

APPROVED

MORAIN VALLEY COMMUNITY COLLEGE 9000 West College Parkway Palos Hills, IL 60465

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, June 19, 2018, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

I. CALL TO ORDER

The meeting was called to order by Chairman John Coleman at 6:00 PM.

II. ROLL CALL

Present: John Coleman, Chairman; Daniel Casey; Kimberly Hastings (arrived 6:07 PM); Joseph Murphy; Brian O'Neill; Eileen O'Sullivan; Sandra Wagner; Mason Folsom, Student Trustee

Absent: None

III. MINUTES

The Board of Trustees, having reviewed the unapproved Minutes of the Regular Meeting of May 15, 2018; the unapproved Minutes of the Special Meeting of May 29, 2018; the unapproved Minutes of the Special Meeting of June 5, 2018; the unapproved Minutes of the Closed Session held May 15, 2018; the unapproved Minutes of the Closed Session held May 29, 2018; and the unapproved Minutes of the Closed Session held June 5, 2018; and there being no further corrections to the minutes, the minutes are approved as presented.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 Student Trustee Report

Mr. Folsom reported on a "going green for organic" initiative at the college in organic gardening at the college's community garden, supported by students

and staff members to grow environmentally-friendly and wholesome food. The Honors Program students visited various colleges throughout Missouri and participated in team-building and critical thinking activities. The college's High School Equivalency (HSE) graduation was held June 12, recognizing the effort and accomplishments of adults returning to school and achieving academic success.

VI. REPORTS OF ADMINISTRATION

6.1 Presentation to Marian Berrigan (retirement)

On behalf of the Board and the administration, Mr. O'Neill presented Marian Berrigan, Secretary II, with a retirement gift and thanked her for her 18 years of service to the college and its students.

6.2 Presentation to Laura Cullen (retirement)

On behalf of the Board and the administration, Ms. Hastings presented Laura Cullen, Human Resource Assistant, with a retirement gift and thanked her for her service to the college.

6.3 Presentation to James Donaldson (retirement)

On behalf of the Board and the administration, Mr. Murphy presented Jimmy Donaldson, Event Set-up Worker, with a retirement gift and thanked him for the 35 years he has served the college.

6.4 Presentation to Sue Gray (retirement)

On behalf of the Board and the administration, Mrs. Wagner presented Sue Gray, Director of Infrastructure & Network Services, with a retirement gift and thanked her for her years of service to the college since 1996.

6.5 Presentation to Gina Rinella (retirement)

On behalf of the Board and the administration, Ms. O'Sullivan presented Gina Rinella, Cashier Supervisor, with a retirement gift and thanked her for her years of service to the college.

6.6 Presentation to Deborah Sievers (retirement)

On behalf of the Board and the administration, Mr. Casey presented Debbie Sievers, Director of the Center for Disability Services, with a retirement gift and thanked her for her service to the college and its students for 19 years.

6.7 Presentation to Diane Viverito (retirement)

On behalf of the Board and the administration, Mr. Coleman presented Diane Viverito, Assistant Dean of International Student Affairs, with a retirement gift and thanked her for her years of service to the college and its international student program since 1984.

6.8 Presentation to Bob Sterkowitz (retirement)

On behalf of the college and administration, the entire Board of Trustees presented Bob Sterkowitz, Vice President of Finance & Business Services/College Treasurer, with a retirement gift and thanked him for his years of service since 1987 to the college, the Board, and the community.

All of the retirees were congratulated and wished well for their retirements.

6.9 Recognition of Accomplishments

- Phi Theta Kappa Chapter – Kent Marshall, Dean of Students and Compliance Officer, introduced the advisors for the Phi Theta Kappa chapter: Demetrius Robinson, Manager of Student Life, and Kimberly Golk, Academic Advisor, and reported on a number of accomplishments of the chapter this year. Kent introduced two of the chapter's officers who were present: Raneem Ahmed and Mireya Galvan, and acknowledged those who were unable to attend: Alison Gardner and John Kladis. Kent reported that the chapter's executive vice president, John Kladis, was recently elected president of Phi Theta Kappa for Illinois. The college's chapter was recognized again this year as a Five-Star Chapter. Kent also reported that Demetrius was appointed to the Illinois Advisory Council for Phi Theta Kappa.

Dr. Jenkins reported that the students do a lot of volunteer/service work and that she will share more information about that at a later time.

