

APPROVED

MORAIN VALLEY COMMUNITY COLLEGE 9000 West College Parkway Palos Hills, IL 60465

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, August 20, 2019, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

I. CALL TO ORDER

The meeting was called to order by Chair Kimberly Hastings Cristelli at 6:00 PM.

II. ROLL CALL

Present: Kimberly Hastings Cristelli, Chair; Bernadette Barrett; John Coleman; Beth McElroy Kirkwood; Joseph Murphy; Patricia Joan Murphy; Brian O'Neill

Absent: Andrew Williams, Student Trustee

III. MINUTES

The Board of Trustees, having reviewed the unapproved Minutes of the Public Hearing on Budget of June 18, 2019, the unapproved Minutes of the Regular Meeting of June 18, 2019, and the unapproved minutes of the Special Meeting/Board Retreat held July 20, 2019, and there being no further corrections to the minutes, the minutes are approved as presented.

IV. AUDIENCE PARTICIPATION

Dawn Wrobel, adjunct faculty member, addressed the Board requesting consideration in negotiations for closing the gap in salaries between the adjunct and full-time faculty at the college. She indicated that adjunct faculty are dedicated and love their students and their subject matter. She asked the Board to consider seniority for adjunct faculty, which is used only for summer hiring at this point. She thanked the Board for hearing her comments.

V. BOARD REPORTS AND/OR REQUESTS

5.1 Student Trustee Report

In Mr. Williams' absence, the Student Trustee Report is deferred.

VI. REPORTS OF ADMINISTRATION

Dr. Jenkins welcomed the Board members back after the summer. She reviewed college materials that are at each trustee's seat, including the college's audit letter summarizing the auditors' terms of service; a copy of the Master Facilities Plan slides from the July 20 Board Retreat, which was too large a file to send by email; the college's Facts and Figures book; the college's annual report; and the Fine and Performing Arts Center season brochure. She thanked the many areas on campus responsible for putting these materials together.

6.1 Presentation to Carey Cipolla (retirement)

Mr. Cipolla was not present to receive his retirement gift; it will be mailed to him.

6.2 Presentation to Mark Gurra (retirement)

On behalf of the Board and administration, Ms. Murphy presented Mark Gurra, Police Officer, with a retirement gift and thanked him for his many years of service to the college and its community.

6.3 President's Report

- Board Retreat Recap – Dr. Jenkins shared an overview of the Board Retreat held July 20 and thanked the Board members for being at the meeting, which was held in the B Building, where the allied health and nursing programs are housed and which were a primary topic for the retreat. The focus of the retreat centered on what type of facility does the college need to grow and to move forward and what does the college need to do to renovate some of the current space. She indicated that a working session for the Board may be scheduled between now and the October Board meeting. College staff are working on gathering requested and additional information for that working session. Dr. Jenkins reported that as a result of RAMP documents submitted over the last 10 years, the college was appropriated \$43 million funding for capital projects. She reported that thank you letters for the capital appropriation have been sent to district legislators. She thanked Senator Maloney for his support and assistance and sharing legislative information with the Board. She reminded everyone that this is Capitol Development Board money and there is no information about when it will be coming, but the college needs to continue moving forward in its planning. She noted that the proposed building costs much more than it did

when the RAMP documents were developed, and there will be further discussion about this. PMA Securities was at the retreat to discuss ways that the college could raise revenue.

- Illinois Equity in Attainment – Dr. Scott Friedman, Dean of Student Engagement, reported on the Illinois Equity in Attainment initiative, or ILEA, which is the hallmark program of the Partnership for College Completion. Moraine Valley is one of 29 institutions participating in this project. Its goal is to eliminate racial and socioeconomic achievement gaps. Moraine Valley is looking at its data about equity, completed the Achieving the Dream tool, and will develop and implement a plan to address equity gaps. He outlined activities that have taken place so far, and reported that next steps include a focus on equity at the October 1 college-wide staff development day, with a formal equity plan expected in December.

Dr. Jenkins thanked Trustees Barrett, Kirkwood, and P. Murphy for attending the recent Governance Leadership Institute held in Washington, DC, a couple of weeks ago. A link to all of the material shared at that meeting was provided to the Board members in her memo. She reported that the fall semester has begun and the parking lots are full and the bookstore is very busy. She thanked the Academic Affairs and Student Development divisions for helping students enroll for classes, noting that students were still showing up to register. An enrollment report will be presented at an upcoming Board meeting. Dr. Jenkins shared that the college received more sad news with the passing of Bill Helmold, Director of Client Services, last Friday. Bill was with the college for many years, and his loss will be felt deeply by many.

