

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, September 20, 2016, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

I. CALL TO ORDER

The meeting was called to order by Chairman Joseph Murphy at 6:35 PM.

II. ROLL CALL

Present: Joseph Murphy, Chairman; John Coleman; Michael Murphy; Eileen O'Sullivan; Sandra Wagner; David Shipyor, Student Trustee

Absent: Kimberly Hastings, Susan Murphy

In the absence of Susan Murphy, Secretary, and by consensus of the Board, Sandra Wagner was appointed secretary pro tem.

III. MINUTES

Ms. O'Sullivan requested holding off on the approval of the minutes so that she could listen to the tape from the meeting, indicating that there were a couple of things under Miscellaneous regarding emails that she did not recall.

It was noted that minutes can be amended and it was suggested that the Board approve the minutes and amendments could be presented at the next meeting.

ROLL CALL VOTE taken to approve the unapproved Minutes of the Regular Meeting of August 16, 2016:

Yes: Coleman, M. Murphy, O'Sullivan, Wagner, J. Murphy

Absent: Hastings, S. Murphy

Student

Advisory: Yes

Motion carried.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS**5.1 Student Trustee Report**

Mr. Shipyor reported that Welcome Days were held August 23 and 24, welcoming new and returning students to campus and providing information about clubs and organizations on campus. Some photos of the days' activities were shown. There was a 15th anniversary remembrance program for 9/11 held on September 12. The names of the 9/11 victims were read and bagpipe players performed as part of the ceremony. This event helped those who were very young in 2001 understand more about this event. September 15 was Constitution Day, offering educational information about the Constitution through various events and activities. Voter registration was also available.

VI. REPORTS OF ADMINISTRATION**6.1 President's Report**

- Student Recognition – Melissa Martinez – Dr. Normah Salleh-Barone, Vice President of Student Development, introduced student Melissa Martinez. Ms. Martinez was selected to be sponsored by the Department of Education to attend the Hispanic Association of Colleges and Universities (HACU) conference in October. She reported that Ms. Martinez and another student put together a conference for high school students about transitioning to college. Dr. Salleh-Barone indicated that of the students who attend the HACU conference, only 30 percent are from community colleges.
- STEM Lecture Series – Dr. Jenkins reported that Kimberly Hastings will provide a presentation in November in the library as part of the STEM (Science, Technology, Engineering and Mathematics) series. She also mentioned that Michael Murphy did a similar presentation two years ago before he became a trustee. She thanked both of them for engaging with Moraine Valley students in this way.
- Title III Grant – Dr. Sharon Katterman, Director, Resource Development and Institutional Effectiveness, reported on grants received by the college, including a Department of Education grant under Title III for \$2.25 million over five years. This grant will support remodeling instructional space at the Education Center at Blue Island (ECBI) to offer healthcare programs with contextualized basic skills instruction. The grant will also establish

new student success interventions to improve student retention and success. Another just-received grant notification is for a National Science Foundation (NSF) grant, supporting a partnership with Chicago State University to offer faculty training and workshops, development of 2+2 programs in cybersecurity, and a small-scale pilot of dual credit courses. Both grants begin October 1. Dr. Jenkins thanked the many staff members who have been involved with this project.

- Enrollment – Dr. Jenkins reported that enrollment is doing well compared to other colleges in Illinois, with opening day enrollments flat but not down. A full enrollment report will be provided at the October Board meeting.
- Legislative Breakfast – Dr. Jenkins reported that the Illinois Presidents’ Council met last week and one of the topics was about community colleges offering the BSN (Bachelor of Science in Nursing) degree. The Council plans to work with state legislators to move this initiative forward. If it goes through, the Board will be kept informed. A legislative breakfast is proposed for October 18 to share information with legislators on this and other topics. The Board members are also welcome to attend.
- Student Success Center & KidRec Ribbon Cutting – A ribbon cutting and reception for the Student Success Center and the new KidRec space in the HFRC will be held before the October 18 Board meeting.

Dr. Jenkins also reported that on October 6, the college’s union leadership will host a Day of Action to communicate with students and others about the need for legislative action in support of higher education. Voter registration will also be encouraged as part of this day’s activities.

