

**APPROVED**

**MORAIN VALLEY COMMUNITY COLLEGE  
9000 West College Parkway  
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, November 12, 2019, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

**I. CALL TO ORDER**

The meeting was called to order by Chair Kimberly Hastings Cristelli at 6:00 PM.

**II. ROLL CALL**

Present: Kimberly Hastings Cristelli, Chair; Bernadette Barrett; John Coleman; Beth McElroy Kirkwood; Joseph Murphy; Patricia Joan Murphy; Andrew Williams, Student Trustee

Absent: Brian O'Neill

With the absence of the Board secretary and the concurrence of the Board, Chair Cristelli appointed Trustee Kirkwood secretary pro tem for the meeting.

**III. MINUTES**

The Board of Trustees, having reviewed the unapproved Minutes of the Special Meeting of October 8, 2019, and the unapproved minutes of the Regular Meeting of October 15, 2019, and there being no further corrections to the minutes, the minutes are approved as presented.

**IV. AUDIENCE PARTICIPATION**

None.

**V. BOARD REPORTS AND/OR REQUESTS**

**5.1 ACCT Report**

Ms. Murphy reported that she and Dr. Jenkins attended the Association of Community College Trustees Leadership Congress October 16-19 in San

Francisco. She reported that the first such meeting was held in Chicago in the 1970s with 160 attendees; almost 50 years later, the Leadership Congress has more than 2,000 attendees. She reported that Professor John Sands was the Central Region's nominee for Outstanding Faculty award and while he did not receive the national award, it was an honor for the college to have a nominee. She indicated that many people at the Congress knew Professor Sands or of him for the work he does. She summarized some of the sessions she attended that were relevant to Moraine Valley and offered to share information she gathered with anyone interested.

### 5.2 Student Trustee Report

Mr. Williams reported that for Hispanic Heritage month, the Alliance of Latin American Students (ALAS) held a Day of the Dead buffet on October 30, where attendees got to try a variety of Hispanic foods and learn about the culture. Proceeds from the event support ALAS book scholarships. On October 29-31, the Tritones Music Club ran a Haunted House and the proceeds will help support a future Battle of the Bands event. The Job Resource Center held a Job Fair, where 77 employers were able to connect with 275 job seekers, including students, alumni, and community members. There were on-the-spot interviews, and the Job Resource Center provided assistance in making sure students were dressed appropriately for interviews. The Illinois Equity in Attainment Initiative, of the Partnership for College Completion, held its fall 2019 summit on campus. Moraine Valley is a partner institution in this initiative. Mr. Williams reported that he and Dr. Jenkins gave welcome remarks, Senator Pat McGuire provided a video address, and Cook County Board president Toni Preckwinkle was in attendance.

## **VI. REPORTS OF ADMINISTRATION**

### 6.1 President's Report

- National Council for Marketing & Public Relations (NCMPR) Awards – Clare Briner, Director of Marketing & Communications, reported that the department won eight awards in seven categories in the District 3 competition held last month in Milwaukee. Nine members of the department attended and offered five presentations at the event, all of which were well attended. She reported that the Rising Star award, for someone in their first five years of employment in the field, was presented to Moraine Valley's own Bret Figura, Graphic Designer, who is now one of seven finalists for the national award. Bret and department members were congratulated, and photos were taken.

- Certificates of Achievement in Financial Reporting (GFOA, ASBO) – Theresa O’Carroll, Vice President for Financial and Business Services, reported that the Board heard the audit report at last month’s meeting. She indicated that the college and her department goes above and beyond what is required for financial reporting and for the past 19 years, has been recognized with these awards for excellence in financial reporting. She thanked everyone who contributes to the audit process across the campus. She recognized Michael Cipolla, Controller, and Drew Wendt, Internal Auditor, for all the work they do to coordinate, support, and prepare the college’s financial reports. Mike and Drew were congratulated and photos were taken.

Dr. Jenkins reported that her board memo shared the information about a delegation of visitors from Ukraine who will be on campus in the T building on Monday, November 18, to observe and learn about some of the college’s programs. She indicated that the visit was coordinated through the Illinois Community College Board and that Board members were welcome to attend. She thanked Trustee Murphy for traveling to ACCT in spite of late planes and for attending the various sessions. She reported that she attended a number of sessions, including one on bonds for capital improvements, about another college district’s successful \$1.1 billion bond election.

## **VII. COMMUNICATIONS**

- 7.1 Letter of Membership Renewal and Certificate of Good Standing from Association of Community College Trustees (ACCT)
- 7.2 Letter from the Association of School Business Officials (ASBO) re Certificate of Excellence in Financial Reporting for FY2018 Comprehensive Annual Financial Report (CAFR)

## **VIII. FINANCIAL STATEMENT**

### **8.1 Treasurer's Report**

Treasurer's Report showing an ending balance of \$114,607,097.06 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

### **8.2 Budget Report**

(DOCUMENT B - SUPPLEMENT TO MINUTES)

**CONSENT AGENDA (IX – XII):**

It was moved by Mr. Coleman and seconded by Mr. Murphy to approve the following consent agenda items:

