

MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465

Governing Board of Moraine Valley Community College, Community College District #524,
Regular Meeting, 6:00 PM, Tuesday, May 14, 2019, Board Room D219, 9000 West College
Parkway, Palos Hills, Illinois 60465.

A G E N D A

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **MINUTES**
 - 1) Unapproved Minutes, Regular Meeting of April 16, 2019
 - 2) Unapproved Minutes, Special Meeting of April 30, 2019
 - 3) Unapproved Minutes, Closed Session Held April 16, 2019
4. **AUDIENCE PARTICIPATION**
5. **BOARD REPORTS AND/OR REQUESTS**
 - 1) Student Trustee Report – Williams
6. **REPORTS OF ADMINISTRATION**
 - 1) Strategic Planning Update
 - 2) Presentation to Cindy Knafl (retirement)
 - 3) Presentation to Donna Parks (retirement)
 - 4) Presentation to Colette Schrank (retirement)
 - 5) Recognition of Student Accomplishments
 - League for Innovation Art and Literary Competition Winners
 - Skyway Conference Art, Writing, STEM & Jazz Competition Winners
 - Illinois Board of Higher Education (IBHE) James L. Applegate Student Art Exhibition
 - Forensics Team
 - 6) President's Report
 - Graduation Update
7. **COMMUNICATIONS**
 - 1) Letter from Accreditation Commission for Education in Nursing (ACEN) re Continuing Accreditation for the Nursing Program
 - 2) Letter from Kantar Employee Insights Division re MVCC Best-in-Class Employer 2018
8. **FINANCIAL STATEMENT**
 - 1) Treasurer's Report
 - 2) Budget Summary Report

CONSENT AGENDA (Agenda Items 9 - 12) (*Items included for action)

9. WARRANTS

- 1) * Account Expenditure Summaries (including Travel Expense Reimbursements)
- 2) * Education Fund
- 3) * Operation & Maintenance Fund
- 4) * Operation & Maintenance Restricted Fund
- 5) * Bond & Interest Fund
- 6) * Auxiliary Fund
- 7) * Restricted Purpose Fund
- 8) * Working Cash Fund
- 9) * Trust and Agency Fund
- 10) * Audit Fund
- 11) * Liability, Protection and Settlement Fund

10. REPORT OF PERSONNEL

- 1) * Full-Time
- 2) * Part-Time/Supplemental/Other
- 3) Salary Revisions
- 4) Leave of Absence
- 5) * Resignations/Terminations
 - a. * Retirement - Administrative and Professional Staff
- 6) * Reclassifications (Promotions, Transfers, Corrections, etc.)
 - a. * Department Chair Appointment

11. UNFINISHED BUSINESS**12. NEW BUSINESS**

- 1) * Affiliation Agreement with Advocate Health & Hospitals Corporation, dba Advocate Christ Medical Center (Recreational Therapy)
- 2) * Affiliation Agreement with Palos Fire Protection District (Fire Science Programs)
- 3) * Education Affiliation Agreement with Gottlieb Memorial Hospital (Health Information Technology)
- 4) * Education Affiliation Agreement with Loyola University Medical Center (Health Information Technology)
- 5) * Approval of 2019-2024 Strategic Plan
- 6) * Elevator Preventative Maintenance Program Bid 2019-2022

13. MISCELLANEOUS**14. AUDIENCE PARTICIPATION****15. ADJOURNMENT**

Agenda Item 3.0
May 14, 2019

MINUTES

Approved Minutes of the Regular Meeting of March 19, 2019

Enclosed

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, March 19, 2019, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

I. CALL TO ORDER

The meeting was called to order by Chairman John Coleman at 6:00 PM.

II. ROLL CALL

Present: John Coleman, Chairman; Kimberly Hastings; Joseph Murphy; Brian O'Neill; Eileen O'Sullivan; Sandra Wagner; Mason Folsom, Student Trustee

Absent: Daniel Casey

III. MINUTES

The Board of Trustees, having reviewed the unapproved Minutes of the Regular Meeting of February 19, 2019, and the unapproved minutes of the Closed Session Held February 19, 2019, and there being no further corrections to the minutes, the minutes are approved as presented.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 ICCTA Report

Mr. Coleman reported that the trustee roundtable discussed how community colleges can appeal to a broader student base, how colleges are adapting to the new minimum wage law, the value of separate trustee/president, organizational meetings, and the impact of proposed marijuana legislation on college programs. The Illinois Community College Trustees Association (ICCTA) Board of Representatives approved 10 amendments to the ICCTA bylaws and

operations manual, agreed to seek input from college chief financial officers regarding a proposal to amend the Illinois Public Investment Act to allow more flexible investment options for community colleges, and learned that ICCTA will seek a gubernatorial proclamation and legislative resolutions in recognition of April as Community College Month. Representatives were encouraged to submit nominations for 2019-20 officers and were also informed that three former presidents were submitted to the Governor for appointment as trustee representatives to the Illinois Community College Board (ICCB). They are Richard Anderson (Lake County), William Kelly (Harper), and Dr. Clare Ollayos (Elgin). An update on legislative issues was provided and trustees were encouraged to contact their local legislators about their colleges' capital and deferred maintenance needs. Retiring trustees Barbara Oilschlager (Lake County) and Diane Gallagher (Highland) will step down from their college boards after the April 2 election and good wishes were extended to trustee John Duffy (Elgin), undergoing surgery on March 13. The next meeting of the ICCTA Board of Representatives will be April 30 in Springfield.

