

MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465

Governing Board of Moraine Valley Community College, Community College District #524,
Regular Meeting, 6:30 PM, Tuesday, March 20, 2018, Board Room D219, 9000 West College
Parkway, Palos Hills, Illinois 60465.

A G E N D A

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **MINUTES**
 - 1) Unapproved Minutes - Regular Meeting, February 20, 2018
4. **AUDIENCE PARTICIPATION**
5. **BOARD REPORTS AND/OR REQUESTS**
 - 1) ICCTA Report - Coleman
 - 2) Student Trustee Report – Asfar
 - 3) Appointment of Secretary
6. **REPORTS OF ADMINISTRATION**
 - 1) Student Recognitions
 - Academic All American Athletes (cross country)
 - National Qualifiers - Golf and Women's Soccer
 - First Place Cheer Competition
 - 2) President's Report
 - Enrollment Report
 - Strategic Enrollment Management
 - American Sign Language Club
 - PMA Presentation: ILGO Escrow Restructuring Discussion and Refunding Opportunity
7. **COMMUNICATIONS**
 - 1) Extension Site Approval by IL Dept of Financial and Professional Regulation for Blue Island Education Center for Nursing Education
 - 2) Letter and Press Release from Government Finance Officers Association (GFOA) re Awarding of Certificate of Achievement for Excellence in Financial Reporting for 2017 Comprehensive Annual Financial Report (CAFR)
 - 3) Thank You Letter from Arbor Park School District 145 for Donation of Technology Equipment
8. **FINANCIAL STATEMENT**
 - 1) Treasurer's Report
 - 2) Budget Summary Report

CONSENT AGENDA (Agenda Items 9 - 12) (*items included for action)**9. WARRANTS**

- 1) * Account Expenditure Summaries (including Travel Expense Reimbursements)
- 2) * Education Fund
- 3) * Operation & Maintenance Fund
- 4) * Operation & Maintenance (Restricted)
- 5) * Bond & Interest Fund
- 6) * Auxiliary Enterprise Fund
- 7) * Restricted Purpose Fund
 - a. * Grants & Contracts Fund
 - b. * Federal Fund
 - c. * College Activity Clubs
- 8) * Working Cash Fund
- 9) * Tort & Audit

10. REPORT OF PERSONNEL

- 1) * Full-Time
- 2) * Part-Time/Supplemental/Other
- 3) Salary Revisions
- 4) * Leave of Absence (FMLA)
- 5) * Resignations/Terminations
- 6) * Reclassifications (Promotions, Transfers, Corrections, etc.)

11. UNFINISHED BUSINESS**12. NEW BUSINESS**

- 1) * Affiliation Agreement with DM Foot and Ankle Associates (Medical Assistant)
- 2) * Affiliation Agreement with South Shore Hospital (Radiology, Mammography, Computerized Tomography)
- 3) * Affiliation Agreement with Providence Life Services dba Victorian Village Health and Wellness (Basic Nurse Assistant)
- 4) * Revised Board Policy #7285 - Educational Benefits
- 5) * Revised Board Policy #4620: Freedom of Speech, Expression and Assembly
- 6) * Palos Hills Request for Use of College Property
- 7) * Community College Month Resolution
- 8) * Annual Class Schedule Bid
- 9) * Annual Community Education Mailer Fall 2018-Summer 2019 Bid
- 10) * New Simulated Manikin and System Software Bid
- 11) * New Ford 2018 Transit 15-Passenger Wagon Bid
- 12) * Spring 2018 College Life-Cycle Management (LCM) Equipment Purchase

13. **MISCELLANEOUS**
14. **AUDIENCE PARTICIPATION**
15. **CLOSED SESSION** - Motion to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; collective negotiating matters between the public body and its employees or their representatives; the selection of a person to fill a public office, including a vacancy in a public office; and security procedures and school building safety and security, pursuant to Sections 2(c)(1), 2(c)(2), 2(c)(3), and 2(c)(8) of the Illinois Open Meetings Act.
16. **ADJOURNMENT**

MINUTES

Approved Minutes of the Public Hearing on the Tax Levy of December 18, 2017	Enclosed
Approved Minutes of the Regular Meeting of December 18, 2017	Enclosed
Approved Minutes of the Special Meeting of February 5, 2018	Enclosed

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Public Hearing on the Tax Levy, 6:30 p.m., Monday, December 18, 2017, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465. Public notice was given pursuant to the Open Meetings Act Section 42.02 (attached).

I. CALL TO ORDER

The meeting was called to order by Chairman John Coleman at 6:30 PM.

II. ROLL CALL

Present: John Coleman, Chairman; Kimberly Hastings; Joseph Murphy; Brian O'Neill; Sandra Wagner

Absent: Michael Murphy; Eileen O'Sullivan; Hana Asfar, Student Trustee

III. PUBLIC HEARING ON THE TAX LEVY

There was no audience participation.

IV. ADJOURNMENT

The meeting adjourned at 6:32 PM.

December 5, 2017

Meeting Notice

The regular monthly meeting of the Moraine Valley Community College board of trustees and a public hearing on a proposed tax levy for Tax Year 2017 will be held on Monday, Dec. 18. The tax hearing will begin at 6:30 p.m., and the board meeting will immediately follow. The meetings will take place in the Board Room, Building D, Room D219, on campus, 9000 West College Parkway, Palos Hills.

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting Immediately Following Public Hearing on the Tax Levy, was held on Monday, December 18, 2017, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

I. CALL TO ORDER

The meeting was called to order by Chairman John Coleman at 6:32 PM.

