

APPROVED

MORAIN VALLEY COMMUNITY COLLEGE 9000 West College Parkway Palos Hills, IL 60465

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, September 18, 2018, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

I. CALL TO ORDER

The meeting was called to order by Chairman John Coleman at 6:08 PM.

II. ROLL CALL

Present: John Coleman, Chairman; Daniel Casey; Kimberly Hastings; Joseph Murphy; Brian O'Neill; Eileen O'Sullivan; Sandra Wagner; Mason Folsom, Student Trustee

Absent: None

III. MINUTES

The Board of Trustees, having reviewed the unapproved Minutes of the Regular Meeting of August 21, 2018 and the unapproved Minutes of the Closed Session Held August 21, 2018, and there being no further corrections to the minutes, the minutes are approved as presented.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 ICCTA Report

Mr. Coleman reported that the ICCTA Board of Representatives met at Illinois Central College in Peoria September 14 and 15. At the Friday morning Roundtable meeting, there were five topics selected for discussion and the representatives voted on two of the most popular to be discussed. How to increase enrollment and what has your college done to invite new students to your college were selected. There were 38 representatives present and many

spoke about programs their colleges are initiating. Mr. Coleman spoke about the truck driving school and CDL, Certified Logistics, the culinary program, Automotive Technology and the Nissan partnership, STEM programs, and the new Nursing facilities at Blue Island. The representatives also heard from Jennifer Jones of Robbins Schwartz about public pension changes and the 3% limitation on salary increases and also from Philip Gerner to discuss the impact of *Janus* on president employment contracts and RIF (Reduction-in-force). Mr. Gerner also discussed Public Act 100-0587 signed by the governor on June 4, which contains several cost-saving provisions to balance the budget, including reducing the level of end-of-career salary increases from 6% to 3% for SURS and TRS members, noting that IMRF employees are not affected by Public Act 100-0587. On Saturday, ICCTA representatives received an update on current laws and legislation affecting Illinois community colleges. Michael Monaghan, Executive Director, ICCTA, was recognized for his many years of dedicated service, and Moraine Valley Community College was recognized for its equity and diversity award.

5.2 Student Trustee Report

Mr. Folsom reported that the Foundation Scholarship reception held August 27 recognized students who received assistance in funding their educations through scholarships. Student Government Association and Life Source recently sponsored a blood drive, an event that occurs twice each semester to support and help the community. Finally, an ice cream social/U Shake event on September 12 provided ice cream treats and information about student employment opportunities on campus.

VI. REPORTS OF ADMINISTRATION

6.1 President's Report

Dr. Jenkins thanked Mason for acknowledging the scholarship reception, indicating that there were more than 400 people at the event. She stated that the Foundation continues to work very hard to raise money to help support the college and its students.

- Articulation Agreements – Dr. Scott Friedman, Dean of Student Engagement, and Christina Carney-Simon, Transfer Coordinator, shared information about various articulation agreements available to assist students continuing their education beyond Moraine Valley. Some of these include some type of tuition discount and most provide course and program

articulation between institutions so that students are able to transfer seamlessly. Several types of agreements were explained, along with examples of institutions with which the college has agreements. These types of agreements include traditional transfer, 2+2 agreements, dual admission, guaranteed admission, graduate admission, and career programs. An overview of the college's Transfer Center was provided, which provides services to students to assist them in identifying their best transfer options.

- Government Accounting Standards Board (GASB) Regulations: Accounting & Financial Reporting of Postemployment Benefits other than Pensions - John George and Kelly Kirkman of RMS US, the college's auditing firm, provided information about a new requirement concerning the financial reporting of postemployment benefits other than pensions. For Moraine Valley, it is the college's obligation for the state CIP (College Insurance Program) benefit plan, the liability for which is determined through an actuarial valuation. The projection of this continuing liability must now be reported in financial statements and will have a significant impact on balance sheets for institutions and governmental entities in the state that have postemployment benefits. This information is shared with the Board in advance of the college's audit report next month in order to explain this requirement and how it will impact the financial statements that will be included in the college's audit.

