

APPROVED

MORAIN VALLEY COMMUNITY COLLEGE 9000 West College Parkway Palos Hills, IL 60465

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, April 16, 2019, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

I. CALL TO ORDER

The meeting was called to order by Chairman John Coleman at 6:00 PM.

II. ROLL CALL

Present: John Coleman, Chairman; Daniel Casey; Kimberly Hastings; Joseph Murphy; Brian O'Neill; Eileen O'Sullivan; Sandra Wagner; Mason Folsom, Student Trustee

Absent: None

III. MINUTES

The Board of Trustees, having reviewed the unapproved Minutes of the Regular Meeting of March 19, 2019, and there being no further corrections to the minutes, the minutes are approved as presented.

IV. AUDIENCE PARTICIPATION

Melanie Behrman addressed the Board, representing students in the Nursing program cohort at the Blue Island Education Center, regarding issues related to the Nursing program. She shared a handout with Board members that outlined some of the issues that the students in the cohort hoped could be addressed. On behalf of the students in the cohort, Ms. Behrman indicated that they all want to be competent nurses but are concerned that the program might have opened too early and they are worried that, as the first cohort at Blue Island, they do not feel they are getting the best possible educational experience.

Dr. Jenkins indicated that these issues will be thoroughly addressed with the vice president and dean.

V. BOARD REPORTS AND/OR REQUESTS

5.1 Presentation to Mason Folsom

Mrs. Wagner presented a plaque to Mason Folsom, recognizing Mason's service as Student Trustee for 2018-2019. A photo was taken with the entire Board of Trustees.

Dr. Jenkins thanked Mason for the fine job that he has done this year and for informing the college community of student activities and events.

Congratulations were offered by the Board members; Mr. Folsom reported that he will go on to the University of Illinois in the Pre-Veterinary Medicine program.

Dr. Jenkins shared with the Board that students from the American Sign Language (ASL) program are present to interpret for the meeting and recognized Shelley Engstrom-Kestel, ASL Program Coordinator.

5.2 Oath of Office – Student Trustee – Andrew (Drew) Williams

5.3 Student Trustee Report

Because of the absence of Andrew Williams due to illness, the Oath of Office and Student Trustee Report are deferred.

VI. REPORTS OF ADMINISTRATION

6.1 Student Recognition

Bill Finn, Director of Athletics, introduced Coach Delwyn Jones, Skyway Conference and Regional Conference Coach of the Year, and the women's basketball team.

Coach Jones thanked the president for supporting the team at the regional championship. He reported that the team is regional champions, ranked #3 in the nation following their 34-3 season, which included 31 wins in a row. He thanked Assistant Coaches Sean Mackey and Kathleen Zulevic and Athletic Advisor, General MacArthur. He recognized the team members, some of whom were unable to attend tonight: Jasmia Edmond (Rich East), Lauren O'Leary (Sandburg), Lexi Langellier (Lockport), Nicole Poole (Sandburg), Gabbie Brent (Oak Forest), Erin Greenfield (Sandburg), Elizabeth Coffey (Peotone), Hennessey Handy (Plainfield Central), Ashley Hunter (Homewood

Flossmoor), Julia Ruzevich (Marist), Kate Ruzevich (Marist), and Destiny Thames (Chicago Agricultural). He shared some statistics for the team that led to their outstanding season and national/regional standing.

6.2 President's Report

- National Council for Marketing & Public Relations (NCMPR) Awards – Clare Briner, Director of Marketing & Communications, reported on awards received by the Marketing & Communications department. A total of 39 awards were received this year by the department from the National Council for Marketing & Public Relations (9 regional, including Communicator of the Year, and 3 national); Educational Advertising Awards (22 awards); Education Digital Marketing Awards (3 awards); and University Photographers Association of America (2 awards). A sampling of the award-winning pieces were shown, including the college class schedule, photos, videos, online ads, student viewbook, and poster. A photo was taken.

Dr. Jenkins reported that following the Board elections on April 2, some presentations will be made to Board members; this will be at the end of tonight's meeting agenda. She reminded the Board members that the Foundation gala is Friday, April 26. Kristy McGreal, in the audience, shared the theme and events planned for the evening. Dr. Jenkins reported that she finished a three-year term serving on the Board for AACC, a position that she was selected for by her peers across the nation. She thanked Kim Hastings for participating in the STEM conference held on campus last week, attended by more than 800 middle school students. Invitations have been sent out for the college's staff recognition dinner, which is Thursday, May 2, at 6 p.m. Graduation will start a little earlier this year, at 5 p.m. Dr. Jenkins concluded her report by extending an invitation to both current and new Board members to the graduation ceremony on Friday, May 17.

