

MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465

Governing Board of Moraine Valley Community College, Community College District #524,
Regular Meeting, 6:00 PM, Tuesday, June 20, 2017, Board Room D219, 9000 West College
Parkway, Palos Hills, Illinois 60465.

A G E N D A

1. CALL TO ORDER

2. ROLL CALL

3. MINUTES

- 1) Unapproved Minutes, Special Meeting of May 16, 2017
- 2) Unapproved Minutes, Regular Meeting of May 16, 2017
- 3) Unapproved Minutes, Special Meeting of June 6, 2017
- 4) Unapproved Minutes, Closed Session Held May 16, 2017
- 5) Unapproved Minutes, Closed Session Held June 6, 2017

4. AUDIENCE PARTICIPATION

5. BOARD REPORTS AND/OR REQUESTS

- 1) Student Trustee Report – Asfar

6. REPORTS OF ADMINISTRATION

- 1) Presentation to Rose Sakanis (retirement)
- 2) Presentation to Linda Strzelczyk (retirement)
- 3) Presentation to Gayle Albano (retirement)
- 4) Recognition of Accomplishments
 - Phi Theta Kappa Chapter
 - ICCTA Award Nominees
 - Distinguished Alumnus
 - Student Essay
 - Business/Industry Partnership
- 5) President's Report
 - American Association of Women in Community Colleges (AAWCC) 40 Under 40 Award (Alexandria Terrazas)
 - Marketing & Communications National Awards
 - Fire Truck Garage Construction Project (Dominick Demonica)

7. COMMUNICATIONS

- 1) Letter from Keynote Speaker re Illinois Child & Family Conference held at Moraine Valley
- 2) Letter from the American Society of Association Executives (ASAE) Awarding Certified Association Executive (CAE) Status (Kristy McGreal)

8. FINANCIAL STATEMENT

- 1) Treasurer's Report
- 2) Budget Summary Report

CONSENT AGENDA (Agenda Items 9 - 12) (*Items included for action)**9. WARRANTS**

- 1) * Account Expenditure Summaries (including Travel Expense Reimbursements)
- 2) * Education Fund
- 3) * Operation & Maintenance Fund
- 4) * Operation & Maintenance (Restricted)
- 5) * Bond & Interest Fund
- 6) * Auxiliary Enterprise Fund
- 7) * Restricted Purpose Fund
 - a. * Grants & Contracts Fund
 - b. * Federal Fund
 - c. * College Activity Clubs
- 8) * Working Cash Fund
- 9) * Tort & Audit

10. REPORT OF PERSONNEL

- 1) * Full-Time
 - a. * Renewal of Appointment - Grant Funded
- 2) * Part-Time/Supplemental/Other
- 3) Salary Revisions
- 4) * Leave of Absence (LOA)
- 5) * Resignations/Terminations
 - a. * Retirement - Faculty
 - b. * Retirement - Administrative and Professional Staff
- 6) * Reclassifications (Promotions, Transfers, Corrections, etc.)
- 7) * President's Contract
<https://www.morainevalley.edu/wp-content/uploads/2015/06/SJ-Contract-2017.pdf>

11. UNFINISHED BUSINESS**12. NEW BUSINESS**

- 1) * Affiliation Agreement with Mercy Hospital & Medical Center (Mammography Technology)
- 2) * Review of Closed Session Written Minutes and Audio Tapes
- 3) * Treasurer's Bond Renewal FY18
- 4) * Resolution to Update Information with First Midwest Bank

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- 5) * 2019 Resource Allocation Management Plan (RAMP) Projects
 - 6) * Building G Gymnasium Upgrades Bid
 - 7) * Exterior Cameras Phase 1 Bid
 - 8) * FPAC Exterior Lighting Upgrade Bid
 - 9) * Xerographic Office Paper Bid
13. **MISCELLANEOUS**
14. **AUDIENCE PARTICIPATION**
15. **ADJOURNMENT**

MINUTES

Approved Minutes of the Special Meeting of May 2, 2017

Enclosed

Approved Minutes of the Regular Meeting of April 18, 2017

Enclosed

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Special Meeting, was held on Tuesday, May 2, 2017, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465. Public Notice was given pursuant to the Open Meetings Act Section 42.02 (attached).

I. CALL TO ORDER

The meeting was called to order by Chairman Joseph Murphy at 6:00 PM.

II. ROLL CALL

Present: Joseph Murphy, Chairman; John Coleman; Sandra Wagner;
Hana Asfar, Student Trustee

Absent: Kimberly Hastings, Michael Murphy, Brian O'Neill, Eileen
O'Sullivan

Due to the lack of a quorum to conduct business, the meeting was adjourned.

III. ADJOURNMENT

The meeting adjourned at 6:01 PM.

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, April 18, 2017, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

I. CALL TO ORDER

The meeting was called to order by Chairman Joseph Murphy at 6:00 PM.

II. ROLL CALL

Present: Joseph Murphy, Chairman; John Coleman; Kimberly Hastings; Michael Murphy (arrived 6:20 PM); Susan Murphy; David Shipyor, Student Trustee

Absent: Eileen O’Sullivan, Sandra Wagner

III. MINUTES

The Board of Trustees, having reviewed the unapproved Minutes of the Regular Meeting of March 21, 2017, and there being no further corrections to the minutes, the minutes are approved as presented.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 Presentation to Susan Murphy

Chairman Murphy read the plaque recognizing Mrs. Murphy’s service as a Board member:

“With appreciation and gratitude to Susan Murphy for your commitment and dedication to Moraine Valley students and community. Board service 1999 to 2017. Presented by the Board

of Trustees and Moraine Valley Community College today, April 18, 2017.”

Mrs. Murphy thanked everyone and stated that it has been an honor to serve on the Board.

5.2 Presentation to David Shipyor

Chairman Murphy read the plaque recognizing David Shipyor’s service as Student Trustee:

“Moraine Valley Community College gives great appreciation to David Shipyor, Student Trustee, for his commitment and service to Moraine Valley Community College and its Board of Trustees, 2016-2017.”

Mr. Shipyor thanked the students for giving him the opportunity to represent them. He said that Moraine Valley is a great place for students and that, as a student graduating from Moraine Valley, he has an interest in the success of the college. He indicated that he hoped that over the next 50 years it continues to grow stronger and thrive and that he looked forward to helping it do so in the future.

5.3 Oath of Office – Student Trustee, Hana Asfar

Mrs. Murphy administered the oath of office to Hana Asfar, Student Trustee. Ms. Asfar was congratulated and seated.

5.2 Student Trustee Report

Ms. Asfar shared that her name, in Arabic, means happiness and joy and that she hopes she brings happiness and joy with her to Moraine Valley. She shared that she is in her first year at Moraine Valley and lives in Burbank. Her future plans include earning a degree in science from Moraine Valley and transferring to pursue a bachelor’s degree in biology. She introduced her father, Mohammad Asfar, who was present in the audience. She thanked both of her parents for always supporting her. She indicated that she felt being involved was very important and shared some of the high school activities and clubs she was previously involved with. At Moraine Valley, she is a Student Life employee, vice president of the Arab Student Union, Interclub Council representative for Women in Action, member of the Muslim Student

Association, and member of Phi Theta Kappa Honor Society. She shared that she wanted to become the Student Trustee because of the opportunities offered with the position, and she hopes through this experience to become a better student leader. She hopes that students feel comfortable coming to her with issues and concerns, and hopes to examine the financial aspects of the college, including the cafeteria and vending machines, things that students have expressed concerns about. She thanked everyone who elected her to the Student Trustee position and was looking forward to working with the Board and the college's administration.

VI. REPORTS OF ADMINISTRATION

6.1 Presentation to Marceine Lamb (retirement)

On behalf of the Board and the administration, Ms. Hastings presented Marceine Lamb, Telephone Services Operator, with a retirement gift and thanked her for her service to the college.

6.2 President's Report

- Men's and Women's Cross Country Academic All-American Team
- Women's Basketball Team
- Individual National Qualifiers: Women's Tennis and Men's Golf

Coach Delwyn Jones shared Director Bill Finn's regrets for not being here this evening. He reported that the cross country team had seven runners that went to national finals and also had a record number of All American athletes. He reported that Men's Golf team had an individual national qualifier and introduced Head Coach Matt Lovelace, who introduced student Alex Martinez, who finished sixth overall in the regional tournament and earned a spot on the all-region team heading to Mesa, Arizona, for a four-round tournament. Delwyn introduced Kathleen Lee, Assistant Coach for Women's Tennis, and Ana Lagunas, individual national qualifier, #1 Singles Champion, who is heading to Tucson, Arizona for the national tournament. Delwyn reported that the women's soccer team has gone to nationals in back-to-back seasons. Coach Al Palar was named Coach of the Year for the conference and the region. Players Marbella Rodriguez (named conference and regional Player of the Year), Karina Lopez, Dalila Alcalá, Sandy Ortiz, Alex Abed, and Diana Lang, while not present, were all-conference players. Coach Jones presented the women's basketball team, with a record of 32-4 and who were undefeated in conference. The team won the regional championship and went to the nationals

for the first time since 1989, finishing 12th in the country. The team members introduced themselves: Krist Brill (Oak Forest), Taylor McGiles (Sandburg), Montgomery Armstrong (Joliet Central), Diamond Dortch (Romeoville--first team All Conference), Chantal Brown (Argo), Erin Drynan (Mother McAuley--third team All American and first team All Region), Sharnita Breeze (Argo), Marissa Soloman (Andrew), Ciarra Holloway (Argo), and Michelle Borgen (Andrew--first team All American, and All Region and Conference Player of the Year). Players Borgen, Drynan, and Dortch also earned All-Region Tournament team honors. Coach Jones thanked the Board and administration for their support, and also thanked the women's basketball team for a great year as coach. Coach Jones was also recognized as Coach of the Year. A photo of the team was taken.

- Office of the Secretary of Defense Patriot Award (Dr. Jo Ann Jenkins) – Dr. Jo Ann Jenkins, Dean of Student Success, reported that she was nominated by a former staff member for the Patriot Award from the Office of the Secretary of Defense for her commitment and the college's commitment to veterans, including the Illinois National Guard and Illinois Reserve servicemen. A photo was taken of Dr. Jenkins with Chairman Murphy.
- IGEN Sustainability Champion Award (Stephenie Presseller) – Stephenie Presseller, Sustainability Manager, reported that she was recently surprised to receive recognition by her peers in the Illinois Green Economy Network (IGEN) as a Sustainability Champion. Ms. Presseller indicated that while she received the award, she felt it also recognizes the support given by the college and administration to sustainability efforts. A photo was taken of Stephenie and Vice Chairman Coleman.

