

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, March 19, 2019, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

I. CALL TO ORDER

The meeting was called to order by Chairman John Coleman at 6:00 PM.

II. ROLL CALL

Present: John Coleman, Chairman; Kimberly Hastings; Joseph Murphy;
Brian O'Neill; Eileen O'Sullivan; Sandra Wagner; Mason
Folsom, Student Trustee

Absent: Daniel Casey

III. MINUTES

The Board of Trustees, having reviewed the unapproved Minutes of the Regular Meeting of February 19, 2019, and the unapproved minutes of the Closed Session Held February 19, 2019, and there being no further corrections to the minutes, the minutes are approved as presented.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 ICCTA Report

Mr. Coleman reported that the trustee roundtable discussed how community colleges can appeal to a broader student base, how colleges are adapting to the new minimum wage law, the value of separate trustee/president, organizational meetings, and the impact of proposed marijuana legislation on college programs. The Illinois Community College Trustees Association (ICCTA) Board of Representatives approved 10 amendments to the ICCTA bylaws and

operations manual, agreed to seek input from college chief financial officers regarding a proposal to amend the Illinois Public Investment Act to allow more flexible investment options for community colleges, and learned that ICCTA will seek a gubernatorial proclamation and legislative resolutions in recognition of April as Community College Month. Representatives were encouraged to submit nominations for 2019-20 officers and were also informed that three former presidents were submitted to the Governor for appointment as trustee representatives to the Illinois Community College Board (ICCB). They are Richard Anderson (Lake County), William Kelly (Harper), and Dr. Clare Ollayos (Elgin). An update on legislative issues was provided and trustees were encouraged to contact their local legislators about their colleges' capital and deferred maintenance needs. Retiring trustees Barbara Oilschlager (Lake County) and Diane Gallagher (Highland) will step down from their college boards after the April 2 election and good wishes were extended to trustee John Duffy (Elgin), undergoing surgery on March 13. The next meeting of the ICCTA Board of Representatives will be April 30 in Springfield.

5.2 Student Trustee Report

Mr. Folsom reported on the recent showings of *American Griot*, an original play about the influence of African Muslim slaves on American blues music. This production was part of the *Mosaics* grant and produced in collaboration with Silk Road Rising. The Job Resource Center's Career Week helped students explore finding their directions after college and preparing students for life outside the classroom. A Sip & Paint program was offered as part of the Women's History Month events, in which participants were led through an instructed painting project. Students were included in the college's strategic planning process with two student focus groups, during which students were able to share their opinions and insights about the college and its future directions. Moraine Valley is one of 25 colleges and universities that has partnered with the Illinois Equity in Attainment (ILEA) initiative to close gaps in degree completion rates for racial or socioeconomic groups, which will benefit students at the college. The Hispanic College Fair held March 14 offered junior and senior high school students an opportunity to consider a broad range of available college options, including Moraine Valley. The Go Green Club partnered with the Muslim Student Association to participate in a forest restoration project that was inspired by a summit held on campus in partnership with the Cook County Forest Preserve District to build a community of support for the forest preserves. Mr. Folsom concluded his report with some photos from that activity.

VI. REPORTS OF ADMINISTRATION

6.1 Student Recognitions

- National Qualifiers – Women’s Soccer, Volleyball, and Cross Country – Bill Finn, Director of Athletics, introduced the teams that are being recognized:
 - Soccer: Al Pilar, coach, shared the team’s achievements this season and introduced two players representing the team: Lauren Pikulski (Lockport) and Jennifer Warja (Andrew). The team has been ranked in the top 20 for the fourth straight year.
 - Cross Country: Dimitri Dimizas, coach, introduced cross country team members Madison Krisch (Tinley Park), Victoria Granz (Richards), Calista Stefaniak (Kennedy), Salah Mustafa (Andrew), and David Alvarez (Sandberg). The women's team were Illinois Skyway Collegiate Conference champions. For the men, this was the fifth consecutive year that the team was named a Cross Country Scholar All America Team.
 - Volleyball: Lauren Lorenz, coach, introduced team members Maddison Fogarty (Queen of Peace) and Emily Stepanek (Sandberg). The team ended the season 31-8 with nine of ten players as freshmen and made it to the nationals for the first time in six years.

