

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Monday, October 15, 2018, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

I. CALL TO ORDER

The meeting was called to order by Chairman John Coleman at 6:00 PM.

II. ROLL CALL

Present: John Coleman, Chairman; Daniel Casey; Joseph Murphy; Brian O'Neill; Eileen O'Sullivan; Sandra Wagner; Mason Folsom, Student Trustee

Absent: Kimberly Hastings

III. MINUTES

The Board of Trustees, having reviewed the unapproved Minutes of the Public Hearing on the Budget of September 18, 2018, and the unapproved Minutes of the Regular Meeting of September 18, 2018, and the unapproved Minutes of the Closed Session held September 18, 2018, and there being no further corrections to the minutes, the minutes are approved as presented.

IV. AUDIENCE PARTICIPATION

None.

By consensus, Agenda Item 15, Closed Session, is presented at this time.

It was moved by Mr. Murphy and seconded by Mr. Casey to move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, pursuant to Section 2(c)(1) of the Illinois Open Meetings Act.

ROLL CALL taken on the motion to move to closed session:

Yes: Casey, Murphy, O’Neill, O’Sullivan, Wagner, Coleman
Absent: Hastings
Student
Advisory: Yes

Motion carried.

Chairman Coleman indicated that the regular meeting would resume following the closed session.

The Board moved to closed session at 6:04 PM, returning to open session at 6:12 PM.

Roll Call: Casey, Coleman, Murphy, O’Neill, O’Sullivan, Wagner, Folsom

V. BOARD REPORTS AND/OR REQUESTS

5.2 Student Trustee Report

Mr. Folsom reported that the annual Fall Fest event included food, games, sports, socializing, and a performance by the Moraine Valley 24K dance club. More than 40 groups were set up to share information about clubs and services for students. A short video of the event was shown. Mr. Folsom reported that the Democracy Commitment and the ALAS and BSA clubs sponsored a voter registration opportunity for students to demonstrate involvement in current events through the New American Democracy project. A total of 63 students who were eligible filled out applications; Mr. Folsom reported that this was more than three times the number expected. The regional Phi Theta Kappa convention was held with workshops highlighting scholarship, leadership, service, and fellowship. More than 200 student attended the convention. A Youth Summit will be held on campus tomorrow, with 300 anticipated participants from in-district and out-of-district schools. As word got around, several out-of-district schools also expressed interest in attending and have been included. This event was funded through the college’s Foundation.

VI. REPORTS OF ADMINISTRATION

6.1 President’s Report

- ICISP Faculty Exchange Program – Merri Fefles, History faculty member and Coordinator of Study Abroad, shared details about the exchange program through which two faculty members, Craig Slocum,

Developmental Mathematics faculty member; and Linda Brandt, Counselor, are each hosting a Netherlands visitor for two weeks. In turn, they will visit their counterpart in the Netherlands next May for two weeks. Craig and his guest, Herman Hoffmeijer, a math and calculus teacher at ROC Midden Nederland in Utrecht, were unable to be here this evening, but Linda and her guest, Ingrid Koers, were introduced. Ingrid Koers teaches health care professionals at Da Vinci College in Dordrecht. Ms. Koers expressed admiration for the college and also appreciation for the opportunity to be here on this exchange visit.

- Centers/HFRC (Health Fitness & Recreation Center) – Jeff Sessine, Sr. Vice President at Centers, and Mike Schneider, Director of Campus Recreation, shared information about Centers and the Health Fitness & Recreation Center, including its mission and purpose and the fact that Centers-managed facilities are often the largest student employer on campuses where they are located. An impact report was shared with the Board members, showing numbers of visits, staff, and an annual sales comparison. The college's center has approximately 1,700 visits per day, from staff, students, and community members. Additional services available in the center include the Tropical Smoothie Café, KidRec for child care, and NovaCare Physical Therapy. Numerous special events have been held, generating donations for scholarships and funds for student development for FitRec student employees, something that is a specific focus of Centers. Mike also shared a story of how student employees resuscitated and supported an 89-year-old member who suffered a cardiac event in the pool until the paramedics could arrive. Because of the excellent training FitRec student employees receive, they were able to respond and the individual made a full recovery.
- Audit Report – Theresa O'Carroll recognized Mike Cipolla, Controller, and Drew Wendt, Internal Auditor, for their hard work on the college's audit. She introduced John George and Kelly Kirkman, representatives from the college's auditing firm, RSM US, who reviewed the college's audit for FY18 and stated that all audit opinions were unmodified or "clean" audit opinions with no issues and no modifications. There were no compliance findings with regard to grant compliance reports including Financial Aid and TRIO. Kelly Kirkman reviewed the GASB 75 pronouncement concerning the financial reporting of postemployment benefits other than pensions, which was discussed at the September meeting. She also shared an upcoming pronouncement, GASB 87, concerning leases, which will be effective for year end June 30, 2021, and will have some impact for the college. The college and its staff were commended for the smooth audit process, responsiveness, and excellent financial reporting.