Dr. Jenkins reported that the auditor agreement letters for the college's new auditor have been shared with the Board members. She introduced two new administrators who were present in the audience: Dr. Darryl Williams, Dean of Enrollment Services, and Steven Pappageorge, Executive Director of Corporate, Community & Continuing Education. She informed the Board that next week, about 20 faculty and staff would be going to Lobby Day and thanked Lynn Doulas and Troy Swanson for taking the leadership in this effort to communicate with legislators. She indicated that we need to continue to remind the legislators of the need for a state budget. She reported that there was a "lifeline" budget that passed the House, but that it would not provide much funding when distributed among 39 college districts in the state. She also met with Senator Cunningham last week, who is hopeful that the legislature

will go back to the “grand bargain.” In conclusion, she reported that there is nothing new to report regarding a state budget.

- Alma Mater Update and Finalists – Dr. Lisa Kelsay, Assistant Dean of Liberal Arts, reported that with the assistance of music faculty, students, and Foundation member and Trustee John Coleman, three finalist entries have been identified. She shared that the competition was opened a second time, somewhat expanded, to faculty, staff, students and alumni to submit entries by March 31, and the top three entries that were submitted are by a student, a faculty, and an alumni. Voting to select a winning alma mater will take place through April 26 and currently-enrolled students, staff and faculty are eligible to vote. She played each of the three entries, and reported that the winner will be played at graduation.

Dr. Jenkins reported that she will be out of the office for the American Association of Community College’s board meetings and conference. She reported that she, Dr. Lehner, Dr. Salleh-Barone, and Dr. Sadya Khan will do a presentation at the AACC conference on Monday and she will also be participating on a panel with presidents from China and other colleges.

VII. COMMUNICATIONS

- 7.1 Congratulatory Letter from Department of Air Force re Midwest Collegiate Cyber Defense Competition at MVCC
- 7.2 Thank You Letter from Burbank Teacher re STEM Night Assistance by MVCC Faculty Members and Student (Neil Kirkpatrick, Steve Merriman, David Swanson)

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$153,829,941.84 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

Margaret Dawczak	Coordinator of Records & Assessment
Nereida Encina	Job Resource Specialist
Nyree Ford	Educational Outreach Specialist
Nigel Fullerton	Tutor
Gary Gecan	Tutor
Michael Gonzalez	Program Coordinator, CSS
Marie Harrell	Internship Manager
Evera Ivy	Career Connections, Student Success Specialist
Tina Johnson	Student Success Specialist
Corinne Johnston	Grant Writer
Diane Kazibut	Tutor
Pamela Kenebrew	Departmental Assistant
Stanley Kostka	CAE Regional Resource Center Manager
Christine Kuropas	Health Sciences Coordinator
James Lonergan	Tutor
Chauntai Mack	Career Connections, Youth Program Manager
Carolyn Markel	Educational Specialist
Michelle McInerney	Tutor
Cecylia Muro	Tutor
Carmela Ochoa	Coordinator of ABE/ASE
Brandi Robinson-Foster	Tutor
Deborah Sievers	Director of Disability Services
Colby Smith	Career Connections, Business Services Specialist
Diane Thompson	Tutor
Ed Trop	Laboratory Assistant
Gailmarie Ward	Career Connections, Business Services Specialist
Misty Williams	Director of Upward Bound
Anthony Wojno	Tutor
Adam Wouk	Educational Case Manager
Darice Wright	Adult Program Manager
Hiyam Yusef	Career Connections, Student Success Specialist

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-1(b) Contract Renewal

It is recommended that the appointments be renewed for the specified period of time for the following Administrative and Professional Staff members:

Josiah Fuller - Director, TRIO Educational Talent Search – July 1, 2017 – December 31, 2017

Lori Sanders – Director, IT Project Management, Information Technology –
July 1, 2017 – September 30, 2017

Torrance Smith – Assistant Technical Director, Liberal Arts – July 1, 2017 –
September 30, 2017

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

Kathryn Bergstrom – Departmental Assistant, Admissions and Recruitment –
L.O.A. (FMLA) Intermittent 4/10/17 – 4/9/18

Barbara Czapla – Telephone Operator, Information Technology – L.O.A.
(FMLA) 4/11/17 – 7/3/17

Josiah Fuller – Director, Educational Talent Search, Student Development –
L.O.A. (FMLA) 4/17/17 – 5/19/17

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Matthew McDougall – Lead Groundskeeper, Campus Operations –
effective 4/6/17

Jason Swiatek – Community Service Officer, Police Department –
effective 4/21/17

Jesus Vargas – Fitness Trainer, Health, Fitness & Recreation Center –
effective 4/7/17

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Support Staff

Gayle Albano – Secretary II, Marketing & Communications – effective
7/31/17

Bonnie Keating – Financial Aid Expeditor – effective 12/31/17

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-5(b) Retirement - Faculty

Mary Beth Walsh – Professor, Leisure Services, Science, Business & Computer Technology – effective 12/31/17
(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-5(c) Retirement – Administrative Classified

Philip McNeff – Building Services Supervisor, Campus Operations – effective 9/29/17
(DOCUMENT L - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

None

10.1-6(a) Department Chair Appointments

It is recommended that the following individuals be appointed Department Chairs for the 2017-2018 and 2018-2019 academic years per the terms and conditions of the negotiated agreement:

Academic Development & Learning Resources

Dr. Troy Swanson Department Chair, Library/Learning Resources

Career Programs

Chris Alberts Department Chair, Public Service
Stevan Brasel Department Chair, Mechanical Technologies
Georgina Murphy Department Chair, Nursing
Beth Romanzow Department Chair, Health Sciences

Learning Enrichment & College Readiness

Joseph Chaloka Department Chair, Developmental Education

Liberal Arts

Aileen Donnersberger Department Chair, Social Sciences
Dr. Thomas Dow Department Chair, Communications/Literature/
Languages
Nicholas Thomas Department Chair, Humanities & Fine Arts
Dr. Amy Williamson Department Chair, Behavioral Science

Science, Business & Computer Technologies

Michelle August	Department Chair, Information Management Systems
Dana Campbell	Department Chair, Physical Science
Joseph Flynn	Department Chair, Business
Sandra Gibbons	Department Chair, Biological Sciences
Dr. Amy Madden	Department Chair, Mathematics
Dr. John Sands	Department Chair, Computer Integrated Technologies

Student Development

Sumeet Singh	Department Chair, Counseling & Advising
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(DOCUMENT M - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chairman Murphy publicly identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Loyola University Medical Center
(Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Loyola University Medical Center for Medical Assistant.
(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with PDN (Health Information Technology)

It is recommended that the Board of Trustees approve the affiliation agreement with PDN for Health Information Technology.
(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with Community High School District 218
(Nursing)

It is recommended that the Board of Trustees approve the affiliation agreement with Community High School District 218 for Nursing.
(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with Franciscan Health, Dyer-Hammond-
Munster (Respiratory Therapy)

It is recommended that the Board of Trustees approve the affiliation agreement with Franciscan Health, Dyer-Hammond-Munster for Respiratory Therapy.
(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.5 Addendum to Affiliation Agreement with Franciscan Health, Dyer-
Hammond-Munster

It is recommended that the Board of Trustees approve the addendum to affiliation agreement with Franciscan Health, Dyer-Hammond-Munster.
(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.6 Illinois Community College Workforce Innovation and Opportunity
Act (WIOA) Tuition Agreement

It is recommended that the Board of Trustees approve the Illinois Community College Workforce Innovation and Opportunity Act (WIOA) Tuition Agreement. (DOCUMENT S - SUPPLEMENT TO MINUTES)

12.7 Arbor Day Resolution

It is recommended that the Board of Trustees approve the attached resolution observing Arbor Day 2017.
(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.8 Blue Island Educational Center Nursing Renovation Bid

Whereas, Frontier Construction Inc., of Willowbrook, Illinois, is the lowest responsible responsive bidder, it is recommended that the Board of Trustees award and authorize the issuance of a purchase order in the amount of \$1,749,204.00 to Frontier Construction Inc., for the Blue Island Educational Center Nursing Renovation Bid and alternate.
(DOCUMENT U - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.7B, 9.7C, 9.8, and 9.9; 10.1-1, 10.1-1(a), 10.1-1(b), 10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-5(a), 10.1-5(b), 10.1-5(c), 10.1-6, and 10.1-6(a); and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, and 12.8:

Yes: Coleman, Hastings, M. Murphy, S. Murphy, J. Murphy
Absent: O’Sullivan, Wagner
Student
Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

On behalf of the Board, Chairman Murphy again expressed appreciation for Mrs. Murphy’s service on the Board and wished her all the best.

A photo was taken of Mrs. Murphy with the full Board.

XIV. AUDIENCE PARTICIPATION

None.

It was moved by Ms. Hastings and seconded by Mr. Michael Murphy to move to closed session to adjourn to closed session for purposes of discussing matters regarding the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body; and collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees, pursuant to Sections 2(c)(1) and 2(c)(2) of the Illinois Open Meetings Act.

Chairman Murphy indicated that there would be no action following the closed session.

ROLL CALL taken on the motion to move to closed session:

Yes: Coleman, Hastings, M. Murphy, S. Murphy, J. Murphy
Absent: O’Sullivan, Wagner
Student
Advisory: Yes

Motion carried.

The Board moved to closed session at 7:06 PM, returning to open session at 8:18 PM.

Roll Call: Coleman, Hastings, M. Murphy, S. Murphy, J. Murphy, Asfar

XV. ADJOURNMENT

The meeting adjourned at 8:20 PM.

BOARD REPORTS AND/OR REQUESTS

5.1 Student Trustee Report - Asfar

Verbal

REPORTS OF ADMINISTRATION

- | | | |
|-----|---|--------|
| 6.1 | Presentation to Rose Sakanis (retirement) | Verbal |
| 6.2 | Presentation to Linda Strzelczyk (retirement) | Verbal |
| 6.3 | Presentation to Gayle Albano (retirement) | Verbal |
| 6.4 | Recognition of Accomplishments | Verbal |
| | <ul style="list-style-type: none">• Phi Theta Kappa Chapter• ICCTA Award Nominees<ul style="list-style-type: none">○ Distinguished Alumnus○ Student Essay○ Business/Industry Partnership | |
| 6.5 | President's Report | Verbal |
| | <ul style="list-style-type: none">• American Association of Women in Community Colleges (AAWCC) 40 Under 40 Award (Alexandria Terrazas)• Marketing & Communications National Awards• Fire Truck Garage Construction Project (Dominick Demonica) | |

COMMUNICATIONS

- | | | |
|-----|--|----------|
| 7.1 | Letter from Keynote Speaker re Illinois Child & Family Conference held at Moraine Valley | Enclosed |
| 7.2 | Letter from the American Society of Association Executives (ASAE) Awarding Certified Association Executive (CAE) Status (Kristy McGreal) | Enclosed |

From: Barla, Michael
Sent: Friday, May 12, 2017 9:43 AM
To: President
Subject: Campus Experience

Good Morning Dr. Jenkins,

I hope this finds you doing well. I wanted to provide some feedback regarding an experience on your campus yesterday! I was the keynote presenter at the Illinois Child & Family Conference held at Moraine's Conference Center in building M. Wow, what a wonderful facility and experience! From the cleanliness to the staff, I can't say enough good about your facility. I would like to especially recognize Mike from the IT Department who was extremely friendly, polite, and most of all...helpful!

