

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, August 21, 2018, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

I. CALL TO ORDER

The meeting was called to order by Chairman John Coleman at 6:00 PM.

II. ROLL CALL

Present: John Coleman, Chairman; Kimberly Hastings; Joseph Murphy;
Brian O'Neill; Eileen O'Sullivan; Sandra Wagner; Mason
Folsom, Student Trustee

Absent: Daniel Casey

III. MINUTES

The Board of Trustees, having reviewed the unapproved Minutes of the Regular Meeting of June 19, 2018, and the unapproved Minutes of the Closed Session held June 19, 2018, and there being no further corrections to the minutes, the minutes are approved as presented.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 Student Trustee Report

Mr. Folsom reported that "The Winter's Tale" play by William Shakespeare and directed by Professor Craig Rosen, was this year's outdoor college gateway Shakespeare performance. The performance was funded through a grant and continues a tradition at Moraine Valley that works with the Shakespeare Garden and provides entertainment for an audience of all ages. New Student Orientation welcomes incoming freshmen students with a focus on student

engagement. Welcome Days, scheduled for August 21-22, offers all students a welcome back to the campus with food, fun, and music, and also showcases clubs and organizations on campus that students can learn more about and join.

VI. REPORTS OF ADMINISTRATION

6.1 President's Report

Dr. Jenkins and the Board welcomed Theresa O'Carroll to her first Board meeting as Vice President of Finance and Business Services/College Treasurer. Dr. Jenkins also introduced Michael Cipolla, Controller, who joined the college in July, and Andrew Wendt, Internal Auditor, who joined the college this week.

- Strategic Planning Process – Dr. Margaret Lehner, Vice President of Institutional Advancement, reported that it is time for the college to begin work on its strategic plan for 2019-2024. She reviewed the process that will include three major workshops—September 12, February 8, 2019, and March 21-22, 2019, after which the college will begin drafting its plan. The proposed plan will be reviewed by college staff and community, all of whom will have opportunities to comment before the final plan is drafted for presentation to the Board of Trustees at its June 2019 meeting.
- Update on Facilities/Projects - Rick Hendricks, Vice President of Administrative Services, reported that the college is in the first of four years of life safety-funded projects to upgrade air handlers across campus. He reviewed other improvement projects across campus. The garage at the T building is completed and will house the fire trucks, equipment, and instructional space for the Fire Science program. Parking lots have been seal coated, renovations have been completed in Career Programs (B150), Human Resources (L167), and the Moraine Rooms in Building M. Upcoming projects will include a redesigned entrance to the L Building, repairs and painting of exterior walls for A, B, and L buildings, and significant repairs to the A-1 and A-2 parking lots.

Dr. Jenkins reported that a ribbon cutting will be planned for the fire science garage and she will keep the Board members informed of the details. She reported that a kick-off meeting was held for the college's automotive partnership with Nissan. She thanked Dr. Pamela Haney, Dr. Kiana Battle, and Ira Siegel for the work to prepare for this partnership. Dr. Jenkins announced that two students in the automotive program may have already received job offers with Nissan. She informed the Board that the all-staff in-service program was held last Thursday morning; she thanked Chairman Coleman for being there. Registration is continuing; students are being enrolled for off-campus

and late-starting classes. The Foundation's annual golf outing is September 11 at Ruffled Feathers; anyone interested can contact the Foundation. Dr. Jenkins also shared that after receiving the state-wide award for equity and diversity by the Illinois Community College Trustees Association (ICCTA), the college was nominated for the Association of Community College Trustees (ACCT) equity and diversity award, which will be awarded at the ACCT conference in late October in New York. Dr. Jenkins, Mr. Coleman, and Mr. Murphy will be at the conference. A photo was taken of the Board members to be submitted for the ACCT program.

VII. COMMUNICATIONS

- 7.1 Letter from Commission on Accreditation for Respiratory Care (CoARC)
Re Moraine Valley's Respiratory Therapy Program Accreditation
- 7.2 Thank You Letter from The Chicago Lighthouse for Support of Lighthouse
Programs and Services
- 7.3 Letter re Selection of the College as a 2018 Beautification Contest Winner
By the City of Palos Hills

VIII. FINANCIAL STATEMENT

For JUNE 2018:

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$105,507,960.14 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

For JULY 2018:

8.3 Treasurer's Report

Treasurer's Report showing an ending balance of \$112,052,427.67 will be filed for audit. (DOCUMENT C - SUPPLEMENT TO MINUTES)

8.4 Budget Report

(DOCUMENT D - SUPPLEMENT TO MINUTES)

Ms. O’Carroll reported that in June, the college completed the restructuring of various bonds, reducing the college’s total debt by \$32 million and by a total of \$45 million throughout this restructuring and refunding process from December to June. Between the restructuring and refunding, overall savings to district taxpayers will be approximately \$607,000.

