

**MORAIN VALLEY COMMUNITY COLLEGE**  
**9000 West College Parkway**  
**Palos Hills, IL 60465**

Governing Board of Moraine Valley Community College, Community College District #524,  
Regular Meeting, 6:30 PM, Tuesday, August 15, 2017, Board Room D219, 9000 West College  
Parkway, Palos Hills, Illinois 60465.

**A G E N D A**

1. **CALL TO ORDER**
2. **ROLL CALL**
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9. **WARRANTS**
  - 1) \* Account Expenditure Summaries (including Travel Expense Reimbursements)
    - a. **FOR JUNE 2017** 34
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2) * Education Fund	
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5) * Bond & Interest Fund	
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2) * Affiliation Agreement with Madison Street Medical (Sleep Technology)	
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14. <b><u>AUDIENCE PARTICIPATION</u></b>	
15. <b><u>ADJOURNMENT</u></b>	

**MINUTES**

Approved Minutes of the Special Meeting of May 16, 2017 Enclosed

Approved Minutes of the Regular Meeting of May 16, 2017 Enclosed

Approved Minutes of the Special Meeting of June 6, 2017 Enclosed

**APPROVED**

**MORAIN VALLEY COMMUNITY COLLEGE  
9000 West College Parkway  
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Special Meeting, was held on Tuesday, May 16, 2017, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465. Public Notice was given pursuant to the Open Meetings Act Section 42.02 (attached).

**I. CALL TO ORDER**

The meeting was called to order by Chairman Joseph Murphy at 6:03 PM.

**II. ROLL CALL**

Present: Joseph Murphy, Chairman; John Coleman; Kimberly Hastings; Michael Murphy (arrived 6:07 PM); Brian O’Neill; Eileen O’Sullivan; Sandra Wagner; Hana Asfar, Student Trustee

**III. OATH OF OFFICE**

**3.1 John Coleman**

Chairman Murphy administered the oath of office to John Coleman, congratulating him on his re-election to the Board of Trustees.

**3.2 Brian O’Neill**

Chairman Murphy administered the oath of office to Brian O’Neill, congratulating him on his election to the Board of Trustees.

Mr. O’Neill recognized his wife, Marnie, and daughter, Peyton, present in the audience, and Mayor Kyle Hastings, also present in the audience.

**IV. REORGANIZATION**

**5.1 Election of Chairman**

Nominations were opened for the position of Chairman of the Board.

Ms. O’Sullivan nominated Kimberly Hastings for the position of Chairman of the Board, indicating that she felt that a refocus of the Board would be good and she felt that she, as a Board member; the public; the faculty; and the students would find her approachable.

Mrs. Wagner indicated that she agreed that Kimberly would be approachable and nominated John Coleman for the position of Chairman of the Board, indicating that John has extensive experience both at Moraine Valley and for various other organizations. She expressed appreciation and respect for the work he has done.

No other nominations were made. Mr. John Murphey, who was in the audience, was consulted and responded that a roll call vote can be taken for each person in the order of nomination.

ROLL CALL VOTE taken on the nomination of Kimberly Hastings for Chairman of the Board:

Yes: Hastings, O’Neill, O’Sullivan  
No: J. Murphy, M. Murphy, Wagner  
Abstain: Coleman

Student  
Advisory: Abstain

Motion failed.

ROLL CALL VOTE taken on the nomination of John Coleman for Chairman of the Board:

Yes: Coleman, J. Murphy, M. Murphy, Wagner  
No: Hastings, O’Neill, O’Sullivan

Student  
Advisory: Abstain

Motion carried.

Mr. John Coleman was elected Chairman of the Board.

5.2 Election of Vice Chairman

Nominations were opened for the position of Vice Chairman of the Board.

Mr. Coleman nominated Joseph Murphy for the position of Vice Chairman of the Board.

Ms. O’Sullivan nominated Kimberly Hastings for the position of Vice Chairman of the Board, for the same reasons that she gave for her previous nomination of Ms. Hastings.

