

MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465

Governing Board of Moraine Valley Community College, Community College District #524,
Regular Meeting, 6:30 PM, Tuesday, October 10, 2017, Board Room D219, 9000 West College
Parkway, Palos Hills, Illinois 60465.

A G E N D A

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **MINUTES**
 - 1) Unapproved Minutes - Special Meeting, September 16, 2017
 - 2) Unapproved Minutes - Public Hearing on the Budget, September 19, 2017
 - 3) Unapproved Minutes - Regular Meeting, September 19, 2017
4. **AUDIENCE PARTICIPATION**
5. **BOARD REPORTS AND/OR REQUESTS**
6. **REPORTS OF ADMINISTRATION**
 - 1) President's Report
 - Student Recognition - Elizabeth Ramirez
 - Audit Report
7. **COMMUNICATIONS**
 - 1) Letters from High School Students re Presentation of MVCC Options for High School Graduates (Alex Terrazas)
8. **FINANCIAL STATEMENT**
 - 1) Treasurer's Report
 - 2) Budget Summary Report
9. **WARRANTS**
 - 1) * Account Expenditure Summaries (including Travel Expense Reimbursements)
 - 2) * Education Fund
 - 3) * Operation & Maintenance Fund
 - 4) * Operation & Maintenance (Restricted)
 - 5) * Bond & Interest Fund
 - 6) * Auxiliary Enterprise Fund
 - 7) * Restricted Purpose Fund
 - a. * Grants & Contracts Fund
 - b. * Federal Fund
 - c. * College Activity Clubs
 - 8) * Working Cash Fund

9) * Tort & Audit

10. **REPORT OF PERSONNEL**

1) * Full-Time

2) * Part-Time/Supplemental/Other

3) Salary Revisions

4) * Leave of Absence (LOA)

5) Resignations/Terminations

6) * Reclassifications (Promotions, Transfers, Corrections, etc.)

11. **UNFINISHED BUSINESS**

12. **NEW BUSINESS**

1) * Affiliation Agreement with Country Club Hills Fire Department (Fire Science)

2) * Affiliation Agreement with Drs. Andrew and Lubomyra Kazaniwskij (Medical Assistant)

3) * Affiliation Agreement with Lawn Medical Center (Phlebotomy)

4) * Affiliation Agreement with Munster Medical Research Foundation, Inc. d/b/a The Community Hospital (Mammography)

5) * Educational Affiliation Agreement with Northwestern Memorial HealthCare (Respiratory Therapy, Phlebotomy, Sleep Technology)

6) * Admission Fee

7) * Acceptance of Audit

13. **MISCELLANEOUS**

14. **AUDIENCE PARTICIPATION**

15. **ADJOURNMENT**

16. **CLOSED SESSION**

Motion to adjourn to closed session for purposes of discussing matters regarding collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees, pursuant to Sections 2(c)(2) of the Illinois Open Meetings Act.

Agenda Item 3.0
October 10, 2017

MINUTES

Approved Minutes of the Regular Meeting of August 15, 2017

Enclosed

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, August 15, 2017, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

I. CALL TO ORDER

The meeting was called to order by Chairman John Coleman at 6:30 PM.

II. ROLL CALL

Present: John Coleman, Chairman; Kimberly Hastings; Joseph Murphy; Michael Murphy; Brian O’Neill; Eileen O’Sullivan; Sandra Wagner; Hana Asfar, Student Trustee

Absent: None

III. MINUTES

The Board of Trustees, having reviewed the unapproved Minutes of the Regular Meeting of June 20, 2017, and there being no further corrections to the minutes, the minutes are approved as presented.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 Student Trustee Report

Ms. Asfar reported that she had no report but that she will have more to share in September.

VI. REPORTS OF ADMINISTRATION

6.1 Presentation to Beth Miller (retirement)

On behalf of the Board and the administration, Chairman Coleman presented Beth Miller, Box Office Manager, with a retirement gift and thanked her for her 17 years of service at the college.