Photos of each athletic group were taken, and Bill Finn reported that the women’s basketball team advanced to nationals and will be playing this week for the national championship. They had a 32-1 overall record this season in addition to winning conference and region championships.

6.2 President’s Report

- Enrollment Report – Dr. Sadya Khan, Director of Institutional Research and Planning, reported that enrollment was down this spring by 3.8% in headcount and 4.5% in credit hours. Some of the reasons for this decline include a reduction in the number of high school graduates, even though the college continues to enroll 33% of high school graduates. The average student age at Moraine Valley is 23, indicating that the college relies more heavily on younger students, and the adult student population (over 25) has declined as the economy has recovered and the unemployment rate has dropped. The college’s enrollments mirror the trend across the state, with enrollments for the Illinois community college system down 2.3% in headcount and 3.5% in credit hours. Many peer colleges are reporting similar trends in enrollment declines. Some areas of enrollment increases include online courses and dual credit courses.

Dr. Jenkins announced that Dr. Khan was recently selected as a recipient of the American Association of Women in Community College's (AAWCC) 40 Under 40 Award. The 40 Under 40 awards will be presented at the American Association of Community College's (AACCC) annual conference in April. Congratulations were offered to Dr. Khan.

- One Book-One College – Terra Jacobson, Dean, Learning Resource Center, distributed a copy of the graphic novel, *Ms. Marvel*, used for this year's One Book-One College project to each of the Board members. Ms. Jacobson provided some background for the One Book-One College project, which began in 2004. The college's bookstore partners with this project each year. This year's book is a 2015 Hugo Award winner for best graphic story, has a connection to the college's Mosaics grant through the Fine and Performing Arts Center, and was selected for its many social themes, which have relevance for students at the college today. Events related to this project are held throughout the year, including podcasts, faculty lectures and panels, guest speakers, and website. Ms. Jacobson reported that the book's author, G. Willow Wilson, will be on campus April 10 and 11.
- Presentation: LEED Silver for G Building/Student Success Center – The college received word recently that the Student Success Center (G Building) has received LEED Silver status. Dominic Demonica, architect; Rick Brennan, Director of Campus Operations; Rick Hendricks, Vice President of Administrative Services; and Stephenie Presseller, Sustainability Manager, were present to share the circular, etched-glass seal that will be installed in the lobby of the G Building. Dominic explained some of the criteria that allow a building to achieve silver status, including 40% recycled content and 30% better water consumption, among others.

Rick Brennan provided a brief update on the water main break that occurred on campus and explained how it will be addressed.

Senator Ed Maloney was recognized in the audience and reported that there was a much more congenial atmosphere in Springfield following the election. He shared that two topics will take precedence in Springfield for a while—a new tax proposal and the state budget.

Dr. Jenkins reported that the Health, Fitness and Recreation Center (HFRC) was celebrating its fifth birthday today. She thanked the center's director, Mike Schneider, and the college staff who have made the center such a successful and busy addition to the campus. This year will be the college's 50th graduation

ceremony on May 17. The ceremony is scheduled an hour earlier, at 5 p.m., to accommodate participants and guests who may be observing Ramadan. Dr. Jenkins reported that Senator Dick Durbin has accepted the college’s request to be the keynote speaker for graduation. She reported that she will be out of the office at the League for Innovation’s spring board meeting next week.

VII. COMMUNICATIONS

- 7.1 Letter from Phi Theta Kappa Honor Society re Moraine Valley’s Chapter Named a 2019 REACH Chapter
- 7.2 Letter from Superintendent Robert Machak to Dean Michael Morsches for Presentation re Dyslexia
- 7.3 Letter re Selection of Student Salam Mulhem as the 2019 Coca-Cola Academic Team Bronze Scholar

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$106,704,710.20 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Ms. O’Sullivan and seconded by Mrs. Wagner to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$5,900,240.17
9.3	Operation & Maintenance Fund	716,522.28
9.4	Operation & Maintenance Fund (Restricted)	17,379.73
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	1,086,830.89

