

MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465

Governing Board of Moraine Valley Community College, Community College District #524,
Public Hearing on the Budget, 6:00 PM, Tuesday, September 18, 2018, Board Room D219, 9000
West College Parkway, Palos Hills, Illinois 60465.

A G E N D A

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **BUDGET PRESENTATION**
4. **PUBLIC HEARING**
5. **ADJOURNMENT**

MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465

Governing Board of Moraine Valley Community College, Community College District #524, Regular Meeting Immediately Following Public Hearing on the Budget, 6:00 PM, Tuesday, September 18, 2018, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

A G E N D A

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **MINUTES**

- 1) Unapproved Minutes - Regular Meeting, August 21, 2018
- 2) Unapproved Minutes - Closed Session, August 21, 2018

4. **AUDIENCE PARTICIPATION**

5. **BOARD REPORTS AND/OR REQUESTS**

- 1) ICCTA Meeting Report - Coleman
- 2) Student Trustee Report – Folsom

6. **REPORTS OF ADMINISTRATION**

- 1) President's Report
 - Articulation Agreements
 - Government Accounting Standards Board (GASB) Regulations: Accounting & Financial Reporting of Postemployment Benefits other than Pensions

7. **COMMUNICATIONS**

- 1) Letter from Illinois Department of Human Rights Endorsing Moraine Valley's Empowerment Through Diversity and Inclusion Conference
- 2) Thank You Letter from Jordanian International School re Teacher Workshops in Student Engagement (Michael Morsches)

8. **FINANCIAL STATEMENT**

- 1) Treasurer's Report
- 2) Budget Summary Report

CONSENT AGENDA (Agenda Items 9 - 12) (*items included for action)

9. **WARRANTS**

- 1) * Account Expenditure Summaries (including Travel Expense Reimbursements)
- 2) * Education Fund
- 3) * Operation & Maintenance Fund
- 4) * Operation & Maintenance (Restricted)
- 5) * Bond & Interest Fund

- 6) * Auxiliary Enterprise Fund
- 7) * Restricted Purpose Fund
 - a. * Grants & Contracts Fund
 - b. * Federal Fund
 - c. * College Activity Clubs
- 8) * Working Cash Fund
- 9) * Tort & Audit
10. **REPORT OF PERSONNEL**
 - 1) * Full-Time
 - 2) * Part-Time/Supplemental/Other
 - 3) Salary Revisions
 - 4) * Leave of Absence (FMLA)
 - 5) * Resignations/Terminations
 - 6) * Reclassifications (Promotions, Transfers, Corrections, etc.)
11. **UNFINISHED BUSINESS**
12. **NEW BUSINESS**
 - 1) * Institutional Agreement of Affiliation with Tinley Park Fire Department (Fire Science)
 - 2) * FY2019 Budget
 - 3) * Holiday Schedule
 - 4) * Buildings A-B-L Building Envelope Remediation Bid
 - 5) * Fall 2018 College Life-Cycle Management (LCM) Equipment Purchase
13. **MISCELLANEOUS**
14. **AUDIENCE PARTICIPATION**
15. **CLOSED SESSION** - Motion to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, pursuant to Section 2(c)(1) of the Illinois Open Meetings Act.
16. **ADJOURNMENT**

Agenda Item 3.0
September 18, 2018

MINUTES

Approved Minutes of the Regular Meeting of June 19, 2018

Enclosed

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, June 19, 2018, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

I. CALL TO ORDER

The meeting was called to order by Chairman John Coleman at 6:00 PM.

II. ROLL CALL

Present: John Coleman, Chairman; Daniel Casey; Kimberly Hastings (arrived 6:07 PM); Joseph Murphy; Brian O’Neill; Eileen O’Sullivan; Sandra Wagner; Mason Folsom, Student Trustee

Absent: None

III. MINUTES

The Board of Trustees, having reviewed the unapproved Minutes of the Regular Meeting of May 15, 2018; the unapproved Minutes of the Special Meeting of May 29, 2018; the unapproved Minutes of the Special Meeting of June 5, 2018; the unapproved Minutes of the Closed Session held May 15, 2018; the unapproved Minutes of the Closed Session held May 29, 2018; and the unapproved Minutes of the Closed Session held June 5, 2018; and there being no further corrections to the minutes, the minutes are approved as presented.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 Student Trustee Report

Mr. Folsom reported on a “going green for organic” initiative at the college in organic gardening at the college’s community garden, supported by students

and staff members to grow environmentally-friendly and wholesome food. The Honors Program students visited various colleges throughout Missouri and participated in team-building and critical thinking activities. The college's High School Equivalency (HSE) graduation was held June 12, recognizing the effort and accomplishments of adults returning to school and achieving academic success.

VI. REPORTS OF ADMINISTRATION

6.1 Presentation to Marian Berrigan (retirement)

On behalf of the Board and the administration, Mr. O'Neill presented Marian Berrigan, Secretary II, with a retirement gift and thanked her for her 18 years of service to the college and its students.

6.2 Presentation to Laura Cullen (retirement)

On behalf of the Board and the administration, Ms. Hastings presented Laura Cullen, Human Resource Assistant, with a retirement gift and thanked her for her service to the college.

6.3 Presentation to James Donaldson (retirement)

On behalf of the Board and the administration, Mr. Murphy presented Jimmy Donaldson, Event Set-up Worker, with a retirement gift and thanked him for the 35 years he has served the college.

6.4 Presentation to Sue Gray (retirement)

On behalf of the Board and the administration, Mrs. Wagner presented Sue Gray, Director of Infrastructure & Network Services, with a retirement gift and thanked her for her years of service to the college since 1996.

6.5 Presentation to Gina Rinella (retirement)

On behalf of the Board and the administration, Ms. O'Sullivan presented Gina Rinella, Cashier Supervisor, with a retirement gift and thanked her for her years of service to the college.

6.6 Presentation to Deborah Sievers (retirement)

On behalf of the Board and the administration, Mr. Casey presented Debbie Sievers, Director of the Center for Disability Services, with a retirement gift and thanked her for her service to the college and its students for 19 years.

6.7 Presentation to Diane Viverito (retirement)

On behalf of the Board and the administration, Mr. Coleman presented Diane Viverito, Assistant Dean of International Student Affairs, with a retirement gift and thanked her for her years of service to the college and its international student program since 1984.

6.8 Presentation to Bob Sterkowitz (retirement)

On behalf of the college and administration, the entire Board of Trustees presented Bob Sterkowitz, Vice President of Finance & Business Services/College Treasurer, with a retirement gift and thanked him for his years of service since 1987 to the college, the Board, and the community.

All of the retirees were congratulated and wished well for their retirements.

6.9 Recognition of Accomplishments

- Phi Theta Kappa Chapter – Kent Marshall, Dean of Students and Compliance Officer, introduced the advisors for the Phi Theta Kappa chapter: Demetrius Robinson, Manager of Student Life, and Kimberly Golk, Academic Advisor, and reported on a number of accomplishments of the chapter this year. Kent introduced two of the chapter's officers who were present: Raneem Ahmed and Mireya Galvan, and acknowledged those who were unable to attend: Alison Gardner and John Kladis. Kent reported that the chapter's executive vice president, John Kladis, was recently elected president of Phi Theta Kappa for Illinois. The college's chapter was recognized again this year as a Five-Star Chapter. Kent also reported that Demetrius was appointed to the Illinois Advisory Council for Phi Theta Kappa.

Dr. Jenkins reported that the students do a lot of volunteer/service work and that she will share more information about that at a later time.