II. ROLL CALL

Present: John Coleman, Chairman; Kimberly Hastings; Joseph Murphy;
Brian O'Neill; Sandra Wagner;

Absent: Michael Murphy; Eileen O'Sullivan; Hana Asfar, Student
Trustee

III. MINUTES

The Board of Trustees, having reviewed the unapproved Minutes of the Regular Meeting of November 14, 2017, and the unapproved Minutes of the Closed Session held November 14, 2017, and there being no further corrections to the minutes, the minutes are approved as presented.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 Student Trustee Report

In Ms. Asfar's absence, the Student Trustee Report is deferred.

VI. REPORTS OF ADMINISTRATION

6.1 Presentation to Robert Fisher (retirement)

On behalf of the Board and the administration, Mr. Joseph Murphy presented Bob Fisher, Warehouse Worker, with a retirement gift in appreciation for his service to the college and wished him well in retirement.

6.2 President's Report

- Certificates of Achievement in Financial Reporting (GFOA, ASBO)
- Distinguished Budget Presentation Award

On behalf of the Board and administration, these awards were presented to Bob Sterkowitz, Theresa O'Carroll and Stephanie Meuris. Dr. Jenkins and the Board recognized the hard work of the Finance staff and employees across the college who contributed to the college receiving these awards.

Dr. Jenkins also congratulated the Finance department for the college's favorable Moody's bond rating of Aa1 and the removal of a negative outlook. She announced that the February Board meeting will be held at the Blue Island Education Center with a ribbon cutting for the newly renovated allied health and nursing space on the third floor to be held before the meeting. Dr. Jenkins noted that on the agenda for Board action is a recommendation to change the April Board meeting date from Tuesday, April 17, to Monday, April 16. This date change will allow her to travel to the League for Innovation spring board meeting on April 17 to conduct her responsibilities as board chair for the League. She also thanked the many staff members in the audience for the successful women's leadership conference held on December 1 and distributed a gift from the conference for the women Board members. Lastly, Dr. Jenkins congratulated college staff for achieving level-1 accreditation as an arboretum site by The Morton Arboretum for its commitment to planting and conservation of trees on campus.

VII. COMMUNICATIONS

- 7.1 Association of School Business Officers (ASBO) Awards Certificate of Excellence in Financial Reporting to MVCC
- 7.2 Letter of Congratulations and Certificate for Achieving Arboretum Accreditation-Level I by The Morton Arboretum

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$146,763,963.83 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Mr. Joseph Murphy and seconded by Mrs. Wagner to approve the following consent agenda items:

IX. WARRANTS

Mr. Sterkowitz read the warrant summaries as presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$6,618,923.05
9.3	Operation & Maintenance Fund	757,674.73
9.4	Operation & Maintenance Fund (Restricted)	927,176.84
9.5	Bond & Interest Fund	5,860,656.01
9.6	Auxiliary Enterprise Fund	530,205.42
9.7	Restricted Purpose Fund	131,857.31
9.7A	Grants & Contract Fund	445,034.15
9.7B	Federal Fund	348,423.59
9.7C	College Activity Clubs	10,182.92
9.8	Working Cash Fund	-0-
9.9	Tort & Audit	8,500.00

(DOCUMENT C - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chairman Coleman publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Janet Bishara - Senior Applications Developer, Information Technology
- effective 1/8/18
Michele Brandow - Administrative Assistant, Foundation - effective 1/8/18
Patricia Friend - Director of Alumni & Annual Programs, Foundation
- effective 1/22/18
Erica Hickey - Coordinator of Access & Accommodations, Disability Services
- effective 1/8/18
James Loughlin - Assistant Director, Corporate, Community & Continuing
Education - effective 1/8/18
John Petro - Accounting Systems Analyst, Finance - effective 1/8/18
Kathleen Szeszycki – Custodian, Campus Operations - effective 1/8/18
(DOCUMENT D - SUPPLEMENT TO MINUTES)

10.1-1(a) Renewal of Appointment

It is recommended that the appointment for the following individual be renewed:

Josiah Fuller - Director, Educational Talent Search Student Services
(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

Katarzyna Blahusiak - Associate Professor, Sociology, Liberal Arts - L.O.A.
(FMLA) 2/12/18 – 5/18/18
Sharon Davis - Secretary II, Counseling & Advising - L.O.A. (FMLA)
1/19/18 – 4/17/18
Michelle Flory - Instructor, Developmental Communications, Learning
Enrichment & College Readiness - L.O.A. (FMLA) 12/4/17 – 5/18/18
Lynn Harrington - Director, Human Resources, Human Resources - L.O.A.
(FMLA) 1/3/18 – 1/15/18

Rosetta Maston - Reprographics Clerk, Marketing & Communications - L.O.A.
(FMLA) 12/2/17 – 3/13/18
Amanda Mesirow - Coordinator, Code of Conduct, Student Development –
L.O.A. (FMLA) Intermittent 11/10/17 – 11/9/18
Leann Murphy - Secretary II, Career Programs - L.O.A. (FMLA) 11/29/17 –
1/3/18
Jeanne Ostrowski - P.T. Accounts Payable Clerk, Finance - L.O.A. (FMLA)
Intermittent 11/20/17 – 11/19/18
Bridget Spencer – Custodian, Campus Operations - L.O.A. (FMLA)
Intermittent 12/2/17 – 12/1/18
Claudia Tripoli - Associate Professor, Radiologic Technology, Career
Programs – L.O.A. (FMLA) 1/22/18 – 3/9/18
Lindsey Zerbian - Coordinator, Education Center at Blue Island, Academic
Development/Outreach - L.O.A. (FMLA) 2/2/18 – 4/30/18
(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Robert Salud - Multimedia Specialist, Information Technology – effective
12/1/17
(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Administrative Professional