5.2 Student Trustee Report

Mr. Folsom reported on the recent showings of *American Griot*, an original play about the influence of African Muslim slaves on American blues music. This production was part of the *Mosaics* grant and produced in collaboration with Silk Road Rising. The Job Resource Center's Career Week helped students explore finding their directions after college and preparing students for life outside the classroom. A Sip & Paint program was offered as part of the Women's History Month events, in which participants were led through an instructed painting project. Students were included in the college's strategic planning process with two student focus groups, during which students were able to share their opinions and insights about the college and its future directions. Moraine Valley is one of 25 colleges and universities that has partnered with the Illinois Equity in Attainment (ILEA) initiative to close gaps in degree completion rates for racial or socioeconomic groups, which will benefit students at the college. The Hispanic College Fair held March 14 offered junior and senior high school students an opportunity to consider a broad range of available college options, including Moraine Valley. The Go Green Club partnered with the Muslim Student Association to participate in a forest restoration project that was inspired by a summit held on campus in partnership with the Cook County Forest Preserve District to build a community of support for the forest preserves. Mr. Folsom concluded his report with some photos from that activity.

VI. REPORTS OF ADMINISTRATION

6.1 Student Recognitions

- National Qualifiers – Women’s Soccer, Volleyball, and Cross Country – Bill Finn, Director of Athletics, introduced the teams that are being recognized:
 - Soccer: Al Pilar, coach, shared the team’s achievements this season and introduced two players representing the team: Lauren Pikulski (Lockport) and Jennifer Warja (Andrew). The team has been ranked in the top 20 for the fourth straight year.
 - Cross Country: Dimitri Dimizas, coach, introduced cross country team members Madison Krisch (Tinley Park), Victoria Granz (Richards), Calista Stefaniak (Kennedy), Salah Mustafa (Andrew), and David Alvarez (Sandberg). The women's team were Illinois Skyway Collegiate Conference champions. For the men, this was the fifth consecutive year that the team was named a Cross Country Scholar All America Team.
 - Volleyball: Lauren Lorenz, coach, introduced team members Maddison Fogarty (Queen of Peace) and Emily Stepanek (Sandberg). The team ended the season 31-8 with nine of ten players as freshmen and made it to the nationals for the first time in six years.

Photos of each athletic group were taken, and Bill Finn reported that the women’s basketball team advanced to nationals and will be playing this week for the national championship. They had a 32-1 overall record this season in addition to winning conference and region championships.

6.2 President’s Report

- Enrollment Report – Dr. Sadya Khan, Director of Institutional Research and Planning, reported that enrollment was down this spring by 3.8% in headcount and 4.5% in credit hours. Some of the reasons for this decline include a reduction in the number of high school graduates, even though the college continues to enroll 33% of high school graduates. The average student age at Moraine Valley is 23, indicating that the college relies more heavily on younger students, and the adult student population (over 25) has declined as the economy has recovered and the unemployment rate has dropped. The college’s enrollments mirror the trend across the state, with enrollments for the Illinois community college system down 2.3% in headcount and 3.5% in credit hours. Many peer colleges are reporting similar trends in enrollment declines. Some areas of enrollment increases include online courses and dual credit courses.

Dr. Jenkins announced that Dr. Khan was recently selected as a recipient of the American Association of Women in Community College's (AAWCC) 40 Under 40 Award. The 40 Under 40 awards will be presented at the American Association of Community College's (AACCC) annual conference in April. Congratulations were offered to Dr. Khan.

- One Book-One College – Terra Jacobson, Dean, Learning Resource Center, distributed a copy of the graphic novel, *Ms. Marvel*, used for this year's One Book-One College project to each of the Board members. Ms. Jacobson provided some background for the One Book-One College project, which began in 2004. The college's bookstore partners with this project each year. This year's book is a 2015 Hugo Award winner for best graphic story, has a connection to the college's Mosaics grant through the Fine and Performing Arts Center, and was selected for its many social themes, which have relevance for students at the college today. Events related to this project are held throughout the year, including podcasts, faculty lectures and panels, guest speakers, and website. Ms. Jacobson reported that the book's author, G. Willow Wilson, will be on campus April 10 and 11.
- Presentation: LEED Silver for G Building/Student Success Center – The college received word recently that the Student Success Center (G Building) has received LEED Silver status. Dominic Demonica, architect; Rick Brennan, Director of Campus Operations; Rick Hendricks, Vice President of Administrative Services; and Stephenie Presseller, Sustainability Manager, were present to share the circular, etched-glass seal that will be installed in the lobby of the G Building. Dominic explained some of the criteria that allow a building to achieve silver status, including 40% recycled content and 30% better water consumption, among others.

Rick Brennan provided a brief update on the water main break that occurred on campus and explained how it will be addressed.