- ICCTA Award Nominees
 - Jessica Crotty, Assistant Director for Communications, introduced Debbie Izzo, who is the college’s Distinguished Alumni nominee to the Illinois Community College Trustees Association (ICCTA). Mr. Murphy presented Ms. Izzo with a plaque.
 - Jessica Crotty introduced Andrea Sagle and read the winning essay written by Ms. Sagle that was submitted to the ICCTA for the Student Essay Contest. Mr. Casey congratulated Ms. Sagle and joined her for a photo.
 - Wally Fronczek introduced Professor Tom Dow, who was submitted to the ICCTA and won a state-wide ICCTA Outstanding Full-Time Faculty Award. Tom was one of two faculty members in the state to receive this award.

6.10 President’s Report

- Midwest Association of Student Employment Administrators’ 2018 State of Illinois Student Employment Supervisor of the Year – Dr. Normah Salleh-Barone reported that Tamima Farooqui, Job Resource Specialist, was selected for this award for 2018. Tamima was unable to attend the meeting, but congratulations were extended to her by the Board and the administration.
- 2018 Illinois Community College Trustees Association (ICCTA) Equity and Diversity Award – Dr. Jenkins reported that she accepted the Equity and Diversity Award on behalf of the college at the recent ICCTA banquet, which she and Chairman Coleman attended. The Board members joined her for a photo with the award.

VII. COMMUNICATIONS

- 7.1 Joint Review Committee on Education in Radiologic Technology (JRCERT) Accreditation Award Letter for Radiologic Technology
- 7.2 Letter from College Reading & Learning Association’s (CRLA) International Tutor Training Program Certification (Academic Skills Center Tutor Training Program)

VIII. FINANCIAL STATEMENT

8.1 Treasurer’s Report

Treasurer's Report showing an ending balance of \$ 143,304,326.06 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

Mr. Sterkowitz provided a brief update on the college’s restructuring and refunding of certain bonds, which he reported went well. While this restructuring and refunding was smaller in scope than one previously conducted, it still reduced the total debt load for the college and also provided savings to district taxpayers.

CONSENT AGENDA (IX – XII):

It was moved by Mr. Murphy and seconded by Mrs. Wagner to approve the following consent agenda items:

IX. WARRANTS

Mr. Sterkowitz read the warrant summaries as presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$ 7,271,401.77
9.3	Operation & Maintenance Fund	1,195,899.50
9.4	Operation & Maintenance Fund (Restricted)	1,573,567.51
9.5	Bond & Interest Fund	2,201,266.76
9.6	Auxiliary Enterprise Fund	467,946.22
9.7	Restricted Purpose Fund	139,673.74
9.7A	Grants & Contract Fund	396,079.31
9.7B	Federal Fund	248,444.28
9.7C	College Activity Clubs	29,815.80
9.8	Working Cash Fund	75,000.00
9.9	Tort & Audit	21,160.00

(DOCUMENT C - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chairman Coleman publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Gary Ambroz - Media Specialist, Information Technology - effective 7/9/18
Mary Boland - Instructor, Physics, Science, Business & Computer Technology
- effective 8/13/18
Iva Erkapic - Student Success Specialist, Student Success - effective 6/25/18
Ingrid Farmer - Payroll Assistant, Finance - effective 7/16/18
Essence Greenhill - Student Development Specialist, Enrollment Services
- effective 7/9/18
Evera Ivy - Job Resource Specialist, Job Resource Center - effective 7/9/18
Paul Kristopaitis – Groundskeeper, Campus Operations - effective 7/23/18
Angelina Myers - Instructor, Mathematics, Science, Business & Computer
Technology - effective 8/13/18
Bert Patania - Coordinator, Veteran Services, Student Success – effective
7/9/18
Mike Rendon - Reprographics Clerk, Marketing & Communications –
effective 6/25/18
Lori Schmidt - Instructor, Phlebotomy, Career Programs - effective 8/13/18
Leslye Toney - Nursing Lab & Simulation Coordinator, Career Programs
- effective 6/25/18
Jaime Valadez – Groundskeeper, Campus Operations - effective 6/25/18
(DOCUMENT D - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

Frederick Brennan - Director of Campus Operations, Campus Operations –
L.O.A. (FMLA) 6/13/18 – 6/27/18
Michael Loveday - Web Content Specialist, Information Technology –
L.O.A. (FMLA) Intermittent 6/1/18 – 5/31/19
Marie Martino – Librarian, Learning Resource Center - L.O.A. (FMLA)
Intermittent 4/24/18 – 12/14/18
(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Kendall Bruton - Campus Safety & Emergency Coordinator, Police Department – resignation effective 6/18/18

Matthew Piper - Manager, Staff Training & Development, Center for Teaching & Learning – resignation effective 6/15/18

Phyllis Pranevicius - Financial Aid Assistant, Financial Aid – resignation effective 5/25/18

Nilkamal Shah - Assistant Director of Institutional Research & Planning, Institutional Research – resignation effective 6/29/18

Carrie Wolf - Coordinator of Testing Services, Testing Center – resignation effective 6/25/18

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Charles Bales – from Associate Professor, Mechanical Design & Drafting, Science, Business & Computer Technology to Professor – effective Academic Year 2018-2019

Sonja Blades – from Program Assistant, Student Success to Secretary II, Liberal Arts - effective 6/25/18

Dawn Countryman – from Assistant Professor, Anatomy & Physiology, Science, Business & Computer Technology to Associate Professor – effective Academic Year 2018-2019

Michael Espinoza – from Instructor, Criminal Justice, Career Programs to Assistant Professor - effective Academic Year 2018-2019

Ewa Fredette – from Associate Professor, Chemistry, Science, Business & Computer Technology to Professor - effective Academic Year 2018-2019

Kelly Hruby – from Assistant Professor, Humanities, Liberal Arts to Associate Professor - effective Academic Year 2018-2019

Rita Kealy – from Instructor, Phlebotomy/Medical Terminology, Career Programs to Assistant Professor - effective Academic Year 2018-2019

Neil Kirkpatrick – from Assistant Professor, Biology, Science, Business & Computer Technology to Associate Professor - effective Academic Year 2018-2019

Myra Koran – from Staff Accountant, Finance to Student Accounts Receivable Manager - effective 6/18/18

Michael Loveday – from Web Content Specialist, Marketing & Communications to Senior Web Content Specialist - effective 6/18/18

Leann Murphy – from Secretary II, Career Programs to Program Assistant, Corporate, Community & Continuing Education - effective 6/25/18

Theresa Pallanti –Assistant Director, Resource Development, Resource Development & Institutional Effectiveness - Salary Grade Change – effective 6/18/18

Cathi Predl – from Instructor, Office Systems and Applications, Science, Business & Computer Technology to Assistant Professor – effective Academic Year 2018-2019

Rose Rich – from Instructor, Office Systems and Applications, Science, Business & Computer Technology to Assistant Professor - effective Academic Year 2018-2019

Aaron Roe – from Senior Research Analyst, Institutional Research & Planning to Assistant Director, Research & Planning – effective 6/18/18

Nickolas Shizas – from Associate Professor, Psychology, Liberal Arts to Professor - effective Academic Year 2018-2019

Justin Valentino – from Instructor, Data Communications, Science, Business & Computer Technology to Assistant Professor - effective Academic Year 2018-2019

Kevin Warchol – from Groundskeeper, Campus Operations to Event Set-Up Worker - effective 6/25/18

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-7 President’s Contract

It is recommended that the Board of Trustees approve the amendment to the president’s employment agreement as presented.