Mr. John Murphey was consulted regarding whether nominations needed a second; Mr. Murphey responded that for a body of the Board’s size, seconds to nominations were not required.

No other nominations were made.

ROLL CALL VOTE taken on the nomination of Joseph Murphy for Chairman of the Board:

Yes: Coleman, J. Murphy, M. Murphy, Wagner  
No: Hastings, O’Neill, O’Sullivan

Student  
Advisory: Yes

Motion carried.

Mr. Joseph Murphy was elected Vice Chairman of the Board.

5.3 Election of Secretary

Nominations were opened for the position of Secretary of the Board.

Mr. Coleman nominated Michael Murphy for the position of Secretary of the Board.

No other nominations were made.

ROLL CALL VOTE taken on the nomination of Michael Murphy for Secretary of the Board:

Yes: Coleman, J. Murphy, Wagner  
Abstain: M. Murphy, O’Sullivan  
No: Hastings, O’Neill

Student  
Advisory: Yes

Motion carried.

Mr. Michael Murphy was elected Secretary of the Board.

5.4 Appointment of ACCT and ICCTA Representatives

The appointments for ACCT and ICCTA representatives were deferred so that Board members could consider their interest in serving.

5.5 Dates for Regular Meetings

Mr. Michael Murphy requested discussion on setting the time for regular meetings, indicating that there had been discussion previously of starting the meetings later. He indicated that he and Kim work in the city and that it is difficult to get to the college for 6 p.m. meetings.

Ms. O’Sullivan indicated that she felt that it was important to allow all Board members to be present for meetings and she felt that 6:30 was reasonable.

Mrs. Wagner indicated that she had no problem with it, except to note that it asks people to stay later, but she understood the concerns.

Mr. O’Neill indicated that he had no issues if it would be more accommodating to other Board members.

Mr. Coleman indicated that he had no problem with the time.

It was moved by Mr. Michael Murphy and seconded by Mr. Coleman to approve the Dates for Regular Meetings of the Board of Trustees, with the amendment that the start time for meetings be set at 6:30 PM, rather than 6 PM.

ROLL CALL VOTE taken on the Dates for Regular Meetings, as amended:

Yes: Coleman, Hastings, M. Murphy, O'Neill, O'Sullivan, Wagner  
No: J. Murphy

Student  
Advisory: Yes

Motion carried, as amended.

**V. AUDIENCE PARTICIPATION**

Dr. Jenkins indicated that the Board members are asked to verify their addresses which are reported to ICCTA and in case of any need for hand-delivered materials.

Board members were reminded to consider serving as ICCTA or ACCT representatives and to indicate their interest to the Chairman.

**VI. ADJOURNMENT**

The meeting adjourned at 6:19 PM.



May 8, 2017

## **Meeting Notice**

The Moraine Valley Community College Board of Trustees will meet for its regularly scheduled meeting Tuesday, May 16. The board will conduct its reorganization meeting at 6 p.m., followed by the regular meeting. The meetings will be held in the Board Room, Building D, Room D219, on campus, 9000 W. College Pkwy., Palos Hills.

**APPROVED**

**MORAIN VALLEY COMMUNITY COLLEGE  
9000 West College Parkway  
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting immediately following the Special Meeting was held on Tuesday, May 16, 2017, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

**I. CALL TO ORDER**

The meeting was called to order by Chairman John Coleman at 6:21 PM.

**II. ROLL CALL**

Present: John Coleman, Chairman; Kimberly Hastings; Joseph Murphy; Michael Murphy; Brian O'Neill; Eileen O'Sullivan; Sandra Wagner; Hana Asfar, Student Trustee

Absent: None

**III. MINUTES**

The Board of Trustees, having reviewed the unapproved Minutes of the Special Meeting of May 2, 2017, the unapproved Minutes of the Regular Meeting of April 18, 2017, and the unapproved Minutes of the Closed Session held April 18, 2017, and there being no further corrections to the minutes, the minutes are approved as presented.