Senator Ed Maloney was recognized in the audience and reported that there was a much more congenial atmosphere in Springfield following the election. He shared that two topics will take precedence in Springfield for a while—a new tax proposal and the state budget.

Dr. Jenkins reported that the Health, Fitness and Recreation Center (HFRC) was celebrating its fifth birthday today. She thanked the center's director, Mike Schneider, and the college staff who have made the center such a successful and busy addition to the campus. This year will be the college's 50th graduation

ceremony on May 17. The ceremony is scheduled an hour earlier, at 5 p.m., to accommodate participants and guests who may be observing Ramadan. Dr. Jenkins reported that Senator Dick Durbin has accepted the college’s request to be the keynote speaker for graduation. She reported that she will be out of the office at the League for Innovation’s spring board meeting next week.

VII. COMMUNICATIONS

- 7.1 Letter from Phi Theta Kappa Honor Society re Moraine Valley’s Chapter Named a 2019 REACH Chapter
- 7.2 Letter from Superintendent Robert Machak to Dean Michael Morsches for Presentation re Dyslexia
- 7.3 Letter re Selection of Student Salam Mulhem as the 2019 Coca-Cola Academic Team Bronze Scholar

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$106,704,710.20 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Ms. O’Sullivan and seconded by Mrs. Wagner to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$5,900,240.17
9.3	Operation & Maintenance Fund	716,522.28
9.4	Operation & Maintenance Fund (Restricted)	17,379.73
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	1,086,830.89

9.7	Restricted Purpose Fund	9,756,148.02
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	5,697.77
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	5,713.80
(DOCUMENT C - SUPPLEMENT TO MINUTES)		

X. REPORT OF PERSONNEL

Chairman Coleman publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Nick Hutchison - Information Security Specialist, Infrastructure and Network Services - effective 3/25/19
(DOCUMENT D - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions – Vice Presidents

It is recommended that the Chief Information Officer, the Vice President of Academic Affairs, Vice President of Administrative Services, Vice President of Financial and Business Services/College Treasurer, and the Vice President of Student Development be granted a salary increase of 3% for FY20.
(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-3(b) Salary Revisions – Administrative & Professional Staff,
Administrative Classified Staff

It is recommended that the Administrative & Professional Staff be granted salary increases not to exceed 3% in the aggregate for FY20; and that the Administrative Classified Staff be granted salary increases not to exceed 3% in the aggregate for FY20.

It is recommended that the minimum of each salary range for the Administrative & Professional Staff and the Administrative Classified Staff be adjusted by 1% and the maximum by 1% for FY20.
(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-3(c) Salary Revisions – Part-Time On-Call, Casual, Auxiliary, Temporary Non-Bargaining Unit

It is recommended that the Part-Time On-Call, Casual, Auxiliary, Temporary Non-Bargaining Unit employees be granted salary increases not to exceed 3% in FY20. (DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-4 Leave of Absence

None.

10.1-5 Resignations/Terminations

Mary Ann Cook - Academic Services Specialist, Academic Services – resignation effective 3/8/19

Arthur Donley-El - P.T. Financial Aid Expeditor, Financial Aid – termination effective 3/1/19

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement - Faculty

Susan Langwell - Associate Professor, Child Care, Social Science – retirement effective 7/31/19

Colette Schrank Professor, Medical Terminology and Phlebotomy, Health Sciences – retirement effective 8/31/19

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Pamela Lawrence – from Membership Representative, Health, Fitness and Recreation Labor Grade D to Labor Grade C Support Staff - effective 3/25/19

Jennifer Ross Hernandez – from Dispatcher, Police Department Labor Grade E to Labor Grade D Police - effective 3/25/19

Shari Sutter - from Dispatcher, Police Department Labor Grade E to Labor Grade D Police - effective 3/25/19

Carol Worth – from Dispatcher, Police Department Labor Grade E to Labor Grade D Police - effective 3/25/19

(DOCUMENT K - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chairman Coleman publicly identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Advocate Christ Medical Center
(Phlebotomy)

It is recommended that the Board of Trustees approve the affiliation agreement with Advocate Christ Medical Center for Phlebotomy.
(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Ann and Robert H. Lurie Children’s
Hospital of Chicago (Respiratory Therapy)

It is recommended that the Board of Trustees approve the affiliation agreement with Ann and Robert H. Lurie Children’s Hospital of Chicago for Respiratory Therapy. (DOCUMENT M - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with BMI Surgery, SC (Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with BMI Surgery, SC for Medical Assistant.
(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with ADVANTEDGE (Health Information
Technology)

It is recommended that the Board of Trustees approve the affiliation agreement with ADVANTEDGE for Health Information Technology.
(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.5 Affiliation Agreement with Associated Urological Specialists-Midwest
Urology (Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Associated Urological Specialists-Midwest Urology for Medical Assistant. (DOCUMENT P - SUPPLEMENT TO MINUTES)

12.6 Affiliation Agreement with AVP Counseling & DUI Services, Inc. (Addictions Studies)

It is recommended that the Board of Trustees approve the affiliation agreement with AVP Counseling & DUI Services, Inc. for Addictions Studies. (DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.7 Affiliation Agreement with Lawn Medical Centers, S.C. (Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Lawn Medical Centers, S.C. for Medical Assistant. (DOCUMENT R - SUPPLEMENT TO MINUTES)