VII. COMMUNICATIONS

- 7.1 Certificate of Attainment of Bronze Circle of Quality from ExceleRate Illinois for Child Care Center Early Learning Programs
- 7.2 Thank You Letter from National Intramural-Recreational Sports Association (NIRSA) for Support of Service to Association (Mike Schneider)
- 7.3 Letter from City of Palos Hills re Moraine Valley Selected as 2016 Beautification Contest Winner

VIII. FINANCIAL STATEMENT

- 8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$154,043,551.99 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Mr. Coleman and seconded by Mr. Michael Murphy to approve the following consent agenda items, excluding items 12.1, 12.7, and 12.8, which will be voted on separately:

IX. WARRANTS

Mr. Sterkowitz read the warrant summaries as presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$6,044,443.47
9.3	Operation & Maintenance Fund	902,649.19
9.4	Operation & Maintenance Fund (Restricted)	799,845.12
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	1,859,358.38
9.7	Grants & Contracts Fund	1 88,111.06
9.7A	College Activity Clubs	508.66
9.8	Restricted Purpose Fund	10,429.73
9.9	Federal Fund	109,840.45
9.9B	Tort & Audit	537,166.25
9.9C	Working Cash Fund	-0-

(DOCUMENT C - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chairman Murphy publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Nishia Ikezoe - Financial Aid Process Improvement Coordinator, Financial Aid – effective 10/3/16

(DOCUMENT D - SUPPLEMENT TO MINUTES)

10.1-1(a) Third Year Contract – Bargaining Unit Member

It is recommended that the Board of Trustees approve the award of a contract for the 2016-2017 academic year for the following individual:

Jennene Fields Physics

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-1(b) Renewal of Appointment – Grant Funded

It is recommended that the appointment of the following grant-funded individuals be renewed for the 2016-2017 fiscal year, contingent upon the continuation of grant funding:

TRIO – Educational Talent Search

Nyree Ford	Educational Outreach Specialist
Josiah Fuller	Director of Talent Search
Veronica Tinajero	Educational Outreach Specialist
Dean Townsend	Educational Outreach Specialist

Career Connections

Evera Ivy	Student Success Specialist
Pamela Kenebrew	Department Assistant
Chauntai Mack	Youth Program Manager
Joline Platt	Student Success Specialist
Colby Smith	Business Services Specialist
Gailmarie Ward	Business Services Specialist
Darice Wright	Adult Program Manager
Hiyam Yusef	Student Success Specialist
Yenitza Zamora	Academic Support Tutor

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

Ruben Flores - P.T. Police Officer, Police Department - L.O.A. (FMLA)
9/4/16-11/25/16

Tiaqua Lockhart - P.T. Cashier, Bookstore - L.O.A. (FMLA) 9/26/16-12/2/16

Josephine Marnieris – Writer, Marketing and Communications - L.O.A.
(FMLA) Intermittent 9/6/16-9/5/17

Matthew Solum - Grounds Supervisor, Campus Operations - L.O.A. (FMLA)
Intermittent 8/31/16-8/30/17

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Gregg Beglau - Coordinator of Student Success and Veterans, Student Success
- effective 8/31/16

Sharon Dunlop - Manager of Accounting Services, Finance – effective 9/16/16

J. Gabe Estill - Director of Academic Assessment, Academic Services
- effective 9/30/16

Tanya Jackson - Departmental Assistant, Learning Enrichment and College
Readiness - effective 9/8/16

Nagieh Omer – Recruiter, Admissions & Recruitment - effective 9/22/16

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement - Faculty

Edward Martig - Professor, Information Management Systems – retirement
effective 5/31/17

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-5(b) Retirement – Support Staff

Marceine Lamb - P.T. Telephone Operator – retirement effective 4/27/17

(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Carol Boyle – from Associate Professor, Information Management Systems,
Science, Business & Computer Technology to Professor – effective
Academic Year 2016-2017

Anna Coco – from Instructor, Counselor, Counseling and Advising to
Assistant Professor - effective Academic Year 2016-2017

Letitia Hayes – from Instructor, Information Literacy Librarian, Learning Resource Center to Assistant Professor - effective Academic Year 2016-2017

Rosa Perez – from P.T. Departmental Assistant, Liberal Arts/Writing Center to F.T. Departmental Assistant, Admissions and Recruitment – effective 9/26/16

James Snooks – from Instructor, Business, Science, Business & Computer Technology to Assistant Professor - effective Academic Year 2016-2017

Kevin Vaccaro – from Instructor, Local Area Networks, Science, Business & Computer Technology to Assistant Professor - effective Academic Year 2016-2017

(DOCUMENT L - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chairman Murphy publicly identified the nature of the agenda items contained in New Business.