- ICCTA Award Nominees
 - Jessica Crotty, Assistant Director for Communications, introduced Debbie Izzo, who is the college's Distinguished Alumni nominee to the Illinois Community College Trustees Association (ICCTA). Mr. Murphy presented Ms. Izzo with a plaque.
 - Jessica Crotty introduced Andrea Sagle and read the winning essay written by Ms. Sagle that was submitted to the ICCTA for the Student Essay Contest. Mr. Casey congratulated Ms. Sagle and joined her for a photo.
 - Wally Fronczek introduced Professor Tom Dow, who was submitted to the ICCTA and won a state-wide ICCTA Outstanding Full-Time Faculty Award. Tom was one of two faculty members in the state to receive this award.

6.10 President's Report

- Midwest Association of Student Employment Administrators' 2018 State of Illinois Student Employment Supervisor of the Year – Dr. Normah Salleh-Barone reported that Tamima Farooqui, Job Resource Specialist, was selected for this award for 2018. Tamima was unable to attend the meeting, but congratulations were extended to her by the Board and the administration.
- 2018 Illinois Community College Trustees Association (ICCTA) Equity and Diversity Award – Dr. Jenkins reported that she accepted the Equity and Diversity Award on behalf of the college at the recent ICCTA banquet, which she and Chairman Coleman attended. The Board members joined her for a photo with the award.

VII. COMMUNICATIONS

- 7.1 Joint Review Committee on Education in Radiologic Technology (JRCERT) Accreditation Award Letter for Radiologic Technology
- 7.2 Letter from College Reading & Learning Association's (CRLA) International Tutor Training Program Certification (Academic Skills Center Tutor Training Program)

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$ 143,304,326.06 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

Mr. Sterkowitz provided a brief update on the college’s restructuring and refunding of certain bonds, which he reported went well. While this restructuring and refunding was smaller in scope than one previously conducted, it still reduced the total debt load for the college and also provided savings to district taxpayers.

CONSENT AGENDA (IX – XII):

It was moved by Mr. Murphy and seconded by Mrs. Wagner to approve the following consent agenda items:

IX. WARRANTS

Mr. Sterkowitz read the warrant summaries as presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$ 7,271,401.77
9.3	Operation & Maintenance Fund	1,195,899.50
9.4	Operation & Maintenance Fund (Restricted)	1,573,567.51
9.5	Bond & Interest Fund	2,201,266.76
9.6	Auxiliary Enterprise Fund	467,946.22
9.7	Restricted Purpose Fund	139,673.74
9.7A	Grants & Contract Fund	396,079.31
9.7B	Federal Fund	248,444.28
9.7C	College Activity Clubs	29,815.80
9.8	Working Cash Fund	75,000.00
9.9	Tort & Audit	21,160.00

(DOCUMENT C - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chairman Coleman publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Gary Ambroz - Media Specialist, Information Technology - effective 7/9/18
Mary Boland - Instructor, Physics, Science, Business & Computer Technology
- effective 8/13/18
Iva Erkapic - Student Success Specialist, Student Success - effective 6/25/18
Ingrid Farmer - Payroll Assistant, Finance - effective 7/16/18
Essence Greenhill - Student Development Specialist, Enrollment Services
- effective 7/9/18
Evera Ivy - Job Resource Specialist, Job Resource Center - effective 7/9/18
Paul Kristopaitis – Groundskeeper, Campus Operations - effective 7/23/18
Angelina Myers - Instructor, Mathematics, Science, Business & Computer
Technology - effective 8/13/18
Bert Patania - Coordinator, Veteran Services, Student Success – effective
7/9/18
Mike Rendon - Reprographics Clerk, Marketing & Communications –
effective 6/25/18
Lori Schmidt - Instructor, Phlebotomy, Career Programs - effective 8/13/18
Leslye Toney - Nursing Lab & Simulation Coordinator, Career Programs
- effective 6/25/18
Jaime Valadez – Groundskeeper, Campus Operations - effective 6/25/18
(DOCUMENT D - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

Frederick Brennan - Director of Campus Operations, Campus Operations –
L.O.A. (FMLA) 6/13/18 – 6/27/18
Michael Loveday - Web Content Specialist, Information Technology –
L.O.A. (FMLA) Intermittent 6/1/18 – 5/31/19
Marie Martino – Librarian, Learning Resource Center - L.O.A. (FMLA)
Intermittent 4/24/18 – 12/14/18
(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Kendall Bruton - Campus Safety & Emergency Coordinator, Police Department – resignation effective 6/18/18

