

APPROVED

MORAIN VALLEY COMMUNITY COLLEGE 9000 West College Parkway Palos Hills, IL 60465

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting immediately following Public Hearing on the Budget at 6:00 PM, Tuesday, June 18, 2019, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

I. CALL TO ORDER

The meeting was called to order by Chair Kimberly Hastings Cristelli at 6:15 PM.

II. ROLL CALL

Present: Kimberly Hastings Cristelli, Chair; Bernadette Barrett; John Coleman; Beth McElroy Kirkwood; Joseph Murphy; Patricia Joan Murphy; Brian O'Neill; Andrew Williams, Student Trustee

Absent: None

III. MINUTES

The Board of Trustees, having reviewed the unapproved Minutes of the Regular Meeting of May 14, 2019, and there being no further corrections to the minutes, the minutes are approved as presented.

IV. AUDIENCE PARTICIPATION

Richard Niezgoda, adjunct faculty, addressed the Board regarding the value that adjunct faculty bring to the college through their professional degrees and experience, which they share with students. He thanked the Board for hearing his comments.

Samaneh Ahmadijad, adjunct faculty, addressed the Board, indicating pride at being part of the Moraine Valley family and bringing up the next generation of professionals. She stated that adjuncts are facing a dilemma by having to work other side jobs for enough income to pay for health benefits. She indicated they would like to receive health care.

Deanna Shelby, adjunct faculty and president of the adjunct association, addressed the Board, expressing the hope that both sides can come to a mutual agreement with current negotiations. She indicated that, as educators, all faculty have their students' best interests at heart. She indicated that she has been working over the past several years to build bridges and expressed the hope that both side can leave the table feeling satisfied.

V. BOARD REPORTS AND/OR REQUESTS

5.1 ICCTA Meeting Report

Ms. Murphy thanked the Board members for the opportunity to represent the college at ICCTA. She thanked John Coleman for his previous service as ICCTA representative. She indicated that she learned much during the meetings and found everyone to be very welcoming. She reported that ICCTA elected a new vice president, treasurer, and secretary; welcomed its new president and honored the outgoing president. They thanked Michael Monaghan for his 30-year service as executive director and wished him well in retirement. The new executive director, Jim Reed, will join ICCTA July 15. There was an update on the Illinois General Assembly spring session. Community colleges will receive a 5 percent increase in state funding, the 3% salary threshold was increased to 6%, and there was a \$50 million increase for MAP grants. They reviewed the annual convention, which included a Trustees Roundtable presentation on e-sports and two sessions of leadership training. College of DuPage was welcomed as a new member. They approved the FY20 budget and adopted two amendments to the Bylaws and Operating Manual regarding awards. Recipients of ICCTA's 2019 awards, who were honored at the annual banquet. were again congratulated. Ms. Murphy also reported that there are many upcoming events for ICCTA representatives and she hopes to be an effective representative on behalf of the college.

5.2 Student Trustee Report

Mr. Williams reported on student events, including the 44th annual Student Life banquet, during which 15 awards were presented to students. The Go Green club and other students participated in a solar car kit race, which required critical thinking skills and helped raise awareness about the use of renewable energy sources. Multicultural Student Affairs hosted an Iftar dinner, which is the breaking of fasting during the religious observance of Ramadan.

VI. REPORTS OF ADMINISTRATION

6.1 Presentation to Donna Schnepf (retirement)

On behalf of the Board and the administration, Chair Cristelli presented Donna Schnepf, Professor, Health Information Technology, with a retirement gift and thanked her for the 37 years Professor Schnepf has devoted to teaching.