12.2 Holiday Schedule

It is recommended that the Board of Trustees adopt the holiday schedule and authorize that the college be closed from Thursday, December 22, 2016, through Wednesday, January 4, 2017. The college will reopen on Thursday, January 5, 2017.

(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with Brooktree Health Services (Addictions Studies)

It is recommended that the Board of Trustees approve the affiliation agreement with Brooktree Health Services for Addictions Studies.

(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with Edward Hospital (Phlebotomy)

It is recommended that the Board of Trustees approve the affiliation agreement with Edward Hospital for Phlebotomy.

(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.5 Affiliation Agreement with Merit Sleep Management (Sleep Technology)

It is recommended that the Board of Trustees approve the affiliation agreement with Merit Sleep Management for Sleep Technology.
(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.6 Affiliation Agreement with Hinsdale Orthopaedics (Radiologic Technology)

It is recommended that the Board of Trustees approve the affiliation agreement with Hinsdale Orthopaedics for Radiologic Technology.
(DOCUMENT Q - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.8, 9.9, 9.9B, and 9.9C; 10.1-1, 10.1-1(a), 10.1-1(b), 10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-5(a), 10.1-5(b), and 10.1-6; and 12.2, 12.3, 12.4, 12.5, and 12.6:

Yes: Coleman, M. Murphy, O’Sullivan, Wagner, J. Murphy
Absent: Hastings, S. Murphy
Student
Advisory: Yes

Motion carried.

It was moved by Mrs. Wagner and seconded by Ms. O’Sullivan to approve Agenda Item 12.1.

12.1 New Board Policy #6253 – Supplier Diversity and Open Access

It is recommended that the Board of Trustees approve the adoption of new Board Policy #6253. (DOCUMENT R - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Agenda Item 12.1:

Yes: Coleman, M. Murphy, O’Sullivan, Wagner, J. Murphy
Absent: Hastings, S. Murphy
Student
Advisory: Yes

Motion carried.

It was moved by Mrs. Wagner and seconded by Mr. Michael Murphy to approve Agenda Item 12.7:

12.7 Memorandum of Understanding – Moraine Valley Community College Foundation

It is recommended that the Board of Trustees approve the memorandum of understanding with the Moraine Valley Community College Foundation. (DOCUMENT S - SUPPLEMENT TO MINUTES)

In response to a question, it was confirmed that this has been reviewed by legal counsel, and Dr. Jenkins indicated that this is another step to delineate the relationship between the college and the Foundation. Ms. O’Sullivan expressed concern about college dollars supporting salaries in the Foundation and whether the Board should be receiving an annual report. Dr. Jenkins indicated that it is not an unusual or unique practice among institutions with foundations to pay administrative costs. The Foundation’s annual report covers gifts from donors and fundraising efforts and is available. Ms. O’Sullivan asked whether alumni can opt out of sharing information with the Foundation. Dr. Jenkins responded that they can.

ROLL CALL VOTE TAKEN on Agenda Item 12.7:

Yes:	Coleman, M. Murphy, Wagner, J. Murphy
Abstain:	O’Sullivan
Absent:	Hastings, S. Murphy
Student	
Advisory:	Yes

Motion carried.

It was moved by Mr. Michael Murphy and seconded by Mr. Shipyor to approve Agenda Item 12.8:

12.8 FY2017 Budget

It is recommended that the Board of Trustees adopt the FY 2017 Budget. (DOCUMENT T - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Agenda Item 12.8:

Yes: Coleman, M. Murphy, O'Sullivan, Wagner, J. Murphy
Absent: Hastings, S. Murphy
Student
Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

Chairman Murphy commended the Foundation for the great golf outing on September 7.

XIV. AUDIENCE PARTICIPATION

None.

XV. ADJOURNMENT

The meeting adjourned at 7:14 PM.