(DOCUMENT I - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chairman Coleman publicly identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Advocate South Suburban Hospital
(Phlebotomy, Respiratory Therapy, Sleep Technology)

It is recommended that the Board of Trustees approve the affiliation agreement with Advocate South Suburban Hospital for Phlebotomy, Respiratory Therapy, Sleep Technology.

(DOCUMENT J - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Hartgrove Behavioral Health System
(Addictions Studies)

It is recommended that the Board of Trustees approve the affiliation agreement with Hartgrove Behavioral Health System for Addictions Studies.

(DOCUMENT K - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with Chicago Ridge Fire Department (Fire
Science)

It is recommended that the Board of Trustees approve the affiliation agreement with Chicago Ridge Fire Department for Fire Science.

(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.4 Review of Closed Session Written Minutes and Audio Tapes

It is recommended that the written minutes of the closed sessions held on May 16, 2017; October 10, 2017; November 14, 2017; December 18, 2017; March 20, 2018; April 10, 2018; and April 16, 2018 be released.

(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.5 Dates for Regular Meetings

It is recommended that the regular meetings of the Board of Trustees of Community College District #524, Cook County, Illinois, are scheduled as follows:

- July, 2018 – no meeting
- Tuesday, August 21, 2018
- Tuesday, September 18, 2018
- Monday, October 15, 2018
- Monday, November 12, 2018
- Tuesday, December 18, 2018
- January, 2019 - no meeting
- Tuesday, February 19, 2019
- Tuesday, March 19, 2019
- Tuesday, April 16, 2019

Tuesday, May 14, 2019

Tuesday, June 18, 2019

All of the above meetings will begin at 6 p.m. (unless otherwise indicated) and will be held in the Board Room D219, 9000 West College Parkway, Palos Hills, IL 60465. (DOCUMENT N - SUPPLEMENT TO MINUTES)

12.6 Treasurer's Bond Renewal FY19

It is recommended that the Board approve the renewal of the Treasurer's Bond for fiscal year 2019 for \$25,000,000 at a cost of \$19,832.00 from The Hartford Insurance Company. (DOCUMENT O - SUPPLEMENT TO MINUTES)

12.7 Resolution Authorizing the Transfer of Certain Funds from the Education Fund to the Operations and Maintenance Restricted General Fund for Purposes of Capital Project Funding- Reconstruction of Parking Lots A1 and A2

It is recommended that the Board of Trustees approve the resolution authorizing the transfer of certain funds from the Education Fund to the Operations and Maintenance Restricted General Fund for purposes of capital project funding-reconstruction of parking lots A1 and A2. (DOCUMENT P - SUPPLEMENT TO MINUTES)

12.8 Resolution Authorizing the Transfer of Certain Funds from the Education Fund to the Restricted Purposes-Technology Fund for Future Technology Purchases Associated with the College's Technology Life Cycle Management Program

It is recommended that the Board of Trustees approve the resolution authorizing the transfer of certain funds from the Education Fund to the Restricted Purposes-Technology Fund for future technology purchases associated with the college's technology Life Cycle Management (LCM) program. (DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.9 2020 Resource Allocation Management Plan (RAMP) Projects

It is recommended that the Board of Trustees approve the Resource Allocation Management Plan (RAMP) Projects for FY2020. (DOCUMENT R - SUPPLEMENT TO MINUTES)

12.10 Dual Credit/Dual Enrollment Platform Software

It is recommended that the Board of Trustees approve the DualEnroll web based software solution and authorize the issuance of a purchase order to DualEnroll, of Reston, VA, in the amount of \$46,171.00 for the licensing and implementation costs of DualEnroll online web based platform for dual enrollment and dual credit needs.

(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.11 Non-emergency Notification System Purchase

Whereas Regroup, of San Francisco, CA, provided the best solution for the needs of the college, it is recommended that the Board of Trustees approve entering into a three (3) year discounted fixed price agreement with Regroup and authorize the amount of \$15,000.00 annually for three (3) years for the Non-emergency Notification System Purchase.

(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.12 Xerographic Office Paper Bid

Whereas Lewis Paper, of Wheeling, Illinois, is the lowest responsible and responsive bidder meeting specifications, it is recommended that the Board of Trustees award this bid and authorize the execution of an agreement for one year, July 1, 2018 - June 30, 2019 with Lewis Paper to secure the pricing for paper at a price of \$ 31.75 per case.

(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.13 Approval of Metropolitan Alliance of Police Contract (July 1, 2018 - June 30, 2022)

It is recommended that the Board of Trustees approve the collective bargaining agreement with the Metropolitan Alliance of Police for the period July 1, 2018 through June 30, 2022.

(DOCUMENT V - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.8, 9.9, 9.9B, and 9.9C; 10.1-1, 10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-6, and 10.1-7; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, 12.10, 12.11, 12.12, and 12.13:

Yes: Casey, Hastings, Murphy, O’Neill, O’Sullivan, Wagner, Coleman

Student
Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XV. CLOSED SESSION

It was moved by Ms. O’Sullivan and seconded by Mr. Murphy to move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, pursuant to Section 2(c)(1) of the Illinois Open Meetings Act.

ROLL CALL taken on the motion to move to closed session:

Yes: Casey, Hastings, Murphy, O’Neill, O’Sullivan, Wagner, Coleman

Student
Advisory: Yes

Motion carried.

Chairman Coleman indicated that there would be no business following the closed session.

The Board moved to closed session at 7:36 PM, returning to open session at 8:13 PM.

Roll Call: Coleman, Casey, Hastings, Murphy, O’Neill, O’Sullivan, Wagner, Folsom

XVI. ADJOURNMENT

The meeting adjourned at 8:16 PM.

BOARD REPORTS AND/OR REQUESTS

- | | | |
|-----|---------------------------------|--------|
| 5.1 | ICCTA Meeting Report – Coleman | Verbal |
| 5.2 | Student Trustee Report - Folsom | Verbal |

REPORTS OF ADMINISTRATION

6.1 President's Report Verbal

- Articulation Agreements
- Government Accounting Standards Board (GASB) Regulations:
Accounting & Financial Reporting of Postemployment Benefits other
than Pensions

COMMUNICATIONS

- 7.1 Letter from Illinois Department of Human Rights Endorsing Moraine
Valley's Empowerment Through Diversity and Inclusion Conference Enclosed

- 7.2 Thank You Letter from Jordanian International School re Teacher
Workshops in Student Engagement (Michael Morsches) Enclosed

ILLINOIS DEPARTMENT OF
 **Human Rights**

Promoting Fairness and Equality
#IllinoisProud

August 21, 2018

Dr. Sylvia M. Jenkins
President
Moraine Valley Community College
9000 West College Parkway
Palos Hills, IL 60465

Dear Dr. Jenkins,

On behalf of the Illinois Department of Human Rights (IDHR), I am delighted to report that the **Empowerment Through Diversity and Inclusion Conference** has been officially endorsed by the Department as part of the Fairness and Equality Campaign.

Thank you for submitting your event to be part of IDHR's yearlong celebration. As we recognize our 200th year of statehood, **Moraine Valley Community College** participation will go a long way in helping us celebrate and reaffirm Illinois' rich history of valuing diversity, inclusion, and non-discrimination.

We greatly appreciate **MVCC** for making us #IllinoisProud.