**IV. AUDIENGE PARTICIPATION**

None.

**V. BOARD REPORTS AND/OR REQUESTS**

**5.1 Student Trustee Report**

Ms. Asfar reported that Spring Fest, an annual event sponsored by Student Life, was held April 19 and engaged students and shared information about clubs and organizations on campus. The Go Green Club sponsored a Swap-a-Thon of gently used, donated items on April 26. On April 28, the Asian Diversity Club educated students about Asian heritage through karaoke, calligraphy, henna tattoos, and Asian food experiences in the U Building. The fourth annual Arab Student Union scholarship dinner was held on April 27 to recap what the

club has done over the year and to encourage donations for the Arab American Academic Excellence Scholarship. Ms. Asfar reported that \$2500 was raised for scholarships for 2017-2018 to award five scholarships and announced that she will be one of the recipients. She shared some photos from the event. The Honors Program and Student Life planned a visit to DePaul University to educate and engage students about what DePaul has to offer. Ms. Asfar reported that she volunteered at the college's first STEM Expo on May 5, which shared STEM career opportunities with participants through hands-on learning and exploration of science, technology, engineering, and mathematics activities to build and encourage critical thinking skills. The annual Student Life banquet on May 5 recognized students' hard work and dedication to their respective clubs and organizations, through which they are able to learn leadership and life skills. She reported that while students have a lot of fun in Student Life, they also work hard to give back to the college and the community. Photos of the banquet were shared. The Student Government Association's annual blood drive exactly met its goal of 64 donations. In conclusion, Ms. Asfar stated that she would be leaving early to study for finals.

## **VI. REPORTS OF ADMINISTRATION**

Dr. Jenkins congratulated and welcomed Brian O'Neill to the Board and congratulated John Coleman on his re-election, indicating that working together, the Board and administration will move forward to support the college and the community.

### **6.1 Presentation to Mary Kathryn Kuzma**

On behalf of the Board and administration, Joseph Murphy presented Mary Kathryn (Kitty) Kuzma with a retirement gift, thanked her for her 28 years of service to the college and its students, and wished her well in retirement.

### **6.2 Presentation to Mary Therese Galka**

On behalf of the Board and administration, Michael Murphy presented Mary Therese Galka with a retirement gift, thanked her for her 16 years of service to the college and its students, and wished her well in retirement.

### **6.3 Recognition of Student Accomplishments**

- League for Innovation Art and Literary Competition Winners

- Illinois Board of Higher Education (IBHE) James L. Applegate Student Art Exhibition
- Skyway Conference Art, Writing, STEM & Jazz Competition Winners

Printed booklets of the college's League Art and Literary winners were provided to the Board members.

Dr. Lisa Kelsay, Assistant Dean, Liberal Arts, and Lynn Peters, Professor of Art and Coordinator for the art competitions, recognized the following League Art competition students and presented those in attendance with certificates and awards:

Maria Mioara Ghenciu (Nature's Gift/clay)  
Lydia Limas (Mirrors/acrylic)  
Joshua Muszxnski ((I Give You My Heart/digital painting)  
Tom Paulius (Gould's NY Loan Bank/photograph)  
Tyler Santor (Railroad Earth/photograph)  
Bert Stozek (Skyway)

Dr. Kelsay and Lynn Peters recognized the following students for being selected for the Illinois Board of Higher Education Art Exhibition. Dr. Kelsay indicated that 79 pieces from 36 artists were selected for the exhibit; 19 pieces were selected from Moraine Valley's student artists.

James Constantine  
Amy Lee  
April Lough  
Morgan Miller  
Tyler Santor  
Elizabeth Simon

Douglass Bratt, coordinator for the Skyway Jazz Festival, and Lisa Kelsay recognized winners for the Skyway Jazz Festival competition and presented those in attendance with certificates: Luis Arias, Vicki Beck, Carl Coan, Tom Hahn, Dana Kahn, Larry Kahn, Scott Kirby, Philip Raggino, and Kathy Schober.