VII. COMMUNICATIONS

- 7.1 Letter from Illinois Community College Board and Illinois Board of Higher Education Congratulating Moraine Valley Faculty Member Tanginia Southall, Named 2019-2020 IL Gateways to Opportunity Faculty Fellow
- 7.2 Letter from Columbia College/Chicago re Moraine Valley Student Kirsten Baity's Selection as Recipient of a \$12,000 Chicagoland Transfer Award (CTA) Scholarship
- 7.3 Letter from the Association of Community College Trustees (ACCT) Announcing Dr. John Sands as Central Regional Faculty Member Award Recipient
- 7.4 Letter of Notification from the Illinois Community College Board (ICCB) for Approval of Associate in Engineering Science (A.E.S.) Degree

- 7.5 Letter from the Midwest Association of Student Employment Administrators Naming Tianna Richards the State of Illinois Student Employment Supervisor of the Year for 2019

VIII. FINANCIAL STATEMENT

For JUNE 2019:

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$107,677,329.87 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

For JULY 2019:

8.3 Treasurer's Report

Treasurer's Report showing an ending balance of \$112,007,926.75 will be filed for audit. (DOCUMENT C - SUPPLEMENT TO MINUTES)

8.4 Budget Report

(DOCUMENT D - SUPPLEMENT TO MINUTES)

Ms. O'Carroll reported that all state payments for FY2019 were received by June 30 and state payments for FY2020 started arriving in July. Additionally, the college is starting to see property tax revenues.

CONSENT AGENDA (IX – XII):

It was moved by Ms. Barrett and seconded by Mr. O'Neill to remove Agenda Item 10.6 from the consent agenda.

Chair Cristelli reported that the administration requests the removal of Agenda Item 12.8 from the consent agenda to provide additional information. It was moved by Ms. Kirkwood and seconded by Ms. Murphy to remove Agenda Item 12.8 from the consent agenda.

It was moved by Ms. Kirkwood and seconded by Chair Cristelli to remove Agenda Item 12.9 from the consent agenda.

Chair Cristelli stated that 10.6 is for discussion in closed session and 12.8 and 12.9 are pulled for discussion.

It was moved by Mr. Murphy and seconded by Ms. Kirkwood to approve the following consent agenda items, excluding Agenda Item 10.1-6, Agenda Item 12.8, and Agenda Item 12.9:

At the chair’s request, Theresa O’Carroll provided information about Agenda Item 12.8, Amendment to Trust Agreement, and shared the amended recommendation, explaining that due to a miscalculation by the staff at the Capital Development Board of the contribution required by the college for the Capital Development Board Project to replace the boilers at the Fine and Performing Arts Center, the initial amendment to trust agreement adding \$35,000 to an existing trust account of \$141,728 is amended to correct the additional contribution amount required to be \$63,376. Ms. O’Carroll noted that the amended recommendation replaces the recommendation in the Board packet.

Mr. Murphy noted that there was a motion and second to approve the consent agenda; he indicated that the Board needed to act on that motion first and then move on to the three items that were pulled for discussion

Chair Cristelli called for the vote on the consent agenda.

IX. WARRANTS

The warrant summaries are presented to the Board.

For JUNE 2019:

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$8,649,551.41
9.3	Operation & Maintenance Fund	1,616,333.90
9.4	Operation & Maintenance Fund (Restricted)	748,986.47
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	1,099,430.29
9.7	Restricted Purpose Fund	2,506,508.80
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	18,864.76
9.10	Audit Fund	10,000.00
9.11	Liability, Protection & Settlement Fund	-0-

(DOCUMENT E - SUPPLEMENT TO MINUTES)

For JULY 2019:

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$8,079,303.82
9.3	Operation & Maintenance Fund	550,872.43
9.4	Operation & Maintenance Fund (Restricted)	9,837.07
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	521,070.30
9.7	Restricted Purpose Fund	469,380.88
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	999.99
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	-0-
(DOCUMENT F - SUPPLEMENT TO MINUTES)		

X. REPORT OF PERSONNEL

Chair Cristelli publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Oscar Arellano - Access Services Coordinator, Library/Learning Resource Center - effective 8/26/19

Brendan Berry – Groundskeeper, Campus Operations - effective 9/9/19

Shannon Blameuser - Applications Support Specialist, Application & Web Services - effective 7/29/19

Eduardo Brito – Groundskeeper, Campus Operations - effective 8/26/19

Miles Odom - Police Officer, Police Department - effective 9/3/19

Sanah Siddiqui - Project Management Coordinator, Information Technology - effective 9/3/19

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

None.