Pennyann Zoeteman - Senior Applications Developer, Information Technology
- effective 3/2/18
(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-5(b) Retirement - Faculty

Aaltje Riphagen - Academic Advisor, Student Development – effective
8/31/18
(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-5(c) Retirement – Support Staff

Anita King - Program Assistant, Student Success – effective 4/30/18
(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

John Andres – from Departmental Assistant, Learning Enrichment & College Readiness to Coordinator of Records & Assessment - effective 1/8/18

Christine Bennett – from Foundation Support Coordinator, Foundation to Contract Training Support Coordinator, Corporate, Community & Continuing Education - effective 12/4/17

Larry Bernier – from Lead Event Set-Up Worker, Campus Operations to Warehouse Worker, Shipping & Receiving - effective 1/15/18

Todd Lamberth – from User Support Services Coordinator, Information Technology to Technical Engineer - effective 1/8/18

Jonathon Miller – from Microsoft SQL DBA & System Administrator, Information Technology to Oracle/MS SQL Database & System Administrator - effective 1/8/18

Jeanne Upreti – from User Support Services Coordinator, Information Technology to Assistant Manager of User Support - effective 1/8/18

Joseph Urchak – from System Administrator I, Information Technology to IT System Manager - effective 1/8/18

(DOCUMENT L - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chairman Coleman publicly identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with MetroSouth Medical Center (Mammography)

It is recommended that the Board of Trustees approve the affiliation agreement with MetroSouth Medical Center for Mammography.

(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with MetroSouth Medical Center (Phlebotomy)

It is recommended that the Board of Trustees approve the affiliation agreement with MetroSouth Medical Center for Phlebotomy.

(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with The Rehabilitation Institute of Chicago
(Respiratory Therapy)

It is recommended that the Board of Trustees approve the affiliation agreement with The Rehabilitation Institute of Chicago for Respiratory Therapy.
(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.4 Intergovernmental Agreement with Village of Brookfield for
Donation of Fire Truck

It is recommended that the Board of Trustees approve the intergovernmental agreement with Village of Brookfield for the donation of a fire truck.
(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.5 Agreement with Professional Truck Driving School (PTDS) for
Commercial Driving License (CDL) Training

It is recommended that the Board of Trustees approve the Instructional Course Agreement for commercial driving license education/preparation courses, pending documentation of insurance by Professional Truck Driving School.
(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.6 Approval of New AAS Degree Program - New Automation and
Engineering Technology (AET)

It is recommended that the Board of Trustees approve the new AAS degree program in Automation and Engineering Technology (AET), effective fall 2018. (DOCUMENT R - SUPPLEMENT TO MINUTES)

12.7 Resolution Reaffirming MVCC Policy and Procedures Prohibiting
Sexual Harassment

It is recommended that the Board of Trustees approve the attached resolution reaffirming the policy and procedures of Moraine Valley Community College prohibiting sexual harassment.
(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.8 Review of Closed Session Written Minutes and Audio Tapes

It is recommended that the written minutes of the closed sessions held on May 16, 2017, and October 10, 2017 not be released. It is recommended that the written minutes of the closed session held on June 6, 2017, be released. Additionally, it is recommended that the audio tapes of October 13, 2015 and April 20, 2016 closed session meetings be destroyed.
(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.9 April 2018 Board Meeting Date Change

It is recommended that the Board of Trustees change the date of the April 2018 Board meeting from Tuesday, April 17, 2018, to Monday, April 16, 2017.
(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.10 Document Imaging System Software Purchase

It is recommended that the Board of Trustees approve and authorize Hyland's proposal for the purchase of the OnBase Document Imaging System software spread across a term of five (5) years. The cost breakdown of their proposal is as follows:

Software:	\$116,070.00
Maintenance:	\$ 28,553.00
Installation:	<u>\$ 68,000.00</u>
Total:	\$212,623.00

(DOCUMENT V - SUPPLEMENT TO MINUTES)

12.11 Network Backbone Fiber Upgrade Project

Whereas Applied Communications Group, of Schaumburg, Illinois, provided the lowest responsible and responsive quotation for this project, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of \$37,730.00 to Applied Communications Group for the Network Backbone Fiber Upgrade Project.

(DOCUMENT W - SUPPLEMENT TO MINUTES)

12.12 Tuition Increase Recommendation

It is recommended that the Board of Trustees approve a \$3 per credit hour increase in tuition, effective for the fall 2018 semester; a \$3 per credit hour

increase in tuition, effective for the fall 2019 semester; and a \$3 per credit hour increase in tuition, effective for the fall 2020 semester.
(DOCUMENT X - SUPPLEMENT TO MINUTES)

12.13 Adoption of Resolution Setting Forth Tax Levies for 2017 and Approval of Tax Certificate of Tax Levy for 2017

It is recommended that the Board of Trustees adopt the Resolution Setting Forth Tax Levies for 2017 and approve the Certificate of Tax Levy for 2017.
(DOCUMENT Y - SUPPLEMENT TO MINUTES)

12.14 Property Tax Limitation Resolution

It is recommended that the Board adopt the Property Tax Limitation Resolution as presented.
(DOCUMENT Z - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.8, 9.9, 9.9B, and 9.9C; 10.1-1, 10.1-1(a), 10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-5(a), 10.1-5(b), 10.1-5(c), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, 12.10, 12.11, 12.12, 12.13, and 12.14:

Yes:	Hastings, J. Murphy, O'Neill, Wagner, Coleman
Absent:	M. Murphy, O'Sullivan
Student	
Advisory:	Absent

Motion carried.

