

**APPROVED**

**MORAIN VALLEY COMMUNITY COLLEGE  
9000 West College Parkway  
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, February 20, 2018, Blue Island Education Center, Room 211, 12940 Western Avenue, Blue Island, IL 60406.

**I. CALL TO ORDER**

The meeting was called to order by Chairman John Coleman at 6:32 PM.

**II. ROLL CALL**

Present: John Coleman, Chairman; Joseph Murphy; Michael Murphy; Brian O'Neill; Eileen O'Sullivan; Sandra Wagner; Hana Asfar, Student Trustee

Absent: Kimberly Hastings

**III. MINUTES**

The Board of Trustees, having reviewed the unapproved Minutes of the Public Hearing on Tax Levy of December 18, 2017; the unapproved Minutes of the Regular Meeting of December 18, 2017; the unapproved Minutes of the Special Meeting of February 5, 2018; and the unapproved Minutes of the Closed Session of December 18, 2017; and there being no further corrections to the minutes, the minutes are approved as presented.

**IV. AUDIENCE PARTICIPATION**

None.

**V. BOARD REPORTS AND/OR REQUESTS**

**5.1 Student Trustee Report**

Ms. Asfar reported on the Super Bowl celebration held February 1, which gave students an opportunity to enjoy food and games to engage in the spirit of the Super Bowl. A Valentines for Veterans event was sponsored by the Christian Fellowship Club, during which students made Valentine's Day cards for

veterans. More than 100 cards were delivered to the Hines Veterans' facility for residents of the center. The American Sign Language Club also held a game night for club members and community members who are deaf, with the purpose of being able to practice sign language.

## **VI. REPORTS OF ADMINISTRATION**

### **6.1 President's Report**

- Blue Island Education Center Title III Grant Review and Introduction of New Staff – Theresa Pallanti, Assistant Director of Resource Development, reviewed the Title III grant from the Department of Education, which provides \$450,000 per year for five years to expand access to allied health and nursing programs at the Blue Island Education Center. The grant provided for renovations to the facility, equipment to accommodate new programs, and the expansion of services to support student success. LoShay Willis, Assistant Dean of Career Programs, reported that the Basic Nurse Assistant program started in fall 2017, Phlebotomy will be added in fall 2018, as will Nursing, pending accreditation from the Commission of Education in Nursing. The Coding Specialist program will be added in fall 2020. Michael Morsches, Dean of Learning Enrichment and College Readiness, explained the processes that serve health care students to help them with supplemental instruction. Lauren Zajac, Education Specialist, reviewed some of the services to be implemented to help students prepare to apply for the Nursing program and to help them be successful in the program. Theresa Pallanti reported on the staff to be hired through the grant, including those on staff already, such as Diana Medina, Activity Director, Career Pathways.
- Higher Learning Commission (HLC) Update – Dr. Margaret Lehner, Vice President for Institutional Advancement, and Dr. Sharon Katterman, Director of Resource Development & Institutional Planning, reviewed the planning efforts for the Higher Learning Commission's (HLC) Comprehensive Quality Review (CQR) visit that was conducted February 5 and 6. Approximately 60 staff members worked on the systems portfolio that was submitted to HLC in advance of this visit. Dr. Lehner commended all of the college staff for the work that went into preparing for this visit. Sharon Katterman reviewed the visit format, including the various forums and meetings that were held, indicating that following the visit, the college will receive a report including any recommendations for improvements or any follow-up that may be needed.

Chair John Coleman reported that he attended the in-service on January 11 and was very impressed with the program. He shared the slides regarding the college's three action projects, indicating that with the re-evaluation of salaries that the college is heading into, he wanted the Board members to see the things that have been accomplished by the college. He expressed that the feeling and spirit of pride that is on the campus is something that cannot be bought and cannot be touched, but he felt very strongly that the Board should know about the hard work the faculty and staff have done.

Dr. Jenkins thanked the Board members for their participation and support during the Higher Learning Commission visit. She also thanked the staff who worked on the projects that were highlighted and shared this evening. She recognized Senator Ed Maloney in the audience and asked if he had any updates from Springfield.

Senator Maloney indicated that in the eight years he spent as chair of the higher education committee, developmental education was the biggest issue that kept people from graduating. He applauded the efforts to bridge that gap and help students prepare for college-level classes. He reported that things are difficult in Springfield with the lack of trust in the state government, but things may become a little clearer after the mid-term elections. He indicated that around the end of May, the legislature will begin looking at the budget seriously, and it may be contentious, with topics like pension reform on the table. He indicated that he and his partner track all legislation and one or both of them is in Springfield every time the legislature is in session. He suggested that if the Board members have any concerns or questions for him to contact the president's office.