12.8 Affiliation Agreement with Quest Diagnostics, Inc. (Phlebotomy)

It is recommended that the Board of Trustees approve the affiliation agreement with Quest Diagnostics, Inc. for Phlebotomy. (DOCUMENT S - SUPPLEMENT TO MINUTES)

12.9 Affiliation Agreement with Southwest Gastroenterology (Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Southwest Gastroenterology for Medical Assistant. (DOCUMENT T - SUPPLEMENT TO MINUTES)

12.10 Approval of New Degree Program – Associate in Engineering Science (AES)

It is recommended that the Board of Trustees approve the Associate in Engineering Science (AES) degree for submission to the Illinois Community College Board and Illinois Board of Higher Education for new program approval effective August 19, 2019. (DOCUMENT U - SUPPLEMENT TO MINUTES)

12.11 Revised Board Policy #7285 – Educational Benefits

It is recommended that the Board approve the revision to Board Policy #7285, Human Resources: Educational Benefits, as presented.
(DOCUMENT V - SUPPLEMENT TO MINUTES)

12.12 Community College Month Resolution

It is recommended that the Board of Trustees approve the attached resolution celebrating National Community College Month in April 2019.
(DOCUMENT W - SUPPLEMENT TO MINUTES)

12.13 Annual Class Schedule/Non Credit Mailer Bid

Whereas Precise Printing Network, of Glendale Heights, Illinois is the sole responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$259,690.00 to Precise Printing Network for a quantity of 187,500 of the Option B Fall 2019-Summer 2020 Class Schedule Mailer and a quantity of 183,000 of the Option B Fall 2019-Summer 2020 Noncredit Mailer, with the additional 8-page text as needed of \$2,300.00 for each of the Class Schedule and \$2,095.00 for each of the Noncredit Mailer.
(DOCUMENT X - SUPPLEMENT TO MINUTES)

12.14 Neighborhood Mailer Bid

Whereas Precise Printing Network, of Glendale Heights, Illinois is the lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$60,975.24 to Precise Printing Network for the Fall 2019-Summer 2020 Blue Island and Southwest Education Center Neighborhood Mailers Bid.
(DOCUMENT Y - SUPPLEMENT TO MINUTES)

12.15 Spring 2019 Life-Cycle Management (LCM) Equipment Phase III
Purchase

Whereas Dell Computers, of Round Rock, Texas, has submitted MHEC contract pricing for the purchase of ninety-three (93) micro-computers, five (5) mounts, three (3) small computers, one-hundred and sixty (160) VDI clients, ninety-six (96) standard monitors, it is recommended that the Board of Trustees

approve and authorize the issuance of a purchase order to Dell Inc. in the amount of \$109,678.56.

Whereas Canon Solutions America, of Schaumburg, Illinois, has submitted the lowest responsible proposal for the purchase of one (1) multi-function color copier, fifty-four (54) HP LaserJet printers and six (6) Canon LaserJet printers, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to Canon Solutions America, in the amount of \$40,564.52.

Whereas Apple Inc of Austin, Texas, has submitted the lowest responsible proposal for the purchase of three (3) iMac computers with Apple Care, and five (5) MacBook AIR laptops with Apple Care, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to Apple Inc, in the amount of \$11,754.00.

Total Cost of this purchase: \$161,997.08

(DOCUMENT Z - SUPPLEMENT TO MINUTES)

12.16 Statement of Final Completion for Projects

It is recommended that the Board of Trustees approve the Statements of Final Completion for the following projects:

MVCC – Campus Security-Camera Upgrade

Moraine Valley Community College Building F Roof Replacement

Building T HVAC Upgrades, Phase One

(DOCUMENT AA - SUPPLEMENT TO MINUTES)

12.17 Date for Special Board Meeting, April 30

It is recommended that the Board of Trustees hold a special meeting at 6:00 p.m. on Tuesday, April 30, 2019 for the purpose of Board reorganization.

(DOCUMENT BB - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.7B, 9.7C, 9.8, and 9.9; 10.1-1, 10.1-2, 10.1-3, 10.1-3(a), 10.1-3(b), 10.1-4, 10.1-5, 10.1-5(a), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, 12.10, 12.11, 12.12, 12.13, 12.14, 12.15, 12.16, and 12.17:

Yes: Hastings, Murphy, O'Sullivan, Wagner, J. Murphy,
Coleman
Absent: Casey
Student
Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XV. ADJOURNMENT

The meeting adjourned at 7:04 PM.

