

MORaine VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465

Governing Board of Moraine Valley Community College, Community College District #524,
Regular Meeting, 6:00 PM, Tuesday, August 16, 2016, Board Room D219, 9000 West College
Parkway, Palos Hills, Illinois 60465.

A G E N D A

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **MINUTES**
 - 1) Unapproved Minutes - Regular Meeting, June 15, 2016
4. **AUDIENCE PARTICIPATION**
5. **BOARD REPORTS AND/OR REQUESTS**
 - 1) Student Trustee Report – Shipyor
6. **REPORTS OF ADMINISTRATION**
 - 1) President's Report
 - Update on Construction Projects
7. **COMMUNICATIONS**
 - 1) Thank You Letter from Barbara Stauffer (former student)
8. **FINANCIAL STATEMENT**

For JUNE 2016:

- 1) Treasurer's Report
- 2) Budget Summary Report

For JULY 2016:

- 3) Treasurer's Report
- 4) Budget Summary Report

CONSENT AGENDA (Agenda Items 9 - 12) (*items included for action)

9. **WARRANTS**
 - 1) * Account Expenditure Summaries
 - a. **FOR JUNE 2016**
 - b. **FOR JULY 2016**
 - 2) * Education Fund
 - 3) * Operation & Maintenance Fund
 - 4) * Operation & Maintenance (Restricted)

- 5) * Bond & Interest Fund
- 6) * Auxiliary Enterprise Fund
- 7) * Grants & Contracts Fund
 - a. *College Activity Clubs
- 8) * Restricted Purpose Fund
- 9) * Federal Fund
 - a. * Tort & Audit
 - b. * Working Cash Fund
10. **REPORT OF PERSONNEL**
 - 1) * Full-Time
 - 2) * Part-Time/Supplemental/Other
 - 3) Salary Revisions
 - 4) * Leave of Absence (FMLA)
 - 5) * Resignations/Terminations
 - a. * Retirement - Administrative Professional Staff
 - b. * Retirement - Faculty
 - 6) * Reclassification (Promotions, Transfers, Corrections, etc.)
 - a. * Department Chair Appointment
11. **UNFINISHED BUSINESS**
12. **NEW BUSINESS**
 - 1) * Resolution Reauthorizing Participation in Illinois School District Liquid Asset Fund Plus
 - 2) * Affiliation Agreement with DuPage Medical Group (Sleep Technology)
 - 3) * Affiliation Agreement with Midwest Center for Sleep Disorders (Sleep Technology)
 - 4) * Affiliation Agreement with Presence Behavioral Health (Addictions Studies)
 - 5) * Affiliation Agreement with Solly's Place (Addictions Studies)
 - 6) * Institutional Agreement of Affiliation with Frankfort Fire Protection District (Fire Science)
 - 7) * Program Addendum to Affiliation Agreement with Presence Saint Joseph Medical Center (Health Information Technology)
 - 8) * 8601 W. 107th Demolition Bid
13. **MISCELLANEOUS**
14. **AUDIENCE PARTICIPATION**
15. **ADJOURNMENT**

MINUTES

Approved Minutes of the Regular Meeting of May 18, 2016

Enclosed



APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Wednesday, May 18, 2016, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

I. CALL TO ORDER

The meeting was called to order by Chairman Joseph Murphy at 6:02 PM.

II. ROLL CALL

Present: Joseph Murphy, Chairman; John Coleman; Kimberly Hastings; Michael Murphy; Eileen O’Sullivan; Sandra Wagner; David Shipyor, Student Trustee

Absent: Susan Murphy

In Mrs. Murphy’s absence and by consensus of the Board, Mrs. Wagner was appointed secretary pro tem.

III. MINUTES

The Board of Trustees, having reviewed the unapproved Minutes of the Regular Meeting of April 20, 2016 and the unapproved Minutes of the Closed Session held April 20, 2016, and there being no further corrections to the minutes, the minutes are approved as presented.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 Student Trustee Report

Mr. Shipyor reported that the Political Activists Club held a meeting on April 26 with a panel discussion including Representative Kelly Burke and Brenna Conway. The panel discussed higher education funding and its impact on individual students. The American Red Cross Club’s Totes for Hope drive

ended April 28 and collected 20 tote bags with personal care items that were donated to the Red Cross. The Addictions Studies program held an interactive display on April 21 that discussed and educated viewers on drug use and therapy trends. Student Life held an awards banquet on May 6 that recognized outstanding students for qualities of leadership, initiative, creativity, and more.

VI. REPORTS OF ADMINISTRATION

6.1 Presentation to William Barz (retirement)

On behalf of the Board and the administration, Mr. Coleman presented Bill Barz, Professor of Physical Education, with a retirement gift and thanked him for his many years of service at the college.

6.2 Presentation to Mark Lloyd (retirement)

On behalf of the Board and the administration, Chairman Murphy presented Mark Lloyd, Project Management Specialist, with a retirement gift and thanked him for his service to the college.

6.3 Recognition of Student Accomplishments

- League for Innovation Art and Literary Competition Winners
- Skyway Conference Art, Writing, STEM & Jazz Competition Winners

Printed booklets of the college's League Art and Literary winners were provided to the Board members.

Dr. Lisa Kelsay, Assistant Dean, Liberal Arts, and Lynn Peters, Professor of Art and Coordinator for the art competitions, recognized the following League Art competition students and presented those in attendance with certificates and awards:

Nicole Feltz, Digital Photo
Yi Kyung Kim, Drawing
Renee Staszal, Ceramic
Kristina Washington, Digital Photo
Lisa West, Painting

The following Skyway Conference Art competition winners were recognized and those in attendance were presented certificates: Timothy Cilek, Nicole Feltz, Yi Kyung Kim, Joshua Moszinski, Renee Staszal, Kristina Washington.

Douglass Bratt, coordinator for the Skyway Jazz Festival, and Lisa Kelsay recognized winners for the Skyway Jazz Festival competition and presented those in attendance with certificates: Rochelle Jester, Skyler Mackovitch, Vicki Beck, Brian Loftus, Carl Coan, John Moran, Fernando Martinez.