10.1-5 Resignations/Terminations

George Barack - Community Service Officer, Police Department – resignation effective 7/25/19

Jennifer Davidson - Dean of Academic Services, Academic Services – resignation effective 8/9/19

Lawrence Hart – Groundskeeper, Campus Operations - resignation effective 7/19/19

Katelyn Jalbert - P.T. Departmental Assistant, Academic Outreach – resignation - effective 8/22/19

Douglas Leonard - Automotive Technology Lab Assistant, Mechanical Technology - resignation effective 7/12/19

Therese Mundo - Secretary II, Resource Development & Institutional Effectiveness - resignation effective 8/16/19

Megan Pet - Associate Professor, Nursing, Career Programs – resignation effective 8/2/19

Demetrius Robinson - Manager, Student Life, Student Life – resignation effective 8/2/19

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Support Staff

Carey Cipolla - Lead Groundskeeper, Campus Operations – retirement effective 6/28/19

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-5(b) Retirement – Police

Mark Gurra – Police Officer, Police Department – retirement effective 8/31/19

(DOCUMENT K - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair Cristelli identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Cook County Health and Hospitals System (Nursing)

It is recommended that the Board of Trustees approve the affiliation agreement with Cook County Health and Hospitals System for Nursing.
(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Hinsdale Orthopaedics (Medical Imaging)

It is recommended that the Board of Trustees approve the affiliation agreement with Hinsdale Orthopaedics for Medical Imaging.
(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with Manor Care West (Basic Nurse Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Manor Care West for Basic Nurse Assistant.
(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with Presence Behavioral Health-Addiction Services (Addictions Studies)

It is recommended that the Board of Trustees approve the affiliation agreement with Presence Behavioral Health-Addiction Services for Addictions Studies.
(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.5 Affiliation Agreement with Roseland Community Hospital Association (Nursing, Basic Nurse Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Roseland Community Hospital Association for Nursing and Basic Nurse Assistant. (DOCUMENT P - SUPPLEMENT TO MINUTES)

12.6 Board Policy – Finance - #8310 Investment Policy (revision)

It is recommended that the Board approve the revision to Board Policy #8310, Investment Policy, as presented.
(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.7 Trust for Capital Development Board Project: Parking Lots D1 and D2

It is recommended that the Board of Trustees establish a trust in the amount of \$275,000 for Capital Development Project, D1 and D2 Parking Lots.
(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.10 Ford 2020 Pickup Truck and Ford 2020 Transit Connect Vans Bid

Whereas Hawk Ford, of Oak Lawn, Illinois, is the lowest responsible and responsive bidder meeting specifications, it is recommended that the Board of Trustees award this bid and authorize the issuance of purchase order in the amount of \$53,507.00 to Hawk Ford for the purchase of one (1) new Ford 2020 F350 Pickup truck and two (2) new Ford 2020 Transit Connect Vans.
(DOCUMENT S - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10 and 9.11; 10.1-1, 10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-5(a), and 10.1-5(b); and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, and 12.10:

Yes:	Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, O'Neill, Cristelli
Student	
Advisory:	Absent

Motion carried.

It was moved by Ms. Kirkwood and seconded by Ms. Murphy to approve Agenda Item 12.8, as amended:

The amended recommendation was previously shared by Theresa O'Carroll.

12.8 Amendment to Trust Agreement for Capital Development Board Project: Fine and Performing Arts Center (FPAC) Boilers -AMENDED

It is recommended that the Board of Trustees amend the trust agreement to add \$63,376 to original amount of \$141,728 for a Capital Development Project to replace boilers in the Fine and Performing Arts Center (FPAC).
(DOCUMENT T - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Agenda Item 12.8, as amended:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy,
O'Neill, Cristelli
Student
Advisory: Absent

Motion carried.