Thank you for providing such a wonderful space for the community! I am a product of Illinois Valley Community College which provided me with a wonderful transition from high school to college.

I wish you a wonderful day!

Michael

Michael A. Barla, Ed.D.
Assistant Professor
Department of Education/Special Education
Fontbonne University
6800 Wydown Blvd.
St. Louis, MO 63105
314-719-8099

June 2, 2017

Dr. Sylvia M. Jenkins
College President
Moraine Valley Community College
9000 W College Parkway
Palos Hills, IL. 60465

Dear Dr. Jenkins,

The Certified Association Executive (CAE) Commission of the American Society of Association Executives recently awarded Kristy McGreal's CAE credential. The CAE is the highest professional credential in the association industry and is NCCA accredited.

To earn the CAE credential, candidates must first submit an application satisfying professional experience and education requirements. Successful applicants must next pass a challenging examination on all aspects of association management. Candidates undertake significant lengths of study in preparation for the exam, and only those who are able to achieve the designated examination score earn the CAE credential. Once earned, the certification must be renewed every three years through additional studies and leadership activities. Thus, it is an honor neither easily earned nor maintained.

Certified Association Executives have demonstrated a high level of knowledge, ethical fitness, and leadership in the field of association management. I hope that you will find an opportunity to share Kristy McGreal's, CAE achievement with your leadership, membership, or colleagues.

Sincerely,



John H. Graham IV, FASAE, CAE
President & CEO, ASAE

cc: Kristy McGreal, CAE

**MORAIN VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 524
TREASURER'S REPORT
MONTH ENDED MAY 31, 2017**

<u>FUND</u>	<u>BEGINNING BALANCE</u>	<u>RECEIVED</u>	<u>DISBURSED</u>	<u>ENDING BALANCE</u>
EDUCATION FUND	\$48,948,699.64	\$3,864,789.42	\$6,258,666.00	\$46,554,823.06
OPERATION & MAINT FUND	5,168,201.00	57,220.78	849,789.17	4,375,632.61
OPERATION & MAINT (RESTR.)	11,576,606.88	523,336.17	1,366,001.36	10,733,941.69
AUXILIARY FUNDS	8,184,059.20	1,301,977.94	530,501.10	8,955,536.04
RESTRICTED PURPOSE FUNDS	23,291,887.20	648,165.98	413,453.07	23,526,600.11
BOND & INTEREST FUND	54,197,098.21	1,398,571.96	2,294,968.51	53,300,701.66
TRUST & AGENCY FUNDS	96,988.89	4,061.65	18,215.74	82,834.80
TOTAL	<u>\$151,463,541.02</u>	<u>\$7,798,123.90</u>	<u>\$11,731,594.95</u>	<u>\$147,530,069.97</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS		\$24,000.00
HUNTINGTON BANK	CHECKING ACCT	982,834.80
FIRST MIDWEST BANK	CHECKING ACCT	3,702,719.10
ORLAND PARK BANK & TRUST	MONEY MARKET	1,000,742.40
IL METROPOLITAN INVESTMENT FUND	MONEY MARKET	4,765,212.65
IL SCHOOL DIST LIQUID ASSEST FUND	MONEY MARKET	6,428,139.29
SHORT TERM INVESTMENTS	VARIOUS	61,939,785.48
LONG TERM INVESTMENTS	VARIOUS	68,686,636.25
TOTAL		<u>\$147,530,069.97</u>

ACCOUNT EXPENDITURE SUMMARIES

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$6,258,666.00
9.3	OPERATION & MAINTENANCE FUND	849,789.17
9.4	OPERATION & MAINTENANCE (RESTR)	1,366,001.36
9.5	BOND & INTEREST FUND	2,294,968.51
9.6	AUXILIARY ENTERPRISE FUND	530,501.10
9.7	RESTRICTED PURPOSE FUND	50,828.56
9.7a	GRANTS & CONTRACTS FUND	161,567.84
9.7b	FEDERAL FUND	189,331.49
9.7c	COLLEGE ACTIVITY CLUBS	18,215.74
9.8	WORKING CASH FUND	-
9.9	TORT & AUDIT	11,725.18
	TOTAL	<u><u>\$11,731,594.95</u></u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-1(a)	Renewal of Appointments – Grant Funded	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leave of Absence (LOA)	Enclosed
10.1-5	Resignations/Terminations	Enclosed
10.1-5(a)	Retirement – Faculty	Enclosed
10.1-5(b)	Retirement – Administrative and Professional Staff	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed
10.1-7	President’s Contract	Enclosed

SUBJECT REPORT – Full Time

Lisa Couch	Instructor, Communications Liberal Arts	Effective: 8/14/17
Richard Hendricks	Vice President Administrative Services	Effective: 7/10/17
David Huber	Instructor, Mathematics Science, Business & Computer Technology	Effective: 8/14/17
Frank Johnson	Instructor, Mathematics Science, Business & Computer Technology	Effective: 8/14/17
Mary Ann Luciano Smith	Secretary II Resource Development	Effective: 7/10/17
Tiffany McCrary	Instructor, Basic Nurse Assistant Career Programs	Effective: 8/14/17

RECOMMENDED ACTION

That the above be employed at the indicated salary conditional upon receipt of a drug screening and a background check from the State of Illinois.

Renewal of Appointment – Grant Funded

It is recommended that the appointment of the following grant-funded individuals be renewed for the 2017-2018 fiscal year, contingent upon the continuation of grant funding.

Michael Gonzalez
Stanley Kostka

Program Coordinator
CAE Regional Resource Center Manager

RECOMMENDED ACTION

That the appointments be renewed for the above individuals.

S U B J E C T R E P O R T – Leave of Absence (LOA)

Lynn Bailey Mackey	Counselor Academic Advising/Counseling	L.O.A (FMLA) 8/17/17 – 9/30/17 (PARENTAL) 10/1/17 – 9/30/18
Anita King	Program Assistant Student Success Center	L.O.A. (FMLA) 6/30/17 – 8/18/17
Donna Larsen	Departmental Assistant Registration	L.O.A. (FMLA) 6/28/17 – 8/15/17
James Murphy	Custodian Campus Operations	L.O.A. (FMLA) Intermittent 5/15/17 – 5/14/18
Iwona Tryba	Administrative Assistant Institutional Advancement	L.O.A. (FMLA) 6/17/17 – 8/18/17

R E C O M M E N D E D A C T I O N

That the above leaves be granted.

SUBJECT REPORT - Resignations/Terminations

Daniel Nghiem	Instructor, Mathematics Science, Business & Computer Technology	Resignation: Effective: 8/4/17
David Termunde	User Support Services Coordinator Information Technology	Resignation: Effective: 6/9/17
Roger Zak	Accounting Systems Analyst Finance	Resignation: Effective: 6/7/17

RECOMMENDED ACTION

That the above be approved as presented.

Retirement – Faculty

The following employee has submitted a notice of retirement per date listed:

Mary O’Malley-Absalon	Associate Professor, Medical Office Assistant Career Programs	12/31/17
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R E C O M M E N D E D A C T I O N

It is recommended that the request for retirement be approved as presented.

Retirement – Administrative and Professional Staff

The following employee has submitted a notice of retirement per date listed:

Beth Miller	Box Office Manager Fine & Performing Arts Center	8/18/17
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RECOMMENDED ACTION

It is recommended that the request for retirement be approved as presented.

S U B J E C T R E P O R T – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
Patricia Brown	Assistant Professor, Nursing Career Programs	Pursuant to the terms of the Negotiated Agreement, promoted to Associate Professor Effective: Academic Year 2017-2018
Richard C. Caldwell	Secretary II Student Success Center Support Staff	Reclassified to: Secretary II/Curriculum Assistant Academic Services Effective: 7/3/17
Carey Cipolla	Groundskeeper Campus Operations Support Staff	Reclassified to: Lead Groundskeeper Effective: 6/26/17
Mark Derdzinski	Assistant Professor, Communications Liberal Arts	Pursuant to the terms of the Negotiated Agreement, promoted to Associate Professor Effective: Academic Year 2017-2018
Diane Kovacevic	Assistant Professor, Nursing Career Programs	Pursuant to the terms of the Negotiated Agreement, promoted to Associate Professor Effective: Academic Year 2017-2018
Christine Kuropas	Health Sciences Coordinator Career Programs Administrative and Professional	Reclassified to: Health Sciences Admissions Coordinator Effective: 6/19/17
Lee Rincon	Assistant Professor, Spanish Liberal Arts	Pursuant to the terms of the Negotiated Agreement, promoted to Associate Professor Effective: Academic Year 2017-2018

Colette Schrank	Associate Professor, Nursing Career Programs	Pursuant to the terms of the Negotiated Agreement, promoted to Professor Effective: Academic Year 2017-2018
Maha Sweis-Dababneh	Assistant Professor, Arabic Liberal Arts	Pursuant to the terms of the Negotiated Agreement, promoted to Associate Professor Effective: Academic Year 2017-2018
Alexandria Terrazas	Coordinator, Student Success Programs Student Success Administrative and Professional	Reclassified to: Assistant Dean, Student Success Effective: 6/19/17
Tamra Williams	Instructor, Nursing Career Programs	Pursuant to the terms of the Negotiated Agreement, promoted to Assistant Professor Effective: Academic Year 2017-2018

RECOMMENDED ACTION

That the above be approved as presented.

**AMENDMENT TO THE PRESIDENT'S
EMPLOYMENT AGREEMENT**

Recommended Action:

That the amendment to the president's employment agreement, as presented to the Board, be approved.

**AMENDMENT TO THE PRESIDENT'S
EMPLOYMENT AGREEMENT**

The Employment Agreement dated April 16, 2014, between the Board of Trustees of Moraine Valley Community College District No. 524, Cook County, Illinois, and Dr. Sylvia Jenkins is hereby amended as follows:

1. The Term of the Agreement as set forth in Section A1 is hereby extended to and including June 30, 2020.
2. In accordance with Section B of the Agreement, the President shall receive an annual salary increase of 3.0% for 2018-19 and 3% for 2019-20.
3. In accordance with Section C2 of the Agreement, the Board shall annually purchase or provide on behalf of the President a qualified tax sheltered annuity in the amount of \$10,000.
4. All other terms of the Agreement remain in full force and effect.

