

APPROVED

MORAIN VALLEY COMMUNITY COLLEGE 9000 West College Parkway Palos Hills, IL 60465

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, May 15, 2018, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

I. CALL TO ORDER

The meeting was called to order by Chairman John Coleman at 6:00 PM.

II. ROLL CALL

Present: John Coleman, Chairman; Daniel Casey; Kimberly Hastings (via telephone); Joseph Murphy; Brian O'Neill; Sandra Wagner; Mason Folsom, Student Trustee

Absent: Eileen O'Sullivan

III. MINUTES

The Board of Trustees, having reviewed the unapproved Minutes of the Regular Meeting of April 16, 2018 and the unapproved Minutes of the Closed Session held April 16, 2018, and there being no further corrections to the minutes, the minutes are approved as presented.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 Student Trustee Report

Mr. Folsom reported that the Student Government Association (SGA) recently hosted a local talk with elected officials, giving students the opportunity for "real talk with real people" about issues. The Multicultural Student Association (MSA) banquet on April 25 celebrated diversity in all its forms and also celebrated the DREAM mentoring program. The Student Life banquet on May 4 offered another opportunity to recognize the hard work and involvement of Moraine Valley students and included reflections on student accomplishments.

VI. REPORTS OF ADMINISTRATION

6.1 Presentation to Chris Alberts (retirement)

On behalf of the Board and the administration, Mr. Murphy presented Chris Alberts, Associate Professor of Criminal Justice and Department Chair for Public Service, with a retirement gift in appreciation for his ten years of service to the college and its students.

6.2 Presentation to Joseph Chaloka (retirement)

On behalf of the Board and the administration, Mr. O'Neill presented Joseph Chaloka, Associate Professor of Reading and Department Chair for Developmental Education, with a retirement gift in appreciation for his 16 years of service to the college and its students.

6.3 Presentation to Ali Riphagen (retirement)

On behalf of the Board and the administration, Mr. Casey presented Ali Riphagen, Academic Advisor, with a retirement gift in appreciation for her 26 years of service to the college and its students.

6.4 Recognition of Student Accomplishments

- League for Innovation Art and Literary Competition Winners
- Skyway Conference Art, Writing, STEM & Jazz Competition Winners
- Illinois Board of Higher Education (IBHE) James L. Applegate Student Art Exhibition

Printed booklets of the college's League Art and Literary winners were provided to the Board members.

Dr. Lisa Kelsay, Assistant Dean, Liberal Arts, and Carey Millsap-Spears, Associate Professor, Communications, and Coordinator for the writing competitions, recognized the following League Literary and Skyway Conference Writer's Festival competition winners. Those in attendance (*) received certificates and awards.

- *Brittany Crosse ("Uncertain and Unforeseeable" – 1st Place Fiction)
- Kimberly Ferret ("My Mom" – 1st Place Personal Essay)
- Savannah Gill ("Black American" – 2nd Place Personal Essay)
- Angela Ingenoso ("Missing Piece" – 3rd Place Personal Essay)

Jessica Cage (“Daughter’s Farewell” – 1st Place Poetry)
Daniel Cruz (“Free at Last” – 2nd Place Poetry)
Bernadette Coughlin (“Faded” – 3rd Place Poetry)
Kirsten Baity (“He Said/She Said” – 1st Place Drama/League & 3rd Place/Skyway)

Lisa Kelsay and Ryen Nagle, Dean of Science, Business & Computer Technology, recognized the following students for the Skyway STEM (Science, Technology, Engineering & Mathematics) poster competition. Dr. Nagle also recognized Jennine Fields, Assistant Professor of Physics. Those students in attendance (*) received certificates and awards.

Third Place: *Haley Carrero, Troy Magpantay, Sahar Ramahi
Second Place: *Darren Domingo, *Brenda Escobedo, Caroline Kasprzak
First Place: *Lucas Komara

Douglass Bratt, coordinator for the Skyway Jazz Festival, and Lisa Kelsay recognized winners for the Skyway Jazz Festival competition and presented those in attendance with certificates: Vicki Beck (Honorable Mention/trumpet), Carl Coan (Outstanding Jazz Combo/soloist), Tom Hahn (Outstanding Jazz Combo/soloist), Paul Howard (Honorable Mention/trumpet), Frank Huber (Honorable Mention/trumpet), Allyssa Micele (Honorable Mention/trumpet).