BOARD REPORTS AND/OR REQUESTS

5.1 Student Trustee Report - Williams

Verbal

REPORTS OF ADMINISTRATION

- | | | |
|-----|---|--------|
| 6.1 | Strategic Planning Update | Verbal |
| 6.2 | Presentation to Cindy Knafl (retirement) | Verbal |
| 6.3 | Presentation to Donna Parks (retirement) | Verbal |
| 6.4 | Presentation to Colette Schrank (retirement) | Verbal |
| 6.5 | Recognition of Student Accomplishments | Verbal |
| | <ul style="list-style-type: none">• League for Innovation Art and Literary Competition Winners• Skyway Conference Art, Writing, STEM & Jazz Competition Winners• Illinois Board of Higher Education (IBHE) James L. Applegate Student Art Exhibition• Forensics Team | |
| 6.2 | President's Report | Verbal |
| | <ul style="list-style-type: none">• Graduation Update | |

COMMUNICATIONS

- 7.1 Letter from Accreditation Commission for Education in Nursing (ACEN)
Re Continuing Accreditation for the Nursing Program Enclosed
- 7.2 Letter from Kantar Employee Insights Division re MVCC Best-in-Class
Employer 2018 Enclosed



BOARD OF COMMISSIONERS

NURSING EDUCATION REPRESENTATIVES

JO ANN M. BAKER, DNP, MSN, RN, FNP
Instructional Director, Nursing
Delaware Technical Community College
Dover, Delaware

KRISTEN BARBEE, PHD, RN, CNE
Program Director & Associate Professor
Wingate University
Wingate, North Carolina

AMY M. HALL, PHD, RN, CNE
Dean, School of Nursing
Franciscan Missionaries of Our Lady University
Baton Rouge, Louisiana

CATHERINE MCJANNET, MN, RN, CEN
Professor
Southwestern College
San Diego, California

LINDA MILES, EDD, RN
Chair, School of Nursing
Daytona State College
Daytona Beach, Florida

DEBBIE J. RAHN EDD, MSN, RN FABC
Director
Reading Hospital School of Health Sciences
Reading, Pennsylvania

GWENDOLYN TAYLOR, EDD, MSN, RN
Dean of Allied Health and Nursing
Augusta Technical College
Augusta, Georgia

VIVIAN M. YATES, PHD, RN, CNS
Dean of Nursing
Cuyahoga Community College
Cleveland, Ohio

KATHLEEN ZAJIC, EDD, MSN, RN
Associate Dean of Health Professions
College of Saint Mary
Omaha, Nebraska

NURSING SERVICE REPRESENTATIVES

JESSICA ESTES, DNP, APRN-NP
Chief Executive Officer
Estes Behavioral Health, LLC
Lewisport, Kentucky

MARGARET FOURNIER, PHD, MSN, LNC, RN
Chief Executive Officer
Ascension Concierge Hospital
San Antonio, Texas

LENETRA JEFFERSON, PHD, RN, CNE, LMT
Registered Nurse Educator
JeffCare, Jefferson Parish Human Services Authority
Metairie, Louisiana

PUBLIC REPRESENTATIVES

STEVE ECKMAN, DMIN
President
York College
York, Nebraska

ANDREW WALKER FULP
Dean, Educational Technology
Savannah College of Art and Design
Savannah, Georgia

JOHN H. RUSSELL, PHD
St. Augustine, Florida

April 26, 2019

Sylvia Jenkins, PhD
President
Moraine Valley Community College
9000 West College Parkway
Palos Hills, IL 60465

Dear Dr. Jenkins:

This letter is formal notification of the action taken by the Accreditation Commission for Education in Nursing (ACEN) at its meeting in March 2019. For the continuing accreditation site visit, the Board of Commissioners granted continuing accreditation to the associate nursing program; additionally, for the focused visit, the Board extended continuing accreditation as the program is in compliance with all Accreditation Standards and Criteria reviewed during the focused visit following the implementation of the new Education Center Blue Island off-campus instructional site and scheduled the next onsite accreditation review for Fall 2026. The details of the accreditation visit and the decision put forth by the Board of Commissioners have been sent to the program's nurse administrator.

Congratulations on this outstanding achievement! We look forward to continued successes for your nursing program. On behalf of the Board of Commissioners, we thank you and your colleagues for your commitment to quality nursing education. If you have questions about this action or about ACEN policies and procedures, please contact me.

Sincerely,

Marsal P. Stoll, EdD, MSN
Chief Executive Officer

Attn: Sylvia M. Jenkins, Ph.D.
President
Moraine Valley Community College
9000 West College Parkway
Palos Hills, IL, 60465-2478

April 12, 2019

2018 Best-in-Class Distinction

Dear Dr. Jenkins

On behalf of Kantar, Employee Insights Division, I congratulate Moraine Valley Community College on attaining Best-in-Class distinction on your 2018 employee survey. The Best in Class seal is a symbol of true dedication to your employees' experience.

The leadership team as well as every single employee should be proud of how you are all able to collaborate, align to organizational goals, maintain work/life balance, and complete work that is challenging and rewarding. These successes are engrained in deep organizational cultural beliefs and only attained over time; doing so is an enormous achievement.

Of course, employee engagement is never "done;" measurement is merely the first step, and your positive actions must be maintained. With the action plans already in progress from your 2018 survey, there is every indication that this will occur. We encourage you to stay the course, strive for continuous improvement, and share best practices from your top performing groups with others.

Congratulations again on this outstanding accomplishment!