6.2 Recognition of Accomplishments

- Phi Theta Kappa Chapter – Kent Marshall, Dean of Students and Compliance Officer, reported on the awards received by the Alpha Iota Lambda/Phi Theta Kappa chapter at Moraine Valley. The chapter received the Five Star Chapter Award, which is the highest level that a chapter can receive, as well as a Spirit Award. Both chapter advisors, Kim Golk and Demetrius Robinson, received Horizon Awards, and the chapter was named a national REACH chapter for excelling in membership development. Additionally, two PTK students, Jennifer Guterrez and Salam Mulhem, were selected for the 2019 Coca-Cola Academic Team.
- ICCTA Award Nominees
 - Jessica Crotty reported that Dr. John Sands is not able to be here this evening, but he has received the state's ICCTA Outstanding Faculty Member of the Year Award for 2019. He will be forwarded on to the next national level of the competition as the regional award winner.
 - Distinguished Alumnus – Ms. Crotty introduced Dylan Lloyd as the Distinguished Alumnus Award recipient. Dylan Lloyd received an Associate in Arts degree in music theory in 2009 and was inducted into the college's Alumni Hall of Fame in 2019. Mr. Lloyd, a recording artist and singer/songwriter, was the first American invited to perform in the Crimea Music Fest in the Ukraine. He also visits Moraine Valley on an annual basis to share his story with students. He thanked the college and the Board for the honors he has received and asked the Board to consider better funding for music programs at the college, indicating the value of his own education and that music is important to many students today. Trustee Joe Murphy presented Mr. Lloyd with a certificate of achievement.
 - Student Essay – Ms. Crotty introduced Safáa Harsha, who won the college's Student Essay Contest, submitting an essay on "How My Community College Has Changed My Life." Ms. Harsha expressed her appreciation for this award and thanked the Board for the opportunities she has experienced, indicating that she is following her dream to become a nurse. Trustee John Coleman presented Ms. Harsha with a certificate of achievement.

6.3 President's Report

- Concept 3D Campus Mapping Software Presentation – Kam Sanghvi, Chief Information Officer, provided background on Concept 3D, which was founded in 2006 and branched out into mapping. A video demonstration and samples of the mapping software were shared with the Board. The video showed various aspects of the program that will be available and customizable for Moraine Valley through the use of examples from other colleges currently using the software.

Mr. Sanghvi responded to questions about accessibility, security, and detail of the campus that would be available. Concerns were expressed about the availability of such detailed information from a safety perspective. Questions were asked about the impact of the software on enrollment at colleges currently using this software, how long other colleges have been using it, and whether this proposal includes all costs associated with implementation. Mr. Sanghvi responded that he did not have the information on enrollment impact but would request it and affirmed that the proposal includes all customization and training costs.

Dr. Jenkins reported that summer enrollment is strong. Enrollment services staff are working with prospective and current students. She noted that a number of campus improvements are underway, including the parking lots, painting of the A, B, and L buildings, landscaping on the north side of L, and reconstruction of the courtyard seating area. She thanked the many staff members involved in these projects. She reported that the state budget was approved, but ICCB has not yet sent out the breakdown of allocations. This information will be shared with the Board when available. She reported that the RAMP projects for the college that were submitted for year have finally been appropriated for \$43 million for allied health facilities and remodeling of A, B, and L. At a Board retreat this summer to talk about the updated Facilities Master Plan and other priorities, there will be some discussion about working with the Capital Development Board on these projects. She thanked the Board members who attended the ICCTA annual convention and awards banquet. She thanked the Board members who attended the High School Equivalency graduation last week. She spoke about the recent passing of Gina Dever, manager of Payroll, indicating that she will attend the services on Friday. She thanked Theresa O'Carroll and Rick Hendricks for the memorial service held on campus for Gina. She also recognized Theresa and the staff in Finance and Payroll who stepped in and kept the business of the college moving forward.

VII. COMMUNICATIONS

- 7.1 Letter from Illinois Community College Trustees Association re John Sands receiving ICCTA 2019 Outstanding Full-Time Faculty Member Award
- 7.2 Letter of Appreciation from Forest Preserves of Cook County for Hosting The 2019 Illinois Prescribed Fire Council Symposium at Moraine Valley Community College
- 7.3 Letter from Commission of Accreditation for Respiratory Care (CoARC) Recognizing MVCC receiving the Distinguished RRT Credentialing Success Award
- 7.4 Letter re MVCC Fire Academy Graduate Bryan Lowery, Recipient of State of Illinois Firefighting Medal of Valor

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$111,811,479.17 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

Mrs. Cristelli reported that she will pull item 12.14 from the consent agenda. She thanked Kam Sanghvi for the presentation. She indicated that the Board is moving in a direction to be presented information prior to voting on it—not on the same day. She stated that they would like to have all questions answered before the Board votes.