6.2 President's Report

- Update on Cybersecurity Program Events and Grants - Dr. Pamela Haney, Vice President of Academic Affairs, reported that the college's cybersecurity programs have received funding from several agencies, including the National Security Administration, the Department of Homeland Security, and the National Science Foundation. Overall, more than \$5.1 million has been received in grant funding to support cybersecurity programs and the development of the Center for Systems Security and Information Assurance (CSSIA). She introduced John Sands, Professor and Department Chair, and Justin Valentino, Instructor, Data Communications. Justin reported that two Moraine Valley students were part of a "dream team" that helped design and implement the systems used at the NBA Draft Combine held in Chicago in May. Two other Moraine Valley students were selected to attend the Cisco Live conference in Las Vegas in June. They and other selected students assisted with setting up computer and wireless networking through multiple buildings for the conference. Justin introduced Christy Turner, one of the students, who expressed her appreciation for being able to represent Moraine Valley at the conference and for the valuable experience it offered her. John Sands also shared information about grant funding to support a GenCyber camp, K-12 Cybersecurity Technology Education (CTE) programs of study, upgrades to the college's industrial control labs to put the labs in a virtual environment, and the acquisition of a robot.

Dr. Jenkins reported that based on responses regarding dates, a Board retreat will be held Saturday, September 16, from 8 a.m. to noon. Following the retreat, the college's 50th anniversary community celebration will be held in the afternoon from 1 to 5 p.m. Dr. Jenkins reported that last week, she attended a meeting of the American Association of Community Colleges at which the U.S. Secretary of Labor spoke about how apprenticeships are an important aspect of workforce development, which is something that community colleges have been doing for years. She reported that MJS Associates met with the Executive Leadership Team to share information about what is going on in Springfield. Dr. Jenkins reported that enrollment declines are occurring across the nation and the college is working hard to enroll and retain students. The fall semester in-service meeting is on Thursday, including an all-employee meeting in the morning, faculty meetings during the day, and an adjunct program in the

evening. In addition, a dedication for the installed, engraved bricks and benches in the Shakespeare Garden is scheduled for 4 p.m. that day. Board members were invited to attend any part of the day if their schedules permitted.

VII. COMMUNICATIONS

7.1 Association of Community College Trustees Membership Certificate

VIII. FINANCIAL STATEMENT

For JUNE 2017:

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$140,274,149.45 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

For JULY 2017:

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$148,241,021.02 will be filed for audit. (DOCUMENT C - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT D - SUPPLEMENT TO MINUTES)

Mr. Sterkowitz reported that not all of the year-end accruals are reflected in this month's report; however, they will be reflected in the FY17 financial statements. With a state budget passed after June 30, there has been some confusion about how to account for FY17 revenues that are received in FY18. He explained how this will look moving forward, until FY19, when things should level out. He reported that as of today, the college received half of the veterans' grant but none of the base operating grant. The full amount was received for Career and Technical Education and Adult Education grants.

CONSENT AGENDA (IX – XII):

It was moved by Mr. J. Murphy and seconded by Mr. M. Murphy to approve the following consent agenda items:

IX. WARRANTS

Mr. Sterkowitz read the warrant summaries as presented to the Board.

For JUNE 2017:

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$5,861,473.89
9.3	Operation & Maintenance Fund	1,579,204.81
9.4	Operation & Maintenance Fund (Restricted)	827,659.72
9.5	Bond & Interest Fund	1,126,875.00
9.6	Auxiliary Enterprise Fund	827,124.88
9.7	Restricted Purpose Fund	271,695.26
9.7A	Grants & Contract Fund	994,957.36
9.7B	Federal Fund	633,264.33
9.7C	College Activity Clubs	3,311.08
9.8	Working Cash Fund	-0-
9.9	Tort & Audit	10,908.00

(DOCUMENT E - SUPPLEMENT TO MINUTES)

For JULY 2017:

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$7,212,576.47
9.3	Operation & Maintenance Fund	645,227.44
9.4	Operation & Maintenance Fund (Restricted)	-0-
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	344,046.01
9.7	Restricted Purpose Fund	968,893.17
9.7A	Grants & Contract Fund	231,649.06
9.7B	Federal Fund	229,548.52
9.7C	College Activity Clubs	736.96
9.8	Working Cash Fund	-0-
9.9	Tort & Audit	602,255.00

(DOCUMENT F - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chairman Coleman publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Jessica Ganta - Secretary II, Marketing and Communications – effective 8/21/17

Leslie Moyar - Instructor, Nursing, Career Programs - effective 8/14/17

Anuradha Senthikumar - UNIX/Windows Administrator, Information Technology - effective 8/28/17

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-1(a) Renewal of Appointments – Grant Funded

It is recommended that the appointment of the following grant-funded individuals be renewed for the 2017-2018 fiscal year, contingent upon the continuation of grant funding:

Traci Brooks - Programming Tutor/Facilitator

Christopher Clinton-Dooly - Departmental Assistant

Nereida Encina - Job Resource Specialist

Marcos Estrada - Veteran Support Services Specialist

Gary Gecan - Tutor

Marie Harrell - Internship Manager

Tina Johnson - Student Success Specialist

Corinne Johnston - Grant Writer

Diane Kazibut - Tutor

Pamela Kenebrew - Departmental Assistant

James Lonergan - Tutor

Chauntai Mack - Career Connections, Youth Program Manager

Michelle McInerney - Tutor

Deborah Sievers - Director of Disability Services

Ed Trop - Laboratory Assistant

Gailmarie Ward - Career Connections, Business Services Specialist

Misty Williams - Director of Upward Bound

Anthony Wojno - Tutor

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

Diana Medina - Activity Director, Career Pathways, Career Programs - L.O.A.
(FMLA) Intermittent 7/17/17 – 7/16/18

Catherine Ryan - Administrative Assistant, Academic Affairs - L.O.A.
(FMLA) 10/2/17 – 1/15/18

Chet Shaw - Dean of Student Services, Student Development - L.O.A.
(FMLA) Intermittent 7/20/17 – 7/19/18

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Patricia Caratachea - P.T. Departmental Assistant, Academic Outreach
- effective 7/25/17

Malcom Heard - Coordinator, Student Success/Veterans, Student Development
- effective 8/2/17

Kristen Kole - Departmental Assistant, International Student Affairs –
effective 8/17/17

John Mangan - Manager of Accounting Services, Finance - effective 7/12/17

Patricia Trebe - Asst. Director, Annual Giving & Alumni Relations,
Foundation - effective 8/22/17

Adam Wouk - Educational Case Manager, Student Development – effective
8/21/17

(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Administrative and Professional Staff

Bernard Duffy – Lieutenant, Police Department – retirement effective 8/31/17
(DOCUMENT L - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Mitchell Baker – from Associate Professor, Psychology, Liberal Arts to
Professor - effective Academic Year 2017-2018

Neil Barker – from Instructor, Integrated Systems Technology, Science, Business & Computer Technology to Assistant Professor – effective Academic Year 2017-2018

Dana Campbell – from Associate Professor, Chemistry, Science, Business & Computer Technology to Professor - effective Academic Year 2017-2018

Joshua Fulton – from Assistant Professor, History, Liberal Arts to Associate Professor - effective Academic Year 2017-2018

Elena Garant – from Associate Professor, Mathematics, Science, Business & Computer Technology to Professor - effective Academic Year 2017-2018

Thomas Houlihan – from Maintenance Mechanic III, Campus Operations to Building Services Supervisor - effective 8/28/17

Prabhjot Menon – from Associate Professor, Chemistry, Science, Business & Computer Technology to Professor - effective Academic Year 2017-2018

Carey Millsap-Spears – from Associate Professor, Communications, Liberal Arts to Professor - effective Academic Year 2017-2018