**IX. WARRANTS**

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$ 5,996,363.89
9.3	Operation & Maintenance Fund	1,141,961.05
9.4	Operation & Maintenance Fund Restricted Fund	11,643.68
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Fund	796,332.26
9.7	Restricted Purpose Fund	1,916,614.26
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	11,828.19
9.10	Audit Fund	20,000.00
9.11	Liability, Protection & Settlement Fund	

(DOCUMENT C - SUPPLEMENT TO MINUTES)

**X. REPORT OF PERSONNEL**

Chair Cristelli publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Robert Grossman - Police Officer, Police Department - effective 1/18/19

Cherie Meador - Dean of Academic Services, Academic Services – effective 12/2/19

James Tse - Applications Developer, Applications & Web Services – effective 12/2/19

Thomas Yancey - Director of Client Services, Client Services – effective 1/6/20  
(DOCUMENT D - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

Holly Katavich - Manager of Compensation & HRIS, Human Resources –  
L.O.A. (PARENTAL) 1/24/20-4/24/20

Lauren Peerbolte - Coordinator, New Student Onboarding, Academic Advising  
- L.O.A. (PARENTAL) 2/3/20-2/28/20

Jessica Rivera - P.T. Registration Representative, Registration and Records –  
L.O.A. (PARENTAL) 10/15/19-1/15/20

Iwona Tryba - Administrative Assistant, Institutional Advancement - L.O.A.  
(PARENTAL) 11/2/19-2/12/20

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Anthony Balsamo - Police Officer, Police Department – resignation effective  
11/4/19

Patrick Siensen - Police Lieutenant/Support Services Commander, Police  
Department – resignation effective 10/24/19

Jessica Stafford - P.T. Community Services Officer, Police Department –  
resignation effective 11/5/19

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement - Faculty

Linda Brandt – Counselor, Counseling and Advising – retirement effective  
6/30/20

Anne Morgan – Professor, Nursing, Career Programs – retirement effective  
7/31/20

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-5(b) Retirement – Support Staff

Paul Brantl – User Support Services Specialist, Client Services – retirement  
effective 1/31/20

Matthew Braze – Lead Shipping/Receiving Clerk, Shipping & Receiving –  
retirement effective 4/30/20

Bernice Morgan – Departmental Assistant, Marketing & Communications – retirement effective 6/26/20

David Sutko – Warehouse Worker, Shipping & Receiving – retirement effective 6/30/20

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Kathryn Bergstrom – from P.T. Departmental Assistant, Admissions & Recruitment to F.T. Departmental Assistant - effective 11/18/19

Ericka Hamilton – from Associate Professor, Psychology, Liberal Arts to Professor - effective Academic Year 2019-2020

Judy Healy – from Budget Manager, Finance to Director of Payroll – effective 11/18/19

Beatriz Ruiz – from Financial Aid Coordinator, Financial Aid to Director of Financial Aid - effective 2/3/20

(DOCUMENT J - SUPPLEMENT TO MINUTES)

**XI. UNFINISHED BUSINESS**

None.

**XII. NEW BUSINESS**

Chair Cristelli identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with The Way Back Inn (Addictions Studies)

It is recommended that the Board of Trustees approve the affiliation agreement with The Way Back Inn for Addictions Studies.

(DOCUMENT K - SUPPLEMENT TO MINUTES)

12.2 Resolution Determining Estimated Tax Levy and Public Hearing 2019

It is recommended that the Board of Trustees approve the resolution as presented. (DOCUMENT L - SUPPLEMENT TO MINUTES)

12.3 Facilities Master Plan

It is recommended that the Board of Trustees accept the Facilities Master Plan. (DOCUMENT M - SUPPLEMENT TO MINUTES)

12.4 Approval of Negotiated Agreement with Moraine Valley Adjunct Organization (July 1, 2019 – June 30, 2022)

It is recommended that the Board of Trustees approve the adjunct faculty agreement for the period of July 1, 2019 through June 30, 2022. (DOCUMENT N - SUPPLEMENT TO MINUTES)

12.5 Ford 2020 15-passenger Transit Van Bid

Whereas Freeway Ford & Truck, of Lyons, Illinois, is the lowest responsible bidder, it is recommended that the Board of Trustees authorize the issuance of a purchase order in the net amount of \$28,763.00 to Freeway Ford & Truck for the purchase of a New Ford Transit 15 Passenger Wagon, including trade in. (DOCUMENT O - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.7B, 9.7C, 9.8, and 9.9; 10.1-1, 10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-5(a), 10.1-5(b), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, and 12.5:

Yes:	Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, Cristelli
Absent:	O’Neill
Student	
Advisory:	Yes

Motion carried.

**XIII. MISCELLANEOUS**

None.

**XIV. AUDIENCE PARTICIPATION**

None.

**XV. CLOSED SESSION**

It was moved by Mr. Murphy and seconded by Ms. Murphy to move to closed session to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body and collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees, pursuant to Sections 2(c)(1) and 2(c)(2) of the Open Meetings Act.

ROLL CALL VOTE TAKEN on moving to closed session:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, Cristelli  
Absent: O'Neill  
Student  
Advisory: Yes

Motion carried.

The Board moved to closed session at 6:30 PM, returning to open session at 6:46 PM.

Roll Call: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, Cristelli, Williams (student trustee)  
Absent: O'Neill

**XVI. ADJOURNMENT**

The meeting adjourned at 6:50 PM.