It was moved by Mr. Murphy and seconded by Ms. Murphy to approve Agenda Item 12.9:

Questions from Ms. Barrett about security issues were addressed by Kam Sanghvi, Chief Information Officer, and Patrick O'Connor, Chief of Public Safety. Mr. Sanghvi reported that he, Chief O'Connor, and Clare Briner, Director of Marketing & Communications, spoke with the vendor regarding previously expressed concerns. He clarified that videos used in the software are not live but are prerecorded and approved by the college's Marketing & Communications department. Working with the Chief of Public Safety, the college will be able to remove identified locations that will not be displayed through the mapping software. Dr. Jenkins confirmed that the cost for the software was budgeted in the previous fiscal year and carried over to this fiscal year; she also reported that the vendor held the pricing at the same level as was originally proposed.

12.9 Concept 3D Campus Mapping Software

It is recommended that the Board of Trustees approve a service agreement with Concept 3D for its enterprise solution at a first-year cost of \$42,000 and annual subscription fee of \$15,000.

(DOCUMENT U - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Agenda Item 12.9:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy,
O'Neill, Cristelli
Student
Advisory: Absent

Motion carried.

XIV. AUDIENCE PARTICIPATION

None.

XV. CLOSED SESSION

Chair Cristelli called on the college attorney, James Roche, in the audience regarding a question of discussing the personnel item removed from the consent agenda in closed session. After identifying the item, the college attorney concurred that it could be discussed in the Board's scheduled closed session.

It was moved by Ms. Barrett and seconded by Ms. Murphy to move Agenda Item 10.1-6 for discussion during closed session.

ROLL CALL VOTE TAKEN on moving Agenda Item 10.1-6 to closed session:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy,
O'Neill, Cristelli

Student

Advisory: Absent

Motion carried.

It was moved by Ms. Murphy and seconded by Ms. Kirkwood to move to closed session to discuss collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees, pursuant to Section 2(c)(2) of the Illinois Open Meetings Act.

ROLL CALL VOTE TAKEN on moving to closed session:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy,
O'Neill, Cristelli

Student

Advisory: Absent

Motion carried.

The Board moved to closed session at 7:04 PM, returning to open session at 7:51 PM.

Roll Call: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, O'Neill, Cristelli
Absent: Williams (student trustee)

It was moved by Mr. O'Neill and seconded by Mr. Coleman to approve Agenda Item 10.1-6:

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

David Block – from P.T. Community Service Officer, Police Department to P.T. User Support Services Specialist, Information Technology – effective 8/26/19

Carolyn DeWitt – from Instructor, Respiratory Therapy, Career Programs to Assistant Professor – effective Academic Year 2019-2020

William Hogan – from Instructor, Communications, Liberal Arts to Assistant Professor - effective Academic Year 2019-2020

Rosa Perez – from Departmental Assistant, Admissions & Recruitment to Registration & Records Coordinator, Registration & Records – effective 8/26/19

Dan Porcaro – from Groundskeeper, Campus Operations to Lead Event Set-Up Worker - effective 7/8/19

Jose Sandoval – from Groundskeeper, Campus Operations to Custodian – effective 8/26/19

Patrick Siemsen – from P.T. Police Officer, Police Department to Police Lieutenant/Support Services Commander - effective 9/2/19

Jaime Valadez – from Groundskeeper, Campus Operations to Lead Groundskeeper - effective 8/26/19

(DOCUMENT V - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Agenda Item 10.1-6:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, O'Neill

No: Cristelli

Student

Advisory: Absent

Motion carried.

Mr. Murphy noted that Agenda Item 13, Miscellaneous, was not presented.

Chair Cristelli asked if there was any Miscellaneous.

XIII. MISCELLANEOUS

At Mr. Murphy's request, attorney James Roche confirmed that LeeAnn Crow was his partner. Mr. Murphy indicated that she wrote the college a letter stating that the Board of Trustees had requested various items of information from the college. Mr. Roche indicated that the request was from the Board Chair asking for assistance in obtaining those documents. Mr. Murphy stated that he did not remember the Board discussing this and suggested that the request did not come from the full Board but from the Chair. Mr. Roche stated that the Chair speaks for the Board.

Chair Cristelli requested Trustee Murphy to direct all questions to the Chair, who will direct them to Mr. Roche.

XVI. ADJOURNMENT

The meeting adjourned at 7:57 PM.