Lisa Kelsay and Lynn Peters, Professor of Art and Coordinator for the art competitions, recognized the following League Art competition students and presented those in attendance with certificates and awards.

*Serena Luciano (“Id”/mixed media)
*Natalie Iwaniec (“Relic”/ceramic)
*Kayla Comer (“Leilani’s Journey”/colored pencil/pen/pastel)
*Maria Fox (“Antonio”/digital photography)
Paige Scanlan (“King Bee”/digital art)

Lisa Kelsay and Lynn Peters, Professor of Art and Coordinator for the art competitions, recognized the following Skyway Conference Art competition students and presented those in attendance with certificates and awards.

Angel Uresti (“Sometimes I miss You and Realize You’re Different Now”/digital print)
Adan Magnan (“In Show”/digital photography)
*Adelita Mendez (“Repetition”/digital print)

*Katherine Hennelly (“Submerged Nirvana”/digital photography) –
Skyway Award of Merit
Priscilla Candelas (“Leonardo Da Vinci Reproduction/digital print) –
Skyway Award of Merit

Dr. Kelsay and Lynn Peters recognized the following students for being selected for the Illinois Board of Higher Education Art Exhibition. Those students in attendance (*) received certificates and awards.

*Laura Ashley
*Katherine Hennelly
Minha Kim
Adan Magnan
Ashley Ruhnke
Alissa Tattas
Angel De La Mors
*Jeremy Kalisz
Samantha Krol
Brandon Mondero
Paige Scanlan

Photos of each group of winners present were taken, and all the students were congratulated for their creativity and achievement.

Dr. Kelsay also announced that Moraine Valley Community College will host the Skyway Art Competition in March 2019.

- Forensics Team

John Nash, Professor of Communications and Director of Forensics, introduced Amanda Pettigrew, Assistant Professor, Communications and Assistant Director of Forensics, and reported that the Forensics team took first place at the Phi Rho Pi Speech and Debate National Tournament in Daytona Beach, Florida, the fourth national title in the past 12 years for the team. Nine members of the team who placed at the national tournament were present:

Stephanie McFann (Oak Lawn) – gold, silver, and bronze medals
Abby Hanrahan – gold and two bronze medals (national champion)
Damian Samsonowicz – silver and bronze medals
Natalie Jurcik – gold medal
Ethan Gallant – bronze medal
Haley Carrero – bronze medal

David Ward – silver medal
Jennifer Gutierrez – gold medal
James Smith – gold medal (national champion)

John Nash reported that Dr. Wally Fronczek, Dean of Liberal Arts, was also nominated for an award and received a t-shirt. He presented the Phi Rho Pi award plaque to Dr. Jenkins and the Board of Trustees. Professor Nash also expressed appreciation to the administration, the Board, Dean Fronczek, and Student Life for their support of the Forensics team. A photo was taken.

6.5 President's Report

- Learning Enrichment & College Readiness Staff Awards
 - Illinois Learning Specialists and Developmental Education (ILSADE) Outstanding Faculty Member (Susan Godwin)
 - ILSADE Outstanding Staff Members (Kipp Cozad and Jeff Carpenter)
 - Arab American Family Services 2018 Spirit of Empowerment Award (Nina Shoman-Dajani)

Michael Morsches, Dean, Learning Enrichment and College Readiness, recognized subdivision staff members Susan Godwin, Kipp Cozad, and Jeff Carpenter, all of whom received awards from Illinois Learning Specialists and Developmental Education (ILSADE). Dean Morsches reported that the college hosted the ILSADE conference and the Learning Enrichment and College Readiness faculty and staff are active in the organization.

Dean Morsches also recognized Assistant Dean Nina Shoman-Dajani, who received the 2018 Spirit of Empowerment award from Arab American Family Services for her dedication and support of Arab American students. Dean Morsches reported that Nina manages the college's adult education program with 1500 students from more than 70 countries.