It was moved by Mr. O'Neill and seconded by Mr. Joseph Murphy to approve the following agenda item:

Mrs. Wagner read the title of Agenda Item 12.15 into the record.

12.15 Resolution Abating the Tax Heretofore Levied for the year 2017 to Pay Debt Service on the Taxable General Obligation Bonds (Alternate Revenue Source), Series 2012D, and General Obligation Bonds (Alternate Revenue Source), Series 2013, of Community College District 524

It is recommended that the Board adopt the Resolution Abating the Tax Heretofore Levied for the year 2017 to Pay Debt Service on the Taxable General Obligation Bonds (Alternate Revenue Source), Series 2012D, and General Obligation Bonds (Alternate Revenue Source), Series 2013, of Community College District 524.

(DOCUMENT AA - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Agenda Item 12.15:

Yes:	Hastings, J. Murphy, O'Neill, Wagner, Coleman
Absent:	M. Murphy, O'Sullivan
Student	
Advisory:	Absent

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

It was moved by Mr. Joseph Murphy and seconded by Ms. Hastings to move to closed session to discuss collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees pursuant to Section 2 2(c)(2) of the Illinois Open Meetings Act.

ROLL CALL taken on the motion to move to closed session:

Yes:	Hastings, J. Murphy, O'Neill, Wagner, Coleman
Absent:	M. Murphy, O'Sullivan
Student	
Advisory:	Absent

Motion carried.

Chairman Coleman indicated that there would be no business following the closed session and wished everyone a happy holiday.

The Board moved to closed session at 6:55 PM, returning to open session at 8:50 PM.

Roll Call: Coleman, Hastings, J. Murphy, O'Neill, Wagner

XV. ADJOURNMENT

The meeting adjourned at 8:51 PM.

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Special Meeting, 5:00 p.m., Monday, February 5, 2018, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465. Public notice was given pursuant to the Open Meetings Act Section 42.02 (attached).

I. CALL TO ORDER

The meeting was called to order by Chairman John Coleman at 5:10 PM.

II. ROLL CALL

Present: John Coleman, Chairman; Joseph Murphy; Brian O'Neill;
Eileen O'Sullivan; Hana Asfar, Student Trustee

Absent: Kimberly Hastings, Michael Murphy, Sandra Wagner

III. DISCUSSION WITH HIGHER LEARNING COMMISSION TEAM

The Higher Learning Commission (HLC) visiting team introduced themselves and the team chair, Dr. Joan Costello, shared the purpose for the meeting, which is to verify that the college is in compliance with the HLC's Criteria for Accreditation.

The team and Board members discussed a variety of topics related to the Board's role and observations of the institution with regard to the operations, management, and strategic directions of the institution.

IV. ADJOURNMENT

The meeting adjourned at 6:33 PM.

Meeting Notice

The Moraine Valley Community College board of trustees will hold a special meeting at 5 p.m., on Monday, Feb. 5, 2018. The meeting will take place in Building M, Room M215, on campus, 9000 West College Parkway, Palos Hills.

The tentative agenda is as follows:

A G E N D A

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. DISCUSSION WITH HIGHER LEARNING COMMISSION TEAM**
- 4. ADJOURNMENT**

BOARD REPORTS AND/OR REQUESTS

- | | | |
|-----|--------------------------------|--------|
| 5.1 | ICCTA Report – Coleman | Verbal |
| 5.2 | Student Trustee Report - Asfar | Verbal |
| 5.3 | Appointment of Secretary | Verbal |

REPORTS OF ADMINISTRATION

- | | | |
|-----|--|--------|
| 6.1 | Student Recognitions | Verbal |
| | <ul style="list-style-type: none">• Academic All American Athletes (cross country)• National Qualifiers – Golf and Women’s Soccer• First Place Cheer Competition | |
| 6.2 | President’s Report | Verbal |
| | <ul style="list-style-type: none">• Enrollment Report• Strategic Enrollment Management• American Sign Language Club• PMA Presentation: ILGO Escrow Restructuring Discussion and Refunding Opportunity | |

COMMUNICATIONS

- 7.1 Extension Site Approval by IL Dept of Financial and Professional
Regulation for Blue Island Education Center for Nursing Education Enclosed
- 7.2 Letter and Press Release from Government Finance Officers Association
(GFOA) re Awarding of Certificate of Achievement for Excellence
in Financial Reporting for 2017 Comprehensive Annual Financial
Report (CAFR) Enclosed
- 7.3 Thank You Letter from Arbor Park School District 145 for Donation
of Technology Equipment Enclosed



Illinois Department of Financial and Professional Regulation
Division of Professional Regulation

Bruce Rauner
Governor

Bryan A. Schneider
Secretary

Jessica Baer,
Acting Director
Division of Professional
Regulation

DEPARTMENT OF PROFESSIONAL REGULATION
NURSING EDUCATION FACILITY REVIEW

FACILITY VIEWING : **Morraine Valley Community College**
School Code US49 408400

Site (s):
12940 South Western avenue
Blue Island, Illinois 60406

SITE REVIEWED BY : Michele Bromberg
IDFPR, Nursing Coordinator

Board Member (s): Ann O. Amaefule

PURPOSE OF SITE REVIEW : Extension Site

DATE OF VISIT : February, 27 2018

SCHOOL REPRESENTATIVE: Georgina Murphy, Dean

RECOMMENDATION :

Extension Site approval has been recommended for the site listed above. The new site will maintain the same school code. The address has been updated on the Illinois Approved Nursing Education Program List.

