

APPROVED

MORAIN VALLEY COMMUNITY COLLEGE 9000 West College Parkway Palos Hills, IL 60465

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, immediately following Public Hearing, was held on Tuesday, December 17, 2019, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

I. CALL TO ORDER

The meeting was called to order by Chair Kimberly Hastings Cristelli at 6:02 PM.

II. ROLL CALL

Present: Kimberly Hastings Cristelli, Chair; Bernadette Barrett; John Coleman; Joseph Murphy; Patricia Joan Murphy; Brian O'Neill; Andrew Williams, Student Trustee (arrived 6:07 PM)

Absent: Beth McElroy Kirkwood

III. MINUTES

The Board of Trustees, having reviewed the unapproved Minutes of the Committee of the Whole Meeting of October 29, 2019, the unapproved Minutes of the Regular Meeting of November 12, 2019, the unapproved Minutes of the Committee of the Whole Meeting of December 3, 2019, and the unapproved minutes of the Closed Session Held November 12, 2019, and there being no further corrections to the minutes, the minutes are approved as presented.

Mr. Murphy asked, based on the consensus from the committee of the whole meeting, why there was no action item on the agenda regarding the proposed referendum.

Chairman Cristelli responded that she had received feedback from a majority of the Board that the referendum would not be on the agenda and that the Board would further discuss it.

Mr. Murphy asked if she called all of the Board members. She responded that she received feedback from a majority. Mr. Murphy noted that he did not receive a call.

Mr. Murphy made a motion to amend the agenda to include as an action item the proposed referendum that was recommended by the administration of the college. Mr. Coleman seconded the motion.

Chair Cristelli asked attorney Roche if it could be moved to table that. Mr. Roche confirmed that because there is a motion and second that a vote should be taken.

ROLL CALL VOTE TAKEN on motion to amend the agenda to include the proposed referendum:

YES: Coleman, J. Murphy
NO: Barrett, P. Murphy, O'Neill, Cristelli
Student
Advisory: Absent

Motion failed.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 Student Trustee Report

As Mr. Williams arrived, Chair Cristelli briefly deferred his report so that he could get settled in.

VI. REPORTS OF ADMINISTRATION

6.1 Presentation to Wenney Tse

Mr. O'Neill presented Wenney Tse, Applications Developer, with a retirement gift and thanked her for her 20 years of service to the college.

6.2 Presentation to Paul Brantl

Mr. Brantl was unable to be present; his retirement gift will be provided to him.

6.3 Presentation to Patrick O'Connor

Mr. Murphy presented Patrick O'Connor, Chief, Public Safety, with a retirement gift and thanked him for his many years of service to the college and its community.

With Mr. Williams' departure from the meeting, the Student Trustee Report is deferred.

6.4 President's Report

- National Geographic Learning Visit – ESL Project Classroom – Dr. Pamela Haney, Vice President of Academic Affairs, introduced Dr. Nina Shoman-Dajani, Assistant Dean, Learning Enrichment & College Readiness, and Margaret Dawczak, Manager of Transition and ESL, who each presented information about the ESL program and the National Geographic visit. The ESL program has been in existence for almost 30 years and currently serves 1,000 students annually from 45 different countries. The program uses curricular materials from National Geographic, and was selected for a visit by National Geographic in October to interview and film students and staff for a documentary. The links for the videos, as they are released, will be shared.
- Grants Report – Dr. Sharon Katterman, Director of Resource Development and Institutional Effectiveness, provided a report on grants received by the college, which totaled \$6,175,683 for FY19. She noted that some of the unusual changes in levels of funding were a result of the state's budget situation and the release of some FY17 funds in FY18, indicating that it made it look as though there was a large bump in funding for FY18. She noted a number of grants that specifically support student retention through data and/or tracking of students continuing from one semester to the next or successfully completing the program/project. She shared information on the percentage of grants submitted and awarded and the number of grants researched. She pointed out a number of the college's newer grants.

Dr. Jenkins reported that the college was recently visited by a delegation from Ukraine, coordinated by the Council of International Programs in Chicago, to visit the college's cybersecurity program and learn more about community colleges. She thanked Jessica Crotty, Assistant Director of Marketing and

Communications, for coordinating the visit, Trustee John Coleman for being in attendance during the visit, and all the others who played a part in the visit. She showed a book gifted to the college from the delegation, which will be provided to the library, and a coin commemorating the launching of the first earth satellite. Dr. Jenkins thanked Trustees Cristelli, Kirkwood and Patricia Murphy for their attendance at the Women's Leadership Conference on December 6, as well as the planners for the conference, which included college staff and area high school students. She also thanked Trustee Patricia Murphy for attending the elected officials' breakfast on December 10. She thanked the Board for supporting the Facilities Master Plan that will be used for the next few years to guide the college as it moves forward as an institution. She reported that the Board has deferred moving forward with a referendum at this time and that the college will be working with consultants to develop a community engagement plan. She will bring those plans and strategies back to the Board because the college has to get on a ballot at some point because the college needs these spaces in order to move forward. She indicated that a lot of hard work has been done by faculty and staff to develop the Facilities Master Plan.