DATED: June 20, 2017

BOARD OF TRUSTEES OF MORAIN VALLEY COMMUNITY COLLEGE,
COMMUNITY COLLEGE DISTRICT NO. 524,
COUNTY OF COOK AND STATE OF ILLINOIS

By: _____
Board Chair

Sylvia M. Jenkins

ATTEST: _____

NEW BUSINESS

- | | |
|--|----------|
| *12.1 Affiliation Agreement with Mercy Hospital & Medical Center
(Mammography Technology) | Enclosed |
| *12.2 Review of Closed Session Written Minutes and Audio Tapes | Enclosed |
| *12.3 Treasurer's Bond Renewal FY18 | Enclosed |
| *12.4 Resolution to Update Information with First Midwest Bank | Enclosed |
| *12.5 2019 Resource Allocation Management Plan (RAMP) Projects | Enclosed |
| *12.6 Building G Gymnasium Upgrades Bid | Enclosed |
| *12.7 Exterior Cameras Phase 1 Bid | Enclosed |
| *12.8 FPAC Exterior Lighting Upgrade Bid | Enclosed |
| *12.9 Xerographic Office Paper Bid | Enclosed |

REVIEW OF CLOSED SESSION WRITTEN MINUTES AND AUDIO RECORDINGS

In January 1989, Public Act 85-1355 became law and requires that public bodies meet and review, at least on a semi-annual basis, written minutes of all closed session meetings to determine whether the need for confidentiality still exists.

In January 2004, Public Act 93-0523 became law and requires that public bodies also keep a verbatim record of all closed session meetings in the form of an audio or video recording. The verbatim recording is to be kept confidential for a minimum of 18 months and may be destroyed after the public body approves the written minutes of that closed session and approves the destruction of the recording.

It has been at least 18 months since the adjournment of several recorded closed session meetings; the Board has previously determined that the written minutes of these meetings can be released.

Recommended Action:

It is recommended that the written minutes of the closed session held on October 13, 2015, December 20, 2016, and April 18, 2017, be released.

Item 12.2:

Written Minutes:

- Recommend that the written minutes of the following closed session meeting not be released:

There are no written minutes of closed session meetings recommended for non-release at this time.

- Recommend that the written minutes of the following closed session meetings be released:

October 13, 2015
December 20, 2016
April 18, 2017

Audio Recordings:

- Recommend that the audio recordings of the following closed session meetings be destroyed (at least 18 months has passed since the closed session meeting was adjourned; the content has previously been approved; and the Board has voted to release the written minutes of these meetings):

There are no audio recordings of closed session meetings recommended for destruction at this time.

**MORaine VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 524
COOK COUNTY, ILLINOIS**

TREASURER'S BOND RENEWAL

A Treasurer's Bond is required pursuant to 110 ILCS 805/3-19 for the term July 1, 2017-June 30, 2018. The statutory School Treasurer's bond lists the Board of Trustees of Moraine Valley Community College as obligees and covers the faithful performances and fidelity of the school treasurer in the amount of \$23,000,000. Twenty-three million dollars is the amount recommended to the College by our insurance broker, Marsh|National Brokerage. The total premium for the Treasurer's Bond for fiscal year 2018 will be \$15,639.00.

Recommended Action:

It is recommended that the Board approve the renewal of the Treasurer's Bond for fiscal year 2018 for \$23,000,000 at a cost of \$15,639.00 from The Hartford Insurance Company.

UPDATED RESOLUTIONS WITH FIRST MIDWEST BANK

Upon the Board's approval of the attached Resolutions for Facsimile Signatures and Corporate Authorization Resolutions, the updated signature authority information for First Midwest Bank will become effective June 20, 2017. These resolutions add the new Board of Trustees Chair to the list of individuals authorized to sign checks over \$20,000.

Recommended Action:

It is recommended that the Board of Trustees approve the attached resolutions to update information on file at First Midwest Bank, an existing approved depository, to reflect change in signature authority, effective June 20, 2017.

2019 RAMP PROJECTS

(See attached)

Recommended Action:

It is recommended that the Board of Trustees approve the Resource Allocation Management Plan (RAMP), which consists of two projects: Renovation of Buildings A, B, & L/Health Careers Center (Priority #1), and Classroom Building (Priority #2). Further, it is recommended that the Board of Trustees authorize the administration to submit the RAMP documents to the Illinois Community College Board.

Scope of Work Narrative

DISTRICT/COLLEGE: 524 Moraine Valley Community College

PROJECT NAME: Renovation of Buildings A, B, & L/ Health Careers Center

Built between 1971 and 1977, Buildings A, B, and L represent the first permanent structures built for Moraine Valley Community College. Totalling approximately 306,000 g.s.f., these facilities were originally constructed utilizing the “Open Plan” concept to allow for maximum flexibility. Over time, however, this concept was proven unsuccessful and permanent interior partitions were built in an effort to improve the functional capabilities of the spaces. Because this build-out occurred over many years, and the original infrastructure does not necessarily support the desired programmatic configurations and adjacencies, the buildings require significant renovation work in order to provide functional and comfortable instructional and support spaces that fully comply with current code requirements and best practices.

A significant portion of the buildings’ mechanical systems are the original systems installed nearly 35-40 years ago, and are beyond their expected useful life and, therefore, require replacement in order to restore them to their original operating condition. New, more energy efficient and alternative energy sources may be used.

Additionally, components of the buildings’ exterior are nearing the end of their useful life, in particular the existing roofing systems and the existing window systems. Both of these systems require removal and replacement in order to prevent additional damage to the interior spaces.

In order to respond to specific programmatic growth and increasing student population in the health careers programs, additional instructional and associated support space is required on the MVCC campus.

Subsequently, this project is organized into three main categories:

Building Envelope Work:

1. **Roofing Removal & Replacement:**
The existing roofing systems on Buildings A, B, & L are in need of continuous maintenance and repair. Due to their current condition as well as the additional work that is being proposed to install new roof-mounted HVAC equipment, the existing roofing systems require complete removal and replacement.

2. **Window Removal & Replacement**
The seals on the existing windows on Buildings A, B, & L are beginning to fail throughout all of the buildings, and in order to maintain the integrity of the building envelope, the windows require removal and replacement. In order to increase the amount of natural light into the building and to decrease the amount of artificial lighting required during the daytime hours, additional windows will be installed to replace the existing solid panels around the perimeter of the buildings.

Fiscal Year 2019 RAMP
Community College Capital Requests

Building Infrastructure Work:

1. **Mechanical Systems:**
The existing air handler system, unit ventilator system, and air distribution system require replacement throughout the facilities in order to restore them to their original operating condition.
2. **Ceilings/Lighting:**
In order to complete the above mechanical rehabilitation work and the programmatic remodeling work, much of the existing ceilings and lighting throughout the facilities will require replacement.
3. **Fire Protection System Modifications:**
Although Buildings A, B, & L are currently sprinklered, the existing fire protection system within the ceilings and interstitial space will require modifications to accommodate the new HVAC and lighting systems as described above.
4. **Plumbing:**
Many of the existing plumbing fixtures throughout the facilities, including water closets, lavatories, drinking fountains and locker room showers are showing signs of deterioration and require replacement in order to restore them to their original operating condition.

Health Careers Center Renovations

The following health careers programs are in need of additional and renovated space:

- Respiratory Therapy
- Radiological Technology
- Medical Assistant
- Basic Nurse Assistant
- Nursing
- Phlebotomy
- Massage Therapy

The total NASF required to adequately accommodate the instructional space for these programs is 26,250 SF per the following breakdown of space. While some of these spaces currently exist, they are in need of renovation to bring them up to speed with current technologies and space requirements.

All of the current health careers space is currently located on the first floor of Building B, and in an effort to maximize the use of this existing space, the health careers programs will remain within Building B. The existing 9,863 SF of existing space will be renovated in place and the additional required space will grow within the first floor and up to the second floor as necessary to accommodate all necessary programs. Much of the space on the second floor will have the opportunity to vacate shortly as the science programs are being relocated on campus, thus allowing the additional space for the health careers programs to grow.

In addition to the expansion of instructional space, office space for faculty and staff as well as support space will be required.

Fiscal Year 2019 RAMP
Community College Capital Requests

Because the health careers programs will essentially be consuming the majority of Building B when completed, the building itself will be dedicated as a Health Careers Center, and as such, will require renovation of its corridors and entrances to replicate a healthcare facility in order to better introduce students to the types of environments they will likely be working within.

Respiratory Therapy

<u>Space</u>	<u>Area (NASF)</u>	<u>Quantity</u>	<u>Total NASF</u>	<u>Classification</u>
Lecture Classrooms	600	2	1,200	Classroom Use
Respiratory Therapy Lab	1,250	1	1,250	Laboratory Use
<u>Storage</u>	100	1	100	Laboratory Use
Total NASF			1,550	

Radiological Technology

<u>Space</u>	<u>Area (NASF)</u>	<u>Quantity</u>	<u>Total NASF</u>	<u>Classification</u>
Lecture Classrooms	600	2	1,200	Classroom Use
Rad Tech Lab w/ X-Ray	2,000	1	2,000	Laboratory Use
Diagnostic Imaging Lab	1,500	1	1,500	Laboratory Use
<u>Storage</u>	100	1	100	Laboratory Use
Total NASF			4,800	

Medical Assistant

<u>Space</u>	<u>Area (NASF)</u>	<u>Quantity</u>	<u>Total NASF</u>	<u>Classification</u>
Lecture Classrooms	600	2	1,200	Classroom Use
Medical Assistant Lab	1,500	1	1,500	Laboratory Use
<u>Storage</u>	100	1	100	Laboratory Use
Total NASF			2,800	

Basic Nurse Assistant

<u>Space</u>	<u>Area (NASF)</u>	<u>Quantity</u>	<u>Total NASF</u>	<u>Classification</u>
Lecture Classrooms	600	3	1,800	Classroom Use
BNA Lab	1,500	2	3,000	Laboratory Use
<u>Storage</u>	200	1	200	Laboratory Use
Total NASF			5,000	

Nursing

<u>Space</u>	<u>Area (NASF)</u>	<u>Quantity</u>	<u>Total NASF</u>	<u>Classification</u>
Lecture Classrooms	600	3	1,800	Classroom Use
Nursing Lab	1,500	3	4,500	Laboratory Use
<u>Storage</u>	200	1	200	Laboratory Use
Total NASF			6,500	