Dr. Kelsay also reported that Illinois selects a Hall of Fame individual and for the first time ever this year's recipient is a student who will be inducted at a ceremony on June 9. She announced that this year's Hall of Fame inductee is Rochelle Jester, who was recognized for this honor.

Lisa Kelsay and Ryen Nagle, Dean of Science, Business & Computer Technology, recognized the following students for the Skyway STEM (Science, Technology, Engineering & Mathematics) poster competition: Kelsay Golk and Patrick Maziarz.

Lisa Kelsay, with coordinator Ted Powers, recognized the following League Literary competition winners and those in attendance were awarded certificates and awards:

Elijah Roberts, First Place Personal Essay
Phyllicia Hollins, Second Place Personal Essay
Mizuki Soto, Third Place Personal Essay
Osrie Khaled, First Place Fiction
Amanda Thelin Hoilo, Second Place and Third Place Fiction
Kristin Harris, First Place Poetry
Noor Hindia, Second Place Poetry
Susan McHale, Third Place Poetry

The following students were recognized for the Skyway Writing competition and presented those in attendance with certificates: Osrie Khaled, Mizuki Soto, and Evgeni Lilyanov.

Photos of each group of winners present were taken, and Chairman Murphy congratulated all the students for their creativity and achievement.

Dr. Kelsay also reported on the Collaborative Excellence award presented to the Illinois Skyway Collegiate Conference by the ACPA (College Students

Educators International) and which she accepted at a conference in Montreal in March. She reported that the plaque is a traveling plaque and will go to Waubensee Community College next month.

- Forensics Team – John Nash thanked the Board and the administration for its continuing support, all of which contributes to the team’s success. He reported on achievements of the Forensics Team, including taking second place (silver) at the regional tournament and a second place (silver) at a tournament in California, with 68 schools competing. He also reported that six students have been inducted into the speech honor society. He introduced the following members of the team who were present: Curtis Griffin, Kacey Nichols, Tonie Wasco, Maddy Kachold, Zinnia Lampkins, Matt Swiec, and Sam Johnson. He also introduced Amanda Garcia, who performed an award-winning speech.

6.4 President’s Report

Dr. Jenkins reminded the Board members of the graduation ceremony on Friday, May 20, and the GED graduation, which will be June 13.

VII. COMMUNICATIONS

7.1 Letter from Arbor Day Foundation re 2015 Tree Campus USA Recognition

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$157,102,010.09 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

Ms. Hastings requested that Agenda Item 12.2 be pulled from the consent agenda for separate consideration.

Ms. O’Sullivan indicated she had some questions. Chairman Murphy asked if her question was on any of the consent agenda items.

Ms. O’Sullivan indicated that she wasn’t sure because she couldn’t find it under consent about deciding on board meetings for next year. Chairman Murphy indicated that the calendar of meetings will come to the Board in June. Ms. O’Sullivan requested that the time for board meetings be moved to 6:30 p.m. and indicated that other items she’d asked to have on the agenda were not on the agenda. Chairman Murphy indicated that there would be another opportunity for her to talk about this under Miscellaneous.

Mr. Shipyor asked a question about the wireless upgrade so that he could inform students; Chairman Murphy responded that he could get those details from Kam Sanghvi, chief information officer.

It was moved by Mr. Coleman and seconded by Ms. Hastings to approve the following consent agenda items, excluding Agenda Item 12.2:

IX. WARRANTS

Mr. Sterkowitz read the warrant summaries as presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$ 6,238,466.06
9.3	Operation & Maintenance Fund	776,837.31
9.4	Operation & Maintenance Fund (Restricted)	782,534.14
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	734,633.25
9.7	Grants & Contracts Fund	346,847.36
9.7A	College Activity Clubs	22,664.71
9.8	Restricted Purpose Fund	821,499.05
9.9	Federal Fund	414,332.89
9.9B	Tort & Audit	26.40
9.9C	Working Cash Fund	-0-

(DOCUMENT C - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chairman Murphy publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Ronald Forgue - Police Officer, Police Department - effective 5/23/16
Michael Gonzalez - Program Coordinator – CSSIA, Science, Business &
Computer Technology - effective 5/23/16
Samuel Martin - Network/Telephone Engineer, Information Technology –
effective 6/6/16
(DOCUMENT D - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions – Vice Presidents

It is recommended that the recommendations as presented be approved for the Chief Information Officer, the Vice President of Academic Affairs, Vice President of Financial and Business Services and College Treasurer, and the Vice President of Student Development. (DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-3(a) Salary Revisions – Administrative & Professional Staff,
Administrative Classified Staff

It is recommended that the recommendations as presented be approved for the Administrative & Professional Staff and the Administrative Classified Staff. (DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-3(b) Salary Revisions – Part-Time On-Call, Casual, Auxiliary,
Temporary Non-Bargaining Unit

It is recommended that the recommendations as presented be approved for the Part-Time On-Call, Casual, Auxiliary, Temporary Non-Bargaining Unit employees. (DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-4 Leave of Absence

Zoila Hernandez - Departmental Assistant, Human Resources - L.O.A.
(FMLA) Intermittent 3/15/16-3/14/17
Carol Kackert - Child Care Facilitator, Children’s Learning Center - L.O.A.
(FMLA) 5/3/16-7/25/16

Jane Killackey - Secretary II, MVCC Library - L.O.A. (FMLA) 4/21/16-5/13/16
Mary Vicich - Secretary II, Corporate, Community & Continuing Education - L.O.A. (FMLA) 5/2/16-7/22/16
(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Krista Meyers - User Support Technician, Information Technology – effective 4/28/16
LaNita Reed - Dispatcher, Police Department - effective 5/15/16
Jeremy Shermak - Assistant Professor, Communications, Liberal Arts – effective 8/5/16
(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Michelle Flory – from Secretary II, Learning Enrichment & College Readiness to Instructor, Developmental Communications - effective 8/15/16
Christian Maxwell – from Financial Aid Expeditor, Enrollment Services to Financial Aid Coordinator - effective 5/23/16
Beatriz Ruiz – from Director of Registration and Records, Enrollment Services to P.T. Financial Aid Expeditor - effective 5/31/16
Nina Shoman-Dajani – from Manager of Transition and ESL, Learning Enrichment & College Readiness to Assistant Dean, Learning Enrichment & College Readiness - effective 5/23/16
(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-7 Amendment to the President’s Employment Agreement

It is recommended that the amendment to the president’s employment agreement, as presented to the Board, be approved. (DOCUMENT L - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chairman Murphy publicly identified the nature of the agenda items contained in New Business.