VII. COMMUNICATIONS

- 7.1 Letter from Illinois Council of Community College Administrators (ICCCA) re Presentation at Conference (Dr. Cindy Anderson)
- 7.2 Letter from Illinois Council of Community College Administrators (ICCCA) re Presentation at Conference (Dr. Sara Gallagher)
- 7.3 Letter from Illinois Council of Community College Administrators (ICCCA) re Presentation at Conference (Terra Jacobson)
- 7.4 Letter from Illinois Council of Community College Administrators (ICCCA) re Presentation at Conference (James Snooks)

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$105,514,243.26 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

Ms. Barrett made a motion to remove Agenda Item 10.1-1 from the consent agenda for further discussion.

After some confusion concerning what action was being taken, Chair Cristelli requested a motion to approve the consent agenda, excluding Agenda Item 10.1-1.

It was moved by Ms. Barrett and seconded by Ms. Murphy to approve the following consent agenda items, excluding Agenda Item 10.1-1:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$,872,538.56
9.3	Operation & Maintenance Fund	915,502.19
9.4	Operation & Maintenance Fund (Restricted)	526,853.37
9.5	Bond & Interest Fund	6,465,733.51
9.6	Auxiliary Enterprise Fund	618,605.06
9.7	Restricted Purpose Fund	790,119.12
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	6,197.03
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	6,256.67
	(DOCUMENT C - SUPPLEMENT TO MINUTES)	

X. REPORT OF PERSONNEL

Chair Cristelli publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT D - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

Guadalupe Cuellar - Financial Aid Expeditor, Financial Aid - L.O.A.
(PARENTAL) 11/25/19-2/28/20

Esmeralda Diaz - Secretary II, Code of Conduct – Student Life - L.O.A.
(PARENTAL) 3/29/20-6/21/20
(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Ingrid Farmer - Payroll Assistant, Payroll – resignation effective 11/22/19
Nancy Gaylen - Director of Curriculum and Assessment, Academic Services –
resignation effective 2/1/20
Nishia Ikezoe Heard - Financial Aid Process Improvement Coordinator,
Financial Aid - resignation effective 11/15/19
Demetres Jones - Admissions Recruiter, Admissions & Recruitment –
resignation effective 1/6/20
Jurga Mackoniene - Library Assistant III, Learning Resource Center –
resignation effective 1/10/20
Laurie Reese - Manager, Employee Training & Development, Center for
Teaching & Learning – termination effective 11/18/19
Thomas Warren - P.T. Police Officer, Police Department – resignation
effective 11/20/19
(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement - Faculty

Mary Sifner - Professor, Nursing, Career Programs – retirement effective
12/18/20
Claudia Tripoli - Associate Professor, Radiologic Technology, Career
Programs – retirement effective 8/31/20
(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Alma Gaona – from Financial Aid Expeditor, Financial Aid to Financial
Aid Process Improvement Coordinator - effective 1/6/20
(DOCUMENT H - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair Cristelli identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Addiction Recovery Services, Inc.
(Addictions Studies)

It is recommended that the Board of Trustees approve the affiliation agreement with Addiction Recovery Services, Inc., for Addictions Studies.
(DOCUMENT I - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Bria Health Services of Palos Hills
(Nursing, Basic Nurse Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Bria Health Services of Palos Hills for Nursing and Basic Nurse Assistant.
(DOCUMENT J - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with Franciscan Communities, Inc., d/b/a
Franciscan Village (Nursing, Basic Nurse Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Franciscan Communities, Inc., d/b/a Franciscan Village for Nursing and Basic Nurse Assistant.
(DOCUMENT K - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with Cook County Health and Hospital
System, d/b/a Cook County Health (Associate Degree Nursing)

It is recommended that the Board of Trustees approve the affiliation agreement with Cook County Health and Hospital System, d/b/a Cook County Health for Associate Degree Nursing.
(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.5 Approval of New A.A.S. Degree Program and New Certificate
Program: Paralegal Studies

It is recommended that the Board of Trustees approve the new AAS degree and certificate programs in Paralegal Studies, effective fall 2020.
(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.6 Approval of New Certificate Program: ESL and Bilingual Educator

It is recommended that the Board of Trustees approve a new certificate program in ESL and Bilingual Educator, effective fall 2020.
(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.7 Review of Closed Session Written Minutes and Audio Tapes