Fiscal Year 2019 RAMP
 Community College Capital Requests

Phlebotomy

<u>Space</u>	<u>Area (NASF)</u>	<u>Quantity</u>	<u>Total NASF</u>	<u>Classification</u>
Lecture Classrooms	600	2	1,200	Classroom Use
Phlebotomy Lab	1,500	1	1,500	Laboratory Use
Storage	100	1	100	Laboratory Use
Total NASF			2,800	

Massage Therapy

<u>Space</u>	<u>Area (NASF)</u>	<u>Quantity</u>	<u>Total NASF</u>	<u>Classification</u>
Lecture Classrooms	600	2	1,200	Classroom Use
Massage Therapy Lab	1,500	1	1,500	Laboratory Use
Storage	100	1	100	Laboratory Use
Total NASF			2,800	

Faculty Office Suite

<u>Space</u>	<u>Area (NASF)</u>	<u>Quantity</u>	<u>Total NASF</u>	<u>Classification</u>
Faculty Offices	120	20	2400	Office Use
Conference Room	400	1	400	Office Use
Administrative Support	80	1	80	Office Use
Workroom	120	1	120	Office Use
Total NASF			3,000	

Total Net Assignable Area **29,250 S.F.**

Programmatic Justification Narrative

DISTRICT/COLLEGE: 524 Moraine Valley Community College

PROJECT NAME: Renovation of Buildings A, B, and L/Health Careers Center

Program Justification:

Buildings A, B, and L require significant renovation work in order to continue utilizing these existing resources as the primary instructional spaces on the Moraine Valley Community College Campus. Built nearly 35-40 years ago, these facilities are currently operating on their original M.E.P. systems, and have been consistently remodeled over the years to try to keep pace with programmatic changes that have occurred. Additionally, the existing roofing and window systems throughout these facilities are in need of complete removal and replacement in order to maintain the overall integrity of the building envelope and to avoid further damage and interruption to interior spaces.

Building Envelope Work:

Roofing Removal and Replacement

The existing roofing systems on Buildings A, B, & L are in need of continuous maintenance and repair. Due to their current condition as well as the additional work that is being proposed to install new roof-mounted HVAC equipment, the existing roofing systems require complete removal and replacement.

Window Removal and Replacement.

The seals on the existing windows on Buildings A, B, & L are beginning to fail throughout all of the buildings, and in order to maintain the integrity of the building envelope, the windows require removal and replacement. In order to increase the amount of natural light into the building and to decrease the amount of artificial lighting required during the daytime hours, additional windows will be installed to replace the existing solid panels around the perimeter of the buildings.

Building Infrastructure Work:

Mechanical Systems:

As previously stated, Buildings A, B, and L are currently operating on their original mechanical systems which are between 35 and 40 years old, and beyond their expected useful life. The systems require replacement in order to restore them to their original operating condition. Additionally, the current configurations of the mechanical systems are inefficient and difficult to control, due to the many modifications made to the original systems over time, as the original open plan concept was converted and subdivided into individual instructional and office space. Finally, the existing mechanical systems do not meet current code requirements regarding the amount of outdoor air being brought into the buildings.

Ceilings / Lighting:

Based on the extent of mechanical work throughout Buildings A, B, and L, the ceilings and lighting will require removal and replacement in order to access the existing interstitial space.

5/27/17

Fiscal Year 2019 RAMP
Community College Capital Requests

Plumbing:

Similar to the mechanical systems, the plumbing fixtures within Buildings A, B, and L are original to the buildings and are showing signs of deterioration. These fixtures include water closets, lavatories, drinking fountains, and locker room showers, and require replacement in order to restore them to their original operating condition. Additionally, the locker room showers do not meet the current code requirements regarding drainage and direction of water flow.

Health Careers Programs

In the past five years, health careers programs have consistently been cited in the top tier of occupations for employment while the current Occupational Handbook data lists seven allied health and nursing programs in the top ten “fastest growing occupations” through the year 2012 for students who obtain an associate’s degree. This long-term economic trend has had and will continue to have a tremendous impact on the space needs for Moraine Valley Community College.

At MVCC, the total number of students enrolled in health careers programs has doubled in the last five years, and in some programs it has tripled. Over the past 5 years, all of the health careers programs have increased in numbers of students entering and completing the programs anywhere from 15% to 700% within this timeframe.

During the 2005-06 school year, there were 700 surplus applicants to these programs, i.e., 700 applicants who could not be admitted to their program of choice due to space limitations. As of fall 2005, 344 students applied for 50 openings in Radiologic Technology, 287 students applied for 50 openings in Nursing, 108 students applied for 30 openings in Respiratory Therapy, 69 students applied for 24 openings in Health Information Technology, and 70 students applied for 24 openings in Polysomnography.

Currently the College has 9,863 NASF of instructional space dedicated to health careers programs which is woefully inadequate of the 26,250 NASF necessary to adequately deliver the appropriate programs to the current and future student demands.

Without the development of the additional space as identified, MVCC will continue the trend of turning away students and capping its programs, thus not serving its 26 communities and maintaining its position as a nationally recognized leader in higher education. This project is shovel-ready and will be ready to begin within 60 days of approval.

This project will meet LEED certification requirements.

Fiscal Year 2019 RAMP
Community College Capital Requests

Following is a breakdown of the required building infrastructure and envelope work for Buildings A, B, & L along with their associated costs:

HVAC System Rehabilitation

- Remove existing HVAC and control system throughout.
 - Provide new roof-mounted air handling equipment, ductwork, and DDC control system.
 - Provide enclosures around roof mounted equipment.
- 306,000 sf. @ \$47.94/sf. \$14,669,600

Electrical System Rehabilitation

- Remove existing lighting system throughout.
 - Provide new lighting system throughout.
 -
- 306,000 sf. @ \$10.61/sf. \$ 3,246,700

Fire Protection System Modifications

- Adjust existing sprinkler system to accommodate new mechanical and lighting system.
- 306,000 sf. @ \$2.35/sf \$ 719,100

Plumbing System Rehabilitation

- Remove and replace existing plumbing fixtures throughout.
- 150 fixtures @ \$3,146.16 each \$ 471,900

Ceiling Replacement

- Remove and replace existing suspended acoustical tile ceiling system.
- 306,000 sf. @ \$6.30/sf. \$ 1,927,800

Roofing Removal & Replacement

170,000 sf. @ \$15.73/sf. \$2,674,100

Window Removal & Replacement

50,010 sf. @ \$121.54/sf. \$ 6,078,200

Subtotal: **\$ 29,787,400**

5/27/17

Fiscal Year 2019 RAMP
Community College Capital Requests

On-site Observation:

72 weeks * 3 days per week * 8 hours per day * \$129.60 per hour \$ 223,900

Reimbursable expenses :

Blueprints, copies, etc. \$ 30,100

Site Improvements:

Exterior ramp demolition and restoration \$ 505,400

5/27/17

Fiscal Year 2019 RAMP
 Community College Capital Requests

BOARD OF TRUSTEES MATCHING FUNDS COMMITMENT

I hereby certify that the Board of Trustees of Moraine Valley Community College, District #524, meeting in their regular session on June 20, 2017, with a quorum present, officially authorized the submission of the attached Fiscal Year 2019 RAMP Community College Capital Project Request.

- I certify that the board reviewed and approved the attached programmatic justification, scope of work, and related forms for the project identified below.
- I further certify that board has made a commitment to either use available assets and/or credits, or to make local funds available for the project requested as indicated below, should the project be approved.

PROJECT NAME: Renovation of Buildings A, B, & L/Health Careers Center

Proposed Source (s) of Local Funding

	(List the Dollar Amount)
1. Available Local Fund Balances	<u>\$ 13,723,200</u>
2. Protection, Health, and Safety Tax Levy	<u>\$</u>
3. Protection, Health, and Safety Bond Proceeds	<u>\$</u>
4. Other Debt Issue	<u>\$</u>
5. State Certified Construction Credits (Remaining from 1987)	<u>\$</u>
6. Other (Please Specify) _____	<u>\$</u>
TOTAL LOCAL MATCH	<u>\$ 13,723,200</u>

Signed _____
 Chairperson of the Board of Trustees

Signed _____
 Chief Executive Officer of the College District

COMPLETE ONE FOR EACH PROJECT REQUESTED

5/27/17

**TABLE 1
FISCAL YEAR 2019 CAPITAL PROJECT REQUEST**

DISTRICT/COLLEGE: 524 Moraine Valley Community College DISTRICT PRIORITY NUMBER 1 OUT OF 2
 PROJECT NAME AND/OR DESCRIPTION Renovation of Buildings A, B, & L / Health Careers Center
 Check one: (Complete Table 2) NEW REQUEST
 (Complete Table 2) REMODELING/REHABILITATION PROJECT
 (Complete Table 2 or provide additional information per instructions) OTHER

Dollars rounded to the nearest hundred (for example and per instructions enter \$1,456,789 as \$1,456.8)

PROJECT CATEGORIES*	PRIOR YEARS FUNDING*			CURRENT REQUEST FY			BEYOND CURRENT YEAR*			TOTAL PROJECT COST		
	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST
BLDGs, ADDITIONS, AND/OR STRUCTURES												
LAND												
EQUIPMENT				2,558.3	852.8	3,411.1				2,558.3	852.8	3,411.1
UTILITIES												
REMODELING & REHABILITATION				38,232.2	12,744.1	50,976.3				38,232.2	12,744.1	50,976.3
SITE IMPROVEMENTS				379.1	126.3	505.4				379.1	126.3	505.4
PLANNING												
TOTAL				41,169.6	13,723.2	54,892.8				41,169.6	13,723.2	54,892.8

* Describe prior year funding and/or future year funding in the scope statement section using the requested format. State funds should equal 76% of total and local funds should equal 25% of total. ICCB will adjust for credits

TOTAL PROJECT REQUEST (CURRENT YEAR) \$ 54,892,800
 MATCHING CONTRIBUTION \$ 13,723,200
 (See item 10 in Section I of this Manual)
 TOTAL COMPLETED PROJECT COST \$ 54,892,800
 LOCAL FINANCING SOURCE
 DESIRED PROJECT START DATE 12/1/2018
 AVAILABLE FUND BALANCE \$
 ESTIMATED COMPLETION DATE 12/31/2021
 ICCB CONSTRUCTION CREDITS \$
 (if any)
 ESTIMATED OCCUPANCY DATE 2/1/2022
 DEBT ISSUE \$
 DATE OF APPROVAL:
 ESTIMATED ANNUAL OPERATING COST \$
 OTHER (please specify) \$
 TOTAL \$ 13,723,200