Anne Morgan – from Associate Professor, Nursing, Career Programs to Professor - effective Academic Year 2017-2018

Peter Porter – from Assistant Professor, Anatomy & Physiology, Science, Business & Computer Technology to Associate Professor – effective Academic Year 2017-2018

Lee Semmerling - from Associate Professor, Librarian, Learning Resource Center to Professor - effective Academic Year 2017-2018

Bonnie Straton - Associate Professor, Massage Therapy, Career Programs to Professor - effective Academic Year 2017-2018

Jana Svec - Associate Professor, Earth Science, Science, Business & Computer Technology to Professor - effective Academic Year 2017-2018

Jerimi Walker - Assistant Professor, Mathematics, Science, Business & Computer Technology to Associate Professor - effective Academic Year 2017-2018

Amani Wazwaz – from Associate Professor, Communications, Liberal Arts to Professor - effective Academic Year 2017-2018

(DOCUMENT M - SUPPLEMENT TO MINUTES)

10.1-6(a) Department Chair Appointment for 2017-2019

It is recommended that the individual named below be appointed Department Chair per the term outlined herein and the terms and conditions of the negotiated agreement:

Dr. Kelli Nickols Department Chair, Nursing
(DOCUMENT N - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chairman Coleman publicly identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with South Suburban Council on Alcoholism (Addictions Studies)

It is recommended that the Board of Trustees approve the affiliation agreement with South Suburban Council on Alcoholism for Addictions Studies.
(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Madison Street Medical (Sleep Technology)

It is recommended that the Board of Trustees approve the affiliation agreement with Madison Street Medical for Sleep Technology.
(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with Palos Medical Group (Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Palos Medical Group for Medical Assistant.
(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with DuPage Medical Group (Phlebotomy)

It is recommended that the Board of Trustees approve the affiliation agreement with DuPage Medical Group for Phlebotomy.
(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.5 Campus Microsoft Licensing Agreement

Whereas CDW-G of Vernon Hills, Illinois, has negotiated contract volume pricing with NJPA for Microsoft Volume Licensing, it is recommended that the Board of Trustees award this request and authorize the execution of a three (3) year agreement with CDW-G for \$54,196.04 annually.
(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.6 Blue Island Nursing Project Furniture Purchase

It is recommended that the Board of Trustees approve these purchases and authorize the issuance of purchase orders to the following vendors in the following amounts for the BIEC Nursing Program Furniture Purchase:

KI	\$67,328.54
Henricksen	\$ 5,163.98
Forward Space	\$ 8,459.35
Total Furniture Purchase	\$80, 951.87

(DOCUMENT T - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.8, 9.9, 9.9B, and 9.9C; 10.1-1, 10.1-1(a), 10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-5(a), 10.1-6, and 10.1-6(a); and 12.1, 12.2, 12.3, 12.4, 12.5, and 12.6:

Yes: Coleman, Hastings, M. Murphy, S. Murphy, O’Sullivan, Wagner, J. Murphy

Student

Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XV. ADJOURNMENT

The meeting adjourned at 7:17 PM.

REPORTS OF ADMINISTRATION

6.1 President's Report

Verbal

- Student Recognition – Elizabeth Ramirez
- Audit Report

COMMUNICATIONS

- 7.1 Letters from High School Students re Presentation of MVCC Options for High School Graduates (Alex Terrazas) Enclosed

Matthew Wisneski

Evergreen Park, 60805

Wednesday August 30, 2017

Alexandria Terrazas
Moraine Valley Community College
12940 S. Western #1
Blue Island, IL 60406

Dear Ms. Terrazas,

Thank you for coming to my school to give advice to me and my peers about the future. I really enjoyed your company and consideration. Many of us are unaware of what the future brings or we're undecided on what we want to do with our lives. Everyone was excited about the opportunities Moraine Valley offers. It's another option to keep in mind for all of us. It was very gracious of you to help us set up our Ed Ready accounts and start our Pre-Accuplacer tests so we'll be prepared in December. I look forward to possibly seeing you in the future. I want to thank you again for taking time out to guide us!