A photo of the award recipients was taken with Vice Chairman Joseph Murphy.

Dr. Jenkins asked Dr. Pamela Haney, Vice President of Academic Affairs, to share information about the college's automotive program. Dr. Haney reported that the college has been approached by Nissan to train students in the Nissan Technician Training Academy, which will prepare students to apprentice at Nissan or Infiniti dealerships. The college was chosen for this partnership because its automotive programs are certified and because the college has experience with another successful automotive partnership.

Dr. Jenkins recognized Senator Ed Maloney, who was present in the audience. Senator Maloney reported that they are tracking a number of bills in the legislature, one of which is a bill regarding the BSN degree. He also reported that the state budget is a priority.

Dr. Jenkins reminded the Board members about graduation on Friday, indicating that, at last count, 567 graduates will be in the program. On Thursday, May 24, she will be hosting a mayors' breakfast to thank the mayors for their support of the college through 50th anniversary resolutions and to talk with them about strategies to grow enrollment and participation rates in parts of the college's district. The Board members were invited to attend.

Chairman Coleman raised the topic of the Chicago Lighthouse for the Blind, which operates a call center that answers all the calls for the tollway and for more than one hospital. Steve Pappageorge, Executive Director of Corporate, Community, and Continuing Education, reported that CCCE has looked to partner with them on work on a DCEO grant on the health side that they are hoping to replicate for the tollway side. Chairman Coleman reported that he did not know if this was related to the work of CCCE to partner on these efforts, but the president of the Chicago Lighthouse for the Blind called him recently to report that they received notification that they had become eligible for a government grant of \$250,000.

VII. COMMUNICATIONS

- 7.1 Letter from Network of Child Care Resource and Referral Agencies (INCCRRA) Re Approval of ECE, Infant Toddler and IL Director Credentials
- 7.2 Thank You Letter from PLOWS Council on Aging for Facility Use (Michael Crehan) and Executive Board Service (Steve Pappageorge)
- 7.3 Letter from Commission of Accreditation for Respiratory Care re Distinguished RRT Credentialing Success Award for Respiratory Program (Carolyn DeWitt)
- 7.4 Thank You Letter from Robbins Mayor Tyrone Ward for Assistance at Robbins Board Retreat (Darryl Williams)
- 7.5 Thank You Letter from Robbins Mayor Tyrone Ward for Assistance at Robbins Board Retreat (Chet Shaw)
- 7.6 Congratulations Letter from Illinois Community College Trustees Association (ICCTA) re Chairman John Coleman Receiving a 1st Trustee Education Award

- 7.7 Congratulations Letter from Illinois Community College Trustees Association (ICCTA) re Moraine Valley Receiving ICCTA's 2018 Equity and Diversity Award
- 7.8 Congratulations Letter from Illinois Community College Trustees Association (ICCTA) re Dr. Thomas Dow Receiving ICCTA's 2018 Outstanding Full-Time Faculty Member Award

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$150,026,461.75 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

Mr. Sterkowitz reported on the restructuring and refunding initiative, indicating that it went well on May 3, with the closing anticipated for next Tuesday, May 22. This process will liquidate the 2006 and 2007B bond issuance, projecting estimated savings of approximately \$400,000 to district taxpayers.

CONSENT AGENDA (IX – XII):

It was moved by Mr. Murphy and seconded by Mrs. Wagner to approve the following consent agenda items:

IX. WARRANTS

Mr. Sterkowitz read the warrant summaries as presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$ 5,052,259.61
9.3	Operation & Maintenance Fund	901,632.13
9.4	Operation & Maintenance Fund (Restricted)	83,651.18
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	728,795.29
9.7	Restricted Purpose Fund	205,673.65
9.7A	Grants & Contract Fund	427,501.91
9.7B	Federal Fund	611,655.94

9.7C	College Activity Clubs	10,514.22
9.8	Working Cash Fund	-0-
9.9	Tort & Audit	-0-

(DOCUMENT C - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chairman Coleman publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