Dr. Jenkins reported that she will be out of the office for several events in March, giving a presentation at the American Council on Education (ACE) meeting and attending the League for Innovation Innovations conference. She announced that the college has been invited to submit a proposal for the World Congress on cybersecurity to be held in Melbourne, Australia. She will keep the Board informed of these activities.

**VII. COMMUNICATIONS**

- 7.1 National Council for Marketing & Public Relations (NCMPR) Paragon Awards Notification Letter
- 7.2 Thank You Letter from Country House Restaurant re Welcome to Moraine Valley

**VIII. FINANCIAL STATEMENT**

**FOR DECEMBER 2017:**

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$142,295,400.58 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

**FOR JANUARY 2018:**

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$139,119,846.10 will be filed for audit. (DOCUMENT C - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT D - SUPPLEMENT TO MINUTES)

**CONSENT AGENDA (IX – XII):**

It was moved by Mr. Joseph Murphy and seconded by Ms. O’Sullivan to approve the following consent agenda items:

**IX. WARRANTS**

Mr. Sterkowitz read the warrant summaries as presented to the Board.

**FOR DECEMBER 2017:**

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$5,627,480.69
9.3	Operation & Maintenance Fund	933,672.49
9.4	Operation & Maintenance Fund (Restricted)	142,027.72
9.5	Bond & Interest Fund	1,126,875.00

9.6	Auxiliary Enterprise Fund	794,707.45
9.7	Restricted Purpose Fund	151,341.44
9.7A	Grants & Contract Fund	374,590.94
9.7B	Federal Fund	371,304.47
9.7C	College Activity Clubs	13,320.35
9.8	Working Cash Fund	-0-
9.9	Tort & Audit	2,673.00

(DOCUMENT E - SUPPLEMENT TO MINUTES)

**FOR JANUARY 2018:**

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$5,439,726.97
9.3	Operation & Maintenance Fund	1,174,201.49
9.4	Operation & Maintenance Fund (Restricted)	39,154.24
9.5	Bond & Interest Fund	8,485,000.00
9.6	Auxiliary Enterprise Fund	1,195,932.33
9.7	Restricted Purpose Fund	1,074,269.79
9.7A	Grants & Contract Fund	442,767.27
9.7B	Federal Fund	281,342.95
9.7C	College Activity Clubs	5,780.38
9.8	Working Cash Fund	-0-
9.9	Tort & Audit	675.00

(DOCUMENT F - SUPPLEMENT TO MINUTES)

**X. REPORT OF PERSONNEL**

Chairman Coleman publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Hanan Bekri - Technical Engineer, Information Technology - effective 2/26/18

Maria Belmontez - Departmental Assistant, Multicultural Student Affairs - effective 3/5/18

Caleb Donaldson - Media Specialist, Information Technology – effective 2/26/18

Thomas Greene - Media Specialist, Information Technology – effective 2/26/18

Gianna Kafka - Departmental Assistant, International Student Affairs  
- effective 2/26/18  
Elizabeth Micheletti - Outreach Coordinator, Corporate, Community &  
Continuing Education - effective 3/12/18  
Jennifer Morgan - Departmental Assistant, Learning Enrichment & College  
Readiness - effective 2/26/18  
(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-1(a) Tenure Contract for Bargaining Unit Members

It is recommended that the following individuals be awarded a contract for the  
2018-2019 academic year:

Shelley Engstrom-Kestel	American Sign Language Interpretation
Michele Foote	Nursing
Amanda Gerdes	Developmental Communications
Shanya Gray	Counselor
Peter Keep	Mathematics
Karen Kowalski	Medical Office Assistant
Daniel Matthews	Digital Media Librarian
Angela Nicholson	Nursing
LaToya Pryor	Respiratory Therapy
William Wolfe II	Computer Integrated Technology

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-1(b) Second-Year Contract for Bargaining Unit Members

It is recommended that the following individuals be awarded a contract for the  
2018-2019 academic year:

Lisa Couch	Communications
David Huber	Mathematics
Frank Johnson	Mathematics
Tiffany McCrary	Basic Nursing Assistant
Lisa Mittler	Business
Leslie Moyar	Nursing
Robert Schwien	Computer Integrated Technology

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-1(c) Third-Year Contract for Bargaining Unit Members

It is recommended that the following individuals be awarded a contract for the  
2018-2019 academic year:

Heather Casiello	Nursing
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Kimberly Wroble            Nursing  
(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-1(d) Extension of Contract for Bargaining Unit Member – Third-Year Contract

It is recommended that, as a result of medical leave of absence, Michelle Flory's probationary period be extended six months for her third-year contract.  
(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT L - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

Randall Basick - Telecommunications Manager, User Support/Telephone  
- L.O.A. (FMLA) 1/29/18 – 2/16/18

Helen Dunne - Departmental Assistant, Academic Advising - L.O.A.  
(FMLA) 3/12/18 – 4/13/18

Carol Franrick - P.T. Departmental Assistant, Academic Services - L.O.A.  
(FMLA) 2/8/18 – 5/3/18

Leann Murphy - Secretary II, Career Programs - L.O.A. (FMLA) 2/7/18 –  
3/6/18

(DOCUMENT M - SUPPLEMENT TO MINUTES)

10.1-4(a) Sabbatical Leave - Faculty

It is recommended that the following faculty member be granted a sabbatical leave:

Cara Williams, Associate Professor, Psychology  
Fall 2018 Semester

(DOCUMENT N - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Jason Levaggi - Multimedia Specialist, Information Technology – effective  
1/3/18

Margaret Lippert - International Student Services Specialist, International Student Affairs - effective 1/5/18  
Carolyn Markel - Education Specialist, Learning Enrichment & College Readiness - effective 1/12/18  
(DOCUMENT O - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Administrative Professional

Gina Rinella - Cashier Supervisor, Finance – retirement effective 6/30/18  
(DOCUMENT P - SUPPLEMENT TO MINUTES)

10.1-5(b) Retirement – Faculty

Joseph Chaloka – Associate Professor, Reading, Learning Enrichment & College Readiness – retirement effective 5/31/18  
Bonnie Straton – Professor, Massage Therapy, Career Programs – retirement effective 5/31/18  
(DOCUMENT Q - SUPPLEMENT TO MINUTES)

10.1-5(c) Retirement – Support Staff

Charlene LiBrizzi – Project Facilitator, Registration & Records – retirement effective 8/1/18  
(DOCUMENT R - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Zaki Abdelrahim – from P.T. User Support Services Specialist, Information Technology to F.T. User Support Services Coordinator – effective 2/26/18  
Shanita Jones - Benefits Specialist, Human Resources to Human Resources Specialist - effective 6/4/18  
Denise Walsh - Human Resources Assistant, Human Resources to Benefits Assistant - effective 6/4/18  
(DOCUMENT S - SUPPLEMENT TO MINUTES)

**XI. UNFINISHED BUSINESS**

None.

**XII. NEW BUSINESS**



Chairman Coleman publicly identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Counseling Center of Illinois (Addictions Studies)

It is recommended that the Board of Trustees approve the affiliation agreement with Counseling Center of Illinois for Addictions Studies.  
(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.2 Network Switches Infrastructure Upgrade Purchase

Whereas Nexum Inc., of Chicago, Illinois, provided the best solution for the college, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of \$716,362.20 to Nexum Inc., for the Network Switches Infrastructure Upgrade Purchase Juniper Networks solution. (DOCUMENT U - SUPPLEMENT TO MINUTES)

12.3 Document Imaging Solution Supporting Hardware & Software Purchase

Whereas Avalon Technologies, of Bloomfield Hills, Michigan, provided the sole source quote for the product, it is recommended that the Board of Trustees approve and authorize the Compellent Storage Expansion for a cost of \$21,380.00.

Whereas CDW-G, of Vernon Hills, Illinois, provided the sole source quote for the product, it is recommended that the Board of Trustees approve and authorize the Windows Operating Server Environment for a cost of \$1,130.92.

Whereas Dell Inc, of Round Rock, Texas, provided the sole source quote for the product, it is recommended that the Board of Trustees approve and authorize the purchase of two PowerEdge R740 servers for a cost of \$22,111.60.

Whereas CDW-G, of Vernon Hills, Illinois, provided the lowest price quote for the product, it is recommended that the Board of Trustees approve and authorize the VMWare VSphere Software purchase for a cost of \$9,269.16.

Whereas Continental Resources (ConRes), of Bedford, Massachusetts, provided the lowest price quote for the product, it is recommended that the

Board of Trustees approve and authorize the NetBackup Software purchase for a cost of \$10,354.00.

Whereas CDW-G, of Vernon Hills, Illinois, provided the price quote for the product, it is recommended that the Board of Trustees approve and the purchase of two Scanners for a cost of \$1, 123.00.