Sincerely,



Janice Glenn,
Director
Illinois Human Rights



JORDANIAN
INTERNATIONAL SCHOOLS
المدارس الأردنية الدولية
BOYS - GIRLS

خمسة وعشرون عاماً
ثقة..ريادة..تميز



12/08/2018

Dear Dr.Michael,

On behalf of Jordanian International School's teachers and administrative staff, we would like to thank you from the bottom of our hearts for dedicating your time to conduct a very fruitful inspiring workshop for teachers on how to make the classroom more interactive and to have a positive attitude towards teaching and learning. A special thanks goes to Dr. Sylvia Jenkins from Moraine Valley College for her support and sense of giving.

Looking forward to having you again with us at school in the near future.

Much appreciated,

School principal

Hadeel Ramadan



**MORAIN VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 524
TREASURER'S REPORT
MONTH ENDED AUGUST 31, 2018**

<u>FUND</u>	<u>BEGINNING BALANCE</u>	<u>RECEIVED</u>	<u>DISBURSED</u>	<u>ENDING BALANCE</u>
EDUCATION FUND	\$50,463,297.70	\$7,123,468.92	\$7,219,605.32	\$50,367,161.30
OPERATION & MAINT FUND	8,934,711.51	1,378,630.96	1,424,092.36	8,889,250.11
OPERATION & MAINT (RESTR.)	14,579,540.44	571,592.55	313,745.37	14,837,387.62
AUXILIARY FUNDS	9,522,502.77	2,198,211.48	2,348,042.76	9,372,671.49
RESTRICTED PURPOSE FUNDS	22,529,967.15	978,581.44	652,469.82	22,856,078.77
BOND & INTEREST FUND	5,943,893.36	1,268,904.47	0.00	7,212,797.83
TRUST & AGENCY FUNDS	78,514.74	83,727.02	1,000.07	161,241.69
TOTAL	<u>\$112,052,427.67</u>	<u>\$13,603,116.84</u>	<u>\$11,958,955.70</u>	<u>\$113,696,588.81</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS		\$24,300.00
HUNTINGTON BANK	CHECKING ACCT	1,061,241.69
FIRST MIDWEST BANK	CHECKING ACCT	5,355,817.19
WINTRUST MAXSAFE	MONEY MARKET	1,015,038.45
IL METROPOLITAN INVESTMENT FUND	MONEY MARKET	6,416,101.81
IL SCHOOL DIST LIQUID ASSEST FUND	MONEY MARKET	10,316,899.51
SHORT TERM INVESTMENTS	VARIOUS	61,618,260.92
LONG TERM INVESTMENTS	VARIOUS	27,888,929.24
TOTAL		<u>\$113,696,588.81</u>

ACCOUNT EXPENDITURE SUMMARIES

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$7,219,605.32
9.3	OPERATION & MAINTENANCE FUND	1,424,092.36
9.4	OPERATION & MAINTENANCE (RESTR)	313,745.37
9.5	BOND & INTEREST FUND	0.00
9.6	AUXILIARY ENTERPRISE FUND	2,348,042.76
9.7	RESTRICTED PURPOSE FUND	13,420.81
9.7a	GRANTS & CONTRACTS FUND	495,663.78
9.7b	FEDERAL FUND	118,153.91
9.7c	COLLEGE ACTIVITY CLUBS	1,000.07
9.8	WORKING CASH FUND	0.00
9.9	TORT & AUDIT	25,231.32
	TOTAL	<u><u>\$11,958,955.70</u></u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leave of Absence (LOA)	Enclosed
10.1-5	Resignations/Terminations	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed

SUBJECT REPORT – Full Time

Christina Cotta	Program Assistant Student Success	Effective: 10/1/18
Robert Morley	Director of International Student Affairs Student Services	Effective: 9/24/18

RECOMMENDED ACTION

That the above be employed.

SUBJECT REPORT – Leave of Absence (LOA)

Guadalupe Cuellar	Financial Aid Expeditor Financial Aid	L.O.A. (FMLA) 7/28/18 - 10/5/18 (PARENTAL) 10/8/18 - 10/30/18
Kelli Nickols	Assistant Professor, Nursing Career Programs	L.O.A. (FMLA) 1/14/19-5/17/19

RECOMMENDED ACTION

That the above leaves be granted.

SUBJECT REPORT - Resignations/Terminations

Shantell Coleman	P.T. Financial Aid Expeditor Financial Aid	Effective: 8/10/18
Meghan Danaher	Coordinator, Southwest Education Center Academic Outreach	Effective: 9/25/18
Moncerrat Gutierrez Magana	P.T. Departmental Assistant Academic Outreach	Effective: 9/6/18
Bert Patania	Veteran Services Coordinator Student Success	Effective: 9/4/18
Leslye Toney	Nursing Lab and Simulation Coordinator Nursing	Effective: 9/6/18

RECOMMENDED ACTION

That the above be approved as presented.

S U B J E C T R E P O R T – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
Douglas Bratt	Associate Professor, Music Liberal Arts	Pursuant to the terms of the Negotiated Agreement, promoted to Professor Effective: Academic Year 2018-2019
Ann Marie Jagiella	Assistant Professor, Nursing Career Programs	Pursuant to the terms of the Negotiated Agreement, promoted to Associate Professor Effective: Academic Year 2018-2019

RECOMMENDED ACTION
That the above be approved as presented.

NEW BUSINESS

- | | |
|--|----------|
| *12.1 Institutional Agreement of Affiliation with Tinley Park Fire Department (Fire Science) | Enclosed |
| *12.2 FY2019 Budget | Enclosed |
| *12.3 Holiday Schedule | Enclosed |
| *12.4 Buildings A-B-L Building Envelope Remediation Bid | Enclosed |
| *12.5 Fall 2018 College Life-Cycle Management (LCM) Equipment Purchase | Enclosed |

FY 2019 BUDGET

Recommended Action:

It is recommended that the Board of Trustees adopt the FY 2019 Budget.

STATE OF ILLINOIS

COMMUNITY COLLEGE DISTRICT 524

Annual Budget for Fiscal Year 2019

Moraine Valley Community College

9000 West College Parkway

Palos Hills

SUMMARY OF Fiscal Year 2019 BUDGET BY FUND

	General			Special Revenue		
	Education Fund	Operations and Maintenance Fund	Public Building Commission Operations & Maintenance Fund	Restricted Purposes Fund	Audit Fund	Liability, Protection, & Settlement Fund
Beginning Balance	44,224,410	6,230,980	-	21,367,542	161,906	1,666,304
Budgeted Revenues	84,509,183	12,979,579	-	30,149,375	84,200	487,046
Budgeted Expenditures	79,913,508	12,979,579	-	31,453,537	84,200	708,387
Budgeted Transfers from (to) Other Funds	(4,595,675)	-	-	840,000	-	-
Budgeted Ending Balance	44,224,410	6,230,980	-	20,903,380	161,906	1,444,963

	Debt Service		Capital Projects		Proprietary Fund
	Bond and Interest Fund	Public Building Commission Rental Fund	Operations and Maintenance Fund (Restricted)	Building Bond Proceeds Fund	Auxiliary Enterprises Fund
Beginning Balance	3,992,718	-	13,965,204	-	9,926,477
Budgeted Revenues	6,814,289	-	3,722,600	-	9,171,092
Budgeted Expenditures	8,570,014	-	3,867,850	-	11,887,906
Budgeted Transfers from (to) Other Funds	1,855,183	-	144,817	-	1,755,675
Budgeted Ending Balance	4,092,176	-	13,964,771	-	8,965,338

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The Official Budget which is accurately summarized in this document was approved by the Board of Trustees on

