

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Monday, April 16, 2018, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

I. CALL TO ORDER

The meeting was called to order by Chairman John Coleman at 6:00 PM.

II. ROLL CALL

Present: John Coleman, Chairman; Kimberly Hastings (via telephone); Brian O'Neill; Eileen O'Sullivan; Sandra Wagner; Hana Asfar, Student Trustee

Absent: Joseph Murphy

III. MINUTES

The Board of Trustees, having reviewed the unapproved Minutes of the Regular Meeting of March 20, 2018; the unapproved Minutes of the Special Meeting of April 10, 2018, the unapproved Minutes of the Closed Session held March 20, 2018, and the unapproved Minutes of the Closed Session held April 10, 2018, and there being no further corrections to the minutes, the minutes are approved as presented.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 Appointment of Trustees/Oath of Office

It was moved by Mr. O'Neill and seconded by Mrs. Wagner to appoint Daniel E. Casey to the Board of Trustees to fill the unexpired term of Michael Murphy until the next regularly scheduled election.

ROLL CALL VOTE taken on motion:

Yes: Hastings, O'Neill, O'Sullivan, Wagner, Coleman
Absent: J. Murphy
Student
Advisory: Yes

Motion carried.

Mrs. Wagner, Secretary, administered the oath of office for new Board member, Daniel E. Casey, after which Mr. Casey was officially seated.

5.2 Presentation to Hana Asfar

Chairman Coleman read the plaque recognizing Hana Asfar's service as Student Trustee:

"With great appreciation to Hana Asfar, Student Trustee, for her commitment and service to Moraine Valley Community College and its Board of Trustees, 2017-2018."

Ms. Asfar thanked everyone who has encouraged and supported her as Student Trustee. She indicated that she has been able to do many things at Moraine Valley, including her role as Student Trustee, and she has learned a lot and takes away many good memories. As she graduates and moves on to Benedictine University, she indicated that she will miss Moraine Valley but looks forward to Benedictine and hopes that it is as memorable as Moraine Valley has been.

5.3 Oath of Office – Student Trustees – Mason Folsom

Mrs. Wagner, Secretary, administered the oath of office for new Student Trustee, Mason Folsom, after which Mr. Folsom was officially seated.

5.4 Student Trustee Report – Mason Folsom

Mr. Folsom provided a short introduction about himself. He is a graduate of Amos Alonzo Stagg High School and is attending Moraine Valley studying biology with a 4.0 GPA, hoping to become a marine biologist. He works at a local Jewel as a customer service supervisor. He shared his campaign and

continuing platform, which is “to promote the unity of students through involvement and participation.”

VI. REPORTS OF ADMINISTRATION

Dr. Jenkins welcomed Mason to the Board as the new Student Trustee and indicated that she looks forward to working with him. She also welcomed Daniel Casey and asked him to say a few words.

Mr. Casey shared that he is a Moraine Valley graduate from the early 1990s after which he pursued undergraduate and graduate degrees in finance. He indicated that when this opportunity came up, he looked at it as a great way to give back to such a strong pillar in the community, which afforded him the building blocks for both his academic and professional success. He thanked the Board and the president for having the confidence in him to help advance the mission of the college. He introduced his wife in the audience and thanked her for being here this evening and being by his side for nearly 20 years.

Mr. Folsom introduced his mother who was in the audience. A photo of Mr. Folsom with his mother was taken.

6.1 Student Recognitions

- *Glacier* Student Newspaper – Kent Marshall, Dean of Students and Compliance Officer, reported that Jessica Kubacka, the editor of the *Glacier* and the Mastodon student art and literary magazine, couldn't be here this evening. The Mastodon won 8th place in the Best of Show category for literary magazines at the Associated College Press National College Media Convention in Dallas, Texas. Ted Powers, advisor, was present and a photo was taken with Trustee O'Sullivan. Mr. Powers thanked the Board and the administration for the support given to the *Glacier* and the Mastodon.

6.1 President's Report

- Marketing and Communications Awards – Clare Briner, Director of Marketing & Communications, reported on a number of the 40 total awards received this year by the Marketing and Communications team, most in competition with other colleges and four-year universities with much larger marketing budgets. The college's Annual Report, content written by Jessica Crotty, won Best of Show for the fourth year in a row, among 17 awards given by Education Advertising Awards. Four national and eight regional awards were given by the National Council for Marketing & Public Relations (NCMPR), nine awards by the Education Digital Marketing

Awards, and a Best of Show in the University Photographers Association Monthly Image Competition was earned by a soccer photo taken by Glenn Carpenter. Clare shared examples of several award-winning pieces and thanked the board on behalf of the Marketing and Communications team for its support. A photo with Matt Grotto, Glenn Carpenter, Jessica Crotty, and Clare was taken with Trustee O'Neill.