12.1 Revised Board Policies: Equal Educational Opportunity (300); Equal Opportunity Employment (7242)

It is recommended that the Board of Trustees approve revised Board Policy #300, Equal Educational Opportunity, and revised Board Policy #7242, Equal Opportunity Employment, as presented.

(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.3 Resolution Updating Information with Standard Bank

It is recommended that the Board of Trustees approve the attached resolutions to update information on file at Standard Bank and Trust, an existing approved depository, to reflect change in signature authority, effective May 19, 2016.

(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.4 Release of Payment to College Vendors

It is recommended that the Moraine Valley Community College Board of Trustees authorize the College Administration to release all checks or warrants for payment to College vendors prior to formal approval of said checks or warrants at its monthly Board of Trustees meeting, subject to the following conditions and limitations: a) A report of payments shall be presented to the Board of Trustees for ratification at its next regular meeting; b) Payments shall be made only for items delineated in a category of the College's budget or otherwise approved by the Board of Trustees; c) Payments shall be made under the terms of this resolution only when there is documentation that the services and goods have been received and that the invoice is consistent with the terms of the transaction; and d) All payments made under the terms of this resolution shall be properly approved by the appropriate administrator.

(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.5 Intergovernmental Agreement for Southwest Major Crimes Task Force Participation

It is recommended that the Board of Trustees approve the intergovernmental agreement for Southwest Major Crimes Task Force participation.

(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.6 Affiliation Agreement with Associated Urological Specialists-Midwest Urologists (Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Associated Urological Specialists-Midwest Urologists for Medical Assistant. (DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.7 Affiliation Agreement with Richton Park Fire Department (Fire Science)

It is recommended that the Board of Trustees approve the affiliation agreement with Richton Park Fire Department for Fire Sciences. (DOCUMENT R - SUPPLEMENT TO MINUTES)

12.8 Elevator Preventative Maintenance Program 2016-2019 Bid

Whereas Advanced Elevator Company, of Aurora, Illinois, is the lowest responsible and responsive bidder to meet specifications, it is recommended that the Board of Trustees award this bid to, in the specified yearly amounts over a three (3) year period, July 2016 – June 2019:

July 1, 2016 – June 30, 2017	\$19,000.00
July 1, 2017 – June 30, 2018	\$19,380.00
July 1, 2018 - June 30, 2019	<u>\$19,770.00</u>
Total Contract:	\$58,150.00

(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.9 Emergency Notification System Purchase

Whereas Rave Mobile Safety offers a system with the best functionalities for the college, it is recommended that the Board of Trustees approve and authorize a three (3) year contract for Rave Mobile Safety for the college’s emergency notification system. Cost over three (3) years:

2016	\$16,350.00
2017	\$19,800.00
2018	<u>\$19,800.00</u>
Total investment:	\$55,950.00

(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.10 Wireless Network Upgrade-Installation Package

Whereas G & M Electric, of Chicago, Illinois is an authorized strategic partner with the College and submitted the lowest responsible and responsive proposal, it is recommended that the Board of Trustees approve and authorize the

issuance of a purchase order in the amount of \$82,392.00 to G & M for the installation and materials required for the Wireless Network Upgrade—Installation Package. (DOCUMENT U - SUPPLEMENT TO MINUTES)

12.11 Security System Maintenance Agreement

Whereas, Sound Incorporated, of Naperville, Illinois, submitted the lowest proposal meeting all specifications, it is recommended that the Board of Trustees authorize execution of an agreement with Sound Incorporated for security system maintenance in the following amounts:

July 1, 2016-June 30, 2017	\$ 56,000.00
July 1, 2017-June 30, 2018	<u>\$ 58,000.00</u>
Grand Total for two (2) years	\$ 114,000.00

(DOCUMENT V - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.8, 9.9, 9.9B, and 9.9C; 10.1-1, 10.1-2, 10.1-3, 10.1-3(a), 10.1-3(b), 10.1-4, 10.1-5, 10.1-6, and 10.1-7; and 12.1, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, 12.10, and 12.11:

- Yes: Coleman, Hastings, M. Murphy, O’Sullivan, Wagner, J. Murphy
- Absent: S. Murphy
- Student
- Advisory: Yes

Motion carried.

Chairman Murphy publicly identified the remaining agenda for consideration.

Ms. Hastings indicated that this recommendation gives the president the right to fill a critical position. She indicated that Board members would need to respond within 48 hours of the president’s notification, otherwise, the person becomes a full-time employee until the next Board meeting. She indicated that her concern was if the hire was critical, she felt the Board should be made aware of it immediately and that she was not for this item.

Ms. O’Sullivan indicated her agreement to Ms. Hasting’s concerns.

Chairman Murphy cited the example of the internal auditor position, which was vacant and became critical because of the audit process and the need for that

position to be involved in that process. Because the Board did not have a July meeting and the audit process was beginning, the candidate was hired contingent on Board approval at the August meeting. He indicated that this recommendation was drafted by the college attorney to meet Illinois law.

Dr. Jenkins indicated that the college works hard to make sure that personnel actions are brought to the Board, and that this is a very rare occurrence--the last incidence being two years ago. She indicated that this would be used only in an emergency for positions that were critical for the operation of the college.