Dr. Jenkins thanked Dr. Margaret Lehner, Vice President, Institutional Advancement, and her team for the strategic planning workshop that was held last week. She reported that Board members will receive invitations to some of the additional strategic planning events in the spring, including a workshop to be held on February 8. The college's full strategic plan will come to the June 2019 Board meeting for approval by the Board of Trustees. Dr. Jenkins also shared with the Board a thank you note from the First Lutheran Church of Blue Island, sharing its support and prayers for the college.

VII. COMMUNICATIONS

- 7.1 Letter from Illinois Department of Human Rights Endorsing Moraine Valley's Empowerment Through Diversity and Inclusion Conference
- 7.2 Thank You Letter from Jordanian International School re Teacher Workshops in Student Engagement (Michael Morsches)

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$113,696,588.81 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Mr. Murphy and seconded by Mrs. Wagner to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$7,219,605.32
9.3	Operation & Maintenance Fund	1,424,092.36
9.4	Operation & Maintenance Fund (Restricted)	303,745.37
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	2,348,042.76
9.7	Restricted Purpose Fund	13,420.81
9.7A	Grants & Contract Fund	495,663.78
9.7B	Federal Fund	118,153.91
9.7C	College Activity Clubs	1,000.07
9.8	Working Cash Fund	-0-
9.9	Tort & Audit	25,231.32

(DOCUMENT C - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chairman Coleman publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Christina Cotta - Program Assistant, Student Success - effective 10/1/18
Robert Morley - Director of International Student Affairs, Student Services
- effective 9/24/18

(DOCUMENT D - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

Guadalupe Cuellar - Financial Aid Expeditor, Financial Aid - L.O.A. (FMLA)
7/28/18 - 10/5/18; (PARENTAL) 10/8/18 - 10/30/18

Kelli Nickols - Assistant Professor, Nursing, Career Programs - L.O.A.
(FMLA) 1/14/19-5/17/19

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Shantell Coleman - P.T. Financial Aid Expeditor, Financial Aid – resignation
effective 8/10/18

Meghan Danaher - Coordinator, Southwest Education Center, Academic
Outreach – resignation effective 9/25/18

Moncerrat Gutierrez Magana - P.T. Departmental Assistant, Academic
Outreach – resignation effective 9/6/18

Bert Patania - Veteran Services Coordinator, Student Success – resignation
effective 9/4/18

Leslye Toney - Nursing Lab and Simulation Coordinator, Nursing – resignation
effective 9/6/18

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Douglas Bratt – from Associate Professor, Music, Liberal Arts to Professor –
effective Academic Year 2018-2019

Ann Marie Jagiella – from Assistant Professor, Nursing, Career Programs to
Associate Professor - effective Academic Year 2018-2019

(DOCUMENT H - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chairman Coleman publicly identified the nature of the agenda items contained in New Business.

12.1 Institutional Agreement of Affiliation with Tinley Park Fire Department (Fire Science)

It is recommended that the Board of Trustees approve the institutional agreement of affiliation with Tinley Park Fire Department for Fire Science. (DOCUMENT I - SUPPLEMENT TO MINUTES)

12.2 FY2019 Budget

It is recommended that the Board of Trustees adopt the FY 2019 Budget. (DOCUMENT J - SUPPLEMENT TO MINUTES)

12.3 Holiday Schedule

It is recommended that the Board of Trustees adopt the holiday schedule and authorize that the college be closed Thursday, December 20, 2018, through Wednesday, January 2, 2019. The college will reopen on Thursday, January 3, 2019. (DOCUMENT K - SUPPLEMENT TO MINUTES)

12.4 Buildings A-B-L Building Envelope Remediation Bid

Whereas Berglund Construction, of Chicago, Illinois, is the lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$550,000.00 for the Buildings A, B, & L Building Envelope Remediation Bid, including the alternate work for Boiler House #1. (DOCUMENT L - SUPPLEMENT TO MINUTES)

12.5 Fall 2018 College Life-Cycle Management (LCM) Equipment Purchase

Whereas Dell Computers, of Round Rock, Texas, has submitted MHEC contract pricing for the purchase of two-hundred and forty three (243) micro-computers, forty-six (46) small computers, one hundred and sixty (160) VDI clients, fifty-five (55) laptops, nine (9) specialty servers, ten (10) large monitors and two-hundred and fifty (250) standard monitors, it is recommended that the

Board of Trustees approve and authorize the issuance of a purchase order to Dell Inc. in the amount of \$424,449.18.