Sincerely,



Michael Schroeder
CEO, Kantar Employee Insights



**MORAIN VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 524
TREASURER'S REPORT
MONTH ENDED APRIL 30, 2019**

<u>FUND</u>	<u>BEGINNING BALANCE</u>	<u>RECEIVED</u>	<u>DISBURSED</u>	<u>ENDING BALANCE</u>
EDUCATION FUND	\$53,125,897.11	\$8,043,160.92	\$5,601,246.88	\$55,567,811.15
OPERATION & MAINT FUND	\$8,628,672.25	1,443,302.99	963,326.74	9,108,648.50
OPERATION & MAINT (RESTR.)	\$16,931,164.76	528,734.77	44,534.73	17,415,364.80
BOND & INTEREST FUND	\$4,768,795.71	89,523.56	0.00	4,858,319.27
AUXILIARY FUNDS	\$9,033,261.43	847,304.67	807,503.96	9,073,062.14
RESTRICTED PURPOSE FUNDS	\$6,763,378.19	2,432,715.37	1,173,913.24	8,022,180.32
WORKING CASH FUND	\$13,419,104.30	43,933.73	0.00	13,463,038.03
TRUST & AGENCY FUNDS	\$115,691.00	5,288.50	16,213.40	104,766.10
AUDIT FUND	\$164,612.93	1,204.85	0.00	165,817.78
LIAB, PROTECT & SETTLE FUND	\$1,446,444.44	7,581.63	0.00	1,454,026.07
TOTAL	\$114,397,022.12	\$13,442,750.99	\$8,606,738.95	\$119,233,034.16

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS		\$23,750.00
HUNTINGTON BANK	CHECKING ACCT	1,004,766.10
FIRST MIDWEST BANK	CHECKING ACCT	5,829,057.73
FIRST MIDWEST BANK	TRUST ACCT	131,680.85
WINTRUST MAXSAFE	MONEY MARKET	2,030,597.00
IL METROPOLITAN INVESTMENT FUND	MONEY MARKET	6,486,942.06
IL SCHOOL DIST LIQUID ASSEST FUND	VARIOUS	8,704,084.32
SHORT TERM INVESTMENTS	VARIOUS	66,041,408.33
LONG TERM INVESTMENTS	VARIOUS	28,980,747.77
TOTAL		\$119,233,034.16

ACCOUNT EXPENDITURE SUMMARIES

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$5,601,246.88
9.3	OPERATION & MAINTENANCE FUND	963,326.74
9.4	OPERATION & MAINTENANCE (RESTR) FUND	44,534.73
9.5	BOND & INTEREST FUND	-
9.6	AUXILIARY ENTERPRISE FUND	807,503.96
9.7	RESTRICTED PURPOSE FUND	1,173,913.24
9.8	WORKING CASH FUND	-
9.9	TRUST AND AGENCY FUND	16,213.40
9.10	AUDIT FUND	-
9.11	LIABILITY, PROTECTION & SETTLEMENT FUND	-
	TOTAL	<u><u>\$8,606,738.95</u></u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leave of Absence (LOA)	None
10.1-5	Resignations/Terminations	Enclosed
10.1-5(a)	Retirement – Administrative and Professional Staff	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed
10.1-6(a)	Department Chair Appointment	Enclosed

SUBJECT REPORT – Full Time

Derrick Allen	Police Officer Police Department	Effective: 5/20/19
George Barack	Community Service Officer Police Department	Effective: 5/28/19
Tanya Cardona	Registration Representative Registration and Records	Effective: 5/20/19
Jennifer Markacek	Academic Services Specialist Academic Services	Effective: 5/28/19
Laurie Reese	Manager, Employee Training and Development Center for Teaching and Learning	Effective: 5/20/19

RECOMMENDED ACTION

That the above be employed.

SUBJECT REPORT - Resignations/Terminations

Jesse Cullotta	Custodian Campus Operations	Effective: 5/16/19
Azim Husain	Computer Operator Application & Web Services	Effective: 4/29/19
James Loughlin	Assistant Director, Corporate, Community & Continuing Education Corporate, Community & Continuing Education	Effective: 5/31/19
Thomas Sinagra	Lead Event Set-Up Worker Campus Operations	Effective: 5/15/19

RECOMMENDED ACTION
That the above be approved as presented.

Retirement – Administrative and Professional

The following employee has submitted a notice of retirement per date listed:

Wenney Tse	Applications Developer Application and Web Services	12/31/19
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RECOMMENDED ACTION

It is recommended that the request for retirement be approved as presented.

SUBJECT REPORT – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
Daryl Bernard	Police Officer Police Department Police	Reclassified to: Sergeant Effective: 5/20/19
Linda DeSouza	P.T. Departmental Assistant Liberal Arts Support Staff	Reclassified to: F.T. Departmental Assistant Center for Teaching and Learning Effective: 5/20/19
Emmanuel Esperanza Jr.	Director of Registration & Records Registration & Records Administrative & Professional	Reclassified to: Assistant Dean of Enrollment Services Effective: 5/20/19
Mark Gurra	P.T. Police Officer Police Department Police	Reclassified to: F.T. Police Officer Effective: 5/20/19

RECOMMENDED ACTION

That the above be approved as presented.