Chairman Murphy added that the Board knew the college was looking for an internal auditor, but it had taken some time to find a qualified candidate.

Ms. Hastings stated that she felt the college was operating at the highest level but that she felt that if a position was that critical the board should be made aware and should vote on it, as it does with all the other hires.

Chairman Murphy reminded the Board that the Board really hires one person, and that is the president. While the Board votes to approve hires at its meetings, the Board empowers the president to do the hiring.

Ms. O'Sullivan suggested tabling this to the next meeting when the Board votes on the calendar for meetings.

Dr. Jenkins indicated that it came to the Board now because there was a need to make sure that the college's policies were aligned with existing practices.

Ms. O'Sullivan again indicated her agreement with Ms. Hastings and expressed her opinion that the Board should have 12 meetings because it's a valuable time for the Board to discuss and vote on things.

It was moved by Mrs. Wagner and seconded by Mr. Coleman to approve Agenda Item 12.2.

Mr. Shipyor requested clarification on whether they were approving the Board's right to have input for hires or not.

Dr. Jenkins clarified that approving this item obligates the president to promptly notify the board and this means that the Board has an opportunity to have input. It allows the president to bring in a candidate for a critical position on a contingency basis.

12.2 Revised Board Policies - Human Resources: Recruitment of Faculty & Staff (7122); Appointment of Instructional Staff (7124); Responsibility (7241)

It is recommended that the Board of Trustees approve revised Board Policies, as presented:

- #7122, Human Resources – Recruitment of Faculty & Staff (revised)
 - #7124, Human Resources – Appointment of Instructional Staff (revised)
 - #7241, Human Resources – Responsibility (removed)
- (DOCUMENT W - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Agenda 12.2:

Yes:	Coleman, M. Murphy, Wagner, J. Murphy
No:	Hastings, O’Sullivan
Absent:	S. Murphy
Student	
Advisory:	Yes

Motion carried.

XIII. MISCELLANEOUS

Ms. O’Sullivan indicated that she was trying to get information and submitted a Freedom of Information Act (FOIA) request for Margaret Lehner’s contract, indicating that she has all the other VP contracts. She expressed concern that she didn’t have clarity on the information. She indicated that she requested data on the Tinley Park and Blue Island because at the last board retreat there had been talk about the possibility of another off-site campus and she felt she didn’t have complete data. She asked if the college currently pays anyone out of school salaries who works for the foundation. She questioned that under the foundation, it shows Dr. Lehner with the same title that she has at the school. She indicated that she thought that this information would be provided at this meeting.

Dr. Jenkins indicated that she will always try to answer questions, but the request to share information with all of the Board members is not allowed by the Open Meetings Act when it is information that could be used to make decisions. She stated that she asked Ms. O’Sullivan to call her and she could

answer her questions, just as she says to all of the board members in every board memo. The next communication was the request to FOIA, at which point it was turned over to Mark Horstmeyer, the college's Freedom of Information officer, who responded to the questions. Hard copies were delivered to the Board members. She indicated that Dr. Lehner retired from SURS and was at the college in a part-time position and the two employment agreements that she gets every year are not the same as contracts. Outside of collective bargaining groups, Dr. Jenkins indicated that she is the only college employee who has a contract. The vice presidents and administrative and professional staff are at-will employees on an annual basis.

Ms. O'Sullivan stated that she had copies of vice presidents' employment contracts.

Dr. Jenkins clarified that those were a one-time situation for a multiple-year contract, the reason for which had been explained to the Board by Nanci Rogers from Robbins Schwartz.

Ms. O'Sullivan indicated that she didn't recall Dr. Lehner's contract ever coming to the Board.

Dr. Jenkins indicated that because it isn't a contract, it doesn't come to the Board, but every check that anybody receives is in the Board packet report.

Ms. O'Sullivan stated that she'd like to see transparency. She indicated that she would do better with written information and stated her opinion that everything should be written in stone and it should be transparent. She stated that she didn't have time for the phone call. She further indicated that she will request information just for herself in the future.

Dr. Jenkins requested that she work through the Board chair with any requests.

Ms. O'Sullivan asked if she would be able to receive the information about Tinley Park and Blue Island that the other Board members received.

Dr. Jenkins responded that the information provided to her FOIA request was the same information the other Board members received.

Ms. O'Sullivan stated that it wasn't what she had originally asked for, and that she thought the president had forwarded her FOIA request. She said that she had previously asked for projections for why the college built in Tinley Park.

Dr. Jenkins stated that those earlier questions were not in her FOIA request.

Ms. O'Sullivan indicated that she thought the president was an official FOIA officer and stated that she was still learning. She asked if she would have to FOIA the information again or go through the Board Chair.

Dr. Jenkins stated that trustees did not have to FOIA information; that was Ms. O'Sullivan's choice, but as president, she could not reply to the full Board.

Chairman Murphy asked Ms. O'Sullivan what information she needed and what did she mean by data.

Ms. O'Sullivan said that the information that was passed out at the last meeting wasn't clear to her.

Mr. Michael Murphy indicated that the report wasn't the most comprehensive but it was a good effort for the short notification. He indicated that he thought that it would have been followed by more information on the statistics behind those two properties.

Dr. Jenkins clarified that Dr. Lehner and other staff members found the data that had been collected in 2005 to inform the college of the need for the referendum that the college put forth. They used outside firms that used data from the Northeast Regional Planning Commission to show the demographics in Tinley Park and that was the information that led the college to put the Tinley Park center where it is. She clarified that the same process would be used for any other proposed off-campus center.

Mr. Murphy indicated that he didn't have concerns about the handout and noted that while it showed lower enrollment, that was typical across the country and Moraine is doing better than most. He indicated that the off-site campuses are valuable assets but he supported the request for additional information.

Dr. Jenkins indicated that there is never a problem with asking for information, but when the request is to share information with all the Board members, she must be very careful not to conduct Board business online. She indicated that trustees can work with the board chair to request information. She also reiterated that she was always willing to have conversations one-on-one with any board member to answer questions.