Lisa Kelsay and Ryen Nagle, Dean of Science, Business & Computer Technology, recognized the following students for the Skyway STEM (Science, Technology, Engineering & Mathematics) poster competition:

Third Place: Jordan Murray (Mentor: Panos Hadjimitsos)

Second Place: Stephanie Grasse, Allison Gardner, Joseph Roche,  
Brandon Wills (Mentor: Jennene Fields)  
First Place: Hardy Adjunta, Anthony Dudlo, Jonathan Weidner  
(Mentor: Steve Merriman)

Lisa Kelsay, with coordinator Carey Millsap-Spears, recognized the following League Literary competition winners and those in attendance were awarded certificates and awards:

Brittany Crosse, First Place – Fiction  
Caroline Egan, Second Place – Fiction  
Allan Moscoso, Third Place – Fiction  
Elijah Roberts, First Place – Non-fiction  
Alyssa Creger, Second Place – Non-fiction  
Damian Samsonowicz, Third Place – Non-fiction  
Haley Carrero, First and Second Place – Poetry  
Samantha Woolever, Third Place – Poetry  
Kenneth Potocki, First Place - Drama

Photos of each group of winners present were taken, and all the students were congratulated for their creativity and achievement.

- Forensics Team

John Nash, Professor of Communications and Director of Forensics, reported that the Forensics team went to the Phi Rho Pi Speech and Debate National Tournament in Tysons Corner, Virginia. He announced that the Moraine Valley Speech team brought home the silver medal, placing second overall in the tournament, out of 59 community colleges from across the nation. Five members of the team who placed at the national tournament were present:

Curtis Griffin – gold and bronze medals  
Zinnia Lampkins – gold and bronze medals  
Haley Carrero – two bronze medals  
Damian Samsonowicz – gold and bronze medals  
Stephanie McFann – silver and bronze medals

Dr. Jenkins was presented with the silver award plaque for the tournament, and Dr. Fronczek was presented with a tournament t-shirt by Professor Nash, who expressed appreciation to the administration, the Board, and Student Life for their support of the Forensics team. He also expressed gratitude to the members of the Forensics team.

Dr. Salleh-Barone reported that John Nash also earned the Phi Rho Pi 2017 Distinguished Service Award. A photo of the group was taken.

#### 6.4 President's Report

- 50<sup>th</sup> Anniversary Recognitions
  - Artwork Competition – Joseanny Candelas was recognized for her winning artwork entry for the college's 50<sup>th</sup> Anniversary. A photo of Joseanny with her parents was taken. Joseanny explained that the style of her artwork is called “anime” and that the characters represent the students who built the college's foundation, which is depicted by rocks shaped in the number “50.”
  - 50<sup>th</sup> Anniversary Commemorative Book – Clare Briner recognized Bret Figura, designer, (present) and Jill Yott, writer, (not present) for their hard work over the past two years to create the college's 50<sup>th</sup> anniversary commemorative book. Each of the Board members was provided a copy of the book.
- Alma Mater Competition Winner (Kaylyn Walters) – Dr. Lisa Kelsay outlined the process used by the college for the Alma Mater competition, indicating that the top three entries were voted on by the college community, and Kaylyn Walters' submission, “Moraine, We'll Remember Thee,” was overwhelmingly selected as the college's Alma Mater. Her selection will be played for the first time at the college's commencement on May 19. Kaylyn, currently a student and part-time tutor, was congratulated by the Board and the administration. Kaylyn introduced her parents and explained that the quotes displayed around the college provided inspiration for her composition. A photo of Kaylyn with her parents with Chairman Coleman was taken.
- 2017 Midwest Association of Student Employment Administrators
  - Student Employee of the Year Award (Jordan Murray)
  - Student Employment Supervisor of the Year (Demetrius Robinson)

Dr. Normah Salleh-Barone, Vice President of Student Development, recognized Professor Chuck Bales, who mentored Jordan Murray, who was selected as the college's Student Employee of the Year. She gave a brief background about Jordan, and indicated that he was also named the statewide Student Employee of the Year by the Midwest Association of Student Employment Administrators. Jordan was the only community college student to be recognized at the state level.