It is recommended that the written minutes of the closed sessions held on August 20, 2019, and September 17, 2019 be released. Additionally, it is recommended that the audio/digital recordings of March 20, 2018; April 10, 2018; April 16, 2018; May 15, 2018; and June 5, 2018 closed session meetings be destroyed. (DOCUMENT O - SUPPLEMENT TO MINUTES)

12.8 Revised Board Policy 7242.1: Human Resources – Sexual and Other Forms of Harassment

It is recommended that the Board approve the revision to Board Policy #7242.1, Human Resources – Sexual and Other Forms of Harassment, as presented.
(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.9 Coffee Kiosk Contract Extension/Espresso Love

Auxiliary Services at Moraine Valley Community College is recommending that the Board of Trustees authorize and approve the college president to be signator on the Espresso Love II, INC., three (3) year contract extension. The effective date of this contract will be January 6, 2020 through January 5, 2023. Espresso Love II, INC., will pay the college \$20,000.00 per year for next three (3) years. (DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.10 Building T Air Handling Unit Replacement Phase III Bid

Whereas., Quality Control Systems, Inc., of Crete, Illinois, submitted the lowest responsible and responsive bid, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$734,784.00 to Quality Control Systems, Inc. for the Building T Air Handler Replacement Phase III Bid.
(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.11 Building M Restaurant Bid (Buildout)

Whereas., L.J. Morse Construction Company, of Aurora, Illinois, submitted the lowest responsible and responsive bid, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$360,100.00 to L.J. Morse Construction Company for the Building M Restaurant Bid.

(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.12 Adoption of Resolution Setting Forth Tax Levies for 2019 and Approval of Tax Certificate of Tax Levy for 2019

It is recommended that the Board of Trustees adopt the Resolution Setting Forth Tax Levies for 2019 and approve the Certificate of Tax Levy for 2019.

(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.13 Property Tax Limitation Resolution

It is recommended that the Board adopt the Property Tax Limitation Resolution as presented. (DOCUMENT U - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.7B, 9.7C, 9.8, and 9.9; 10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-5(a), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, 12.10, 12.11, 12.12, and 12.13:

- Yes: Barrett, Coleman, J. Murphy, P. Murphy, O’Neill, Cristelli
- Absent: Kirkwood
- Student
- Advisory: Absent

Motion carried.

Mr. O’Neill publicly read the full title of Agenda Item 12.14 into the official record.

It was moved by Mr. O’Neill and seconded by Mr. Murphy to approve Agenda Item 12.14.

12.14 Resolution Abating the Tax Heretofore Levied for the year 2019 to Pay Debt Service on the Taxable General Obligation Bonds (Alternate Revenue Source), Series 2012D, and General Obligation Bonds

(Alternate Revenue Source), Series 2013, of Community College
District 524

It is recommended that the Board adopt the resolution as presented.
(DOCUMENT V - SUPPLEMENT TO MINUTES)

ROLL CALL TAKEN on Agenda Item 12.14:

Yes: Barrett, Coleman, J. Murphy, P. Murphy, O'Neill,
Cristelli
Absent: Kirkwood
Student
Advisory: Absent

Motion carried.

It was moved by Ms. Barrett and seconded by Ms. Murphy to move to closed session to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to Sections 2(c)(1) of the Open Meetings Act.

ROLL CALL VOTE TAKEN on moving to closed session:

Yes: Barrett, Coleman, J. Murphy, P. Murphy, O'Neill
Cristelli
Absent: Kirkwood
Student
Advisory: Absent

Motion carried.

Chair Cristelli indicated that the Board would return for a vote but wished everyone happy holidays and Happy New Year.

The Board moved to closed session at 6:50 PM, returning to open session at 7:46 PM.

Roll Call: Barrett, Coleman, J. Murphy, P. Murphy, O'Neill, Cristelli,
Williams (student trustee)
Absent: Kirkwood

It was moved by Ms. Barrett and seconded by Ms. Murphy to approve Agenda Item 10.1-1.

10.1-1 Full-Time

Philip Davis - Educational Case Manager, TRIO/Student Support Services – effective 1/6/20

John Krull - Police Lieutenant/Support Services Commander, Police – effective 1/6/20

Randal Szewka - Automotive Technology Lab Assistant, Career Programs – effective 1/6/20

Jeff Wold - Police Officer, Police - effective 1/6/20
(DOCUMENT W - SUPPLEMENT TO MINUTES)

ROLL CALL TAKEN on Agenda Item 10.1-1:

Yes: Barrett, Coleman, J. Murphy, P. Murphy, O’Neill, Cristelli

Absent: Kirkwood
Student

Advisory: Absent

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XV. ADJOURNMENT

The meeting adjourned at 7:47 PM.