Whereas CDW-G, of Vernon Hills, Illinois, has submitted the lowest responsible proposal for the purchase of Apple products include twenty (20) Macbook Pros, fifteen (15) iMac, fifty-two (52) iPads, six (6) Macbook Pro, one (1) Macbook and two (2) iMac, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to CDW-G in the amount of \$112,284.15.

Whereas Conference Technologies, Inc., of Itasca, Illinois, has submitted the lowest responsible proposal for the purchase of classroom projector systems including fifty-seven (57) projectors plus misc. controllers, screens and accessories, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to Conference Technologies, Inc. in the amount of \$54,521.82.

Whereas Zones Inc., of Auburn, Washington, has submitted the lowest responsible proposal for the purchase of UPS controllers and batteries, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to Zones Inc., in the amount of \$43,597.35.

Whereas Mindsight, of Downers Grove, Illinois, has submitted the lowest responsible proposal for the purchase of three-hundred and twenty (320) VMWare Horizon View client licenses, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to Mindsight in the amount of \$51,136.00.

Whereas Metroline Direct, of Troy, Michigan, has submitted the lowest responsible proposal for the purchase of three hundred (300) Cisco phones, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to Metroline Direct in the amount of \$45,747.00.

Whereas Avalon, of Bloomfield Hills, Michigan, has submitted the lowest responsible proposal for the purchase of SAN disk drive replacements, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to Avalon in the amount of \$32,200.00.

Whereas ConRes, of Bedford, Massachusetts, has submitted the lowest responsible proposal for the purchase of sixty (60) printers, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to ConRes in the amount of \$30,660.00.

Whereas Insight Inc, of Tempe, Arizona, has submitted the lowest responsible proposal for the purchase of three hundred (300) display port to VGA cables and ten (10) Roller Mice, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to Insight Inc., in the amount of \$4,557.00.

Whereas Canon Solutions America, of Schaumburg, Illinois, has submitted the lowest responsible proposal for the purchase of one (1) copier, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to Canon Solutions America, in the amount of \$2,927.00.

Whereas SKC Communications, of Shawnee Mission, Kansas, has submitted the lowest responsible proposal for the purchase of M231 smartboard replacement, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to SKC Communications in the amount of \$2,909.03.

Total Cost of this purchase: \$806,953.33
(DOCUMENT M - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.7B, 9.7C, 9.8, and 9.9; 10.1-1, 10.1-2, 10.1-3, 10.1-4, 10.1-5, and 10.1-6; and 12.1, 12.2, 12.3, 12.4, and 12.5:

Yes: Coleman, Hastings, M. Murphy, S. Murphy, O’Sullivan,
Wagner, J. Murphy
Student
Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XV. CLOSED SESSION

It was moved by Ms. O’Sullivan and seconded by Mr. O’Neill to move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, pursuant to Section 2(c)(1) of the Illinois Open Meetings Act.

ROLL CALL taken on the motion to move to closed session:

Yes:	Casey, Hastings, Murphy, O’Neill, O’Sullivan, Wagner, Coleman
Absent:	None
Student	
Advisory:	Yes

Motion carried.

Chairman Coleman indicated that there would be no business following the closed session.

The Board moved to closed session at 7:22 PM, returning to open session at 8:50 PM.

Roll Call: Casey, Coleman, Hastings, Murphy, O’Neill, O’Sullivan, Wagner, Folsom

XVI. ADJOURNMENT

The meeting adjourned at 8:51 PM.