9.7	Restricted Purpose Fund	9,756,148.02
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	5,697.77
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	5,713.80
(DOCUMENT C - SUPPLEMENT TO MINUTES)		

X. REPORT OF PERSONNEL

Chairman Coleman publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Nick Hutchison - Information Security Specialist, Infrastructure and Network Services - effective 3/25/19
(DOCUMENT D - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions – Vice Presidents

It is recommended that the Chief Information Officer, the Vice President of Academic Affairs, Vice President of Administrative Services, Vice President of Financial and Business Services/College Treasurer, and the Vice President of Student Development be granted a salary increase of 3% for FY20.
(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-3(b) Salary Revisions – Administrative & Professional Staff,
Administrative Classified Staff

It is recommended that the Administrative & Professional Staff be granted salary increases not to exceed 3% in the aggregate for FY20; and that the Administrative Classified Staff be granted salary increases not to exceed 3% in the aggregate for FY20.

It is recommended that the minimum of each salary range for the Administrative & Professional Staff and the Administrative Classified Staff be adjusted by 1% and the maximum by 1% for FY20.
(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-3(c) Salary Revisions – Part-Time On-Call, Casual, Auxiliary,
Temporary Non-Bargaining Unit

It is recommended that the Part-Time On-Call, Casual, Auxiliary, Temporary Non-Bargaining Unit employees be granted salary increases not to exceed 3% in FY20. (DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-4 Leave of Absence

None.

10.1-5 Resignations/Terminations

Mary Ann Cook - Academic Services Specialist, Academic Services – resignation effective 3/8/19

Arthur Donley-El - P.T. Financial Aid Expeditor, Financial Aid – termination effective 3/1/19

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement - Faculty

Susan Langwell - Associate Professor, Child Care, Social Science – retirement effective 7/31/19

Colette Schrank Professor, Medical Terminology and Phlebotomy, Health Sciences – retirement effective 8/31/19

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Pamela Lawrence – from Membership Representative, Health, Fitness and Recreation Labor Grade D to Labor Grade C Support Staff - effective 3/25/19

Jennifer Ross Hernandez – from Dispatcher, Police Department Labor Grade E to Labor Grade D Police - effective 3/25/19

Shari Sutter - from Dispatcher, Police Department Labor Grade E to Labor Grade D Police - effective 3/25/19

Carol Worth – from Dispatcher, Police Department Labor Grade E to Labor Grade D Police - effective 3/25/19

(DOCUMENT K - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chairman Coleman publicly identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Advocate Christ Medical Center
(Phlebotomy)

It is recommended that the Board of Trustees approve the affiliation agreement with Advocate Christ Medical Center for Phlebotomy.
(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Ann and Robert H. Lurie Children's
Hospital of Chicago (Respiratory Therapy)

It is recommended that the Board of Trustees approve the affiliation agreement with Ann and Robert H. Lurie Children's Hospital of Chicago for Respiratory Therapy. (DOCUMENT M - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with BMI Surgery, SC (Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with BMI Surgery, SC for Medical Assistant.
(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with ADVANTEDGE (Health Information
Technology)

It is recommended that the Board of Trustees approve the affiliation agreement with ADVANTEDGE for Health Information Technology.
(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.5 Affiliation Agreement with Associated Urological Specialists-Midwest
Urology (Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Associated Urological Specialists-Midwest Urology for Medical Assistant. (DOCUMENT P - SUPPLEMENT TO MINUTES)

12.6 Affiliation Agreement with AVP Counseling & DUI Services, Inc. (Addictions Studies)

It is recommended that the Board of Trustees approve the affiliation agreement with AVP Counseling & DUI Services, Inc. for Addictions Studies. (DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.7 Affiliation Agreement with Lawn Medical Centers, S.C. (Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Lawn Medical Centers, S.C. for Medical Assistant. (DOCUMENT R - SUPPLEMENT TO MINUTES)

12.8 Affiliation Agreement with Quest Diagnostics, Inc. (Phlebotomy)

It is recommended that the Board of Trustees approve the affiliation agreement with Quest Diagnostics, Inc. for Phlebotomy. (DOCUMENT S - SUPPLEMENT TO MINUTES)