If the Department of Financial and Professional Regulation can be of further assistance to you, do not hesitate to contact me at 312/814-2715.

Sincerely,

Michele Bromberg
Michele L. Bromberg, MSN, RN
Nursing Coordinator



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

February 13, 2018

Sylvia Jenkins, Ph.D.
President
Moraine Valley Community College
9000 West College Parkway
Suite L-157
Palos Hills, IL 60465

Dear Dr. Jenkins:

We are pleased to notify you that your comprehensive annual financial report (CAFR) for the fiscal year ended 2017 qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample news release is enclosed to assist with this effort.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

Michele Mark Levine
Director, Technical Services Center



GOVERNMENT FINANCE OFFICERS ASSOCIATION
NEWS RELEASE

FOR IMMEDIATE RELEASE

02/13/2018

For more information contact:
Michele Mark Levine, Director/TSC
Phone: (312) 977-9700
Fax: (312) 977-4806
E-mail: mlevine@gfoa.org

(Chicago, Illinois)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **Moraine Valley Community College** by Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management

An Award of Financial Reporting Achievement has been awarded to the individual(s) or department designated by the government as primarily responsible for preparing the award-winning CAFR.

The CAFR has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

Government Finance Officers Association is a major professional association servicing the needs of nearly 19,000 appointed and elected local, state, and provincial-level government officials and other finance practitioners. It provides top quality publications, training programs, services, and products designed to enhance the skills and performance of those responsible for government finance policy and management. The association is headquartered in Chicago, Illinois, with offices in Washington, D.C.



Dr. Andrea Sala
Superintendent of Schools

Brian K. O’Keeffe
*Assistant Superintendent
of Finance*

Gina DioGuardi
*Director of
Special Education*

Arbor Park Middle School
Ronald Murabito
Principal
17303 Central Avenue
Oak Forest, IL 60452
Phone (708) 687-5330
Fax (708) 535-4527

Scarlet Oak School
Scot Pierce
Principal
5731 Albert Drive
Oak Forest, IL 60452
Phone (708) 687-5822
Fax (708) 687-4292

Morton Gingerwood School
Camille Hogan
Principal
16936 Forest Avenue
Oak Forest, IL 60452
Phone (708) 560-0092
Fax (708) 535-5071

Kimberly Heights School
Eliza Lopez
*Principal / Director of
Bilingual Programming*
6141 Kimberly Drive
Tinley Park, IL 60477
Phone (708) 532-6434
Fax (708) 532-4495

**District
Administrative Office**
17301 Central Avenue
Oak Forest, IL
60452-4920
(708) 687-8040
FAX (708) 687-9498
www.arbor145.org

December 18, 2017

To whom it may concern:

I want to extend my sincere gratitude for Moraine Valley Community College’s donation to Arbor Park School District 145. Your generous donation of technology equipment (monitors, laptops, adapters, and servers) will have a major impact on our classroom and learning experience.

On behalf of Arbor Park School District, I want to thank you for helping us make a positive difference while reaching our technology goals. Your support encourages our continued commitment to technology implementation in the classroom.

Thank you again for your generosity and support,

David M. Termunde, M.Ed.
Chief Technology Officer
Arbor Park School District 145

“Educational Excellence with Kindness”

**MORAIN VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 524
TREASURER'S REPORT
MONTH ENDED FEBRUARY 28, 2018**

<u>FUND</u>	<u>BEGINNING BALANCE</u>	<u>RECEIVED</u>	<u>DISBURSED</u>	<u>ENDING BALANCE</u>
EDUCATION FUND	\$47,826,098.18	\$11,426,768.59	\$5,217,171.58	\$54,035,695.19
OPERATION & MAINT FUND	6,250,357.49	878,974.55	843,808.27	6,285,523.77
OPERATION & MAINT (RESTR.)	11,833,436.83	135,183.70	68,768.16	11,899,852.37
AUXILIARY FUNDS	9,066,999.88	253,477.03	787,063.01	8,533,413.90
RESTRICTED PURPOSE FUNDS	22,632,073.63	9,924,347.11	10,264,728.17	22,291,692.57
BOND & INTEREST FUND	41,386,667.16	822,101.94	0.00	42,208,769.10
TRUST & AGENCY FUNDS	124,212.93	13,202.52	4,703.79	132,711.66
TOTAL	<u>\$139,119,846.10</u>	<u>\$23,454,055.44</u>	<u>\$17,186,242.98</u>	<u>\$145,387,658.56</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS		\$23,060.00
HUNTINGTON BANK	CHECKING ACCT	1,032,711.66
FIRST MIDWEST BANK	CHECKING ACCT	9,710,654.65
WINTRUST MAXSAFE	MONEY MARKET	1,006,847.58
IL METROPOLITAN INVESTMENT FUND	MONEY MARKET	2,403,405.92
IL SCHOOL DIST LIQUID ASSEST FUND	MONEY MARKET	5,277,708.86
SHORT TERM INVESTMENTS	VARIOUS	67,159,667.13
LONG TERM INVESTMENTS	VARIOUS	58,773,602.76
TOTAL		<u>\$145,387,658.56</u>