Dr. Jenkins asked if any trustee had questions for Kam, Clare, or herself regarding the Concept 3D software, those questions should be emailed to her so that a response can be provided. The proposal could be put back on the agenda in August, but she clarified that it would not be paid from this fiscal year without Board approval.

It was moved by Mr. Coleman and seconded by Mr. Murphy to approve the following consent agenda items, excluding Agenda Item 12.14:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$5,950,033.80
9.3	Operation & Maintenance Fund	978,072.14
9.4	Operation & Maintenance Fund (Restricted)	2,606,237.09
9.5	Bond & Interest Fund	2,140,483.51
9.6	Auxiliary Enterprise Fund	788,803.95
9.7	Restricted Purpose Fund	1,769,316.55
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	8,635.59
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	7,760.14

(DOCUMENT C - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chair Cristelli publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Leah Cassella – Music & Arts Assistant, Fine and Performing Arts Center – effective 7/8/19

Cassandra Cole – Instructor, Basic Nurse Assistant, Career Programs – effective 8/12/19

Clare DeVries – Instructor, Basic Nurse Assistant, Career Programs – effective 8/12/19

Sandra Gaona – Project Facilitator, Registration & Records – effective 7/8/19

Lawrence Hart – Groundskeeper, Campus Operations – effective 7/8/19

Christina Matusek – Assistant Professor, Art, Fine Arts & Humanities – effective 8/12/19

David O’Connor – Assistant Professor, Criminal Justice, Career Programs – effective 8/12/19

Freddie Pantaleon – Computer Operator, Application & Web Services – effective 6/3/19

Lisa Rispoli – Special Events & Donor Relations Manager, Foundation – effective 7/8/19

Nathan Schneider – IT Operations Coordinator, Application & Web Services – effective 6/10/19

Dominika Spsychalska – Instructor, Nursing, Career Programs – effective 8/12/19

Christopher Wheat – Instructor, Health Information Technology, Career Programs – effective 8/12/19

Hiyam Yusef – Counselor, Counseling & Advising – effective 8/12/19
(DOCUMENT D - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

None.

10.1-5 Resignations/Terminations

Courtney Farr – Secretary II, Student Success – resignation effective 6/26/19

Lynn Threewitt – P.T. Departmental Assistant, Learning Enrichment & College Readiness – resignation effective 6/6/19

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Administrative and Professional Staff

Patrick J. O'Connor – Chief of Public Safety, Police Department – retirement effective 1/31/20

Mark Wilkans – Police Lieutenant/Support Services Commander, Police Department – retirement effective 7/31/19

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-5(b) Retirement – Support Staff

Christine Machulis – Secretary II, Academic Outreach – retirement effective 7/10/19

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Paula DeAnda-Shah - from Assistant Professor, Developmental Mathematics, Learning Enrichment & College Readiness to Associate Professor effective Academic Year 2019-2020

Rosemary Deneen - from Assistant Professor, Culinary Arts, Science, Business & Computer Technology to Associate Professor - effective Academic Year 2019-2020

Gail Ditchman – from Associate Professor, Education, Liberal Arts to Professor - effective Academic Year 2019-2020

Rita Ferriter – from Assistant Professor, Reading, Learning Enrichment & College Readiness to Associate Professor - effective Academic Year 2019-2020

Kimberly Golk – from Instructor, Advisor, Counseling & Advising to Assistant Professor - effective Academic Year 2019-2020

Shanya Gray - from Instructor, Counselor, Counseling & Advising to Assistant Professor - effective Academic Year 2019-2020

Lara Hernandez Corkrey – from Assistant Professor, Developmental Communication, Learning Enrichment & College Readiness to Associate Professor - effective Academic Year 2019-2020

Peter Keep – from Instructor, Mathematics, Science, Business & Computer Technology to Assistant Professor - effective Academic Year 2019-2020

Helen Limberopoulos – from Secretary II, Campus Operations to Campus Operations Coordinator - effective 6/24/19

Mike Rendon – from Reprographics Clerk, Marketing & Communications to Digital Press Operator - effective 6/24/19