Date

ATTEST: _____
Secretary, Board of Trustees

SUMMARY OF Fiscal Year 2019 ESTIMATED REVENUES

District: Moraine Valley Community College	Dist. No: 524	Year Ended 2019		
<u>OPERATING REVENUES BY SOURCE</u>	<u>Education Fund</u>	<u>Operations and Maintenance Fund</u>	<u>Public Building Commission Operations and Maintenance Fund</u>	<u>Total Operating Funds</u>
<i>Local Government</i>				
Local Taxes	21,679,183	7,590,969	-	29,270,152
Corporate Personal Property Replacement Taxes	1,143,472	-	-	1,143,472
Chargeback Revenue	-	-	-	-
Other (List)	-	-	-	-
TOTAL LOCAL GOVERNMENT	<u>22,822,655</u>	<u>7,590,969</u>	<u>-</u>	<u>30,413,624</u>
<i>State Government</i>				
ICCB Base Operating Grants	2,277,840	5,314,960	-	7,592,800
ICCB Equalization Grants	5,575,010	-	-	5,575,010
ICCB-Career and Technical Education	629,523	-	-	629,523
ICCB-Adult Education	-	-	-	-
Other Misc.	15,000	-	-	15,000
TOTAL STATE GOVERNMENT	<u>8,497,373</u>	<u>5,314,960</u>	<u>-</u>	<u>13,812,333</u>
<i>Federal Government</i>				
Dept. of Education	-	-	-	-
Dept. of Labor	-	-	-	-
Dept. of Health and Human Services	-	-	-	-
Other (List)	-	-	-	-
TOTAL FEDERAL GOVERNMENT	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Student Tuition and Fees</i>				
Tuition	46,760,880	-	-	46,760,880
Fees	4,392,000	-	-	4,392,000
Other Student Assessments	-	-	-	-
TOTAL TUITION AND FEES	<u>51,152,880</u>	<u>-</u>	<u>-</u>	<u>51,152,880</u>
<i>Other Sources</i>				
Sales and Service Fees	988,275	-	-	988,275
Facilities Revenue	5,000	-	-	5,000
Investment Revenue	530,000	68,650	-	598,650
Nongovernmental Grants	6,000	-	-	6,000
Other (List): Library Fines	7,000	-	-	7,000
Indirect Cost Recoveries	500,000	-	-	500,000
Misc.	-	5,000	-	5,000
Net Interfund Transfer	-	-	-	-
TOTAL OTHER SOURCES	<u>2,036,275</u>	<u>73,650</u>	<u>-</u>	<u>2,109,925</u>
TOTAL 2019 BUDGETED REVENUE	<u>84,509,183</u>	<u>12,979,579</u>	<u>-</u>	<u>97,488,762</u>
<i>Less Nonoperating Items*</i>				
Tuition Chargeback Revenue	-	-	-	-
Instructional Service Contract Revenue	-	-	-	-
ADJUSTED REVENUE	<u>84,509,183</u>	<u>12,979,579</u>	<u>-</u>	<u>97,488,762</u>

*Interdistrict revenues that do not generate related local district credit hours are subtracted to allow for statewide comparisons.

SUMMARY OF Fiscal Year 2019 OPERATING BUDGETED EXPENDITURES

	Education Fund	Operations and Maintenance Fund	Public Building Commission Operation and Maintenance Fund	Total Operating Funds	%
BY PROGRAM					
Instruction	36,322,275	-	-	36,322,275	37.26
Academic Support	6,850,962	-	-	6,850,962	7.03
Student Services	9,102,515	-	-	9,102,515	9.34
Public Service/Continuing Education	58,496	-	-	58,496	0.06
Organized Research	-	-	-	-	-
Auxiliary Services	-	-	-	-	-
Operation & Maint. of Plant	-	12,979,579	-	12,979,579	13.31
Institutional Support	19,622,860	-	-	19,622,860	20.13
Scholarships, Student Grants, and Waivers	7,956,400	-	-	7,956,400	8.16
INTERFUND TRANSFERS	4,595,675	-	-	4,595,675	4.71
TOTAL 2019 BUDGETED EXPENDITURES	84,509,183	12,979,579	-	97,488,762	100.00
<i>Less Nonoperating Items*</i>					
Tuition Chargeback	-	-	-	-	-
Instructional Service Contracts	-	-	-	-	-
ADJUSTED EXPENDITURES	84,509,183	12,979,579	-	97,488,762	100.00
BY OBJECT					
Salaries	51,813,753	4,231,986	-	56,045,739	57.49
Employee Benefits	9,650,728	1,224,859	-	10,875,587	11.16
Contractual Services	4,489,736	3,761,327	-	8,251,063	8.46
General Materials and Supplies	4,327,174	819,370	-	5,146,544	5.28
Travel and Conference/ Meeting Expenses	873,922	15,516	-	889,438	0.91
Fixed Charges	99,361	15,113	-	114,474	0.12
Utilities	91,434	2,384,203	-	2,475,637	2.54
Capital Outlay	282,000	527,205	-	809,205	0.83
Other	8,185,400	-	-	8,185,400	8.40
Provision for Contingency	100,000	-	-	100,000	0.10
INTERFUND TRANSFERS	4,595,675	-	-	4,595,675	4.71
TOTAL 2019 BUDGETED EXPENDITURES	84,509,183	12,979,579	-	97,488,762	100.00
<i>Less Nonoperating Items*</i>					
Tuition Chargeback	-	-	-	-	-
Instructional Service Contracts	-	-	-	-	-
ADJUSTED EXPENDITURES	84,509,183	12,979,579	-	97,488,762	100.00

*Interdistrict expenses that do not generate related local college credit hours are subtracted to allow for statewide comparisons.

Fiscal Year 2019 BUDGETED EXPENDITURES

<u>EDUCATION FUND</u>	<u>Appropriations</u>	<u>Totals</u>
INSTRUCTION		
Salaries	30,757,648	
Employee Benefits	3,932,816	
Contractual Services	568,195	
General Materials and Supplies	890,344	
Travel and Conference/Meeting Expenses	141,022	
Fixed Charges	32,250	
Utilities	-	
Capital Outlay	-	
Other	-	36,322,275
ACADEMIC SUPPORT		
Salaries	4,339,796	
Employee Benefits	1,022,868	
Contractual Services	382,341	
General Materials and Supplies	915,627	
Travel and Conference/Meeting Expenses	165,453	
Fixed Charges	24,564	
Utilities	313	
Capital Outlay	-	
Other	-	6,850,962
STUDENT SERVICES		
Salaries	6,553,375	
Employee Benefits	1,574,134	
Contractual Services	278,947	
General Materials and Supplies	500,843	
Travel and Conference/Meeting Expenses	151,034	
Fixed Charges	7,132	
Utilities	50	
Capital Outlay	37,000	
Other	-	9,102,515
PUBLIC SERVICE/CONTINUING EDUCATION		
Salaries	34,145	
Employee Benefits	585	
Contractual Services	5,629	
General Materials and Supplies	5,570	
Travel and Conference/Meeting Expenses	12,567	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	58,496
ORGANIZED RESEARCH		
Salaries	-	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	-