ACCOUNT EXPENDITURE SUMMARIES

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$5,217,171.58
9.3	OPERATION & MAINTENANCE FUND	843,808.27
9.4	OPERATION & MAINTENANCE (RESTR)	68,768.16
9.5	BOND & INTEREST FUND	-
9.6	AUXILIARY ENTERPRISE FUND	787,063.01
9.7	RESTRICTED PURPOSE FUND	338,196.41
9.7a	GRANTS & CONTRACTS FUND	371,126.58
9.7b	FEDERAL FUND	9,542,578.47
9.7c	COLLEGE ACTIVITY CLUBS	4,703.79
9.8	WORKING CASH FUND	-
9.9	TORT & AUDIT	12,826.71
	TOTAL	<u><u>\$17,186,242.98</u></u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leave of Absence (LOA)	Enclosed
10.1-5	Resignations/Terminations	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed

SUBJECT REPORT – Full Time

Daisy Rodriguez

Program Assistant
Student Success

Effective: 4/16/18

RECOMMENDED ACTION

That the above be employed.

S U B J E C T R E P O R T – Leave of Absence (LOA)

Shatha Froukh	Admissions Support Assistant Student Development	L.O.A. (FMLA) 5/1/18 – 8/1/18
Darren Howard	Manager, Grants Accounting & Compliance Finance	L.O.A. (FMLA) Intermittent 2/27/18 – 2/26/19

R E C O M M E N D E D A C T I O N

That the above leaves be granted.

SUBJECT REPORT - Resignations/Terminations

Colin Strange

Groundskeeper
Campus Operations

Effective: 5/31/18

RECOMMENDED ACTION

That the above be approved as presented.

S U B J E C T R E P O R T – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
Maria Budz	PT Reprographics Clerk Marketing & Communications Support Staff	Reclassified to: FT Reprographics Clerk Effective: 03/26/18
Nereida Encina	Job Resource Specialist Job Resource Center Administrative & Professional	Reclassified to: International Student Services Specialist Effective: 04/02/18
Thomas Sinagra	Groundskeeper Campus Operations Support Staff	Reclassified to: Lead Event Set-Up Worker Effective: 03/26/18
Lauren Zajac	Education Specialist Learning Enrichment & College Readiness Administrative & Professional	Reclassified to: Education Specialist Effective: 3/26/18

R E C O M M E N D E D A C T I O N

That the above be approved as presented.

NEW BUSINESS

- | | |
|---|----------|
| *12.1 Affiliation Agreement with DM Foot and Ankle Associates (Medical Assistant) | Enclosed |
| *12.2 Affiliation Agreement with South Shore Hospital (Radiology, Mammography, Computerized Tomography) | Enclosed |
| *12.3 Affiliation Agreement with Providence Life Services dba Victorian Village Health and Wellness (Basic Nurse Assistant) | Enclosed |
| *12.4 Revised Board Policy #7285 - Educational Benefits | Enclosed |
| *12.5 Revised Board Policy #4620 – Freedom of Speech, Expression and Assembly | Enclosed |
| *12.6 Palos Hills Request for Use of College Property | Enclosed |
| *12.7 Community College Month Resolution | Enclosed |
| *12.8 Annual Class Schedule Bid | Enclosed |
| *12.9 Annual Community Education Mailer Fall 2018-Summer 2019 Bid | Enclosed |
| *12.10 New Simulated Manikin and System Software Bid | Enclosed |
| *12.11 New Ford 2018 Transit 15-Passenger Wagon Bid | Enclosed |
| *12.12 Spring 2018 College Life-Cycle Management (LCM) Equipment Purchase | Enclosed |

REVISED BOARD POLICY #7285:
HUMAN RESOURCES: EDUCATIONAL BENEFITS

The revised policy is attached.

Recommended Action:

It is recommended that the Board of Trustees approve the revision to Board Policy #7285, Human Resources: Educational Benefits, as presented.

REVISED BOARD POLICY #4620:
STUDENT DEVELOPMENT: FREEDOM OF SPEECH,
EXPRESSION AND ASSEMBLY: TIME, PLACE AND MANNER POLICY

The revised policy is attached.

Recommended Action:

It is recommended that the Board of Trustees approve the revision to Board Policy #4620, Student Development: Freedom of Speech, Expression and Assembly: Time, Place and Manner Policy, as presented.

PALOS HILLS REQUEST FOR USE OF COLLEGE PROPERTY

The Palos Hills Friendship Festival has been held at the college many years. The City has requested use of the area known as the “triangle” (located at 107th Street and 86th Avenue), the area adjacent to 86th Avenue, for their festival (July 12-15, 2018) and fireworks display (July 15). The City will honor the Intergovernmental Agreement and will provide proof of insurance naming the college as an additional insured. See attached letter.

Recommended Action:

It is recommended that the Board of Trustees authorize the City of Palos Hills to use college property as specified above for their annual Palos Hills Friendship Festival 2018 to be held July 12-15, 2018.



COMMUNITY RESOURCE & RECREATION DEPARTMENT

8455 W. 103rd Street, Palos Hills, IL 60465 (708) 430-4500 Fax (708) 430-8376 www.paloshillsweb.org

February 26, 2018

Dr. Sylvia Jenkins, President
Moraine Valley Community College
9000 W. College Parkway
Palos Hills, IL 60465

Dear President Jenkins,

On behalf of Mayor Bennett and the Palos Hills City Council we once again request permission to hold the Palos Hills Friendship Festival July 12– 15 on the grounds of the Moraine Valley Community College at the “triangle” property. Our spectacular fireworks display will be held on Sunday, July 15, at the same location with your permission.