The total cost for the supporting hardware and software for the OnBase solution is \$65,368.68.

(DOCUMENT V - SUPPLEMENT TO MINUTES)

12.4 Building M Finishes Upgrades Bid

Whereas TORI Construction, LLC. of Alsip, Illinois, is the lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this re-bid and authorize the issuance of a purchase order in the amount of \$126,300.00 for the Building M Finishes Upgrades Bid.

(DOCUMENT W - SUPPLEMENT TO MINUTES)

12.5 Building T Air Handler Replacement Phase 1 Re-Bid

Whereas, Regan Heating, Inc., of Justice, Illinois is the lowest responsible responsive bidder, it is recommended that the Board of Trustees award and authorize the issuance of a purchase order in the amount of \$1,038,000.00 to Regan Heating Inc., for the Building T Air Handler Replacement Phase 1 Re-Bid. (DOCUMENT X - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.8, 9.9, 9.9B, and 9.9C (December 2017 and January 2018); 10.1-1, 10.1-1(a), 10.1-1(b), 10.1-1(c), 10.1-1(d), 10.1-2, 10.1-3, 10.1-4, 10.1-4(a), 10.1-5, 10.1-5(a), 10.1-5(b), 10.1-5(c), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, and 12.5:

Yes: Coleman, Hastings, M. Murphy, S. Murphy, O’Sullivan, Wagner, J. Murphy

Student

Advisory: Yes

Motion carried.

**XIII. MISCELLANEOUS**

Trustee Michael Murphy announced that he and his wife had a baby boy in December, Patrick Martin Murphy, and announced that this would be his last meeting as a member of the Board of Trustees, as a result of his family's decision to move out of district. He indicated that he would submit a formal resignation letter tomorrow. He indicated that he informed Dr. Jenkins and Chairman Coleman of this decision and shared the following verbal statement:

“If you had told me a year ago that I would be moving out of the district, I would not have believed you. I have spent my entire life in this community. Our plan was to establish our family in the Moraine Valley community, but as the famous Woody Allen quote goes, “if you want to make God laugh, let him know your plans.” In making this difficult decision, I am comforted by the fact that this is what is best for my family, both in the short term and in the long term. I am comforted by another thing—I remember making the decision to run for this position—a lot of people in the community had recommended it to me that there was going to be an open position and they thought I would be a good fit. But, the reason I ran for trustee, was at that time, a lot of colleges and high schools in the state and in the area, especially, had made headlines for mismanagement. I was worried that Moraine Valley might have similar issues. I ran to make sure that Moraine didn't have those issues and if it did, to work hard to fix them. From my time as a student here, I knew the school boasted top-notch professors, employees, and resources, and now, after my time on this board, I can say that is the same for the administration and for the Board of Trustees. So, I am also comforted, knowing that I leave Moraine in very good hands. Chairman Coleman and Board members, keep up the good work. Your steady hands set the course for Moraine Valley now but also for our school's bright future. Administration members and vice presidents, I am proud to have worked with you. Your dedication and commitment to this school is only rivaled by that of the faculty and the staff. I truly don't know where you get all your energy, but I appreciate it. Dr. Jenkins, I really have enjoyed working with you and sitting next to you for most of my time on the board. You are a true problem-solver, and as a structural engineer, that's not a term I use lightly. Dawn, I appreciate all your hard work. You never fail to provide answers to all my questions as mundane and probably as obvious

as some of those questions are. Bob, your diligence and hard work are really appreciated. You have always answered my fiscal questions, and I haven't always been able to give you a heads-up that I was asking those, so thank you for being on your toes, and you are a true steward to the school and to the taxpayers. Thank you. Troy and Lynn, usually in the back left, I am glad you have the same location, makes my job easier for thanking you for your encouragement and support and our conversations over the last two years; I really do appreciate that. I have spoken with Dr. Jenkins about helping the school as a volunteer and assisting with the school's outreach especially with regards to high school recruitment and promoting our strong STEM coursework and programs. I look forward to helping the school in that role as a volunteer. So, that being said, I can confidently say that you have not heard the last of me. I just want to thank everyone here today and for those who are not here, it has been a real pleasure serving you."

Dr. Jenkins expressed appreciation to Trustee Murphy for the time that he has devoted to the college, for his input and decision making and also for loving Moraine Valley enough to volunteer his time to be here.

Board members also expressed appreciation and best wishes to Trustee Murphy and his family.

**XIV. AUDIENCE PARTICIPATION**

None.

**XV. ADJOURNMENT**

The meeting adjourned at 7:31 PM.