Matthew Piper - Manager, Staff Training & Development, Center for Teaching & Learning – resignation effective 6/15/18

Phyllis Pranevicius - Financial Aid Assistant, Financial Aid – resignation effective 5/25/18

Nilkamal Shah - Assistant Director of Institutional Research & Planning, Institutional Research – resignation effective 6/29/18

Carrie Wolf - Coordinator of Testing Services, Testing Center – resignation effective 6/25/18

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Charles Bales – from Associate Professor, Mechanical Design & Drafting, Science, Business & Computer Technology to Professor – effective Academic Year 2018-2019

Sonja Blades – from Program Assistant, Student Success to Secretary II, Liberal Arts - effective 6/25/18

Dawn Countryman – from Assistant Professor, Anatomy & Physiology, Science, Business & Computer Technology to Associate Professor – effective Academic Year 2018-2019

Michael Espinoza – from Instructor, Criminal Justice, Career Programs to Assistant Professor - effective Academic Year 2018-2019

Ewa Fredette – from Associate Professor, Chemistry, Science, Business & Computer Technology to Professor - effective Academic Year 2018-2019

Kelly Hruby – from Assistant Professor, Humanities, Liberal Arts to Associate Professor - effective Academic Year 2018-2019

Rita Kealy – from Instructor, Phlebotomy/Medical Terminology, Career Programs to Assistant Professor - effective Academic Year 2018-2019

Neil Kirkpatrick – from Assistant Professor, Biology, Science, Business & Computer Technology to Associate Professor - effective Academic Year 2018-2019

Myra Koran – from Staff Accountant, Finance to Student Accounts Receivable Manager - effective 6/18/18

Michael Loveday – from Web Content Specialist, Marketing & Communications to Senior Web Content Specialist - effective 6/18/18

Leann Murphy – from Secretary II, Career Programs to Program Assistant, Corporate, Community & Continuing Education - effective 6/25/18

Theresa Pallanti –Assistant Director, Resource Development, Resource Development & Institutional Effectiveness - Salary Grade Change – effective 6/18/18

Cathi Predl – from Instructor, Office Systems and Applications, Science, Business & Computer Technology to Assistant Professor – effective Academic Year 2018-2019

Rose Rich – from Instructor, Office Systems and Applications, Science, Business & Computer Technology to Assistant Professor - effective Academic Year 2018-2019

Aaron Roe – from Senior Research Analyst, Institutional Research & Planning to Assistant Director, Research & Planning – effective 6/18/18

Nickolas Shizas – from Associate Professor, Psychology, Liberal Arts to Professor - effective Academic Year 2018-2019

Justin Valentino – from Instructor, Data Communications, Science, Business & Computer Technology to Assistant Professor - effective Academic Year 2018-2019

Kevin Warchol – from Groundskeeper, Campus Operations to Event Set-Up Worker - effective 6/25/18

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-7 President's Contract

It is recommended that the Board of Trustees approve the amendment to the president's employment agreement as presented.

(DOCUMENT I - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chairman Coleman publicly identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Advocate South Suburban Hospital (Phlebotomy, Respiratory Therapy, Sleep Technology)

It is recommended that the Board of Trustees approve the affiliation agreement with Advocate South Suburban Hospital for Phlebotomy, Respiratory Therapy, Sleep Technology.

(DOCUMENT J - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Hartgrove Behavioral Health System
(Addictions Studies)

It is recommended that the Board of Trustees approve the affiliation agreement with Hartgrove Behavioral Health System for Addictions Studies.

(DOCUMENT K - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with Chicago Ridge Fire Department (Fire
Science)

It is recommended that the Board of Trustees approve the affiliation agreement with Chicago Ridge Fire Department for Fire Science.

(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.4 Review of Closed Session Written Minutes and Audio Tapes

It is recommended that the written minutes of the closed sessions held on May 16, 2017; October 10, 2017; November 14, 2017; December 18, 2017; March 20, 2018; April 10, 2018; and April 16, 2018 be released.