Mr. Murphy indicated that he felt he would like to be confident about responding to questions that he gets occasionally.

Ms. O’Sullivan indicated that was why she was asking these questions. She was concerned because of what happened at Lincolnway and that she had heard about a full-time advisor at Tinley Park leaving because they were bored and that it’s a ghost town.

Chairman Murphy cautioned the use of hearsay and comparing the college to any other institution. He indicated that this evening, the Board was informed of multiple awards for faculty and students on a national level and he felt those kinds of comments disparaged the reputation of the college. He asked Ms. O’Sullivan to define what data she was seeking and the college would get her that information.

Mr. Murphy indicated that he felt the newer members of the Board would like to know more information and there may be more questions as a result. He offered to speak with Ms. O’Sullivan about her request, which would also help him to be better informed.

Mr. Coleman cautioned against any impropriety under the Open Meetings Act. He also requested of Ms. O’Sullivan that he be left off any FOIA requests made on behalf of other Board members.

Mr. Murphy clarified that he has read up on the Open Meetings Act but in light of Mr. Coleman’s statement, wanted to be sure his speaking with another Board member wasn’t a violation.

Chairman Murphy indicated that it was not. He stated that the three of them couldn’t meet to discuss this, but if they work through him, he will work with the college to get the information requested.

XIV. AUDIENCE PARTICIPATION

None.

XV. ADJOURNMENT

The meeting adjourned at 7:35 PM.

BOARD REPORTS AND/OR REQUESTS

5.1 Student Trustee Report - Shipyor

Verbal

REPORTS OF ADMINISTRATION

6.1 President's Report

Verbal

- Update on Construction Projects

COMMUNICATIONS

7.1 Thank You Letter from Barbara Stauffer (former student)

Enclosed

August 8, 2016

Dr. Sylvia Jenkins
President, Moraine Valley College
9000 W. College Parkway
Palos Hills, IL 60465

Dear Dr. Jenkins,

I wanted to write to you and all the others at Moraine Valley College that helped me along on my journey to success. What you all do and provide for the community is so essential, that I wanted to thank you and the instructors that have touched my life in incredible ways over the past years.

Many years ago while I still had young children at home, I began to take a class at MVCC here and there. In 2010, the economy tanked and I was laid off. It became apparent very quickly that I could no longer do my previous job without a college degree. I was an Executive Assistant and suddenly I needed a Bachelor's Degree to do the same job for less money.

I qualified for financial aid (at age 51) and I quickly enrolled at MVCC full time. Soon, my time at MVC was almost done and I happened upon a college fair on campus one day and found that there was a partnership between MVC and DePaul University. Because of this, I was able to transfer quite easily into DePaul University and I received a scholarship for doing so.

It was with the support of your staff that I was able to attain my lifelong dream of not only earning my B.A., but also of doing so at DePaul University. You see, when I graduated from High School way back when, I barely graduated and my ACT score was a disappointing 16. College was not in the cards for me back then and certainly not one as prestigious as DePaul. You see, I was diagnosed as learning disabled in Junior High but I guess I wasn't. In any event, I would have never dreamed any of what I have accomplished was possible without the incredible support of the folks at MVCC.

The support and knowledge that I gained at MVCC not only propelled me toward DePaul but it also gave me the belief that anything was possible. Last summer (2015), I graduated magna cum laude from DePaul and recently was recruited to apply at the University of Chicago, Booth School of Business in order to obtain my MBA. The day of my graduation from DePaul, my adult children and my grandchild were there to cheer me on as I received my degree. My daughter told me she was so inspired by me that she now feels that she can attain any dream of her own.

Currently, I work at the world renowned, Museum of Science and Industry and because of my education, I am constantly being recruited by other companies for well-paying jobs. None of this would have been possible without the help I was given at MVCC.

I wanted you to know that I owe my future to MVCC. I also wanted you to know how important it was for me to be able to attend classes close to my home as I was able to do with DePaul University (prior to the closing of their south suburban campus). I know things have changed with the DePaul arrangement but I am grateful it was available to me when I was ready to finish my degree. I had no idea DePaul even had a south suburban campus that day when I went to the college fair!

I would have never dreamed my life would have turned out this way before attending MVCC and I am so very grateful to you all. Thank you from the bottom of my heart.

Regards,

Barbara Stauffer
DePaul University, Class of 2015
B.A., Leadership with high honors



**MORaine VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 524
TREASURER'S REPORT
MONTH ENDED JUNE 30, 2016**

<u>FUND</u>	<u>BEGINNING BALANCE</u>	<u>RECEIVED</u>	<u>DISBURSED</u>	<u>ENDING BALANCE</u>
EDUCATION FUND	\$46,096,109.00	\$3,242,259.64	\$5,744,392.19	\$43,593,976.45
OPERATION & MAINT FUND	5,609,736.41	(762.25)	1,328,565.34	4,280,408.82
OPERATION & MAINT (RESTR.)	15,119,075.88	172,866.80	1,779,562.76	13,512,379.92
AUXILIARY FUNDS	8,918,650.17	696,622.94	1,042,704.31	8,572,568.80
RESTRICTED PURPOSE FUNDS	24,831,755.59	338,905.59	1,476,190.37	23,694,470.81
BOND & INTEREST FUND	53,465,374.32	48,160.62	1,126,875.00	52,386,659.94
TRUST & AGENCY FUNDS	58,178.85	3,251.37	5,477.40	55,952.82
TOTAL	<u>\$154,098,880.22</u>	<u>\$4,501,304.71</u>	<u>\$12,503,767.37</u>	<u>\$146,096,417.56</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS		\$22,200.00
FIRST MERIT BANK	CHECKING ACCT	955,952.82
STANDARD BANK & TRUST	CHECKING ACCT	1,922,006.44
FIRST MERIT BANK	MONEY MARKET	1,003,901.41
IL METROPOLITAN INVESTMENT FUND	MONEY MARKET	7,869,648.32
IL SCHOOL DIST LIQUID ASSEST FUND	MONEY MARKET	7,411,242.75
SHORT TERM INVESTMENTS	VARIOUS	59,339,338.98
LONG TERM INVESTMENTS	VARIOUS	67,572,126.84
TOTAL		<u>\$146,096,417.56</u>