VII. COMMUNICATIONS

- 7.1 Letter from American Association for Women in Community Colleges re Sadya Khan, Recipient of AAWCC's Under 40 Award
- 7.2 Letter from Professional Certificate Approval Program (PCAP) Council re Accreditation for Coding Specialist Program (Donna Schnepf)
- 7.3 Letter from the Government Finance Officers Association (GFOA) re Certificate of Achievement for Excellence in Financial Reporting for FY18 Comprehensive Annual Financial Report (CAFR)

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$114,397,022.12 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Ms. Hastings and seconded by Ms. O’Sullivan to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$7,335,622.30
9.3	Operation & Maintenance Fund	1,241,976.72
9.4	Operation & Maintenance Fund (Restricted)	80,886.18
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	591,827.87
9.7	Restricted Purpose Fund	1,045,192.44
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	8,538.83
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	-0-

(DOCUMENT C - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chairman Coleman publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Dean Eliacostas - Instructor, Culinary Arts, Science, Business & Computer Technology - effective 8/12/19
Daniel Gaichas - Senior Research Analyst, Institutional Research & Planning - effective 5/6/19
Azim Husain - Computer Operator, Application & Web Service – effective 4/29/19
Therese Mundo - Secretary II, Resource Development & Institutional Effectiveness - effective 4/29/19
(DOCUMENT D - SUPPLEMENT TO MINUTES)

10.1-1(a) Non-Renewal of Appointment – Grant Funded

It is recommended that the appointment of the following grant-funded individuals not be renewed. However, their current appointment shall be continued to the end of their current grant cycle:

John Andres	Coordinator of Records & Assessment
Margaret Dawczak	Manager of Transition & ESL
Michael Gonzalez	Program Coordinator - CSSIA
Marie Harrell	Internship Manager
Erica Hickey	Coordinator of Access & Accommodations
Evera Ivy	Job Resource Specialist
Stanley Kostka	CAE Regional Resource Center Manager
Chauntai Mack	Career Connections, Youth Program Manager
Carmela Ochoa	Coordinator of HSE
Nathan Payovich	Director of Disability Services
Agata Rawdanik	Data Center Manager
Brenda Rodriguez	Career Connections, Student Success Specialist
Christian Torres	Transition Specialist
Darice Wright	Career Connections, Adult Program Manager
Lauren Zajac	Education Specialist

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

None.

10.1-4(a) Sabbatical Leave – Faculty

It is recommended that the following faculty members be granted a sabbatical leave:

Dr. Jeffrey McCully, Assistant Professor, Sociology
Spring 2020 semester with full pay

Dr. Souzan Naser, Associate Professor, Counseling
Spring 2020 semester with full pay

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Ross Brenza - Police Officer, Police Department – resignation effective 4/26/19

Vance Curtner - Community Service Officer, Police Department –
resignation effective 4/7/19

Rhyan Gillard - Registration Representative, Registration and Records
- resignation effective 3/14/19

Karen Lukes - P.T. Accounting Clerk/Cashier, Cashier's Office – resignation
effective 4/24/19

Suzanne Maurovich - P.T. Departmental Assistant, Learning Enrichment and
College Readiness – resignation effective 6/30/19

Kurt McMillian – Groundskeeper, Campus Operations – resignation effective
4/12/19

Catalina Nava-Esparza - Coordinator, Education Center at Blue Island,
Academic Outreach – resignation effective 3/20/19

Zipporah Robinson - Art Studio Technician, Liberal Arts – resignation
effective 4/19/19

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Administrative and Professional

Frederick Brennan – Director of Campus Operations, Campus Operations –
retirement effective 4/30/20

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Marie Martino – from Assistant Professor, Librarian, Learning Resource Center to Associate Professor - effective Academic Year 2019-2020

Daniel Matthews – from Instructor, Librarian, Learning Resource Center to Assistant Professor - effective Academic Year 2019-2020

Deborah Morley – from Instructor, Health Information Technology, Career Programs to Assistant Professor - effective Academic Year 2019-2020

(DOCUMENT J - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chairman Coleman publicly identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with George Skarpathiotis MD SC (Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with George Skarpathiotis MD SC for Medical Assistant.

(DOCUMENT K - SUPPLEMENT TO MINUTES)

12.2 Resolution for Observation of Arbor Day 2019

It is recommended that the Board of Trustees approve the attached resolution observing Arbor Day 2019.

(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.3 Palos Hills Request for Use of College Property

It is recommended that the Board of Trustees authorize the City of Palos Hills to use college property as specified above for their annual Palos Hills Friendship Festival 2019 to be held July 11-14, 2019.