Dr. Salleh-Barone recognized Dr. Pamela Payne, Director of the Job Resource Center, who is very active at the state and regional level in this organization on behalf of the college.

Dr. Salleh-Barone recognized Demetrius Robinson, who received the Student Employment Supervisor of the Year award from the Midwest Association of Student Employment Administrators.

Photos were taken, and Jordan and Demetrius were congratulated for their achievements.

Dr. Pamela Payne, Director of the Job Resource Center, reported that Moraine Valley Community College was the only school in the 14-state region ever to win both awards.

Dr. Jenkins reported that the bill (SB888) for the BSN (Bachelor of Science/Nursing) was not approved today in committee. Ed Maloney, present in the audience, reported that the bill is still alive with the amendment to add Moraine Valley, thanks to Senator Hastings. However, he did not think the bill would pass during this session.

Dr. Jenkins indicated that in honor of the college's 50<sup>th</sup> anniversary, a gold medallion from the Foundation's Alumni Association will be given out to the graduates at the commencement. Each of the Board members received a medallion. She reminded the Board that graduation is this Friday, with a reception at 4:30 p.m. in the H Building, robing at 5:30 p.m., and the ceremony at 6 p.m. She indicated that there will be a record number of graduates, 542, participating in the ceremony.

**VII. COMMUNICATIONS**

7.1 Letter from Government Finance Officers Association re Distinguished Budget Presentation Award for the Current Budget FY17

**VIII. FINANCIAL STATEMENT**

**8.1 Treasurer's Report**

Treasurer's Report showing an ending balance of \$ 151,463,541.02 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

**8.2 Budget Report**

(DOCUMENT B - SUPPLEMENT TO MINUTES)

**CONSENT AGENDA (IX – XII):**

It was moved by Mr. J. Murphy and seconded by Mrs. Wagner to approve the following consent agenda items, with Agenda Items 10.1-3, 10.1-3(a), 10.1-3(b), and Agenda Item 12.6 pulled from the consent agenda:

**IX. WARRANTS**

Mr. Sterkowitz read the warrant summaries as presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$4,855,356.35
9.3	Operation & Maintenance Fund	831,184.81
9.4	Operation & Maintenance Fund (Restricted)	1,035,850.89
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	728,475.81
9.7	Restricted Purpose Fund	64,197.24
9.7A	Grants & Contract Fund	294,283.59
9.7B	Federal Fund	499,169.29
9.7C	College Activity Clubs	24,173.47
9.8	Working Cash Fund	-0-
9.9	Tort & Audit	-0-

(DOCUMENT C - SUPPLEMENT TO MINUTES)

**X. REPORT OF PERSONNEL**

Chairman Coleman publicly identified the nature of the agenda items contained in the Report of Personnel.

**10.1-1 Full-Time**

- Nancy Connolly - Budget Assistant, Finance - effective 05/22/2017
- Rebekah Marshall - Assistant Director of Marketing, Marketing & Communications - effective 05/30/2017
- Lisa Mittler - Instructor, Accounting, Science, Business & Computer Technology - effective 08/14/2017
- Robert Schwien - Instructor, Engineering Technology, Science, Business & Computer Technology - effective 08/14/2017
- Lauren Zajac - Educational Specialist, Learning Enrichment and College Readiness - effective 05/22/2017

(DOCUMENT D - SUPPLEMENT TO MINUTES)



10.1-2 Part-Time/Supplemental/Other

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-4 Leave of Absence

None

10.1-5 Resignations/Terminations

None

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Vance Curtner – from P.T. Community Service Officer, Police Department to F.T. Community Service Officer - effective 05/22/2017