**MORaine VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 524
TREASURER'S REPORT
MONTH ENDED JULY 31, 2016**

<u>FUND</u>	<u>BEGINNING BALANCE</u>	<u>RECEIVED</u>	<u>DISBURSED</u>	<u>ENDING BALANCE</u>
EDUCATION FUND	43,593,976.45	6,003,435.73	5,982,083.18	43,615,329.00
OPERATION & MAINT FUND	4,280,408.82	1,141,850.42	564,354.93	4,857,904.31
OPERATION & MAINT (RESTR.)	13,512,379.92	382,898.00	1,048,229.88	12,847,048.04
AUXILIARY FUNDS	8,572,568.80	345,730.57	483,559.60	8,434,739.77
RESTRICTED PURPOSE FUNDS	23,694,470.81	1,039,432.20	1,640,448.40	23,093,454.61
BOND & INTEREST FUND	52,386,659.94	987,533.49	0.00	53,374,193.43
TRUST & AGENCY FUNDS	<u>55,952.82</u>	<u>166.24</u>	<u>946.03</u>	<u>55,173.03</u>
TOTAL	<u>146,096,417.56</u>	<u>9,901,046.65</u>	<u>9,719,622.02</u>	<u>146,277,842.19</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS		22,800.00
FIRST MERIT BANK	CHECKING ACCT	955,173.03
STANDARD BANK & TRUST	CHECKING ACCT	4,832,540.86
FIRST MERIT BANK	MONEY MARKET	1,003,901.41
IL METROPOLITAN INVESTMENT FUND	MONEY MARKET	7,869,648.32
IL SCHOOL DIST LIQUID ASSEST FUND	MONEY MARKET	5,411,242.75
SHORT TERM INVESTMENTS	VARIOUS	58,610,408.98
LONG TERM INVESTMENTS	VARIOUS	<u>67,572,126.84</u>
TOTAL		<u>146,277,842.19</u>

JUNE 2016

ACCOUNT EXPENDITURE SUMMARIES

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$5,744,392.19
9.3	OPERATION & MAINTENANCE FUND	1,328,565.34
9.4	OPERATION & MAINTENANCE (RESTR)	1,779,562.76
9.5	BOND & INTEREST FUND	1,126,875.00
9.6	AUXILIARY ENTERPRISE FUND	1,042,704.31
9.7	GRANTS & CONTRACTS FUND	479,724.40
9.7a	COLLEGE ACTIVITY CLUBS	5,477.40
9.8	RESTRICTED PURPOSE FUND	931,053.36
9.9	FEDERAL FUND	48,822.71
9.9b	TORT & AUDIT	16,589.90
9.9c	WORKING CASH FUND	-
	TOTAL	<u><u>\$12,503,767.37</u></u>

JULY 2016

ACCOUNT EXPENDITURE SUMMARIES

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$6,372,796.05
9.3	OPERATION & MAINTENANCE FUND	564,553.99
9.4	OPERATION & MAINTENANCE (RESTR)	1,048,229.88
9.5	BOND & INTEREST FUND	-
9.6	AUXILIARY ENTERPRISE FUND	483,559.60
9.7	GRANTS & CONTRACTS FUND	279,540.96
9.7a	COLLEGE ACTIVITY CLUBS	946.03
9.8	RESTRICTED PURPOSE FUND	259,377.08
9.9	FEDERAL FUND	710,618.43
9.9b	TORT & AUDIT	-
9.9c	WORKING CASH FUND	-
	TOTAL	<u><u>\$9,719,622.02</u></u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leave of Absence (LOA)	Enclosed
10.1-5	Resignations/Terminations	Enclosed
10.1-5(a)	Retirement – Administrative Professional Staff	Enclosed
10.1-5(b)	Retirement – Faculty	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed
10.1-6(a)	Department Chair Appointment	Enclosed

SUBJECT REPORT – Full Time

Heather Casiello	Instructor, Nursing Career Programs	Effective: 8/15/16
Emmanuel Esperanza	Director of Registration & Records Enrollment Services	Effective: 9/6/16
Albert James	Senior Application Developer Information Technology	Effective: 8/22/16
Patrick Lohan	Education Specialist Learning Enrichment & College Readiness	Effective: 8/22/16
Aaron Roe	Senior Research Analyst Institutional Research and Planning	Effective: 8/29/16
Jillian Tafelski	Assistant Director of Marketing Marketing and Communications	Effective: 8/29/16

RECOMMENDED ACTION

That the above be employed.

SUBJECT REPORT – Leave of Absence (LOA)

Yota Diamantopoulos	Lead Courier Mailroom	L.O.A. (FMLA) 7/26/16-10/17/16
Socratis Pimenidis	Custodian Campus Operations	L.O.A. (FMLA) 8/18/16-11/9/16
Shelita Shaw	Assistant Professor, Communications Liberal Arts	L.O.A. (FMLA) Intermittent 8/18/16-8/17/17

RECOMMENDED ACTION

That the above leave be granted.

SUBJECT REPORT - Resignations/Terminations

Dan Barkman	P. T. Police Officer Police Department	Effective 7/9/16
Richard Caldwell	Groundskeeper Campus Operations	Effective 8/8/16
Erin Kelly	Instructor, Mathematics Science, Business and Computer Technology	Effective 8/5/16
Karen Madsen	Departmental Assistant Admissions & Recruitment	Effective 7/8/16
Lisa Moore	Instructor, Nursing Career Programs	Effective 5/20/16
Keith Nabb	Professor, Mathematics Science, Business and Computer Technology	Effective 8/5/16
Eliza Plous	International Student Services Specialist International Student Affairs	Effective 8/5/16
Himanshu Verma	Assistant Professor, Physics Science, Business and Computer Technology	Effective 8/9/16
Mary Vicich	Secretary II Corporate, Community and Continuing Education	Effective 8/10/16

RECOMMENDED ACTION

That the above be approved as presented.