The Friendship Festival provides the community a way to connect family and friends over the summer for great food, entertainment and fun. We value the support we receive from Moraine Valley.

As in the past, we will honor the Intergovernmental Agreement of Palos Friendship Festival 2017 and will provide you within 90 days of the start of the fest the requested proof of insurance certificate naming the College as an additional insured. We will also maintain full security at this event.

If you have any questions or concerns regarding this letter please contact me at the Resource & Recreation Department at 708-430-4500 or the Mayor’s office at 708-598-3400. We would like to start planning the very best in entertainment for Friendship Festival 2017, so we anxiously await your reply.

Once again, thank you for past support.

All my best,

Kristin Violante
Commissioner of Community Resources and Recreation

RESOLUTION FOR
NATIONAL COMMUNITY COLLEGE MONTH
APRIL 2018

(See attached resolution)

Recommended Action:

It is recommended that the Board of Trustees approve the attached resolution celebrating National Community College Month in April 2018.

RESOLUTION

WHEREAS, Moraine Valley Community College serves the residents of District #524 with a broad array of educational services, including transfer education, two-year degree programs, workforce preparation, enrichment programs and services, and continuing education; and

WHEREAS, Moraine Valley Community College promises to provide a student-centered environment and to focus all college staff and resources in support of student learning, student development, and student success; and

WHEREAS, Moraine Valley Community College enjoys a special partnership with business, industry and government that benefits the local economy by providing educational opportunities for new and current employees; and

WHEREAS, Moraine Valley Community College is a partner in education with local elementary and high schools, fostering high quality instruction at all levels of education; and

WHEREAS, Moraine Valley Community College is a resource for community services, including cultural programs, educational and career counseling, and special events for the entire family; and

WHEREAS, 3,219 associate degrees and certificates were awarded from Moraine Valley last year and 25,027 students took advantage of credit classes at Moraine Valley last year;

THEREFORE, BE IT RESOLVED THAT the Moraine Valley Community College Board of Trustees hereby joins in celebrating National Community College Month in April 2018 in honor of the nearly 1,200 community colleges in the country and their role in offering educational opportunities.

DATED: March 20, 2018

John R. Coleman, Chair
Board of Trustees

ATTEST:

Secretary of the Board

DATE: March 8, 2018

TO: Robert J Sterkowitz
Vice President of Financial and Business Services

FROM: Jane Bentley
Director of Purchasing

RE: **Annual Class Schedule Bid**

The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's web site. Bids were opened on Friday, March 2, 2018 at 11:30 A.M. in, Room L 187. Twenty five (25) specifications were mailed. Three (3) bids were received. The results of the bid are delineated on the attached sheet. Because the specifications are unique to the requirements of the College, the pricing for this bid was not via State contract or consortium contracts.

The Annual Class Schedule is used as a promotional publication. It contains registration information for incoming and prospective students as well as promotional material about the college. It is distributed three times a year. The Annual Class Schedule Bid consists of the Fall 2018, Spring 2019, and Summer 2019 Schedules. The additional 4-page text is to allow for any new curricula which are added to any program during any given semester.

Upon review, the apparent low bidder, Precise Printing Network, of Schaumburg, Illinois, completed all portions of the bidding documents as required.

RECOMMENDED ACTION: Whereas Precise Printing Network, of Schaumburg, Illinois, is the lowest responsible bidder meeting all specifications, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of **\$141,300.00 to Precise Printing Network** for the Annual Class Schedule with 4 page text signature and approve the price of \$7,800.00 for the additional 4-page center spread signature as needed for the Spring 2019 Schedule, if needed.

DATE: March 5, 2018

TO: Robert J Sterkowitz
Vice President of Financial and Business Services

FROM: Jane M. Bentley
Director of Purchasing

RE: **Annual Community Education Mailer Fall 2018-Summer 2019 Bid**

The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's web site. Bids were opened on Friday March 2, 2018 at 11:00 A.M. in, Room L 187. Twenty-five (25) specifications were mailed. Five (5) bids were received. The results of the bid are delineated on the attached sheet. Because the specifications are unique to the requirements of the College, the pricing for this bid was not via State contract or consortium contracts.

The Community Education Mailer is a marketing tool which is distributed three (3) times per year in the fall, spring, and summer, to district residents and businesses to inform them about the community and continuing education noncredit classes as well as services for individuals and businesses. It also contains material of interest to the public, such as the performing arts season, gallery exhibits, athletics, library, telescope viewing hours, Nature Study tours, walking path, fitness center, and more of the services that Moraine Valley can provide.

RECOMMENDED ACTION: Whereas Precise Printing Network, of Schaumburg, Illinois is the lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of **\$ 63,105.00 to Precise Printing Network** for a quantity of 187,500 each Fall, Spring, Summer Community Education Mailers with additional 8-page text as needed and approve the price of \$120.00 per additional one thousand fifteen hundred (1500) copies as needed.

DATE: March 5, 2018

TO: Robert J Sterkowitz
Vice President of Financial and Business Service and College Treasurer

FROM: Jane M Bentley
Director of Purchasing

RE: **New Simulated Manikin and System Software Bid**

The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's web site. The bids were opened on Thursday, February 22, 2018 at 11:00 AM in Room L187. Four (4) bids were received. The results of the bid are delineated on the attached sheet. The pricing for this bid was not via State contract or consortium contracts. Title III grant funds will be obligated for this purchase request.