Fiscal Year 2019 BUDGETED EXPENDITURES

<u>EDUCATION FUND</u>	<u>Appropriations</u>	<u>Totals</u>
AUXILIARY SERVICES		
Salaries	-	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	-
OPERATION AND MAINTENANCE OF PLANT		
Salaries	-	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	-
INSTITUTIONAL SUPPORT		
Salaries	10,128,789	
Employee Benefits	3,120,325	
Contractual Services	3,254,624	
General Materials and Supplies	2,014,790	
Travel and Conference/Meeting Expenses	403,846	
Fixed Charges	35,415	
Utilities	91,071	
Capital Outlay	245,000	
Other	229,000	
Provision for Contingency	100,000	19,622,860
SCHOLARSHIPS, STUDENT GRANTS, AND WAIVERS		
Salaries	-	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	7,956,400	7,956,400
INTERFUND TRANSFERS		4,595,675
GRAND TOTAL		<u>84,509,183</u>

Fiscal Year 2019 BUDGETED EXPENDITURES

<u>OPERATIONS AND MAINTENANCE FUND</u>	<u>Appropriations</u>	<u>Totals</u>
OPERATION AND MAINTENANCE OF PLANT		
Salaries	4,231,986	
Employee Benefits	1,224,859	
Contractual Services	3,761,327	
General Materials and Supplies	819,370	
Travel and Conference/Meeting Expenses	15,516	
Fixed Charges	15,113	
Utilities	2,384,203	
Capital Outlay	527,205	
Other	-	12,979,579
INSTITUTIONAL SUPPORT		
Salaries	-	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	
Provision for Contingency	-	-
INTERFUND TRANSFERS		
		-
GRAND TOTAL		12,979,579

Fiscal Year 2019 BUDGETED EXPENDITURES

PUBLIC BUILDING COMMISSION
OPERATIONS AND MAINTENANCE FUND

	<u>Appropriations</u>	<u>Totals</u>
OPERATION AND MAINTENANCE OF PLANT		
Salaries	-	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	-
INSTITUTIONAL SUPPORT		
Salaries	-	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	
Provision for Contingency	-	-
INTERFUND TRANSFERS		-
GRAND TOTAL		-

Fiscal Year 2019 BUDGETED REVENUES

OPERATIONS AND MAINTENANCE FUND
(Restricted)

	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources		
Local Taxes	1,030,000	
Premium on Bond Issuance	-	1,030,000
State Governmental Sources	-	-
Federal Governmental Sources	-	-
Other Sources		
Student Tuition and Fees	2,490,000	
Sales and Service Fees	-	
Bond Proceeds	-	
Facilities Revenue	85,000	
Investment Revenue	102,600	
Nongovernmental Gifts, Scholarships, Grants, and Bequests	-	
Other	15,000	2,692,600
INTERFUND TRANSFERS		2,000,000
GRAND TOTAL		<u>5,722,600</u>

Fiscal Year 2019 BUDGETED EXPENDITURES

OPERATIONS AND MAINTENANCE FUND
(Restricted)

	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT		
Salaries	-	
Employee Benefits	-	
Contractual Services	294,597	
General Materials and Supplies	672,028	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	2,901,225	
Other Expenditures	-	
Provision for Contingency	-	3,867,850
INTERFUND TRANSFERS		1,855,183
GRAND TOTAL		<u>5,723,033</u>

Fiscal Year 2019 BUDGETED REVENUES

<u>BUILDING BOND PROCEEDS FUND</u>	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources	-	-
State Governmental Sources	-	-
Federal Governmental Sources	-	-
Other Sources		
Sales and Service Fees	-	
Facilities Revenue	-	
Investment Revenue	-	
Nongovernmental Gifts, Grants, and Bequests	-	
Other (Specify)	-	-
INTERFUND TRANSFERS		-
GRAND TOTAL		-

Fiscal Year 2019 BUDGETED EXPENDITURES

<u>BUILDING BOND PROCEEDS FUND</u>	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT		
Salaries	-	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other (Specify)	-	
Provision for Contingency	-	-
INTERFUND TRANSFERS		-
GRAND TOTAL		-

Fiscal Year 2019 BUDGETED REVENUES

<u>AUXILIARY ENTERPRISES FUND</u>	<u>Revenues</u>	<u>Totals</u>
Student Activity Assessment	676,286	
Sales and Service Fees Sources	7,868,034	
Facilities Revenue	431,000	
Investment Revenue Sources	65,772	
Nongovernmental Gifts, Grants, and Bequests Sources	102,000	
Other (Specify)	28,000	9,171,092
INTERFUND TRANSFERS		2,305,675
GRAND TOTAL		11,476,767

Fiscal Year 2019 BUDGETED EXPENDITURES

<u>AUXILIARY ENTERPRISES FUND</u>	<u>Appropriations</u>	<u>Totals</u>
Salaries	3,577,274	
Employee Benefits	812,894	
Contractual Services	2,488,533	
General Materials and Supplies	4,531,055	
Travel and Conference/Meeting Expenses	342,749	
Fixed Charges	18,883	
Utilities	34,000	
Capital Outlay	-	
Other (Specify)	82,518	11,887,906
INTERFUND TRANSFERS		550,000
GRAND TOTAL		12,437,906

Fiscal Year 2019 BUDGETED REVENUES

<u>BOND AND INTEREST FUND</u>	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources		
Local Taxes	<u>6,793,289</u>	
Corporate Personal Property Replacement Taxes (CPPRT)	<u>-</u>	
Chargeback Revenue	<u>-</u>	
Other (Specify)	<u>-</u>	<u>6,793,289</u>
State Sources	<u>-</u>	<u>-</u>
Other Sources		
Student Tuition and Fees	<u>-</u>	
Investment Revenue	<u>21,000</u>	
Other (Specify)	<u>-</u>	<u>21,000</u>
INTERFUND TRANSFERS		<u>1,855,183</u>
GRAND TOTAL		<u><u>8,669,472</u></u>

Fiscal Year 2019 BUDGETED EXPENDITURES

<u>BOND AND INTEREST FUND</u>	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT		
Debt Principal Retirement	<u>6,005,000</u>	
Interest (on Bonds)	<u>2,565,014</u>	
Other Fixed Charges (Specify)	<u>-</u>	<u>8,570,014</u>
INTERFUND TRANSFERS		<u>-</u>
GRAND TOTAL		<u><u>8,570,014</u></u>

Fiscal Year 2019 BUDGETED REVENUES

<u>PUBLIC BUILDING COMMISSION RENTAL FUND</u>	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources		
Local Taxes	-	
Corporate Personal Property		
Replacement Taxes (CPPRT)	-	
Chargeback Revenue	-	
Other (Specify)	-	-
State Sources	-	-
Other Sources		
Investment Revenue	-	
Other (Specify)	-	-
GRAND TOTAL		-

Fiscal Year 2019 BUDGETED EXPENDITURES

<u>PUBLIC BUILDING COMMISSION RENTAL FUND</u>	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT		
Rental - Facilities	-	
Other Fixed Charges (Specify)	-	-
GRAND TOTAL		-

Fiscal Year 2019 BUDGETED REVENUES

<u>RESTRICTED PURPOSES FUND</u>	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources	-	-
State Governmental Sources		
ICCB Workforce Preparation Grants	-	
ICCB P-16 Initiative Grant	-	
ICCB Special Populations/Student Success	-	
Other ICCB Grants	833,560	
Department of Corrections	-	
ISBE Grants	-	
Department of Veterans Affairs	-	
Illinois Student Assistance Commission	950,000	
Other Illinois Governmental Sources	33,815	1,817,375
Federal Governmental Sources		
Department of Education	25,256,269	
Department of Labor	603,845	
Department of Health and Human Services	-	
Other Federal Governmental Sources	1,464,842	27,324,956
Other Sources		
Student Tuition and Fees	-	
Sales and Service Fees	-	
Facilities Revenue	-	
Investment Revenue	215,025	
Nongovernmental Gifts, Scholarships, Grants, and Bequests	678,964	
Other Revenue	113,055	1,007,044
INTERFUND TRANSFERS		840,000
GRAND TOTAL		<u>30,989,375</u>