Retirement – Administrative Professional Staff

The following employees have submitted a notice of retirement per dates listed:

Mary Jo Shepard	Financial Aid Process Improvement Coordinator	6/20/16
Linda Strzelczyk	Academic Coordinator, Nursing/BNAT Training Programs	6/30/17

R E C O M M E N D E D A C T I O N

It is recommended that the requests for retirement be approved as presented.

Retirement – Faculty

The following employee has submitted a notice of retirement per date listed:

Janet Kotash	Professor, Natural Science Science, Business and Computer Technology	8/31/16
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RECOMMENDED ACTION

It is recommended that the request for retirement be approved as presented.

S U B J E C T R E P O R T – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
John Andres	P.T. Departmental Assistant Academic Services	Reclassified to: F.T. Departmental Assistant Learning Enrichment and College Readiness Effective: 8/22/16
Krista Appelquist	Associate Professor, Speech Liberal Arts	Pursuant to the terms of the Negotiated Agreement, promoted to Professor Effective: Academic Year 2016-2017
Judy Bernier	P.T. Accounting Clerk/Cashier Cashier's Office	Reclassified to: F.T. Accounting Clerk/Cashier Effective: 8/29/16
Kasha Blahusiak	Assistant Professor, Sociology Liberal Arts	Pursuant to the terms of the Negotiated Agreement, promoted to Associate Professor Effective: Academic Year 2016-2017
Joanne Delany	Assistant Professor, Nursing Career Programs	Pursuant to the terms of the Negotiated Agreement, promoted to Associate Professor Effective: Academic Year 2016-2017
Eric DeVillez	Assistant Professor, Communications Liberal Arts	Pursuant to the terms of the Negotiated Agreement, promoted to Associate Professor Effective: Academic Year 2016-2017

Aileen Donnersberger	Associate Professor, Education Liberal Arts	Pursuant to the terms of the Negotiated Agreement, promoted to Professor Professor Effective: Academic Year 2016-2017
Laurene Kirby	Associate Professor, Mathematics Science, Business & Computer Technology	Pursuant to the terms of the Negotiated Agreement, promoted to Professor Effective: Academic Year 2016-2017
Brian Kurth	Instructor, Mathematics Science, Business & Computer Technology	Pursuant to the terms of the Negotiated Agreement, promoted to Assistant Professor Effective: Academic Year 2016-2017
Tanginia May	Instructor, Child Care Liberal Arts	Pursuant to the terms of the Negotiated Agreement, promoted to Assistant Professor Effective: Academic Year 2016-2017
Steven Merriman	Instructor, Physical Science Science, Business & Computer Technology	Pursuant to the terms of the Negotiated Agreement, promoted to Assistant Professor Effective: Academic Year 2016-2017
John Nash	Associate Professor, Speech Liberal Arts	Pursuant to the terms of the Negotiated Agreement, promoted to Professor Effective: Academic Year 2016-2017
Michael O'Shea	Assistant Professor, Culinary Arts Science, Business & Computer Technology	Pursuant to the terms of the Negotiated Agreement, promoted to Associate Professor Effective: Academic Year 2016-2017
Donna Parks	User Support Engineer Information Technology	Reclassified to: IT Project Manager Effective: 8/22/16

Ann Marie Renfree	Associate Professor, Biology Science, Business & Computer Technology	Pursuant to the terms of the Negotiated Agreement, promoted to Professor Effective: Academic Year 2016-2017
Ann Shillinglaw	Assistant Professor, Communications Liberal Arts	Pursuant to the terms of the Negotiated Agreement, promoted to Associate Professor Effective: Academic Year 2016-2017
Craig Slocum	Assistant Professor, Developmental Mathematics Learning Enrichment & College Readiness	Pursuant to the terms of the Negotiated Agreement, promoted to Associate Professor Effective: Academic Year 2016-2017
Sarah Sophie	Program Assistant Student Life	Secretary II Student Life Effective: 7/1/16
Michelle Zurawski	Associate Professor, Biology Science, Business & Computer Technology	Pursuant to the terms of the Negotiated Agreement, promoted to Professor Effective: Academic Year 2016-2017

RECOMMENDED ACTION
That the above be approved as presented.

Department Chair Appointment for Academic Year
2016-2017

With the approved retirement of William Barz, the department chair position for Public Service was reposted in the subdivision. Based upon the recommendation of the subdivision dean for Career Programs, the following individual has been recommended to fill the department chair position for Public Service:

Chris Alberts Public Service

RECOMMENDED ACTION

That the faculty member named herein be appointed Department Chair for Public Service for the academic year 2016-17.

NEW BUSINESS

- *12.1 Resolution Reauthorizing Participation in Illinois School District
Liquid Asset Fund Plus Enclosed
- *12.2 Affiliation Agreement with DuPage Medical Group (Sleep Technology) Enclosed
- *12.3 Affiliation Agreement with Midwest Center for Sleep Disorders
(Sleep Technology) Enclosed
- *12.4 Affiliation Agreement with Presence Behavioral Health (Addictions
Studies) Enclosed
- *12.5 Affiliation Agreement with Solly's Place (Addictions Studies) Enclosed
- *12.6 Institutional Agreement of Affiliation with Frankfort Fire Protection
District (Fire Science) Enclosed
- *12.7 Program Addendum to Affiliation Agreement with Presence Saint
Joseph Medical Center (Health Information Technology) Enclosed
- *12.8 8601 W. 107th Demolition Bid Enclosed

**REAUTHORIZING PARTICIPATION IN
ILLINOIS SCHOOL DISTRICT LIQUID ASSET FUND PLUS**

Due to adoption of the Dodd-Frank Wall Street Reform and Consumer Protection Act and the 2014 effectiveness of the SEC's permanent registration regime for municipal advisors, PMA Securities, Inc., as a broker-dealer and a municipal advisor registered with the SEC and MSRB, and its affiliate PMA Financial Network, Inc., require the Board's approval of the attached Resolution reauthorizing participation in the Illinois School District Liquid Asset Fund Plus (the "Fund"). This allows the College Treasurer to continue to make use of, from time to time, the Fund and its programs and services.