Department Chair Appointments for Academic Years
2019-2021

Pursuant to the terms of the 2018-2022 Negotiated Agreement with the Moraine Valley Faculty Association, Section 1.15, the following individuals have been recommended as Department Chairs for the 2019-2020 and 2020-2021 academic years.

Career Programs

Dr. Michael Espinoza	Department Chair, Public Service
Dr. Kelli Nickols	Department Chair, Nursing
Beth Romanzow	Department Chair, Health Sciences
David Viar	Department Chair, Mechanical Technologies

Enrichment Programs & Services

Dr. John Halliwell	Department Chair, Developmental Education
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Learning Resources Center

Dr. Troy Swanson	Department Chair, Library/Learning Resources
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Liberal Arts

Aileen Donnersberger	Department Chair, Social Sciences
Dr. Thomas Dow	Department Chair, Communications/Literature/Languages
Nicholas Thomas	Department Chair, Humanities & Fine Arts
Dr. Amy Williamson	Department Chair, Behavioral Sciences

Science, Business & Computer Technologies

Michelle August	Department Chair, Information Management Systems
Joseph Flynn	Department Chair, Business
Sandra Gibbons	Department Chair, Biological Sciences
Dr. Amy Madden	Department Chair, Mathematics
Dr. John Sands	Department Chair, Computer Integrated Technologies

Student Development:

Sumeet Singh	Department Chair, Counseling & Advising
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RECOMMENDED ACTION

That the individuals named above be appointed Department Chairs per the term outlined herein and the terms and conditions of the negotiated agreement.

NEW BUSINESS

- *12.1 Affiliation Agreement with Advocate Health & Hospitals Corporation
d/b/a Advocate Christ Medical Center (Recreational Therapy) Enclosed
- *12.2 Affiliation Agreement with Palos Fire Protection District (Fire
Science Programs) Enclosed
- *12.3 Education Affiliation Agreement with Gottlieb Memorial Hospital
(Health Information Technology) Enclosed
- *12.4 Education Affiliation Agreement with Loyola University Medical
Center (Health Information Technology) Enclosed
- *12.5 Approval of 2019-2024 Strategic Plan Enclosed
- *12.6 Elevator Preventative Maintenance Program Bid 2019-2022 Enclosed

APPROVAL OF 2019-2024 STRATEGIC PLAN

See attached.

Recommended Action:

It is recommended that the Board of Trustees approve the 2019-2024 Strategic Plan as presented on the attached sheets.

MISSION AND PURPOSE

The mission of our college is to educate the whole person in a learning-centered environment, recognizing our responsibilities to one another, to our community, and to the world we share. We value excellence in teaching, learning and service as we maintain sensitivity to our role in a global, multicultural community. We are committed to innovation and continuous improvement and dedicated to providing accessible, affordable, and diverse learning opportunities and environments.

THE COLLEGE FULFILLS ITS EDUCATIONAL MISSION THROUGH:

GENERAL EDUCATION

Courses and concepts integrated into the curriculum that foster critical thinking and enable informed judgment and decision making

TRANSFER PROGRAMS

Courses in arts, sciences and business leading to an associate's degree and fulfilling the first two years of a bachelor's degree

CAREER EDUCATION

Occupational courses and skill development that respond to industry and community needs and lead to professional credentials, a certificate or an Associate in Applied Science degree

COMMUNITY ENRICHMENT

Opportunities for residents to engage in lifelong education and cultural enrichment in a learning community

WORKFORCE DEVELOPMENT

Partnerships with and customized training for business, government, social, and civic institutions resulting in organizational and economic improvement

STUDENT DEVELOPMENT

Programs and services to support and enhance academic, career and personal growth and success for our diverse student population

DEVELOPMENTAL AND ENRICHMENT EDUCATION

Courses, programs, and services to support and advance academic success leading to high school equivalency, English language proficiency, or entry to college-level courses

We promise to provide a student-centered environment and to focus all college staff and resources on student learning, student development and student success.

VISION STATEMENT

We envision a world-class college that meets current and emerging community needs for education and training through excellent service and outstanding programs offered in stimulating learning environments.

CORE VALUES

INTEGRITY

RESPONSIBILITY

RESPECT

FAIRNESS

DIVERSITY

INCLUSION

EQUITY

A. Student Success

The college will provide a successful student experience focusing on students' well-being and college and career success.

GOALS

- SS.1: Ease student navigation of college processes and information beginning with recruitment, onboarding and registration.
- SS.2: Improve retention, completion and transfer rates.
- SS.3: Identify needs and barriers to student success, and develop and implement programs to address them.
- SS.4: Support and develop programs, services and curriculum to strengthen college readiness of students.
- SS.5: Improve student achievement of learning outcomes.
- SS.6: Emphasize students' development of leadership, interpersonal and life skills.
- SS.7: Strengthen student engagement in the college community.
- SS.8: Use multiple delivery methods and scheduling of instruction to meet student learning needs.
- SS.9: Improve utilization of support systems and available data that advance student success.
- SS.10: Improve the student experience by increasing faculty and staff training and engagement.
- SS.11: Grow alumni engagement in promoting student enrichment and success.
- SS.12: Continue to provide a beautiful, safe, comfortable, healthy, positive and welcoming learning environment.