Fiscal Year 2019 BUDGETED EXPENDITURES

<u>RESTRICTED PURPOSES FUND</u>	<u>Expenditures</u>	<u>Totals</u>
INSTRUCTION		
Salaries	936,613	
Employee Benefits	252,520	
Contractual Services	3,988	
General Materials and Supplies	342,254	
Travel and Conference/Meeting Expenses	28,742	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	118,098	1,682,215
ACADEMIC SUPPORT		
Salaries	320,473	
Employee Benefits	114,862	
Contractual Services	165,985	
General Materials and Supplies	99,296	
Travel and Conference/Meeting Expenses	59,227	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	142,519	902,362
STUDENT SERVICES		
Salaries	625,674	
Employee Benefits	167,410	
Contractual Services	61,775	
General Materials and Supplies	45,026	
Travel and Conference/Meeting Expenses	62,870	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	80,993	1,043,748
PUBLIC SERVICE/CONTINUING EDUCATION		
Salaries	367,571	
Employee Benefits	92,405	
Contractual Services	151,434	
General Materials and Supplies	146,961	
Travel and Conference/Meeting Expenses	56,676	
Fixed Charges	2,750	
Utilities	-	
Capital Outlay	-	
Other	292,420	1,110,217
ORGANIZED RESEARCH		
Salaries	-	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	-

Fiscal Year 2019 BUDGETED EXPENDITURES

<u>RESTRICTED PURPOSES FUND</u>	<u>Expenditures</u>	<u>Totals</u>
AUXILIARY SERVICES		
Salaries	-	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	-
OPERATION AND MAINTENANCE OF PLANT		
Salaries	-	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	-
INSTITUTIONAL SUPPORT		
Salaries	-	
Employee Benefits	27,225	
Contractual Services	90,300	
General Materials and Supplies	1,021,660	
Travel and Conference/Meeting Expenses	14,050	
Fixed Charges	-	
Utilities	-	
Capital Outlay	133,500	
Other	100	
Provision for Contingency	-	1,286,835
SCHOLARSHIPS, STUDENT GRANTS, AND WAIVERS		
Salaries	294,912	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	
Financial Aid	25,133,248	25,428,160
INTERFUND TRANSFERS		
		-
GRAND TOTAL		31,453,537

Fiscal Year 2019 BUDGETED REVENUES

<u>AUDIT FUND</u>	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources		
Local Taxes	82,760	
Chargeback Revenue	-	
Other (Specify)	-	82,760
Other Sources		
Investment Revenue	1,440	
Other (Specify)	-	1,440
GRAND TOTAL		<u>84,200</u>

Fiscal Year 2019 BUDGETED EXPENDITURES

<u>AUDIT FUND</u>	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT		
Contractual Services		
Audit Services	84,200	
Consultants	-	
Architectural Services	-	
Maintenance Services	-	
Legal Services	-	
Office Services	-	
Instructional Service Contracts	-	
Other Contractual Services	-	
Other (Specify)	-	84,200
GRAND TOTAL		<u>84,200</u>

Fiscal Year 2019 BUDGETED REVENUES

<u>LIABILITY, PROTECTION, AND SETTLEMENT FUND</u>	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources		
Local Taxes	<u>473,046</u>	
Chargeback Revenue	<u>-</u>	
Other (Specify)	<u>-</u>	<u>473,046</u>
Other Sources		
Investment Revenue	<u>14,000</u>	
Other (Specify)	<u>-</u>	<u>14,000</u>
GRAND TOTAL		<u><u>487,046</u></u>

Fiscal Year 2019 BUDGETED EXPENDITURES

<u>LIABILITY, PROTECTION, AND SETTLEMENT FUND</u>	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT		
General Liability Insurance	<u>387,000</u>	
Workmen's Compensation Insurance	<u>247,267</u>	
Unemployment Insurance	<u>61,120</u>	
Social Security/Medicare	<u>-</u>	
Contractual Services	<u>13,000</u>	
Fixed Charges	<u>-</u>	<u>708,387</u>
GRAND TOTAL		<u><u>708,387</u></u>

SUMMARY OF FY 2019 ANTICIPATED REVENUES

District: Moraine Valley Community College

Dist. No. 524

Said community college's current estimates of revenues anticipated for Fiscal Year 2019 are displayed below. These estimates are based on the best information presently available and may be revised before adoption of the Fiscal Year 2019 budget.

Chief Financial Officer of Community College District. # 524

REVENUES BY SOURCE	General			Special Revenue		Debt Service		Capital Projects		Proprietary Funds	
	Education Fund	Operations and Maintenance Fund	Public Building Commission Operation & Maintenance Fund	Restricted Purposes Fund	Audit Fund	Liability, Protection, and Settlement Fund	Bond and Interest Fund	Public Building Commission Rental Fund	Operations and Maintenance Fund (Restricted)	Building Bond Proceeds Fund	Auxiliary Enterprises Fund
LOCAL GOVERNMENT											
Local Taxes	21,679,183	7,590,969	-	-	82,760	473,046	6,793,289	-	1,030,000	-	-
Corporate Personal Property Replacement Taxes	1,143,472	-	-	-	-	-	-	-	-	-	-
Chargeback/Contractual Agreement	-	-	-	-	-	-	-	-	-	-	-
Other Local Government Sources	-	-	-	-	-	-	-	-	-	-	-
STATE GOVERNMENT											
ICCB Grants	8,497,373	5,314,960	-	833,560	-	-	-	-	-	-	-
Dept. Of Corrections	-	-	-	-	-	-	-	-	-	-	-
ISBE Grants	-	-	-	-	-	-	-	-	-	-	-
Dept. Of Veterans Affairs	-	-	-	-	-	-	-	-	-	-	-
Illinois Student Assistance Comm.	-	-	-	950,000	-	-	-	-	-	-	-
Other State Government Sources	-	-	-	33,815	-	-	-	-	-	-	-
FEDERAL GOVERNMENT											
Dept. of Education	-	-	-	25,256,269	-	-	-	-	-	-	-
Dept. of Labor	-	-	-	603,845	-	-	-	-	-	-	-
Dept. of Health and Human Svcs.	-	-	-	-	-	-	-	-	-	-	-
Other Federal Govt. Sources	-	-	-	1,464,842	-	-	-	-	-	-	-
STUDENT TUITION AND FEES											
Tuition	46,760,880	-	-	-	-	-	-	-	-	-	-
Student Fees	4,392,000	-	-	-	-	-	-	-	2,490,000	-	-
Student Activity Assessment	-	-	-	-	-	-	-	-	-	-	676,286
Other Student Tuition and Fees	-	-	-	-	-	-	-	-	-	-	-
OTHER SOURCES											
Sales and Services Fees	988,275	-	-	-	-	-	-	-	-	-	7,868,034
Bond Proceeds	-	-	-	-	-	-	-	-	-	-	-
Facilities Revenue	5,000	-	-	-	-	-	-	-	85,000	-	431,000
Investment Revenue	530,000	68,650	-	215,025	1,440	14,000	21,000	-	102,600	-	65,772
Nongovt. Gifts, Scholarships, Grants, and Bequests	6,000	-	-	678,964	-	-	-	-	-	-	102,000
Other Revenues	507,000	5,000	-	113,055	-	-	-	-	15,000	-	28,000
Interfund Transfer	-	-	-	840,000	-	-	1,855,183	-	2,000,000	-	2,305,675
TOTAL FY 2019 ANTICIPATED REVENUE	84,509,183	12,979,579	-	30,989,375	84,200	487,046	8,669,472	-	5,722,600	-	11,476,767