Recommended Action:

It is recommended that the Board approve the Resolution for reauthorizing participation in Illinois School District Liquid Asset Fund Plus.

**RESOLUTION AUTHORIZING OR REAUTHORIZING
PARTICIPATION IN "THE FUND"**

**A RESOLUTION FOR FORMAL APPROVAL OF THE TREASURER'S PARTICIPATION IN THE FUND BY THE BOARD
OF THE SCHOOL DISTRICT OR COMMUNITY COLLEGE ON BEHALF OF WHICH THE TREASURER ACTS**

WHEREAS this Board deems it to be in the best interest of Moraine Valley Community College #524,
(insert name of School District or Community College) to participate in the **Illinois School District Liquid Asset Fund Plus** (the
"Fund"); and



WHEREAS, this Board deems it to be in the best interest of this school entity for its Treasurer to make use of, from time to time, the Fund
and its programs, including the Multi-Class Series (Liquid Class and MAX Class), Term Series, Fixed Income Investments, and other Fund
services that may be offered by the Trustees of the Fund; and

WHEREAS, this Board deems it to be in the best interest of this school entity for its Treasurer to make use of, from time to time, PMA
Financial Network, Inc., PMA Securities, Inc., Prudent Man Advisors, Inc. and Harris N.A., and/or their successors; and

WHEREAS, various materials regarding the Fund have been presented to this Board, including copies of its Information Statement and
Declaration of Trust,

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD:

- That the Board authorizes (or reauthorizes) its participation in the Fund by the Treasurer of this school entity; and
- That the Treasurer or those acting on behalf of the Treasurer shall invest the school entity's available funds from time to time and
withdraw such funds from time to time in accordance with the provisions of the Declaration of Trust; and
- That the Treasurer or those acting on behalf of the Treasurer shall make use of, from time to time, Fixed Income Investments
offered by the Fund and which are legal under Illinois investment statutes, including but not limited to 30 ILCS235 and that
which are also permitted by this school entity's investment policy; and
- That monies of this entity may be invested at the discretion of the Treasurer or those acting on behalf of the Treasurer through the
intermediaries PMA Securities, Inc., PMA Financial Network, Inc., and Prudent Man Advisors, Inc. and/or their successors; and
- That the entity may open depository accounts, make permitted investments, enter into wire transfer agreements, safekeeping
agreements, third party surety agreements securing deposits, collateral agreements, letters of credit, and lockbox agreements with
institutions participating in Fund programs including BMO Harris Bank, its successor, or programs of PMA Financial Network,
Inc. and PMA Securities, Inc., and that any depository institutions shall be deemed eligible depositories for District funds per
Illinois School Code Section 8-7. Monies of this entity may be deposited in financial institutions, from time to time in the
discretion of the Authorized Officials, pursuant to the Fixed Income Investment Program available to participants of the Fund
through the intermediaries PMA Financial Network, Inc. and PMA Securities, Inc. PMA Financial Network Inc. and/or PMA
Securities, Inc. are authorized to act on behalf of this school entity as its agent with respect to such accounts and agreements; and
- That the Treasurer or those acting on behalf of the Treasurer may execute documents, financial planning contracts, financial
advisory contracts and other applicable agreements, as necessary, with PMA Financial Network, Inc., PMA Securities, Inc.,
Prudent Man Advisors, Inc., and Harris N.A., and/or their successors. The following individuals, or their successors, currently
holding the office or position are designated as "Authorized Officials" with full power and authority to effectuate the investment
and withdrawal of monies, contracts and agreements on behalf of this school entity.

Name: <u>Robert J Sterkowitz</u>	Position: <u>Chief Financial Officer/Treasurer</u>	Signature: 
Name: <u>Theresa O'Carroll</u>	Position: <u>Controller</u>	Signature: 
Name: _____	Position: _____	Signature: _____
Name: _____	Position: _____	Signature: _____

It is hereby certified that Moraine Valley Community College #524, the Treasurer of which is
Robert J Sterkowitz adopted this Resolution at a duly convened meeting of the Board of the entity held
on the 16th day of August, 2016, and that such Resolution is in full force and effect on this date, and that such
Resolution has not been modified, amended, or rescinded since its adoption.

Secretary of the Board

DATE: August 8, 2016

TO: Robert J. Sterkowitz
Vice President of Financial and Business Services/Treasurer

FROM: Jane M. Bentley
Director of Purchasing

RE: **8601 W. 107th Demolition Bid**

The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's web site. The bids were opened on Wednesday, July 27, 2016 at 2:00 PM, in room L 145. Ten (10) vendors were Bidders of Record. Five (5) bids were received. The results of the bid are delineated on the attached sheet. The pricing for this bid was not via State contract or consortium contracts.

The general scope of the project includes the demolition of the existing building and parking lot at 8601 W. 107th. This project also includes removal of any underground utilities and restoring the site location with grass.

The recommendation of a bidder for the award of this project is based on the bidder's responsiveness to the identified qualifications, requirements of the project, and the bid amount. Upon review of the bid submittal by the College's architect, exp, it was found that Signature Demolition Services, of Bridgeview, Illinois, the apparent low bidder, understood the scope of the bid and met all bidding requirements for the project including all the necessary bidding documents with their submission.

RECOMMENDED ACTION: Whereas Signature Demolition Services, of Bridgeview, Illinois, is the lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of **\$ 218,430.00 to Signature Demolition Services** for the 8601 W. 107th Demolition Bid.