12.9 Affiliation Agreement with Southwest Gastroenterology (Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Southwest Gastroenterology for Medical Assistant. (DOCUMENT T - SUPPLEMENT TO MINUTES)

12.10 Approval of New Degree Program – Associate in Engineering Science (AES)

It is recommended that the Board of Trustees approve the Associate in Engineering Science (AES) degree for submission to the Illinois Community College Board and Illinois Board of Higher Education for new program approval effective August 19, 2019. (DOCUMENT U - SUPPLEMENT TO MINUTES)

12.11 Revised Board Policy #7285 – Educational Benefits

It is recommended that the Board approve the revision to Board Policy #7285, Human Resources: Educational Benefits, as presented.
(DOCUMENT V - SUPPLEMENT TO MINUTES)

12.12 Community College Month Resolution

It is recommended that the Board of Trustees approve the attached resolution celebrating National Community College Month in April 2019.
(DOCUMENT W - SUPPLEMENT TO MINUTES)

12.13 Annual Class Schedule/Non Credit Mailer Bid

Whereas Precise Printing Network, of Glendale Heights, Illinois is the sole responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$259,690.00 to Precise Printing Network for a quantity of 187,500 of the Option B Fall 2019-Summer 2020 Class Schedule Mailer and a quantity of 183,000 of the Option B Fall 2019-Summer 2020 Noncredit Mailer, with the additional 8-page text as needed of \$2,300.00 for each of the Class Schedule and \$2,095.00 for each of the Noncredit Mailer.
(DOCUMENT X - SUPPLEMENT TO MINUTES)

12.14 Neighborhood Mailer Bid

Whereas Precise Printing Network, of Glendale Heights, Illinois is the lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$60,975.24 to Precise Printing Network for the Fall 2019-Summer 2020 Blue Island and Southwest Education Center Neighborhood Mailers Bid.
(DOCUMENT Y - SUPPLEMENT TO MINUTES)

12.15 Spring 2019 Life-Cycle Management (LCM) Equipment Phase III
Purchase

Whereas Dell Computers, of Round Rock, Texas, has submitted MHEC contract pricing for the purchase of ninety-three (93) micro-computers, five (5) mounts, three (3) small computers, one-hundred and sixty (160) VDI clients, ninety-six (96) standard monitors, it is recommended that the Board of Trustees

approve and authorize the issuance of a purchase order to Dell Inc. in the amount of \$109,678.56.

Whereas Canon Solutions America, of Schaumburg, Illinois, has submitted the lowest responsible proposal for the purchase of one (1) multi-function color copier, fifty-four (54) HP LaserJet printers and six (6) Canon LaserJet printers, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to Canon Solutions America, in the amount of \$40,564.52.

Whereas Apple Inc of Austin, Texas, has submitted the lowest responsible proposal for the purchase of three (3) iMac computers with Apple Care, and five (5) MacBook AIR laptops with Apple Care, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to Apple Inc, in the amount of \$11,754.00.

Total Cost of this purchase: \$161,997.08

(DOCUMENT Z - SUPPLEMENT TO MINUTES)

12.16 Statement of Final Completion for Projects

It is recommended that the Board of Trustees approve the Statements of Final Completion for the following projects:

MVCC – Campus Security-Camera Upgrade

Moraine Valley Community College Building F Roof Replacement

Building T HVAC Upgrades, Phase One

(DOCUMENT AA - SUPPLEMENT TO MINUTES)

12.17 Date for Special Board Meeting, April 30

It is recommended that the Board of Trustees hold a special meeting at 6:00 p.m. on Tuesday, April 30, 2019 for the purpose of Board reorganization.

(DOCUMENT BB - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.7B, 9.7C, 9.8, and 9.9; 10.1-1, 10.1-2, 10.1-3, 10.1-3(a), 10.1-3(b), 10.1-4, 10.1-5, 10.1-5(a), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, 12.10, 12.11, 12.12, 12.13, 12.14, 12.15, 12.16, and 12.17:

Yes: Hastings, Murphy, O'Sullivan, Wagner, J. Murphy,
Coleman
Absent: Casey
Student
Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XV. ADJOURNMENT

The meeting adjourned at 7:04 PM.