Sincerely,


Matthew Wisneski

Trevon L. Woods

Evergreen Park, Illinois 60805

September 5, 2017

Ms. Alexandria Terrazas
12940 S Western # 1
Blue Island, IL 60406

Dear Ms. Alexandria Terrazas:

Thank you for the opportunity of speaking to us about the accuplacer test and the Moraine Valley campus. I was not too serious about taking the test and did not care too much for MVCC until I listened to the information that you gave it realized how important the test was to my future education. I am now very confident about completing the test and having a very successful college career.

Once again I would like to thank you for coming in speaking to us. I was particularly impressed with the video that you showed before we took the pre-exam for the accuplacer it really caught my eye and informed me about what to expect in the real world will be like after I graduate high school.

Sincerely,



Trevon L. Woods

Darius Robertson

Evergreen Park, IL 60805

Ms. Alexandria Terrazas
Moraine Valley Community College
12940 S Western #1
Blue Island, IL 60406

Dear Ms. Terrazas

Hi, my name is Darius Robertson. I would like to thank you for taking the time to introduce me to my career options. You looked me in the eyes, spoke clearly and you were a great presenter. I would very much look forward to meeting you again, Ms. Terrazas. Once again, thank you very much for your participation. Hopefully, Moraine can help me achieve my goals in the future.

Thank you Again,

Darius R

Darius Robertson

**MORAIN VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 524
TREASURER'S REPORT
MONTH ENDED SEPTEMBER 30, 2017**

<u>FUND</u>	<u>BEGINNING BALANCE</u>	<u>RECEIVED</u>	<u>DISBURSED</u>	<u>ENDING BALANCE</u>
EDUCATION FUND	\$52,032,769.85	\$9,782,170.49	\$7,978,060.47	\$53,836,879.87
OPERATION & MAINT FUND	4,784,809.73	19,537.74	911,171.57	3,893,175.90
OPERATION & MAINT (RESTR.)	10,783,007.56	69,940.02	413,189.62	10,439,757.96
AUXILIARY FUNDS	9,252,169.84	554,569.26	2,071,376.43	7,735,362.67
RESTRICTED PURPOSE FUNDS	23,764,624.71	9,170,172.74	9,631,972.81	23,302,824.64
BOND & INTEREST FUND	55,056,866.42	18,292.27	0.00	55,075,158.69
TRUST & AGENCY FUNDS	161,694.11	506.42	13,102.03	149,098.50
TOTAL	<u>\$155,835,942.22</u>	<u>\$19,615,188.94</u>	<u>\$21,018,872.93</u>	<u>\$154,432,258.23</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS		24,298.88
HUNTINGTON BANK	CHECKING ACCT	1,049,098.50
FIRST MIDWEST BANK	CHECKING ACCT	8,123,396.85
WINTRUST MAXSAFE	MONEY MARKET	1,002,682.99
IL METROPOLITAN INVESTMENT FUND	MONEY MARKET	4,783,552.47
IL SCHOOL DIST LIQUID ASSEST FUND	MONEY MARKET	6,451,638.09
SHORT TERM INVESTMENTS	VARIOUS	72,672,085.48
LONG TERM INVESTMENTS	VARIOUS	60,325,504.97
TOTAL		<u>\$154,432,258.23</u>

ACCOUNT EXPENDITURE SUMMARIES

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$7,978,060.47
9.3	OPERATION & MAINTENANCE FUND	911,171.57
9.4	OPERATION & MAINTENANCE (RESTR)	413,189.62
9.5	BOND & INTEREST FUND	-
9.6	AUXILIARY ENTERPRISE FUND	2,071,376.43
9.7	RESTRICTED PURPOSE FUND	203,616.61
9.7a	GRANTS & CONTRACTS FUND	492,137.18
9.7b	FEDERAL FUND	8,911,219.02
9.7c	COLLEGE ACTIVITY CLUBS	13,102.03
9.8	WORKING CASH FUND	-
9.9	TORT & AUDIT	25,000.00
	TOTAL	<u><u>\$21,018,872.93</u></u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leave of Absence (LOA)	Enclosed
10.1-5	Resignations/Terminations	None
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed

SUBJECT REPORT – Full Time

Marcos Estrada	Coordinator, Student Success & Veterans Student Success	Effective: 10/16/17
Amanda Hantson	Assistant Technical Director Fine & Performing Arts Center	Effective: 10/16/17
Earl Powell	Applications Support Specialist Information Technology	Effective: 10/16/17
Thomas Vail	Maintenance Mechanic III Campus Operations	Effective: 10/23/17

RECOMMENDED ACTION

That the above be employed.

S U B J E C T R E P O R T – Leave of Absence (LOA)

Michael Dengler	Event Set-Up Worker Campus Operations	L.O.A. (FMLA) 10/11/17 – 10/31/17
Lisa Lezon Dyrda	Manager, Learning Management Systems and Online Learning Center for Teaching and Learning	L.O.A. (FMLA) 1/8/18 – 7/9/18
Nishia Ikezoe Heard	Coordinator, Financial Aid Process Improvement Financial Aid	L.O.A. (FMLA) Intermittent 9/11/17 – 9/10/18
Socratis Pimenidis	Custodian Campus Operations	L.O.A. (FMLA) Intermittent 9/18/17 – 9/17/18
Debbie Stoffregen	Administrative Assistant Finance	L.O.A. (FMLA) Intermittent 10/1/17 – 9/30/18
Christine Toso	Accounting Clerk/Cashier Cashier's Office	L.O.A. (FMLA) 11/28/17 – 12/19/17

R E C O M M E N D E D A C T I O N

That the above leaves be granted.

S U B J E C T R E P O R T – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
Francisco Arteaga	Police Officer Police Department	Reclassified to: Police Sergeant Effective: 10/16/17
Margaret Dawczak	Coordinator of Records & Assessment Learning Enrichment & College Readiness Administrative and Professional	Reclassified to: Manager of Transition and ESL Effective: 10/16/17

RECOMMENDED ACTION

That the above be approved as presented.

NEW BUSINESS

- | | |
|--|----------|
| *12.1 Affiliation Agreement with Country Club Hills Fire Department
(Fire Science) | Enclosed |
| *12.2 Affiliation Agreement with Drs. Andrew and Lubomyra Kazaniwskij
(Medical Assistant) | Enclosed |
| *12.3 Affiliation Agreement with Lawn Medical Center (Phlebotomy) | Enclosed |
| *12.4 Affiliation Agreement with Munster Medical Research Foundation,
Inc., d/b/a The Community Hospital (Mammography) | Enclosed |
| *12.5 Educational Affiliation Agreement with Northwestern Memorial
HealthCare (Respiratory Therapy, Phlebotomy, Sleep Technology) | Enclosed |
| *12.6 Admission Fee | Enclosed |
| *12.7 Acceptance of Audit | Enclosed |

ADMISSION FEE RECOMMENDATION

At the Board of Trustees September 16, 2017, Board Retreat, an in-depth discussion was held to consider a proposal to implement a one-time admission fee of \$25 for the first credit course registered for by new students, effective for the spring 2018 semester.

Recommended Action:

It is recommended that the Board of Trustees approve the recommended \$25 one-time, first-credit-course admission fee for new students as proposed, effective for the spring 2018 semester.

ACCEPTANCE OF AUDIT

The FY2017 Audit was presented earlier this evening. The Board needs to accept the Audit so that it can be officially submitted to the state. It was provided as a separate document.

Recommended Action:

It is recommended that the Board of Trustees accept the Audit for the fiscal year ending June 30, 2017 as presented and authorize that a copy of the Audit be filed with the State of Illinois.