COMPLETE ONE SHEET FOR EACH PROJECT REQUESTED

**TABLE 2
FY 2019 SUMMARY OF REQUESTED SPACE AND/OR ACREAGE**

		PART A		PART B	
		NET ASSIGNABLE SQUARE FOOTAGE SUMMARY		ACREAGE SUMMARY (Land Acquisition)	
Space Type	FICM Codes	Request for New Facilities Net Assignable Square Feet (NASF)	Redistribution of NASF Space Space Prior to Remodeling	Redistribution of NASF Space Space After Remodeling	Number of Acres Requested in Budget Year
Classrooms	110 thru 115		10,400	9,600	
Laboratory	210 thru 255		18,300	17,650	
Office	310 thru 355		1,550	3,000	
Study	410 thru 455				
Special Use	510 thru 590				
General Use: Assembly and Exhibition Other General Use	610 thru 625 630 thru 685				
Support Facilities	710 thru 765				
Health Care	810 thru 895				
Unclassified					
TOTAL NASF #			30,250	30,250	
TOTAL GSF* #			46,500	46,500	

*Gross Square Feet

COMPLETE THE APPLICABLE SECTION--ONE SHEET FOR EACH PROJECT REQUESTED

TABLE 3
FY 2019 BUILDING BUDGET ESTIMATION FORM

District/College 524 Moraine Valley Community College
Location Palos Hills, Illinois
Project Name Renovation of Buildings A, B, & L / Health Careers Center

(cost column rounded to the nearest hundred)

Space Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
Classroom Use	9600			122.36	\$1,174,600
Laboratory Use	17650			173.01	\$3,053,600
Office Use	3000			94.35	\$283,100
Corridors/Student Lounge Space	16250			125.81	\$2,044,400
Building Infrastructure Renovations	306000				\$21,036,400
Building Envelope Renovation					\$8,752,700
1. Base Total	352500				\$36,344,800
2. Added Costs: LEED Cost Factor @ 6.0%					\$2,180,700
3. Base Cost	352500				\$38,525,500

4. Escalation (Use .6121 percent per month from base bid to bid date.) \$2,829,800
 Expected Bid Date: 07/01/19 Number of Months to Bid Date: 12

5. Escalated Building Budget (Line 3 plus Line 4) \$41,355,300

6. Escalated Building Budget Plus 10% Contingency (Line 5 multiplied by 1.10) \$45,490,800

7. Adds:

a. A/E Fees 8% \$3,639,300

b. On-Site Observation \$223,900
 Number of Months 18 Day per Week 3

c. Reimbursable Expenses \$30,100

d. Art in Architecture (Multiply Line 6 by .005) \$227,500
 one-half of one percent

e. Other Adds CAF @ 3% (ADA, Asbestos, etc. specify) \$1,364,700

f. Sub-total Adds (Lines 7a through 7e) \$5,485,500

8. Total Building Budget (Line 6 plus Line 7f) \$50,976,300

OTHER:

Estimate of Annual State Supported Operations and Maintenance Expense _____

Source of Cost Estimate: Demonica Kemper Architects
 Date of Cost Estimate: 5/25/2011

**TABLE 4
FY 2019 MOVEABLE EQUIPMENT LIST**

District/College: 524 Moraine Valley Community College
Project Name: Renovation of Buildings A, B, & L / Health Careers Center

(cost column rounded to the nearest dollar--please round the grand total equipment cost to the nearest hundred when you transfer to table 1)

Programmatic Unit	Room Use Classification	Name of Equipment	Number of Units	Cost per Unit	Estimated Total Cost
Classroom Use	Instructional Classrooms	Student Tables	96	\$600.00	\$57,600.00
Classroom Use	Instructional Classrooms	Student Chairs	192	\$150.00	\$28,800.00
Classroom Use	Instructional Classrooms	Audio Visual Equipment	16	\$6,000.00	\$96,000.00
Classroom Use	Instructional Classrooms	Podium	16	\$5,000.00	\$80,000.00
Laboratory Use	Respiratory Therapy Lab	Hospital Room / Fully Equipped	4	\$60,000.00	\$240,000.00
	Respiratory Therapy Lab	Capnometers	4	\$2,000.00	\$8,000.00
	Respiratory Therapy Lab	Ventilators	4	\$27,000.00	\$108,000.00
	Respiratory Therapy Lab	Monitors	4	\$12,000.00	\$48,000.00
Laboratory Use	Respiratory Therapy Lab	Pulmonary Functions	1	\$30,000.00	\$30,000.00
	Radiological Tech Lab	X-Ray Suites	2	\$75,000.00	\$150,000.00
	Radiological Tech Lab	UltraSound Equipment	1	\$50,000.00	\$50,000.00
	Radiological Tech Lab	MRT Equipment	1	\$200,000.00	\$200,000.00
	Radiological Tech Lab	CT Scanner	1	\$150,000.00	\$150,000.00
	Radiological Tech Lab	Mammography Equipment	1	\$65,000.00	\$65,000.00
	Radiological Tech Lab	Bone Density Equipment	1	\$35,000.00	\$35,000.00
	Radiological Tech Lab	Digital Processor	1	\$150,000.00	\$150,000.00
	Radiological Tech Lab	Polysomnography Equipment	2	\$45,000.00	\$90,000.00
	Radiological Tech Lab	Capnometers	1	\$2,000.00	\$2,000.00
	Medical Assistant Lab	Specimin Analysis Equipment	1	\$50,000.00	\$50,000.00
	Medical Assistant Lab	Reception Room Set Up	1	\$20,000.00	\$20,000.00
	Medical Assistant Lab	Microscopes	20	\$2,500.00	\$50,000.00
	Medical Assistant Lab	Computer Equipment	1	\$60,000.00	\$60,000.00
	BNA Lab	Hospital Beds	4	\$2,000.00	\$8,000.00
	Nursing Lab	Sim Man Equipment	2	\$36,000.00	\$72,000.00
	Nursing Lab	Vita Sim Baby/Toddler/Birth Mother	2	\$10,000.00	\$20,000.00
	Nursing Lab	Mannequins	12	\$2,500.00	\$30,000.00
	Nursing Lab	Video Camera / Microphone	1	\$4,000.00	\$4,000.00
	Nursing Lab	IV Pumps	2	\$3,000.00	\$6,000.00
	Nursing Lab	Injection Teaching Models	10	\$400.00	\$4,000.00
	Nursing Lab	Sequential Compression Devices	2	\$400.00	\$800.00
	Nursing Lab	Hospital Beds	4	\$2,000.00	\$8,000.00
	Nursing Lab	Blood Pressure Gauges	8	\$100.00	\$800.00
	Nursing Lab	Computer Screens	10	\$300.00	\$3,000.00
	Nursing Lab	Computer Workstations	5	\$600.00	\$3,000.00
	Phlebotomy Lab	Virtual Blood Computer Equipment	1	\$20,000.00	\$20,000.00
Office Use	Faculty Offices	Full-Time Workstations	20	\$4,500.00	\$90,000.00
Office Use	Faculty Offices	Administrative Support Workstation	1	\$4,000.00	\$4,000.00
Office Use	Conference Room	Conference Table	1	\$3,000.00	\$3,000.00
Office Use	Conference Room	Ergonomic Chairs	12	\$250.00	\$3,000.00
Office Use	Workroom	Kitchenette Equipment	1	\$2,500.00	\$2,500.00

Grand Total Equipment Costs (this number should be included on the equipment line of table 1)	\$2,050,500.00
2009 Escalation @ 3.9%	\$80,000.00
2010 Escalation @ 4.0% + LEED Cost Factor @ 6.0%	\$213,100.00
2011 Escalation @ 11.18%	\$262,000.00
2012 Escalation @ 9.27%	\$241,500.00
2013 Escalation @ 8.23%	\$234,300.00
2014 Escalation @ 0.00%	
2015 Escalation @ 0.67%	\$20,600.00
2016 Escalation @ 1.19%	\$36,900.00
2017 Escalation @ 3.33%	\$104,500.00
2018 Escalation @ 3.27%	\$106,100.00
2019 Escalation @ 1.84%	\$61,600.00
Total	\$3,411,100.00

Scope of Work Narrative

DISTRICT/COLLEGE: 524 Moraine Valley Community College

PROJECT NAME: Classroom Building

The New Classroom Building at MVCC will provide 59,042 SF for the college and will include the following spaces:

- (12) General Instructional Classrooms
- (6) Computer Labs
- (6) Seminar Rooms
- (1) Open Computer Lab
- Faculty Office Space
- Student Lounge/Study Space

The project will consist of a new building constructed at the Main Campus in Palos Hills. The building will be oriented to maximize daylighting opportunities as well as to enhance views toward the campus greenspace.

The building is envisioned as a two-story structure and will be constructed of a steel frame with a combination masonry / glass building envelope in order to blend in with the rest of the campus. The two-story configuration will allow the new building to connect to other buildings on campus in the future via enclosed second story pedestrian bridges. Due to the existing poor soil conditions on campus, special foundations will be required to adequately support the structure.

The new facility will incorporate hard-wired as well as wireless technology in order to provide flexibility for students and faculty. Instructional spaces will also accommodate audio-visual equipment and will be designed to allow for various types of teaching and learning configurations to be developed. A breakdown of space requirements is substantiated in the attached Budget Development Methodology (Table3).

In order to accommodate the new facility, the existing parking lot and site utilities will require reconfiguration. The existing pedestrian walkway system will be extended to connect to the proposed new building entrances, and landscaping will be provided around the facility to enhance its presence on campus and tie it into the campus green space. The exterior spaces and the interior spaces will be designed as natural extensions of each other in order to promote the facility as a learning-centered environment.

This project will also be designed in accordance with LEED standards and will incorporate energy-efficient mechanical systems. Additionally, renewable energy systems will be considered and may be incorporated into the project.

Programmatic Justification Narrative

DISTRICT/COLLEGE: 524 Moraine Valley Community College

PROJECT NAME: Classroom Building

Moraine Valley Community College is the second largest college in the state of Illinois. Over the past 10 years the college has realized a 30% increase in growth. This project will consist of a new building constructed at the southwest portion of the campus. The building is envisioned as a two-story structure constructed of a steel frame with a combination masonry / glass building envelope in order to blend in with the rest of the campus. Due to the existing poor soil conditions on campus, special foundations will be required to adequately support the structure.

The new facility will incorporate hard-wired as well as wireless technology in order to provide flexibility for students and faculty. Instructional spaces will also accommodate audio-visual equipment and will be designed to allow for various types of teaching and learning configurations to be developed.