Dr. Jenkins reported that the college's diversity and equity conference was held September 28, with more than 200 participants. She indicated that this conference was originally scheduled in February, but because of a snowstorm, had to be rescheduled. She thanked the Board for their support of her attendance at the WFCP World Congress in Australia. She reported that there more than 20 countries represented in the conference's 800 attendees and that other countries are experiencing many of the same kinds of issues as we are, such as funding for education and workplace skills. To conclude her report, she informed the Board members that the ribbon-cutting/dedication of the fire garage is being planned to take place before the November 12 Board meeting. Invitations will be sent shortly.

VII. COMMUNICATIONS

- 7.1 Letter of Congratulations from the American Council on Education (ACE) on Moraine Valley's Selection as an ACCT Regional Equity Award Recipient
- 7.2 Thank You Letter from PLOWS Council on Aging for Facility Use and Administrative Participation (Steve Pappageorge)

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$113,831,667.53 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Mrs. Wagner and seconded by Ms. O'Sullivan to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$7,864,028.90
9.3	Operation & Maintenance Fund	793,512.12
9.4	Operation & Maintenance Fund (Restricted)	602,781.25
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	1,556,960.79
9.7	Restricted Purpose Fund	303,806.78
9.7A	Grants & Contract Fund	335,227.13
9.7B	Federal Fund	7,500,327.74
9.7C	College Activity Clubs	9,246.47
9.8	Working Cash Fund	-0-
9.9	Tort & Audit	629,199.00

(DOCUMENT C - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chairman Coleman publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Alberta Carr - Financial Aid Assistant, Financial Aid - effective 10/22/18

Angelo Greene - Departmental Assistant, Academic Advising – effective 10/22/18

Lupita Medina - Coordinator of Testing Services, Student Success – effective 10/29/18

Sylwia Mietus - Secretary II, Career Programs - effective 10/22/18

(DOCUMENT D - SUPPLEMENT TO MINUTES)

10.1-1(a) Renewal of Appointments – Grant Funded

It is recommended that the appointment of the following grant-funded individuals be renewed for the 2018-2019 fiscal year, contingent upon the continuation of grant funding:

John Andres	Coordinator of Records & Assessment
Margaret Dawczak	Manager of Transition & ESL
Marie Harrell	Internship Manager
Erica Hickey	Coordinator of Access & Accommodations
Corinne Johnston	Grant Writer
Carmela Ochoa	Coordinator of ABE/ASE

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

None

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chairman Coleman publicly identified the nature of the agenda items contained in New Business.

12.1 Amendment to Affiliation Agreement with Little Company of Mary Hospital and Health Care Centers, Inc. (Allied Health Programs)

It is recommended that the Board of Trustees approve the amendment to affiliation agreement with Little Company of Mary Hospital and Health Care Centers, Inc. for Allied Health Programs.
(DOCUMENT J - SUPPLEMENT TO MINUTES)

12.2 Contract Renewal: Health, Fitness & Recreation Center

It is recommended that the Board of Trustees approve the attached agreement with Centers LLC for management of the Health, Fitness & Recreation Center.
(DOCUMENT K - SUPPLEMENT TO MINUTES)

12.3 Life-Safety Project – Building T HVAC Upgrades: Phase 3

It is recommended that the Board of Trustees approve the life safety project as outlined on the attached application.
(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.4 Acceptance of Audit

It is recommended that the Board of Trustees accept the Audit for the fiscal year ending June 30, 2018 as presented and authorize that a copy of the Audit be filed with the State of Illinois.
(DOCUMENT M - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.7B, 9.7C, 9.8, and 9.9; 10.1-1, 10.1-1(a), 10.1-1(b), 10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-5(a), and 10.1-6; and 12.1, 12.2, 12.3, and 12.4:

Yes: Casey, O'Neill, O'Sullivan, Wagner, Coleman
Absent: Hastings, Murphy
Student
Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XVI. ADJOURNMENT

The meeting adjourned at 7:00 PM.