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PRIORITIES AND GOALS

B. Program Development

The college will develop innovative programs and services to anticipate and meet current and future student, employee, community and business needs.

GOALS

- PD.1: Maintain high standards and high-quality programs and services.
- PD.2: Use data analytics to create new and enhance existing programs.
- PD.3: Develop, integrate, implement and assess Common Learning Outcomes (CLO).
- PD.4: Develop creative, alternative, flexible and accelerated delivery methods and schedules for teaching and learning.
- PD.5: Continue to build the structures and infrastructures to support fully online certificate and degree programs.
- PD.6: Expand and enhance transfer pathways in Liberal Arts and STEM fields.
- PD.7: Develop and implement career program pathways.
- PD.8: Develop and implement programs for nontraditional students.
- PD.9: Develop programs and services that address skills gaps.
- PD.10: Develop and expand programs and services to meet the needs of current and emerging occupational skill sets.
- PD.11: Engage our students in citizenship, democracy and global education through both education and practical hands-on civic experiences.
- PD.12: Strengthen external partnerships with business, industry, preK-12, college/universities and other service providers.
- PD.13: Continue to develop the structures and infrastructures to support college programs and partnerships.
- PD.14: Strengthen internal cross-collaboration.
- PD.15: Impart principles of sustainability across all campus departments; engage the broader community in practice for sustainable, economic, and social justice development.
- PD.16: Improve student and staff support systems for wellness.

C. Technology

The college will enhance technology in student learning and operational effectiveness.

GOALS

- TL.1: Adapt and develop infrastructure and support for new technologies.
- TL.2: Improve the use of technology in making data-informed decisions.
- TL.3: Expand student, faculty, staff and community access to available technologies.
- TL.4: Improve instruction and student services for technology-delivered learning.
- TL.5: Cultivate a responsible integration of technology into the campus community, including technical competence and tech-life balance.

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PRIORITIES AND GOALS

D. Diversity, Equity and Inclusion

The college will deepen its commitment to its core values.

GOALS

- DI.1: Cultivate a campus community rich in cultural intelligence.
- DI.2: Recruit, retain and facilitate transfer for diverse students.
- DI.3: Recruit and retain diverse faculty and staff.
- DI.4: Identify equity gaps and develop system-wide programs and services to reduce inequities.
- DI.5: Enhance diversity and equity training for all staff and faculty.
- DI.6: Integrate global and intercultural perspectives into courses, programs and services.
- DI.7: Expand resources and services to diverse and underrepresented populations.
- DI.8: Expand programs to better serve increasing populations where the primary language is not English.
- DI.9: Develop systems and processes to collect and analyze data to measure the effectiveness of diversity, equity and inclusion initiatives.

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E. Institutional Advancement

The college will effectively and efficiently develop and manage all resources.

GOALS

- IA.1: Engage in systematic planning and continuous improvement to support institutional performance, quality and efficiency.
- IA.2: Increase resources to support student recruitment and retention.
- IA.3: Expand commitment to human resource development and future leadership opportunities.
- IA.4: Maximize utilization of all campus spaces and sites.
- IA.5: Heighten college commitment to sustainability.
- IA.6: Increase campus community's capacity to identify, secure and utilize grants.
- IA.7: Expand partnerships that support resource opportunities.
- IA.8: Increase enterprise opportunities.
- IA.9: Improve effective communication among students, faculty, staff and external stakeholders.

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PRIORITIES AND GOALS

DATE: April 29, 2019

TO: Theresa O’Carroll
Vice President of Financial and Business Service and College Treasurer

FROM: Jane Bentley
Director of Purchasing

RE: **Elevator Preventative Maintenance Program Bid 2019-2022**

The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college’s web site. The bids were opened on Friday, April 5, 2019, at 11:00 AM., in Room L 145. Twenty (20) invitations to bid were mailed. Five (5) bids and one (1) “no bid” responses were received. The results of the bid opening are delineated on the attached sheet. The pricing of this purchase is not via State contract or consortium pricing.

The awarded bidder will be contracted for three years (3) beginning on July 1, 2019 and continuing through June 30, 2022 for the preventative maintenance on the College’s elevators. This includes Main Campus, Southwest Educational Center, and Blue Island Educational Center. To ensure the safety of all who use the college elevators, the contract will call for preventative maintenance inspections every two (2) months, including, but not limited to cleaning, lubricating, adjusting equipment, and repair or replacement of parts. After review of the bidding documents by Campus Operations, it was determined that Advanced Elevator Company, of Aurora, Illinois, completed all portions of the bid as required and was compliant with the specifications placed forth for this project.

RECOMMENDED ACTION: Whereas Advanced Elevator Company, of Aurora, Illinois, is the lowest responsible and responsive bidder to meet specifications, it is recommended that the Board of Trustees award this bid to, in the specified yearly amounts over a Three (3) year period, July 2019 – June 2022:

July 1, 2019 – June 30, 2020	\$19,600.00
July 1, 2020 – June 30, 2021	\$20,188.00
July 1, 2021 - June 30, 2022	\$20,794.00
Total Contract:	\$60,582.00