednesday, May 6, 2020 2:58 PM
To: Hendricks, Richard
Cc: O'Donnell, Mark
Subject: Re: Graduation

Good Afternoon, Mr. Hendricks,

Please find a brief description of our event as requested.

Pleasantdale Middle School is a small school that serves portions of Burr Ridge, Willow Springs, Countryside, and Indian Head Park. It is our intention to provide our graduating eighth graders with a memorable graduation ceremony while observing all social distancing guidelines. To that end we would like to use the MVCC property to hold our first ever Drive-In graduation. The date selected in May 22 and we would hold the event from 8:30 PM to approximately 9:30 PM. We have rented a large outdoor screen that will allow our attendees to view videos of our graduates from the safety of their cars. The screen operator will provide an FM tuner so attendees can hear the audio from their car radio. We have also secured outdoor speakers for the event. We expect about 100 attendees at this event. I want to personally thank the faculty and staff at MVCC for their support and professionalism during the planning phases of this event.

Respectfully submitted,
Dr. Dave Palzet
Superintendent | PSD 107



Dave Palzet
Superintendent, Pleasantdale SD 107
www.d107.org
| To create a community of inspired learners



Campus Usage Agreement

Moraine Valley Community College hereby authorizes and licenses

Pleasantdale School District 107

(Identity of Licensee)

to use areas of the Moraine Valley Community College campus subject to the following terms and conditions:

Date/Hours 5/22/20/ from 7:00pm-10:00pm

Event Graduation Ceremony

Fees _____

Balance due 30 days prior to event _____

Additional Limitations (if any):

General Regulations:

1. Use is restricted to the designated areas only.
2. Licensee is responsible for any damage to the campus.
3. Licensee shall provide Moraine Valley with evidence of comprehensive liability insurance in the form of Property and General Liability in the amount of \$1,000,000/\$3,000,000 and Workers Comp (where applicable) in the minimum of \$500,000. Moraine Valley Community College must be Named/Additional Insured on the certificate. If Licensee does not have existing insurance, it may obtain coverage prior to the event through a Tenant-User Liability Insurance Program (TULIP) in said amounts.

LICENSEE

By Frank Adams 

Title Business Manager/CSBO

Date 4/29/20

MORaine VALLEY COMMUNITY COLLEGE

By _____

Title _____

Date _____



Moraine Valley Community College

HOLD HARMLESS AGREEMENT

Graduation

May 22, 2020

Pleasantdale School District 107 hereafter referred to as the licensee, will defend and hold harmless Moraine Valley Community College, its officers, agents and employees from any and all claims for personal injury or property damage arising out of activities at the Graduation Event except in cases of willful and wanton conduct of Moraine Valley Community College.

At least thirty (30) days prior to the event, the licensee shall furnish Moraine Valley Community College with proof of insurance in amounts based on the requirements outlined in the facilities rental General Terms and Conditions. The policies of insurance shall name the College as an additional insured and the actual insured endorsement shall be provided.

Note: Please provide all necessary insurance documentation as requested with this form.

LICENSEE

Signature: Frank Adams

Name: Frank Adams

Please print

Title: Business Manager/CSISO

Date: 4/30/20