(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.5 Dates for Regular Meetings

It is recommended that the regular meetings of the Board of Trustees of Community College District #524, Cook County, Illinois, are scheduled as follows:

July, 2018 – no meeting
Tuesday, August 21, 2018
Tuesday, September 18, 2018
Monday, October 15, 2018
Monday, November 12, 2018
Tuesday, December 18, 2018
January, 2019 - no meeting
Tuesday, February 19, 2019
Tuesday, March 19, 2019
Tuesday, April 16, 2019

Tuesday, May 14, 2019

Tuesday, June 18, 2019

All of the above meetings will begin at 6 p.m. (unless otherwise indicated) and will be held in the Board Room D219, 9000 West College Parkway, Palos Hills, IL 60465. (DOCUMENT N - SUPPLEMENT TO MINUTES)

12.6 Treasurer's Bond Renewal FY19

It is recommended that the Board approve the renewal of the Treasurer's Bond for fiscal year 2019 for \$25,000,000 at a cost of \$19,832.00 from The Hartford Insurance Company. (DOCUMENT O - SUPPLEMENT TO MINUTES)

12.7 Resolution Authorizing the Transfer of Certain Funds from the Education Fund to the Operations and Maintenance Restricted General Fund for Purposes of Capital Project Funding- Reconstruction of Parking Lots A1 and A2

It is recommended that the Board of Trustees approve the resolution authorizing the transfer of certain funds from the Education Fund to the Operations and Maintenance Restricted General Fund for purposes of capital project funding-reconstruction of parking lots A1 and A2. (DOCUMENT P - SUPPLEMENT TO MINUTES)

12.8 Resolution Authorizing the Transfer of Certain Funds from the Education Fund to the Restricted Purposes-Technology Fund for Future Technology Purchases Associated with the College's Technology Life Cycle Management Program

It is recommended that the Board of Trustees approve the resolution authorizing the transfer of certain funds from the Education Fund to the Restricted Purposes-Technology Fund for future technology purchases associated with the college's technology Life Cycle Management (LCM) program. (DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.9 2020 Resource Allocation Management Plan (RAMP) Projects

It is recommended that the Board of Trustees approve the Resource Allocation Management Plan (RAMP) Projects for FY2020. (DOCUMENT R - SUPPLEMENT TO MINUTES)

12.10 Dual Credit/Dual Enrollment Platform Software

It is recommended that the Board of Trustees approve the DualEnroll web based software solution and authorize the issuance of a purchase order to DualEnroll, of Reston, VA, in the amount of \$46,171.00 for the licensing and implementation costs of DualEnroll online web based platform for dual enrollment and dual credit needs.

(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.11 Non-emergency Notification System Purchase

Whereas Regroup, of San Francisco, CA, provided the best solution for the needs of the college, it is recommended that the Board of Trustees approve entering into a three (3) year discounted fixed price agreement with Regroup and authorize the amount of \$15,000.00 annually for three (3) years for the Non-emergency Notification System Purchase.

(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.12 Xerographic Office Paper Bid

Whereas Lewis Paper, of Wheeling, Illinois, is the lowest responsible and responsive bidder meeting specifications, it is recommended that the Board of Trustees award this bid and authorize the execution of an agreement for one year, July 1, 2018 - June 30, 2019 with Lewis Paper to secure the pricing for paper at a price of \$ 31.75 per case.

(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.13 Approval of Metropolitan Alliance of Police Contract (July 1, 2018 - June 30, 2022)

It is recommended that the Board of Trustees approve the collective bargaining agreement with the Metropolitan Alliance of Police for the period July 1, 2018 through June 30, 2022.

(DOCUMENT V - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.8, 9.9, 9.9B, and 9.9C; 10.1-1, 10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-6, and 10.1-7; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, 12.10, 12.11, 12.12, and 12.13:

Yes: Casey, Hastings, Murphy, O'Neill, O'Sullivan, Wagner, Coleman

Student
Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XV. CLOSED SESSION

It was moved by Ms. O’Sullivan and seconded by Mr. Murphy to move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, pursuant to Section 2(c)(1) of the Illinois Open Meetings Act.

ROLL CALL taken on the motion to move to closed session:

Yes: Casey, Hastings, Murphy, O’Neill, O’Sullivan, Wagner,
Coleman

Student
Advisory: Yes

Motion carried.

Chairman Coleman indicated that there would be no business following the closed session.

The Board moved to closed session at 7:36 PM, returning to open session at 8:13 PM.

Roll Call: Coleman, Casey, Hastings, Murphy, O’Neill, O’Sullivan,
Wagner, Folsom

XVI. ADJOURNMENT

The meeting adjourned at 8:16 PM.