HOLIDAY SCHEDULE

According to the Agreement with the Support Staff Association, Christmas Day plus one additional day and New Year's Day plus one additional day are holidays. The following schedule is recommended:

Thursday, December 20	-	College Closed
Friday, December 21	-	College Closed
Monday, December 24	-	College Closed
Tuesday, December 25	-	Holiday Observed
Wednesday, December 26	-	Additional Day
Thursday, December 27	-	College Closed
Friday, December 28	-	College Closed
Monday, December 31	-	College Closed
Tuesday, January 1	-	Holiday Observed
Wednesday, January 2	-	Additional Day
Thursday, January 3	-	College Reopens

Recommended Action:

It is recommended that the Board of Trustees adopt the holiday schedule and authorize that the college be closed Thursday, December 20, 2018, through Wednesday, January 2, 2019. The college will reopen on Thursday, January 3, 2019.

DATE: September 7, 2018

TO: Theresa O'Carroll
Vice President of Financial and Business Service and College Treasurer

FROM: Jane M Bentley
Director of Purchasing

RE: **Buildings A, B, & L Building Envelope Remediation Bid**

The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's web site. The bids were opened on Wednesday, August 29, 2018 at 2:00 PM in Room L145. Three (3) bids were received. The results of the bid are delineated on the attached sheet. The pricing for this bid was not via State contract or consortium contracts.

The exterior stucco on buildings A, B, and L, as well as Boiler House #1 have areas of damage due to age and environmental wear. The general scope of this project includes, but is not limited to: Patching, caulking, repairing and painting of the exterior stucco on buildings A, B, and L as well as the alternate bid for Boiler House #1,

The recommendation of a bidder for the award of this project is based on the bidder's responsiveness to the identified qualifications, requirements of the project, and the bid amount. Upon review of the bid submittal and vendor meeting by the college's engineer firm, Hutchinson Design Group, Ltd., it was found that Berglund Construction, of Chicago, Illinois, understood the scope of the bid specifications and met all the requirements for this project.

RECOMMENDED ACTION: Whereas Berglund Construction, of Chicago, Illinois, is the lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of **\$550,000.00** for the Buildings A, B, & L Building Envelope Remediation Bid, including the alternate work for Boiler House #1.

DATE: September 5, 2018

TO: Theresa O’Carroll, Vice President of Financial and Business Services
Kamlesh Sanghvi, CIO

FROM: Bill Helmold, Director of Client Services

RE: **College Life-Cycle Management (LCM) Equipment Phase III Purchase**

In February 2016, the Board of Trustees approved the recommendation for the Life-Cycle Management (LCM) schedule for technology equipment for the college. The LCM project is a long-term rotational plan to replace obsolete products on a cyclical basis allowing the college to be competitive in the area of technology at all times. Specific products were assigned appropriate lifetime usage based on industry standards.

Moraine Valley uses Dell Inc. currently to standardize its desktop computer fleet. For this third phase of the LCM schedule, the college will replace two-hundred and eighty-nine (289) computers and mounts and one-hundred and sixty (160) VDI clients for use in classroom and open student use areas, most notably the LRC, L209, L210, BI220, SW100, S226, T920, & T101 and numerous administrative and faculty offices. In addition, fifty five (55) Dell laptops for replacement of older administrative models and nine (9) specialized servers. Also two-hundred and fifty (250) standard monitors and ten (10) large ADA/Low Vision constituents’ monitors. The College is receiving pricing available as part of the Midwestern Higher Education Compact (MHEC) Consortium per agreement number MHEC-07012015.

In growing our Virtual Desktop systems, which provide students in open areas a clean desktop every time they log on, the college will be purchasing three-hundred and twenty (320) VMWare Horizon View client licenses.

In an effort to maintain classroom projector systems, fifty-seven (57) projectors, plus miscellaneous controllers, screens and accessories will be purchased.

The request to purchase Apple products includes twenty (20) Macbook Pros for classroom T950, fifteen (15) iMac for the Glacier newspaper, fifty-two (52) iPads, six (6) Macbook Pro, one (1) Macbook and two (2) iMac for admin and faculty use.

Other miscellaneous items include three hundred (300) Cisco phones, three hundred (300) monitor convertor cables, one (1) copier, sixty (60) printers, one (1) smartboard system replacement in M231, UPS controllers and batteries and additional disk drives for SAN.

RECOMMENDED ACTION

Whereas Dell Computers, of Round Rock, Texas, has submitted MHEC contract pricing for the purchase of two-hundred and forty three (243) micro-computers, forty-six (46) small computers, one-hundred and sixty (160) VDI clients, fifty-five (55) laptops, nine (9) specialty servers, ten (10) large monitors and two-hundred and fifty (250) standard monitors, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to **Dell Inc.** in the amount of **\$424,449.18.**

Whereas CDW-G, of Vernon Hills, Illinois, has submitted the lowest responsible proposal for the purchase of Apple products include twenty (20) Macbook Pros, fifteen (15) iMac, fifty-two (52) iPads, six (6) Macbook Pro, one (1) Macbook and two (2) iMac, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to **CDW-G** in the amount of **\$112,284.15**.

Whereas Conference Technologies, Inc., of Itasca, Illinois, has submitted the lowest responsible proposal for the purchase of classroom projector systems including fifty-seven (57) projectors plus misc. controllers, screens and accessories, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to **Conference Technologies, Inc.** in the amount of **\$54,521.82**.

Whereas Zones Inc., of Auburn, Washington, has submitted the lowest responsible proposal for the purchase of UPS controllers and batteries, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to **Zones Inc.**, in the amount of **\$43,597.35**.

Whereas Mindsight, of Downers Grove, Illinois, has submitted the lowest responsible proposal for the purchase of three-hundred and twenty (320) VMWare Horizon View client licenses, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to **Mindsight** in the amount of **\$51,136.00**.

Whereas Metroline Direct, of Troy, Michigan, has submitted the lowest responsible proposal for the purchase of three hundred (300) Cisco phones, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to **Metroline Direct** in the amount of **\$45,747.00**.

Whereas Avalon, of Bloomfield Hills, Michigan, has submitted the lowest responsible proposal for the purchase of SAN disk drive replacements, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to **Avalon** in the amount of **\$32,200.00**.

Whereas ConRes, of Bedford, Massachusetts, has submitted the lowest responsible proposal for the purchase of sixty (60) printers, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to **ConRes** in the amount of **\$30,660.00**.

Whereas Insight Inc, of Tempe, Arizona, has submitted the lowest responsible proposal for the purchase of three hundred (300) display port to VGA cables and ten (10) Roller Mice, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to **Insight Inc.**, in the amount of **\$4,557.00**.

Whereas Canon Solutions America, of Schaumburg, Illinois, has submitted the lowest responsible proposal for the purchase of one (1) copier, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to **Canon Solutions America**, in the amount of **\$2,927.00**.

Whereas SKC Communications, of Shawnee Mission, Kansas, has submitted the lowest responsible proposal for the purchase of M231 smartboard replacement, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to **SKC Communications** in the amount of **\$2,909.03**.

Total Cost of this purchase: \$806,953.33