CONSENT AGENDA (IX – XII):

It was moved by Ms. O’Sullivan and seconded by Mrs. Wagner to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

For JUNE 2018:

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$8,407,967.23
9.3	Operation & Maintenance Fund	1,715,831.20
9.4	Operation & Maintenance Fund (Restricted)	313,648.40
9.5	Bond & Interest Fund	35,449,906.69
9.6	Auxiliary Enterprise Fund	785,941.28
9.7	Restricted Purpose Fund	1,084,869.41
9.7A	Grants & Contract Fund	749,052.48
9.7B	Federal Fund	1,278,060.73
9.7C	College Activity Clubs	5,695.36
9.8	Working Cash Fund	-0-
9.9	Tort & Audit	14,128.14

(DOCUMENT E - SUPPLEMENT TO MINUTES)

For JULY 2018:

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$7,098,726.22
9.3	Operation & Maintenance Fund	714,518.33
9.4	Operation & Maintenance Fund (Restricted)	501,662.80
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	405,297.17
9.7	Restricted Purpose Fund	69,597.02

9.7A	Grants & Contract Fund	303,932.45
9.7B	Federal Fund	178,369.87
9.7C	College Activity Clubs	802.04
9.8	Working Cash Fund	-0-
9.9	Tort & Audit	-0-

(DOCUMENT F - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chairman Coleman publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

- Sharon Brennan – Counselor, Counseling and Advising- effective 8/13/18
 - Amy Bryla - Campus Safety and Emergency Coordinator, Police Department - effective 8/27/18
 - Michael Cipolla – Controller, Finance - effective 7/9/18
 - Dan Gorman - Director of Testing Services, Student Success - effective 8/27/18
 - Demetres Jones - Admissions Recruiter, Student Development – effective 8/27/18
 - Douglas Leonard - Automotive Technology Lab Assistant, Career Programs - effective 8/27/18
 - Katherine Norton - Box Office Manager, Fine and Performing Arts Center - effective 8/27/18
 - Daniela Servin-Garcia - Grants and Scholarship Assistant, Financial Aid - effective 8/27/18
 - Andrew Wendt - Internal Auditor, President’s Office - effective 8/20/18
- (DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

Mary Barney - Instructor, Philosophy, Fine Arts & Humanities - L.O.A.
(FMLA) 8/16/18-12/14/18
Maribel Gonzalez - Lead Custodian, Campus Operations - L.O.A. (FMLA)
Intermittent 8/8/18-8/7/19
John Lopez - Police Officer, Police Department - L.O.A. (FMLA)
8/2/18-10/25/18
Diana Medina - Activity Director, Career Pathways, Career Programs - L.O.A.
(FMLA) 9/5/18-11/12/18
Sarah Sophie - Secretary II, Student Life - L.O.A. (FMLA) Intermittent
6/19/18-6/18/19
Lauren Zajac - Education Specialist, Learning Enrichment and College
Readiness - L.O.A. (FMLA) 9/30/18-12/16/18
(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Shatha Froukh - Admissions Support Assistant, Admissions and Recruitment
- effective 7/20/18
Daniel Grafton - Instructor, Geography, Liberal Arts - effective 8/3/18
Peter Herrera - P.T. Community Service Officer, Police Department – effective
6/22/18
Amal Jarad – Counselor, Counseling & Advising - effective 7/2/18
Melissa McKenzie-Saeed - Director of Testing Services, Testing Center
- effective 6/29/18
Daisy Rodriguez - Program Assistant, Student Success - effective 8/3/18
(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Gretchen Bernard – from Associate Professor, Biology, Science, Business &
Computer Technology to Professor - effective Academic Year 2018-2019
Tammi Carlson – from Associate Professor, Music, Liberal Arts to Professor,
- effective Academic Year 2018-2019
China Dostal – from Senior Web Developer, Information Technology to Web
Services Manager - effective 8/27/18
Karen Douglas – from Accounting Clerk/Cashier, Cashier’s Office to Staff
Accountant - effective 8/27/18
Jennifer Lee – from Instructor, Reading, Learning Enrichment and College
Readiness to Assistant Professor - effective Academic Year 2018-2019