With the expansion of the Nursing Program at the Education Center at Blue Island (ECBI), the purchase of these seven (7) simulation manikins coupled with the SimPad system will not only enhance curriculum but will allow for program expansion and support for nursing faculty and students to demonstrate and perform critical skills related to nursing practice. Scenarios can be programmed through the patient simulators in a controlled environment which will assist students to develop critical thinking skills and help with decision making under instructor supervision when encountered with life and death patient situations.

The low bidder, Nasco Healthcare, Inc., failed to complete the bidding documents according to specifications and therefore their bid is considered incomplete and disqualified. The next lowest bidder, Armstrong Medical Industries, of Lincolnshire, Illinois, upon review of their bid submittal, understood the scope of the bid and met all bidding requirements for this purchase.

RECOMMENDED ACTION: Whereas Armstrong Medical Industries, of Lincolnshire, Illinois, is the lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of **\$ 56,416.00 to Armstrong Medical Industries** for the New Simulated Manikin and System Software Bid.

TO: Robert J Sterkowitz
Vice President of Financial and Business Service and College Treasurer

FROM: Jane M Bentley
Director of Purchasing

DATE: March 5, 2018

RE: **New Ford 2018 Transit 15 Passenger Wagon Bid**

The Bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's web site. The bids were opened on Wednesday, February 28, 2018 at 11:00 AM, in room L187. Four (4) bids were received. The results of the bid are delineated on the attached sheet. The pricing for this bid was not via State contract or consortium contracts.

The college currently has two (2) Starcraft Passenger Buses. These buses are used by the staff to transport students for off campus events, primarily intercollegiate sporting events. One of the fleet, is a 2006 E350 Starcraft passenger bus, with over 78,000 miles driven. Because of age, internal wear and constant usage, it has become a safety concern. It is requested that this 2006 Starcraft bus be used as a trade in for the purchase of a new 2018 Ford Transit 15 Passenger Wagon. The purchase of this new Ford Transit Passenger Wagon will seat fifteen (15), has updated safety features and will help the college maintain a functioning, up to date and safe fleet of vehicles on campus.

RECOMMENDED ACTION: Whereas Freeway Ford & Truck, of Lyons, Illinois, is the lowest responsible bidder, it is recommended that the Board of Trustees authorize the issuance of a purchase order in the net amount of \$ 29,189.00 to **Freeway Ford & Truck** for the purchase of a New Ford Transit 15 Passenger Wagon, including trade in.

DATE: Mar 5, 2018

TO: Robert Sterkowitz, Vice President of Financial and Business Services
Kamlesh Sanghvi, CIO

FROM: Bill Helmold, Director of Client Services

RE: **Spring 2018 College Life-Cycle Management (LCM) Equipment Purchase**

In February 2016, the Board approved the recommendation for the Life-Cycle Management (LCM) schedule for technology equipment for the college. The LCM project is a long-term rotational plan to replace obsolete products on a cyclical basis allowing the college to be competitive in the area of technology at all times. Specific products were assigned appropriate lifetime usage based on industry standards.

Moraine Valley uses Dell Inc. currently to standardize its desktop computer fleet. For this purchase request, we will replace one-hundred and ninety (190) computers and mounts specifically for these classroom student labs; L162, L172, L171, M203, M205, T951 & T952. In addition, fifty five (55) Dell laptops for replacement of older administrative models and one (1) specialized Bluetooth PC for a conference room. The College is receiving pricing available as part of the Midwestern Higher Education Compact (MHEC) Consortium per agreement number MHEC-07012015.

In an effort to increase and complete coverage for our ADA/Low Vision constituents, we are requesting fifty (50) large screen 24" monitors, one hundred (100) yellow large-print high visibility keyboards and ten (10) roller mice. This will allow us to install at least one ADA station in all labs and open computing areas, as well as multiple stations in Disability Services and the Library.

Other miscellaneous items include two (2) types of monitor convertor cables totaling a quantity of five hundred and fifty (550), one hundred (100) protective surge protector plug boards and one (1) iMac Pro for Marketing and Creative Services.

RECOMMENDED ACTION

Whereas Dell Computers, of Round Rock, Texas, has submitted MHEC state of Illinois contract pricing for the purchase of one hundred and ninety (190) Dell Optiplex 7050 MFF computers with mounts, fifty-five (55) model 5490 & 5290 laptop computers, fifty (50) 24" monitors, and three hundred and fifty (350) Display Port to VGA cables, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to **Dell Inc.** in the amount of **\$202,702.73.**

Whereas Apple Inc., of Austin Texas, is a sole provider of Apple products, and pricing has been secured through the best possible outlet (Apple Store for Education) for one (1) iMac Pro computer, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to **Apple Inc.** in the amount of **\$6,878.00**.

Whereas Amazon, Inc, has the lowest significant cost difference on this limited availability product for the purchase of one hundred (100) yellow large-print high visibility keyboards, it is recommended that the Board of Trustees award this proposal and authorize this purchase for **Amazon, Inc.** in the amount of **\$2,905.00**.

Whereas SHI, Inc, of Somerset, New Jersey, has submitted the lowest responsible proposal for the purchase of two hundred (200) HDMI to DVI cables and ten (10) Roller Mice, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to **SHI, Inc.** in the amount of **\$1,525.10**.

Whereas CDW-G, of Vernon Hills, Illinois, has submitted the lowest responsible proposal for the purchase of one hundred (100) protective surge protector plug boards, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to **CDW-G** in the amount of **\$739.00**.

Total Cost of this purchase: \$214,749.83