- Nicholas Carpenter – Groundskeeper, Campus Operations - effective 5/21/18
 - Anna Chmiel - Academic Advisor, Counseling & Advising - effective 8/13/18
 - Teri Hedding - Instructor, American Sign Language, Liberal Arts – effective 8/13/18
 - Anna Jannak - Instructor, Medical Assistant, Career Programs – effective 8/13/18
 - Amal Jarad – Counselor, Counseling & Advising - effective 8/13/18
 - Kurt McMillian – Groundskeeper, Campus Operations - effective 5/21/18
 - Ma Luisa Mitra - Human Resources Assistant, Human Resources – effective 6/25/18
 - Megan Morales - Instructor, Nursing, Career Programs - effective 8/13/18
 - Nathan Payovich - Director, Disability Services, Student Development - effective 7/2/18
 - Julie Zimmer - Instructor, Nursing, Career Programs - effective 8/13/18
- (DOCUMENT D - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions – Vice Presidents

It is recommended that the Board of Trustees approve the recommendations as presented for the Chief Information Officer, the Vice President of Academic Affairs, Vice President of Administrative Services, Vice President of Financial and Business Services/College Treasurer, and the Vice President of Student Development.

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-3(a) Salary Revisions – Administrative & Professional Staff;
Administrative Classified Staff

It is recommended that the Board of Trustees approve the recommendations as presented for the Administrative & Professional Staff and the Administrative Classified Staff. (DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-3(b) Salary Revisions – Part-Time On-Call, Casual, Auxiliary,
Temporary Non-Bargaining Unit

It is recommended that the Board of Trustees approve the recommendations as presented for the Part-Time On-Call, Casual, Auxiliary, Temporary Non-Bargaining Unit employees. (DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-4 Leave of Absence

Guadalupe Cuellar - Financial Aid Expeditor, Financial Aid - L.O.A. (FMLA)
7/28/18 – 10/5/18

Donna Fratto - P.T. Library Assistant, Learning Resource Center - L.O.A.
(FMLA) Intermittent 4/25/18 – 4/24/19

Sara Gallagher - Assistant Dean, Center for Teaching & Learning, Center for
Teaching & Learning - L.O.A. (FMLA) Intermittent 5/2/18 – 5/1/19

Sadya Khan - Director, Institutional Research & Planning, Institutional
Research & Planning - L.O.A. (FMLA) 6/8/18 – 12/8/18

LaToya Pryor - Instructor, Respiratory Therapy, Career Programs - L.O.A.
(FMLA) Intermittent 4/9/18 – 4/8/19

Jennifer Ross Hernandez – Dispatcher, Police Department - L.O.A. (FMLA)
4/26/18 – 5/25/18

Alexandria Terrazas - Assistant Dean, Student Success, Student Development
- L.O.A. (FMLA) 8/23/18 – 2/23/19

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Tiffiney Kavars - Box Office Manager, Fine and Performing Arts Center
resignation effective 5/25/18

Amber Whited - Payroll Assistant, Finance – resignation effective 6/1/18
(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Maria Budz – from Reprographics Clerk, Marketing & Communications to Digital Press Operator - effective 5/21/18

Teresa Hannon – from Assistant Professor, Counseling, Counseling & Advising to Associate Professor - effective Academic Year 2018-2019

Suzanne Kempczynski – from Fitness Trainer, Health, Fitness & Recreation Center to Instructor, Physical Education - effective 8/13/18

Souzan Naser – from Assistant Professor, Counseling, Counseling & Advising to Associate Professor - effective Academic Year 2018-2019

(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-6(a) Department Chair Appointment

It is recommended that Michael Espinoza be appointed Department Chair, Public Service for the academic year 2018-19.

(DOCUMENT L - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chairman Coleman publicly identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Ingalls Memorial Hospital (Health Information Technology)

It is recommended that the Board of Trustees approve the affiliation agreement with Ingalls Memorial Hospital for Health Information Technology.

(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.2 Amendment to Affiliation Agreement with Palos Community Hospital

It is recommended that the Board of Trustees approve the amendment to affiliation agreement with Palos Community Hospital.