Ashley Lindemann – from Registration Representative, Enrollment Services to Project Facilitator - effective 9/4/18

Megan Pet – from Assistant Professor, Nursing, Career Programs to Associate Professor - effective Academic Year 2018-2019

Gabriela Vargas – from Departmental Assistant, Academic Advising to Program Assistant - effective 9/4/18

(DOCUMENT K - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chairman Coleman publicly identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Alzein Pediatric Associates (Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Alzein Pediatric Associates for Medical Assistant.

(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Miklos Foot and Ankle specialists, PC (Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Miklos Foot and Ankle Specialists, PC for Medical Assistant.

(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with South Holland Fire Department (Fire Science)

It is recommended that the Board of Trustees approve the affiliation agreement with South Holland Fire Department for Fire Science.

(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with Treatment Alternatives for Safe Community (TASC) (Addictions Studies)

It is recommended that the Board of Trustees approve the affiliation agreement with Treatment Alternatives for Safe Community (TASC) for Addiction Studies. (DOCUMENT O - SUPPLEMENT TO MINUTES)

12.5 Educational Affiliation Agreement with Mercy Hospital & Medical Center (CT Radiology)

It is recommended that the Board of Trustees approve the educational affiliation agreement with Mercy Hospital & Medical Center for CT Radiology. (DOCUMENT P - SUPPLEMENT TO MINUTES)

12.6 First Amendment to Educational Affiliation Agreement with Northwestern Memorial Health Care (NMHC) (addition of NMHC affiliates)

It is recommended that the Board of Trustees approve the first amendment to educational affiliation agreement with Northwestern Memorial Health Care (NMHC) to add additional NMHC affiliates. (DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.7 Second Amendment to Affiliation Agreement with Silver Cross Hospital & Medical Centers (Radiology, Mammography, CT Technology)

It is recommended that the Board of Trustees approve the second amendment to affiliation agreement with Silver Cross Hospital & Medical Centers for Radiology, Mammography, CT Technology. (DOCUMENT R - SUPPLEMENT TO MINUTES)

12.8 Student Affiliation Agreement with Metro South Medical Center (Radiology, CT Technology)

It is recommended that the Board of Trustees approve the student affiliation agreement with Metro South Medical Center for Radiology, CT Technology. (DOCUMENT S - SUPPLEMENT TO MINUTES)

12.9 Student Affiliation Agreement with Professional Clinical Laboratories, LLD, dba PCL Alverno (Phlebotomy)

It is recommended that the Board of Trustees approve the student affiliation agreement with Professional Clinical Laboratories, LLD, dba PCL Alverno for Phlebotomy. (DOCUMENT T - SUPPLEMENT TO MINUTES)

12.10 Resolution to Update Information with First Midwest Bank

It is recommended that the Board of Trustees approve the attached resolutions to update information on file at First Midwest Bank, an existing approved depository, to reflect change in signature authority, effective August 21, 2018. (DOCUMENT U - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.7B, 9.7C, 9.8, and 9.9; 10.1-1, 10.1-2, 10.1-3, 10.1-4, 10.1-5, and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, and 12.10:

Yes: Coleman, Hastings, M. Murphy, S. Murphy, O’Sullivan, Wagner, J. Murphy

Student

Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XV. CLOSED SESSION

It was moved by Ms. O’Sullivan and seconded by Ms. Hastings to move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, pursuant to Section 2(c)(1) of the Illinois Open Meetings Act.

ROLL CALL taken on the motion to move to closed session:

Yes: Hastings, Murphy, O’Neill, O’Sullivan, Wagner, Coleman

Absent: Casey

Student

Advisory: Yes

Motion carried.

Chairman Coleman indicated that there would be no business following the closed session.

The Board moved to closed session at 6:44 PM, returning to open session at 7:55 PM.

Roll Call: Coleman, Hastings, Murphy, O'Neill, O'Sullivan, Wagner,
Folsom

XVI. ADJOURNMENT

The meeting adjourned at 7:58 PM.