Alicea Toso – from Manager, Honors Program & Curricular Learning Communities, Liberal Arts to Manager, Honors Program & Liberal Arts Student Support Services - effective 6/17/19

Lampros Tzimas – from Assistant Professor, Culinary, Science, Business & Computer Technology to Associate Professor - effective Academic Year 2019-2020

Lisa Vladika – from Associate Professor, Mathematics, Science, Business & Computer Technology to Professor - effective Academic Year 2019-2020

Susan Yach – from P.T. Learning Resource Center Technical Assistant to F.T. Interlibrary Loan & Learning Resources Center Serials Assistant – effective 7/1/19

Angelo Zito – from P.T. User Support Services Specialist, Client Services to F.T. User Support Services Specialist - effective 7/1/19

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-6(a) Department Chair Appointment

That the individual named below be appointed Department Chair per the term outlined herein and the terms and conditions of the negotiated agreement:

Science, Business & Computer Technologies:

Dr. Jeannine Christensen Department Chair, Physical Science
(DOCUMENT J - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair Cristelli identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Traffic School of Behavior Change
(Addictions Studies)

It is recommended that the Board of Trustees approve the affiliation agreement with Traffic School of Behavior Change for Addictions Studies.
(DOCUMENT K - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with DuPage Medical Group, Ltd. (Radiologic
Technology, Mammogram, CT)

It is recommended that the Board of Trustees approve the affiliation agreement with DuPage Medical Group, Ltd. For Radiologic Technology, Mammogram, and CT. (DOCUMENT L - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with Bright Light Medical Imaging (Radiologic
Technology)

It is recommended that the Board of Trustees approve the affiliation agreement with Bright Light Medical Imaging for Radiologic Technology.
(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with Munster Medical Research Foundation
d/b/a Community Hospital (Health Information Technology)

It is recommended that the Board of Trustees approve the affiliation agreement with Munster Medical Research Foundation d/b/a Community Hospital for Health Information Technology.
(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.5 Board Policies – Human Resources - #7285 Educational Benefits (revision); #7268.5 Retirement (new)

It is recommended that the Board of Trustees approve the suggested actions dealing with Board Policies #7285 and #7268.5.
(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.6 Board Policy – Finance - #8310 Investment Policy (revision)

It is recommended that the Board approve the revision to Board Policy #8310, Investment Policy, as presented.
(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.7 Review of Closed Session Written Minutes and Audio Tapes

It is recommended that the written minutes of the closed sessions held on February 19, 2019, and April 16, 2019 be released. Additionally, it is recommended that the audio tapes/recordings of October 10, 2017; November 14, 2017; and December 18, 2017 closed session meetings be destroyed.
(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.8 Treasurer’s Bond Renewal FY20

It is recommended that the Board approve the renewal of the Treasurer’s Bond for fiscal year 2020 for \$25,000,000 at a cost of \$19,832.00 from The Hartford Insurance Company.
(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.9 Resolution Authorizing the Transfer of Certain Funds from the Education Fund to the Operations and Maintenance Restricted Fund for Purposes of Capital Funding

It is recommended that the Board of Trustees approve the attached resolution.
(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.10 2021 Resource Allocation Management Plan (RAMP) Projects

It is recommended that the Board of Trustees approve the Resource Allocation Management Plan (RAMP), which consists of two projects: Northeast Career Center (Priority #1), and Career & Technical Education Lab Expansion (Priority #2). Further, it is recommended that the Board of Trustees authorize the administration to submit the RAMP documents to the Illinois Community College Board.

(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.11 Approval of 2019-2024 Strategic Plan

It is recommended that the Board of Trustees approve the 2019-2024 Strategic Plan as presented on the attached sheets.

(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.12 Approval of FY20 Budget

It is recommended that the Board of Trustees adopt the FY 2020 Budget.

(DOCUMENT V - SUPPLEMENT TO MINUTES)

12.13 Xerographic Office Paper Bid

Whereas Lewis Paper, of Addison, Illinois, is the lowest responsible and responsive bidder meeting specifications, it is recommended that the Board of Trustees award this bid and authorize the execution of an agreement for one year, July 1, 2019 - June 30, 2020 with Lewis Paper to secure the pricing for paper at a price of \$35.35 per case.