(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.3 Amendment to Educational Affiliation Agreement with Northwestern Memorial Healthcare

It is recommended that the Board of Trustees approve the amendment to educational affiliation agreement with Northwestern Memorial Healthcare. (DOCUMENT O - SUPPLEMENT TO MINUTES)

12.4 Instructional Course Agreement with Atlas Toyota Material Handling Company (Forklift Operation Training & Safety and Aerial Work Platforms Operator Safety Training)

It is recommended that the Board of Trustees approve the instructional course agreement with Atlas Toyota Material Handling Company for Forklift Operation Training & Safety and Aerial Work Platforms Operator Safety Training. (DOCUMENT P - SUPPLEMENT TO MINUTES)

12.5 Refuse and Recycling Bid 2018-2021

Whereas, Waste Management, of Matteson, Illinois is the lowest responsible bidder meeting all specifications, it is recommended that the Board of Trustees award this bid to Waste Management, in the specified yearly amounts over a 3-year period, 2018-2021, for refuse and recycling services:

Year 1 2018-2019	\$28,200.00
Year 2 2019-2020	\$29,892.00
Year 3 2020-2021	\$31,685.52
Total 3- Year Bid	\$89,777.52

(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.6 Preventive Maintenance Program for HVAC Equipment Bid

Whereas Johnson Controls, Inc., of Calumet City, Illinois, is the lowest responsible bidder per specifications, it is recommended that the Board of Trustees award this bid to Johnson Controls, Inc., in the specified yearly amounts over a 3-year period, 2018-2021, for preventative maintenance:

Year 1 2018-2019	\$156,705.00
Year 2 2019-2020	\$159,840.00
Year 3 2020-2021	\$163,036.00
Total 3- Year Bid	\$479,581.00

(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.7 Custodial Services Bid 2018-2021

Whereas Smith Maintenance Company, of Chicago, Illinois, is the lowest responsible and responsive bidder to meet specifications, it is recommended that the Board of Trustees award this bid to Smith Maintenance Company, in the specified yearly amounts over a 3-year period, 2018-2021:

July 1, 2018 – June 30, 2019	\$2,039,180.38
July 1, 2019 – June 30, 2020	\$2,128,715.30
<u>July 1, 2020 – June 30, 2021</u>	<u>\$2,215,630.24</u>
Total Contract:	\$6,383,525.92

(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.8 Approval of Faculty Contract 2018-2022

It is recommended that the Board of Trustees approve the faculty contract for the period July 1, 2018 through June 30, 2022.

(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.9 Approval of Support Staff Contract

It is recommended that the Board of Trustees approve the Support Staff contract for the period July 1, 2018 through June 30, 2022.

(DOCUMENT U - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.8, 9.9, 9.9B, and 9.9C; 10.1-1, 10.1-2, 10.1-3, 10.1-3(a), 10.1-3(b), 10.1-4, 10.1-5, 10.1-6, and 10.1-6(a); and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, and 12.9:

Yes: Casey, Hastings, Murphy, O’Neill, Wagner, Coleman
Absent: O’Sullivan
Student
Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

Marc Brown, representing UG2, addressed the Board of Trustees regarding the custodial contract. He cited several clients of UG2, including Harvard and Stanford, indicating that UG2 is a \$150 million business. He stated that they were disqualified from the bid but have not yet seen anything in writing. He indicated that he felt they have been negatively portrayed and would like an opportunity to sit with the facilities people and discuss the contract. He stated that he felt it was not fair how they were treated and hoped that there could be some kind of a meeting.

XV. CLOSED SESSION

It was moved by Mr. Murphy and seconded by Mr. O'Neill to move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; and collective negotiating matters between the public body and its employees or their representatives, pursuant to Sections 2(c)(1) and 2(c)(2) of the Illinois Open Meetings Act.

ROLL CALL taken on the motion to move to closed session:

Yes:	Casey, Hastings, Murphy, O'Neill, Wagner, Coleman
Absent:	O'Sullivan
Student	
Advisory:	Yes

Motion carried.

Chairman Coleman indicated that there would be no business following the closed session.

The Board moved to closed session at 7:13 PM, returning to open session at 9:24 PM.

Roll Call: Coleman, Casey, Hastings, Murphy, O'Neill, Wagner

XV. ADJOURNMENT

The meeting adjourned at 9:26 PM.