(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.4 Scissor Lift Bid

Whereas Tri-State Technologies, of New Lenox, Illinois is the lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$78,676.36 to Tri-State Technologies for the Scissor Lift Bid.
(DOCUMENT N - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.7B, 9.7C, 9.8, and 9.9; 10.1-1, 10.1-1(a), 10.1-2, 10.1-3, 10.1-4, 10.1-4(a), 10.1-5, 10.1-5(a), and 10.1-6; and 12.1, 12.2, 12.3, and 12.4:

Yes: Coleman, Hastings, M. Murphy, S. Murphy, O’Sullivan,
Wagner, J. Murphy
Student
Advisory: Yes

Motion carried.

By consensus of the Board, Agenda Item XIII, Miscellaneous, is presented at this time.

XIII. MISCELLANEOUS

- 13.1 Presentation to Daniel Casey
- 13.2 Presentation to Eileen O’Sullivan
- 13.3 Presentation to Sandra Wagner

Dr. Jenkins indicated that the agenda was rearranged so that these presentations can be presented at this time so that audience members can participate in this opportunity to say thank you to three Board members for whom this is their last official meeting. On behalf of herself and the college as a whole, Dr. Jenkins thanked Eileen, Dan, and Sandi for their service to the Board and that it has meant so very much to have the support that they have given to the college. She recognized two new Board members in the audience, Bernadette Barrett and Beth Kirkwood, and thanked them both for being here.

In tribute to their service as Board members, a video was shown of highlights from each trustee’s tenure on the Board.

Sandi Wagner said that her service on the board has been a wonderful time and it was a pleasure and an honor to be a part of the college. She expressed her pride in being a part of Moraine and being in the community to represent what the college does and is. She said that it was everyone at the college that she is representing to the community, and everyone works together and supports each other and great things have been accomplished, from the referendum and new buildings to the selection of Dr. Jenkins. She stated that she is very proud of everything that she was able to be a part of at Moraine Valley. She also thanked everyone for the beautiful presentation.

Eileen O'Sullivan thanked the Board members and Dr. Jenkins for their patience with her to answer questions and help her understand. She indicated that she has always had the best intentions and truly wanted to serve the community. She indicated that she asked a lot of questions and people wanted transparency and the best person who would look out for the best interests of all, not just a few and not special groups. She said that she challenged people here and she thanked Dr. Jenkins for her grace and respect. She indicated that she learned a lot from her fellow Board members and enjoyed the healthy debate that occurred. She indicated that Moraine Valley is a phenomenal school, and that she hopes that the new Board will be one that continues to work together and be a Board that really wants to serve the community for the benefit of the students. She thanked each Board member and expressed her appreciation for all of the work that happens at the college.

Dan Casey thanked the faculty, the administration, and the Board members for their trust in him as an appointed Board member. He indicated that his experience serving on the Board was incredible, and he had no regrets. He said that there were two things he would take away with him: the staff recognition dinner, and he recommended that any new Board member to attend this event. He indicated that the dedication and commitment shown during that event was very meaningful for him. Mr. Casey also recognized Joe Murphy, and expressed his appreciation for Joe's dedication to the college and that he was staying on the Board. He indicated that he had tried to find anything wrong and came to the conclusion that the college is on great financial footing and has the right people at the helm.

Photos were taken with the full Board and Dr. Jenkins.

Dr. Jenkins extended an invitation to the departing Board members to participate in graduation so that she can publicly say thank you in front of the largest audience the college has.

XIV. AUDIENCE PARTICIPATION

None.

It was moved by Mr. Murphy and seconded by Ms. O’Sullivan to move to closed session to discuss the purchase or lease of real property for the use of the public body and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, pursuant to Sections 2(c)(5) and 2(c)(1) of the Illinois Open Meetings Act.

ROLL CALL taken on the motion to move to closed session:

Yes: Casey, Hastings, Murphy, O’Neill, O’Sullivan, Wagner, Coleman
Absent: None
Student
Advisory: Yes

Motion carried.

The Board moved to closed session at 7:12 PM, returning to open session at 8:07 PM.

Roll Call: Casey, Coleman, Hastings, Murphy, O’Neill, O’Sullivan, Wagner, Folsom

It was moved by Mrs. Wagner and seconded by Mr. Casey to approve Agenda Item 12.5:

12.5 Acquisition of Property

It is recommended that the Board of Trustees approve the attached resolution authorizing the acquisition of the real estate property identified as the Kuecher property, Palos Hills, IL.

(DOCUMENT O - SUPPLEMENT TO MINUTES)

ROLL CALL taken on Agenda Item 12.5:

Yes: Casey, Hastings, Murphy, O’Neill, O’Sullivan, Wagner, Coleman

Absent: None
Student
Advisory: Yes

Motion carried.

XV. ADJOURNMENT

The meeting adjourned at 8:09 PM.