Michael Gatto – from Associate Professor, Radiologic Technology, Career Programs to Professor - effective Academic Year 2017-2018

Sundus Madi-McCarthy – from Academic Advisor, Student Development to Instructor - effective Academic Year 2017-2018

Georgina Murphy – from Assistant Professor, Nursing, Career Programs to Director of Nursing, Administrative and Professional Staff – effective 08/07/2017

Kelli Nickols – from Instructor, Nursing, Career Programs to Assistant Professor - effective Academic Year 2017-2018

Claudia Tripoli – from Assistant Professor, Radiologic Technology, Career Programs to Associate Professor - effective Academic Year 2017-2018

(DOCUMENT F - SUPPLEMENT TO MINUTES)

**XI. UNFINISHED BUSINESS**

None.

**XII. NEW BUSINESS**

Chairman Coleman publicly identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Smith Village (Nursing, Basic Nurse Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Smith Village for Nursing and Basic Nurse Assistant.  
(DOCUMENT G - SUPPLEMENT TO MINUTES)

12.2 Agreement with Loyola University Medical Center (Respiratory Therapy)

It is recommended that the Board of Trustees approve the agreement with Loyola University Medical Center for Respiratory Therapy.  
(DOCUMENT H - SUPPLEMENT TO MINUTES)

12.3 Master Affiliation Agreement with Advocate Health and Hospitals Corporation – North Shore/Condell/Sherman (Health Information Technology)

It is recommended that the Board of Trustees approve the master affiliation agreement with Advocate Health and Hospitals Corporation – North Shore/Condell/Sherman for Health Information Technology.  
(DOCUMENT I - SUPPLEMENT TO MINUTES)

12.4 Intergovernmental Agreement with the Village of Bridgeview for Use of the Village of Bridgeview Firing Range Facilities

It is recommended that the Board of Trustees approve the intergovernmental agreement with the Village of Bridgeview for use of the Village of Bridgeview Firing Range Facilities.  
(DOCUMENT J - SUPPLEMENT TO MINUTES)

12.5 Assignment of Copyright – College Alma Mater

It is recommended that the Board of Trustees approve the assignment of copyright agreement for the college's Alma Mater.  
(DOCUMENT K - SUPPLEMENT TO MINUTES)

12.7 Annual Class Schedule Bid

Whereas Precise Printing Network, of Schaumburg, Illinois, is the lowest responsible bidder meeting all specifications, it is recommended that the Board

of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$124,931.00 to Precise Printing Network for the Annual Class Schedule with 4 page text signature and approve the price of \$5,800.00 for the additional 4-page center spread signature as needed for the Spring 201 Schedule, if needed.

(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.8 Annual Community Education Mailer Fall 2017-Summer 2018 Bid

Whereas Precise Printing Network, of Schaumburg, Illinois, is the lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$60,435.00 to Precise Printing Network for a quantity of 187,500 each Fall, Spring, Summer Community Education Mailers with additional 8-page text as needed and approve the price of \$150.00 per additional one thousand fifteen hundred (1500) copies as needed.

(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.9 Intermediate Distribution Facility (IDF) Room Cooling Project Bid

Whereas, Premier Mechanical Inc., of Addison, Illinois, is the lowest responsible responsive bidder, it is recommended that the Board of Trustees award and authorize the issuance of a purchase order in the amount of \$109,500.00 to Premier Mechanical Inc., for the IDF Room Cooling Project Bid. (DOCUMENT N - SUPPLEMENT TO MINUTES)

12.10 Spring 2017 College Life-Cycle Management (LCM) Equipment Purchase

Whereas SHI, Inc, of Somerset, New Jersey, has submitted the lowest responsible proposal for the purchase of fifty-seven (57) HP printers and three (3) additional paper trays, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to SHI, Inc. in the amount of \$26.131.00.