- Higher Learning Commission (HLC) Update – Dr. Sharon Katterman, Director of Resource Development and Institutional Effectiveness, reported that the college has received its preliminary report from the HLC regarding the Comprehensive Quality Review (CQR) visit conducted in February. The college reviewed the preliminary report and it has been returned to the HLC for formal action. The recommendation will be for full reaccreditation, and the college should receive the formal notification by early June. This will allow the college to move from the eight-year AQIP process of accreditation to the ten-year Open Pathways accreditation.

Dr. Jenkins thanked the Board and staff members who contributed to the successful Higher Learning Commission visit. She reported that following the college's successful accreditation for the Culinary program and the completion of the demo kitchen in the B building, the program will have a "soft opening" of a restaurant run by the students in the program. Dr. Jenkins thanked Dr. Pamela Haney, Dr. Ryen Nagle, Panos Hadjimitsos, and all of the faculty in the Culinary Arts program for making this a reality. Dr. Jenkins thanked Hana Asfar for her service as Student Trustee this year. She shared information about the Foundation Gala event on Friday, April 20, at the Beverly Country Club and encouraged the Board and others to consider attending. She reported that she leaves tomorrow for Monroe Community College in Rochester, New York, to begin her term as League Board Chair, indicating that she and Dr. Salleh-Barone will chair meetings at the League's spring board meeting.

VII. COMMUNICATIONS

- 7.1 Complimentary Letter re Baseball Players and Coaches from College
Baseball Umpire Forrest Miller

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$ 147,409,963.18 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Ms. O’Sullivan and seconded by Mrs. Wagner to approve the following consent agenda items:

IX. WARRANTS

Mr. Sterkowitz read the warrant summaries as presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$ 8,171,042.59
9.3	Operation & Maintenance Fund	1,317,512.99
9.4	Operation & Maintenance Fund (Restricted)	4,971.28
9.5	Bond & Interest Fund	4,647,375.00
9.6	Auxiliary Enterprise Fund	1,054,471.27
9.7	Restricted Purpose Fund	494,528.10
9.7A	Grants & Contract Fund	573,511.90
9.7B	Federal Fund	360,206.66
9.7C	College Activity Clubs	14,685.07
9.8	Working Cash Fund	-0-
9.9	Tort & Audit	10,000.00

(DOCUMENT C - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chairman Coleman publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Yolanda Bennett - Education Specialist, Learning Enrichment & College Readiness - effective 5/14/18

Jim Norris - System Administrator, Information Technology - effective 4/23/18

Christian Torres - Transition Specialist, Learning Enrichment & College Readiness - effective 5/7/18

(DOCUMENT D - SUPPLEMENT TO MINUTES)

10.1-1(a) Non-Renewal of Appointment – Grant Funded

It is recommended that the appointments for the following grant funded individuals not be renewed:

John Andres	Coordinator of Records & Assessment
Margaret Dawczak	Manager of Transition & ESL
Marie Harrell	Internship Manager
Erica Hickey	Coordinator of Access & Accommodations
Corinne Johnston	Grant Writer
Chauntai Mack	Career Connections, Youth Program Manager
Carmela Ochoa	Coordinator of ABE/ASE
Darice Wright	Career Connections, Adult Program Manager
Lauren Zajac	Education Specialist

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

Michael Crotty – Groundskeeper, Campus Operations - L.O.A. (FMLA)

Intermittent 2/12/18 – 2/11/19

Dianne Donovan - P.T. Departmental Assistant, Academic Outreach - L.O.A.

(FMLA) 3/19/18 – 3/30/18

Mark Gurra - P.T. Police Officer, Police Department - L.O.A. (FMLA)

4/12/18 – 7/7/18

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-4(a) Sabbatical Leave - Faculty

It is recommended that the following faculty members be granted a sabbatical leave:

Kevin Navratil, Associate Professor, Political Science
Spring 2019 semester with full pay

Dr. Aaron Smith, Assistant Professor, Philosophy
Spring 2019 semester with full pay
Tanginia Southall, Assistant Professor, Child Care
Spring 2019 semester with full pay
(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Snowy DeCaen - Multimedia Specialist, Information Technology – resignation effective 3/29/18
Marcos Estrada - Veteran Success Coordinator, Student Development - resignation effective 3/29/18
Clarice Gilbert - Digital Press Operator, Marketing – resignation effective 4/3/18
Alyssa Humbles - Student Success Specialist, Student Development - resignation effective 4/23/18
Eduardo Lopez - Student Development Specialist, Student Development - resignation effective 3/29/18
Michael O’Shea - Associate Professor, Culinary Arts, Science, Business & Computer Technology – resignation effective 3/29/18
Efrain Perez – Groundskeeper, Campus Operations – termination effective 4/4/18
(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Administrative & Professional

It is recommended that the following request for retirement be approved as presented:

Roseanne Garavan-Oskielunas - Nursing Lab & Simulation Coordinator, Career Programs – retirement effective 6/30/18
(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Theresa O’Carroll – from Controller, Finance to Vice President, Financial and Business Services/College Treasurer - effective 6/1/18
Michael Vazquez – from P.T. Departmental Assistant, Academic Outreach to P.T. User Support Services Specialist, Information Technology – effective 4/23/18
(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-6(a) Department Chair Appointment

It is recommended that John Halliwell be appointed Department Chair for Developmental Education for the academic year 2018-19.
(DOCUMENT L - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chairman Coleman publicly identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Serenity House (Addictions Studies)

It is recommended that the Board of Trustees approve the affiliation agreement with Serenity House for Addictions Studies.
(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Advocate Health & Hospital Corp., North Side Health Network, Condell Medical, Sherman Hospital (CT Technology, Mammography, Radiologic Technology)

It is recommended that the Board of Trustees approve the affiliation agreement with Advocate Health & Hospital Corp., North Side Health Network, Condell Medical, Sherman Hospital for CT Technology, Mammography, and Radiologic Technology.
(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.3 Educational Affiliation Agreement with Riveredge Hospital (Nursing)

It is recommended that the Board of Trustees approve the educational affiliation agreement with Riveredge Hospital for Nursing.
(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with Mercy Circle (Basic Nurse Assistant, Associate Degree Nursing)

It is recommended that the Board of Trustees approve the affiliation agreement with Mercy Circle for Basic Nurse Assistant and Associate Degree Nursing.
(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.5 Resolution for Observance of Arbor Day 2018

It is recommended that the Board of Trustees approve the attached resolution observing Arbor Day 2018.
(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.6 Statement of Final Construction Completion – Boiler House 1 HVAC Upgrades

It is recommended that the Board of Trustees approve the Statement of Final Completion for the above-named project.
(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.7 Statement of Final Construction Completion – Building G Student Success Center

It is recommended that the Board of Trustees approve the Statement of Final Completion for the above-named project.
(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.8 Human Resources Office Renovation Bid

Whereas Landmark Construction Systems, Inc., of Tinley Park, Illinois, is the lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$383,000.00 for the Human Resources Office Renovation Bid.
(DOCUMENT T - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.8, 9.9, 9.9B, and 9.9C; 10.1-1, 10.1-1(a), 10.1-2, 10.1-3, 10.1-4, 10.1-4(a), 10.1-5, 10.1-5(a), 10.1-6, and 10.1-6(a); and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, and 12.8:

Yes:	Casey, Hastings, O’Neill, O’Sullivan, Wagner, Coleman
Absent:	Murphy
Student	
Advisory:	Yes

Motion carried.

It was moved by Mr. O'Neill and seconded by Mr. Casey to approve Agenda Item 12.9.

Mrs. Wagner read aloud the title of the resolution into the meeting record:

12.9 Resolution providing for and authorizing the sale of securities held under the escrow agreements executed and delivered in connection with the issuance of Taxable General Obligation Refunding Bonds, Series 2012B, and Taxable General Obligation Refunding Bonds, Series 2012C, of Community College District No. 524, County of Cook and State of Illinois, authorizing the amendment of said escrow agreements and providing for the redemption of certain of the District's outstanding General Obligation Community College Bonds, Series 2007B

It is recommended that the Board of Trustees approve the resolution as presented. (DOCUMENT U - SUPPLEMENT TO MINUTES)

Yes:	Casey, Hastings, O'Neill, O'Sullivan, Wagner, Coleman
Absent:	Murphy
Student	
Advisory:	Abstain

Motion carried.

It was moved by Mr. O'Neill and seconded by Ms O'Sullivan to approve Agenda Item 12.10.

Mrs. Wagner read aloud the title of the resolution into the meeting record:

12.10 Resolution providing for the issue of not to exceed \$2,600,000 General Obligation Refunding Bonds, Series 2018, of Community College District No. 524, County of Cook and State of Illinois, for the purpose of refunding certain outstanding bonds of said Community College District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof

It is recommended that the Board of Trustees approve the resolution as presented. (DOCUMENT V - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Agenda Item 12.10:

Yes: Casey, Hastings, O'Neill, O'Sullivan, Wagner, Coleman
Absent: Murphy
Student
Advisory: Abstain

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XV. CLOSED SESSION

It was moved by Ms. O'Sullivan and seconded by Mr. O'Neill to move to closed session to discuss collective negotiating matters between the public body and its employees or their representatives, pursuant to Section 2(c)(2), of the Illinois Open Meetings Act.

ROLL CALL taken on the motion to move to closed session:

Yes: Casey, Hastings, O'Neill, O'Sullivan, Wagner, Coleman
Absent: Murphy
Student
Advisory: Yes

Motion carried.

Chairman Coleman indicated that there would be no business following the closed session.

The Board moved to closed session at 6:52 PM, returning to open session at 8:08 PM.

Roll Call: Coleman, Casey, Hastings, O'Neill, O'Sullivan, Wagner,
Folsom

XVI. ADJOURNMENT

The meeting adjourned at 8:10 PM.