In order to accommodate the new facility, the existing parking lot and utilities within this area will require reconfiguration. The existing pedestrian walkway system will be extended to connect to the proposed new building entrances, and landscaping will be provided around the facility to enhance its presence on campus and tie it into the campus green space. The exterior spaces and the interior spaces will be designed as natural extensions of each other in order to promote the facility as a learning-centered environment using alternative renewable energy sources.

In order to align the college more closely with the state averages in terms of space, a new 59,042 SF Classroom Building is required on the main campus. The new facility will include the following spaces:

- (12) General Instructional Classrooms
- (6) Computer Labs
- (6) Seminar Rooms
- (1) Open Computer Lab
- Faculty Office Space
- Student Lounge/Study Space

In addition to the lack of general instructional space as described above, the continuous growth of existing programs on campus such as health careers and emerging technologies is displacing existing classrooms and computer labs as these programs grow in place, creating even more strain on these instructional spaces.

In addition to the need for instructional classroom and computer lab space, additional office space to accommodate faculty and staff will be required as well as support spaces such as student lounge / study space and an open computer lab.

Once constructed, the new facility will accommodate 672 additional students simultaneously and will provide MVCC with the additional space to continue to offer the programs and opportunities to its residents that currently makes it a nationally recognized leader in higher education. This project is shovel-ready and will be ready to begin within 60 days of approval.

Fiscal Year 2019 RAMP
 Community College Capital Requests

Budget Development Methodology (Table 3)

District/College: 524-Moraine Valley Community College
 Project Name: Classroom Building

Classroom Use: General Instructional Classrooms

Number of Units	12
Multiplier	1.5
Unit Cost	326.94

AREA REQUIREMENTS

General instructional classrooms will hold 32 students each. Each classroom will include a “smart” podium, tables, ergonomic chairs, and audio visual equipment.

Persons	32 @	40 SF =	1,280 NASF
Storage	1 @	50 SF =	50 NASF
Total			1,330 NASF
Multiply: Number of Units			12
Total NASF			15,960 NASF

Laboratory Use: General Computer Labs

Number of Units	6
Multiplier	1.64
Unit Cost	366.25

AREA REQUIREMENTS

General computer labs will hold 32 students each. Each lab will include access to technology for students, a “smart” podium, tables, ergonomic chairs, and audio visual equipment.

Persons	32 @	40 SF =	1,280 NASF
Storage	1 @	50 SF =	50 NASF
Total			1,330 NASF
Multiply: Number of Units			6
Total NASF			7,980 NASF

Fiscal Year 2019 RAMP
Community College Capital Requests

Classroom Use: Seminar Rooms

Number of Units	6
Multiplier	1.5
Unit Cost	326.94

AREA REQUIREMENTS

Seminar rooms will hold 16 students each. Each seminar room will include a “smart” podium, tables, ergonomic chairs, and audio visual equipment

Persons	16 @	45 SF =	720 NASF
Storage	1 @	50 SF =	50 NASF
Total			770 NASF
Multiply: Number of Units			6
Total NASF			4,620 NASF

Laboratory Use: Open Computer Lab

Number of Units	1
Multiplier	1.64
Unit Cost	366.25

AREA REQUIREMENTS

The open computer lab will hold 40 students, and will include access to technology for students, tables, ergonomic chairs, and audio visual equipment.

Persons	40 @	40 SF =	1,600 NASF
Tech Support Workstation	1 @	80 SF =	80 NASF
Total			1,680 NASF

General Use: Student Lounge / Study Space

Number of Units	1
Multiplier	1.9
Unit Cost	390.79

AREA REQUIREMENTS

Flexible student lounge and gathering spaces will be provided throughout the classroom building to promote student and faculty interaction.

Lounge / Study Space	4 @	750 SF =	3,000 NASF
Total NASF			3,000 NASF

Fiscal Year 2019 RAMP
Community College Capital Requests

Office Use: Faculty and Staff Office Suite

Number of Units	1
Multiplier	1.7
Unit Cost	338.45

AREA REQUIREMENTS

These offices will serve faculty and staff for the new Classroom Building.

Full-Time Faculty Offices	16 @	120 SF = 1,920 NASF
Adjunct Faculty Offices	6 @	80 SF = 480 NASF
Large Conference Room	1 @	500 SF = 500 NASF
Small Conference Room	1 @	240 SF = 240 NASF
Administrative Support	4 @	80 SF = 320 NASF
Storage	1 @	200 SF = 200 NASF
Workroom	1 @	240 SF = 240 NASF

Total NASF	3,900 NASF
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On Site Observation:

68 weeks*2 days per week* 8 hours per day *\$141.52 per hour	\$ 154,000
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Reimbursable Expenses:

Blueprint, Copies, etc.	\$ 30,100
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Site Improvements:

Excavation for building pad	\$1,023,200
Extension of site utilities including electrical, water, sewer, and gas	
Extension of sidewalks and pedestrian walkways	
Upgrade parking areas adjacent to new structure	
Landscaping	

Fiscal Year 2019 RAMP
Community College Capital Requests

BOARD OF TRUSTEES MATCHING FUNDS COMMITMENT

I hereby certify that the Board of Trustees of Moraine Valley Community College, District #524, meeting in their regular session on June 20, 2017, with a quorum present, officially authorized the submission of the attached Fiscal Year 2019 RAMP Community College Capital Project Request.

- I certify that the board reviewed and approved the attached programmatic justification, scope of work, and related forms for the project identified below.
- I further certify that board has made a commitment to either use available assets and/or credits, or to make local funds available for the project requested as indicated below, should the project be approved.

Proposed Source (s) of Local Funding

	(List the Dollar Amount)
1. Available Local Fund Balances	<u>\$ 7,768,300</u>
2. Protection, Health, and Safety Tax Levy	<u>\$</u>
3. Protection, Health, and Safety Bond Proceeds	<u>\$</u>
4. Other Debt Issue	<u>\$</u>
5. State Certified Construction Credits (Remaining from 1987)	<u>\$</u>
6. Other (Please Specify) _____	<u>\$</u>
TOTAL LOCAL MATCH	<u>\$ 7,768,300</u>

Signed _____
Chairperson of the Board of Trustees

Signed _____
Chief Executive Officer of the College District

**TABLE 1
FISCAL YEAR 2019 CAPITAL PROJECT REQUEST**

DISTRICT/COLLEGE: 524 Moraine Valley Community College DISTRICT PRIORITY NUMBER 2 OUT OF 2
PROJECT NAME AND/OR DESCRIPTION Classroom Building
Check one:
 NEW FACILITIES CONSTRUCTION/ACQUISITION (Complete Table 2)
 REMODELING/REHABILITATION PROJECT (Complete Table 2 or provide additional information per instructions)
 OTHER

Dollars rounded to the nearest hundred (for example and per instructions enter \$1,456,789 as \$1,456.8)

PROJECT CATEGORIES*	PRIOR YEARS FUNDING*			CURRENT REQUEST FY			BEYOND CURRENT YEAR*			TOTAL PROJECT COST		
	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST
BLDGGS, ADDITIONS, AND/OR STRUCTURES				21,290.9	7,097.0	28,387.9				21,290.9	7,097.0	28,387.9
LAND												
EQUIPMENT				1,246.6	415.5	1,662.1				1,246.6	415.5	1,662.1
UTILITIES												
REMODELING & REHABILITATION				767.4	255.8	1,023.2				767.4	255.8	1,023.2
SITE IMPROVEMENTS												
PLANNING												
TOTAL				23,304.9	7,768.3	31,073.2				23,304.9	7,768.3	31,073.2

* Describe prior year funding and/or future year funding in the scope statement section using the requested format. State funds should equal 75% of total and local funds should equal 25% of total. ICCB will adjust for credits

TOTAL PROJECT REQUEST (CURRENT YEAR) \$ 31,073,200
 TOTAL COMPLETED PROJECT COST \$ 31,073,200
 DESIRED PROJECT START DATE 12/1/2018
 ESTIMATED COMPLETION DATE 12/31/2021
 ESTIMATED OCCUPANCY DATE 2/1/2022
 ESTIMATED ANNUAL OPERATING COST \$ \$120,000

MATCHING CONTRIBUTION \$ 7,768,300
 (See item 10 in Section I of this Manual)
LOCAL FINANCING SOURCE
 AVAILABLE FUND BALANCE \$ _____
 ICCB CONSTRUCTION CREDITS \$ _____
 (if any)
 DEBT ISSUE \$ _____
 DATE OF APPROVAL: _____
 OTHER (please specify) \$ _____
TOTAL \$ 7,768,300

COMPLETE ONE SHEET FOR EACH PROJECT REQUESTED

**TABLE 2
FY 2019 SUMMARY OF REQUESTED SPACE AND/OR ACREAGE**

PART A		PART B	
NET ASSIGNABLE SQUARE FOOTAGE SUMMARY		ACREAGE SUMMARY (Land Acquisition)	
Space Type	FICM Codes	REISTRIBUTION OF NASF SPACE	Number of Acres Requested in Budget Year
		Request for New Facilities	
		Net Assignable Square Feet (NASF)	
		Space Prior to Remodeling	
		Space After Remodeling	
Classrooms	110 thru 115	20,580	1 Landscaped Ground
Laboratory	210 thru 255	9,660	2 Physical Education and Athletic Fields
Office	310 thru 355	3,900	3 Buildings and Attached Structures
Study	410 thru 455		4 Experimental Plots
Special Use	510 thru 590		5 Other Instructional Areas
General Use: Assembly and Exhibition Other General Use	610 thru 625 630 thru 685	3,000	6 Parking Lots
Support Facilities	710 thru 765		7 Roadways
Health Care	810 thru 895		8 Pond Retention and Drainage
Unclassified			9 Other (specify)
TOTAL NASF #		37,140	Total Assigned Area
TOTAL GSF* #		59,042	Currently Unassigned
			Total Acres

*Gross Square Feet

COMPLETE THE APPLICABLE SECTION--ONE SHEET FOR EACH PROJECT REQUESTED

**TABLE 3
FY 2019 BUILDING BUDGET ESTIMATION FORM**

District/College 524 Moraine Valley Community College
Location Palos Hills, Illinois
Project Name Classroom Building

(cost column rounded to the nearest hundred)

Space Type	NASF	Multiplier Factor	GSF	\$/GSF	Cost
Classroom Use: General Classrooms	15960	1.5	23940	326.94	\$7,826,900
Classroom Use: Seminar Rooms	4620	1.5	6930	326.94	\$2,265,700
Laboratory Use: Computer Labs	7980	1.64	13087	366.25	\$4,793,200
Laboratory Use: Open Computer Lab	1680	1.64	2755	366.25	\$1,009,100
General Use: Student Lounge/Study Space	3000	1.9	5700	390.79	\$2,227,500
Office Use: Faculty and Staff Offices	3900	1.7	6630	338.45	\$2,243,900
1. Base Total	37140		59042		\$20,366,300
2. Added Costs (Special Foundations)					
Special Foundations					\$611,000
LEED Cost Factor @ 6%					\$1,258,600
3. Base Cost	37140		59042		\$22,235,900