(DOCUMENT W - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7, 9.8, 9.9, 9.10, and 9.11; 10.1-1, 10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-5(a), 10.1-5(b), 10.1-6, and 10.1-6(a); and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, 12.10, 12.11, 12.12, and 12.13:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy,
O'Neill, Cristelli

Student

Advisory: Yes

Motion carried.

Having been pulled from the consent agenda, Agenda Item 12.14 is deferred for later action.

12.14 Concept 3D Campus Mapping Software

(DOCUMENT X - SUPPLEMENT TO MINUTES)

It was moved by Mr. O'Neill and seconded by Ms. Murphy to approve Agenda Item 12.15.

12.15 Legal Counsel Services

It is recommended that the Board of Trustees appoint James J. Roche & Associates as counsel for Moraine Valley Community College.

(DOCUMENT Y - SUPPLEMENT TO MINUTES)

Mr. Murphy asked Trustees Barrett, Kirkwood, Murphy, and O'Neill when they became aware that this item was going to be on the agenda. Trustee Barrett said she'd received a call from the Board Chair; Trustees Kirkwood, P. Murphy and O'Neill said they became aware when they received the board memo and agenda. Mr. O'Neill said he knew of Mr. Roche and his services for years. Mr. Murphy indicated that his point is to address the statement just made by the Board chair to Kam Sanghvi that the Board is moving in a direction that the Board would like to be presented something and then a month or so later act on it. He indicated there has been no discussion on this and that in his 18 years on the Board, he has never heard any trustee bring up an issue with the college's legal counsel. He indicated in his conversation with the chair and why change, he mentioned the process used for selecting the college auditor. He asked why that couldn't be done with this and was informed that the Board does not have to by law and was not going to.

Mrs. Cristelli responded that Mr. Murphy is correct that, by law, the Board does not have to do an RFP process and stated that they were going to select a highly specialized firm and Mr. Roche represents that. She indicated that she spoke to Mr. Murphy and at that time he had no questions or comments. Mr. Murphy responded that did not sound like him. Mrs. Cristelli indicated that he did not request additional information about Mr. Roche. Mr. Murphy responded that she had assured him she would send his resume. Mrs. Cristelli stated that Mr. Murphy received it in the board packet.

Mr. Murphy asked Mr. Roche about his resume and his political activity, indicating that his resume listed Moraine Valley as a client and asked when that was. Mr. Roche responded that it was in the early 1990s in litigation against a contractor for faulty design. Mr. Murphy pointed out that Mr. Roche has made political contributions exceeding \$100,000 of which almost 33% was in support of two candidates, one being Senator Michael Hastings. Mr. Roche responded that this was over a period of 30 years.

Mrs. Cristelli asked Mr. Murphy how this pertains to the college. Mr. Murphy noted that the Board has a code of ethics and pointed out that this action is being rushed through with no discussion taking place among the board before this evening. Mrs. Cristelli suggested that the focus should be on Mr. Roche's credentials and accomplishments. Mr. Murphy indicated that he wanted to be sure that the college lawyer doesn't have a conflict of interest and that the trustees hiring him don't have a conflict of interest.

Ms. Murphy indicated that in her experience, she felt it was common for legal counsel to change when there are new board members.

Ms. Barrett indicated that she had not heard anything from the current legal counsel, not even a letter of introduction or a request if there were any questions by new trustees.

Mr. Murphy indicated that he felt by not doing a selection committee for choosing legal counsel and that fast-tracking this was giving an appearance to constituents that this is paying back some kind of political favor. He encouraged the Board to table this item and direct the administration to put a search team together to research legal firms. He moved to table.

Mrs. Cristelli thanked Mr. Murphy for his comments but there was a motion and second and called for the vote.

ROLL CALL VOTE taken on Agenda Item 12.15:

YES:	Barrett, Kirkwood, P. Murphy, O'Neill, Cristelli
NO:	Coleman, J. Murphy
Student	
Advisory:	Abstain

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XV. ADJOURNMENT

The meeting adjourned at 7:35 PM.