4. Escalation (Use .3623 percent per month from base bid to bid date.) \$967,600
 Expected Bid Date: 07/01/19 Number of Months to Bid Date: 12

5. Escalated Building Budget (Line 3 plus Line 4) \$23,203,500

6. Escalated Building Budget Plus 10% Contingency (Line 5 multiplied by 1.10) \$25,523,900

7. Adds:

 a. A/E Fees 7% \$1,786,600

 b. On-Site Observation \$154,000
 Number of Months 16 Day per Week 2

 c. Reimbursable Expenses \$30,100

 d. Art in Architecture \$127,600
 one-half of one percent (Multiply Line 6 by .005)

 e. Other Adds CAF @ 3% \$765,700

 f. Sub-total Adds (Lines 7a through 7e) \$2,864,000

8. Total Building Budget (Line 6 plus Line 7f) \$28,387,900

OTHER:
 Estimate of Annual State Supported Operations and Maintenance Expense _____

Source of Cost Estimate: Demonica Kemper Architects
 Date of Cost Estimate: 5/25/2011

**TABLE 4
FY 2019 MOVEABLE EQUIPMENT LIST**

District/College: 524 Moraine Valley Community College
 Project Name: Classroom Building

(cost column rounded to the nearest dollar--please round the grand total equipment cost to the nearest hundred when you transfer to table 1)

<u>Programmatic Unit</u>	<u>Room Use Classification</u>	<u>Name of Equipment</u>	<u>Number of Units</u>	<u>Cost per Unit</u>	<u>Estimated Total Cost</u>
Classroom Use	Instructional Classrooms	Student Tables	192	\$600.00	\$115,200.00
Classroom Use	Instructional Classrooms	Student Chairs	192	\$150.00	\$28,800.00
Classroom Use	Instructional Classrooms	Audio Visual Equipment	12	\$6,000.00	\$72,000.00
Classroom Use	Instructional Classrooms	Podium	12	\$5,000.00	\$60,000.00
Laboratory Use	Computer Labs	Computer Tables	96	\$800.00	\$76,800.00
Laboratory Use	Computer Labs	Ergonomic Chairs	192	\$250.00	\$48,000.00
Laboratory Use	Computer Labs	Audio Visual Equipment	6	\$38,000.00	\$228,000.00
Laboratory Use	Computer Labs	Podium	6	\$5,000.00	\$30,000.00
Classroom Use	Seminar Rooms	Student Tables	48	\$600.00	\$28,800.00
Classroom Use	Seminar Rooms	Student Chairs	96	\$150.00	\$14,400.00
Classroom Use	Seminar Rooms	Audio Visual Equipment	6	\$6,000.00	\$36,000.00
Classroom Use	Seminar Rooms	Podium	6	\$5,000.00	\$30,000.00
Laboratory Use	Open Computer Lab	Computer Tables	20	\$800.00	\$16,000.00
Laboratory Use	Open Computer Lab	Ergonomic Chairs	40	\$250.00	\$10,000.00
General Use	Student Lounge Space	Lounge Chairs	60	\$600.00	\$36,000.00
General Use	Student Lounge Space	Lounge Tables	20	\$300.00	\$6,000.00
Office Use	Faculty Offices	Full-Time Workstations	16	\$4,500.00	\$72,000.00
Office Use	Faculty Offices	Adjunct Workstations	6	\$4,000.00	\$24,000.00
Office Use	Faculty Offices	Administrative Support Workstations	4	\$4,000.00	\$16,000.00
Office Use	Large Conference Room	Conference Table	1	\$5,000.00	\$5,000.00
Office Use	Small Conference Room	Conference Table	1	\$2,500.00	\$2,500.00
Office Use	Large Conference Room	Ergonomic Chairs	16	\$250.00	\$4,000.00
Office Use	Small Conference Room	Ergonomic Chairs	8	\$250.00	\$2,000.00
Office Use	Workroom	Kitchenette Equipment	1	\$2,500.00	\$2,500.00
Miscellaneous	All	Window Coverings	35	\$1,000.00	\$35,000.00
Grand Total Equipment Costs (this number should be included on the equipment line of table 1)					\$999,000.00
2009 Escalation @ 3.9%					\$39,000.00
2010 Escalation @ 4.0% + LEED Costs @ 6.0%					\$103,800.00
2011 Escalation @ 11.18%					\$127,700.00
2012 Escalation @ 9.27%					\$117,700.00
2013 Escalation @ 8.23%					\$114,200.00
2014 Escalation @ 0.00%					
2015 Escalation @ 0.67%					\$10,100.00
2016 Escalation @ 1.19%					\$18,000.00
2017 Escalation @ 3.33%					\$50,900.00
2018 Escalation @ 3.27%					\$51,700.00
2019 Escalation @ 1.84%					\$30,000.00
Total					\$1,662,100.00

DATE: June 7, 2017

TO: Bob Sterkowitz
Vice President Financial and Business Services and College Treasurer

FROM: Jane Bentley
Director of Purchasing

RE: **Building G Gymnasium Upgrades Bid**

The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's web site. The bids were opened on Tuesday, June 6, 2017 at 2:00 PM, in room L 173. Six (6) bids were received. The results of the bid are delineated on the attached sheet. The pricing for this bid was not via State contract or consortium contracts.

This project consists of refinishing the gymnasium floor in G Building, miscellaneous floor patch work, replacing wood ramps from the doors with rubber ramps and replace aluminum storefront north doors to match existing doors to the student lounge space.

The recommendation of a bidder for the award of this project is based on the bidder's responsiveness to the identified qualifications, completion of the specifications, requirements of the project, and the bid amount. It was found upon review by the College's architect, DKA, that Frontier Construction Inc., upon scope review, understood the scope of the bid and met all bidding requirements for the project including all the necessary bidding documents with their submission.

RECOMMENDED ACTION: Whereas, Frontier Construction, Inc., of Willowbrook, Illinois is the lowest responsible responsive bidder, it is recommended that the Board of Trustees award and authorize the issuance of a purchase order in the amount of **\$ 194,875.00 to Frontier Construction, Inc.**, for the Building G Gymnasium Upgrade Bid.

DATE: June 7, 2017

TO: Bob Sterkowitz
Vice President Financial and Business Services and College Treasurer

FROM: Jane Bentley
Director of Purchasing

RE: **Exterior Cameras Phase 1 Bid**

The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's web site. The bids were opened on Tuesday, June 6, 2017 at 3:00 PM, in room L 173. Three (3) bids were received. The results of the bid are delineated on the attached sheet. The pricing for this bid was not via State contract or consortium contracts.

The project consists of removal and installation of exterior security cameras and associated infrastructure at parking lots. This includes low voltage wiring, terminations, cameras, conduit, system hardware and associated work for this system.

The recommendation of a bidder for the award of this project is based on the bidder's responsiveness to the identified qualifications, completion of the specifications, requirements of the project, and the bid amount. It was found upon review by the College's architect, Legat, that Pentegra Systems LLC, upon scope review, understood the scope of the bid and met all bidding requirements for the project including all the necessary bidding documents with their submission.

RECOMMENDED ACTION: Whereas, Pentegra Systems LLC., of Addison, Illinois is the lowest responsible responsive bidder, it is recommended that the Board of Trustees award and authorize the issuance of a purchase order in the amount of **\$ 528,295.00 to Pentegra Systems LLC**, for the Exterior Cameras Phase 1 Bid.

DATE: June 7, 2017

TO: Bob Sterkowitz
Vice President Financial and Business Services and College Treasurer

FROM: Jane Bentley
Director of Purchasing

RE: **FPAC Exterior Lighting Upgrade Bid**

The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's web site. The bids were opened on Tuesday, June 6, 2017 at 11:00 AM, in room L 145. Three (3) bids were received. The results of the bid are delineated on the attached sheet. The pricing for this bid was not via State contract or consortium contracts.

Some of the existing exterior uplighting systems for the Fine and Performing Arts Center (FPAC) are aged and outdated. This project consists of installing color changing LED light fixtures on the roof of FPAC to illuminate the exterior walls as well as updating the programming features of the lighting system to allow remote access.

The recommendation of a bidder for the award of this project is based on the bidder's responsiveness to the identified qualifications, completion of the specifications, requirements of the project, and the bid amount. It was found upon review by the College's architect/engineer, IMEG (formerly KJWW), that Courtesy Electric, Inc., upon scope review, understood the scope of the bid and met all bidding requirements for the project including all the necessary bidding documents with their submission.

RECOMMENDED ACTION: Whereas, Courtesy Electric, Inc., of Chicago, Illinois is the lowest responsible responsive bidder, it is recommended that the Board of Trustees award and authorize the issuance of a purchase order in the amount of **\$ 80,990.00 to Courtesy Electric, Inc.**, for the FPAC Exterior Lighting Upgrade Bid.

DATE: June 1, 2017

TO: Robert J Sterkowitz
Vice President of Financial and Business Services

FROM: Jane Bentley
Director of Purchasing

RE: **Xerographic/Office Paper Bid**

The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's web site. Bids were opened on Friday, May 19, 2017 at 11:00 A.M. in, Room L 187. Eleven (11) specifications were mailed. Six (6) bids and two (2) "no bid" were received. The results of the bid are delineated on the attached sheet. The pricing for this bid was not via State contract or consortium contracts.

This bid is to secure pricing for cartons of 20#, 92 white brightness, 8-1/2" x 11", xerographic multipurpose paper for use with the college's multifunction devices and printers. The college uses approximately 1800 cases of paper, 10 reams per case. Reprographics tested many manufacturers of paper for quality, reliability, dust, bleed through and jams. Upon testing, it was determined that the Domtar Husky Copy30 paper worked best with the college equipment and therefore, was the paper specified for this bid. Domtar Husky Copy30 is made with 30% recycled content, which is in line with the college's sustainability initiatives. The awarded bidder will act as a repository for paper inventory and release delivery to the college as requested. This pricing will be held firm with the awarded bidder from July 1, 2017 – June 30, 2018.

RECOMMENDED ACTION: Whereas Lewis Paper, of Wheeling, Illinois, is the lowest responsible and responsive bidder meeting specifications, it is recommended that the Board of Trustees award this bid and authorize the **execution of an agreement for one year, July 1, 2017-June 30, 2017 with Lewis Paper to secure the pricing for paper at a price of \$ 29.55 per case.**