Whereas Dell Computers, of Round Rock, Texas, has submitted MHEC state of Illinois contract pricing for the purchase of twenty (20) Dell OptiPlex 7040 MFF computers with mounts, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to Dell Inc. in the amount of \$12.844.60.

Total Cost of this purchase: \$38,975.60  
(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.11 Uninterrupted Power Supply (UPS) Purchase

Whereas ZONES Inc., of Auburn, Washington, has provided the lowest proposal, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of \$ 53,255.58 to ZONES, Inc. for the Uninterrupted Power Supply Purchase.  
(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.12 Virtual Desktop Infrastructure (VDI) Purchase

Whereas Mindsight, of Downers Grove, Illinois, has submitted the lowest responsible proposal for the purchase of Storage Area Network (SAN) hardware via the National Cooperative Purchasing Alliance contract, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to Mindsight in the amount of \$113,425.20.

Whereas Mindsight, of Downers Grove, Illinois, has submitted the lowest responsible proposal for the purchase SAN maintenance services via the National Cooperative Purchasing Alliance contract, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to Mindsight in the amount of \$27,915.84.

Whereas Mindsight, of Downers Grove, Illinois, has submitted the lowest responsible proposal for the purchase of the VMware software via the National Cooperative Purchasing Alliance contract, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to Mindsight in the amount of \$16,380.00.

Whereas Mindsight, of Downers Grove, Illinois, has submitted the lowest responsible proposal for the purchase of VMware Maintenance, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to Mindsight in the amount of \$21,714.00.

Whereas the college is standardized in Dell Inc., of Round Rock, Texas, for servers and equipment via the MHEC consortium contract pricing, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to Dell, Inc. in the amount of \$37,732.50.

Whereas CDWG, of Vernon Hills, Illinois, has submitted the lowest responsible proposal for the purchase of the LG thin/zero client, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to CDWG in the amount of \$33,743.25.

Total Cost of Purchase: \$250,910.79  
(DOCUMENT Q - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.8, 9.9, 9.9B, and 9.9C; 10.1-1, 10.1-2, 10.1-4, 10.1-5, and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.7, 12.8, 12.9, 12.10, 12.11, and 12.12:

Yes: Hastings, M. Murphy, S. Murphy, O’Sullivan, Wagner,  
J. Murphy, Coleman

Student

Advisory: Yes

Motion carried.

**XIII. MISCELLANEOUS**

None.

**XIV. AUDIENCE PARTICIPATION**

None.

It was moved by Mr. Joseph Murphy and seconded by Ms. O’Sullivan to move to closed session for purposes of discussing matters regarding the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body; and collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees, pursuant to Sections 2(c)(1) and 2(c)(2) of the Illinois Open Meetings Act.

ROLL CALL taken on the motion to move to closed session:

Yes: Hastings, J. Murphy, M. Murphy, O’Neill, O’Sullivan,  
Wagner, Coleman

Student

Advisory: Yes

Motion carried.

The Board moved to closed session at 7:33 PM, returning to open session at 9:09 PM.

Roll Call: Coleman, Hastings, J. Murphy, M. Murphy, O'Neill, O'Sullivan, Wagner, Asfar

It was moved by Mr. Joseph Murphy and seconded by Mrs. Wagner to approve the following agenda item:

10.1-3 Salary Revisions – Vice Presidents

It is recommended that Chief Information Officer, the Vice President of Academic Affairs, Vice President of Financial and Business Services and College Treasurer, and the Vice President of Student Development be granted a salary increase of 3.0% for FY18.

(DOCUMENT R - SUPPLEMENT TO MINUTES)

Voice Vote taken to approve Agenda Item 10.1-3. All in favor. Motion carried.

It was moved by Ms. O'Sullivan and seconded by Ms. Hastings to approve the following agenda item:

10.1-3(a) Salary Revisions – Administrative & Professional Staff,  
Administrative Classified Staff

It is recommended that the Administrative & Professional Staff be granted salary increases not to exceed 3.0% in the aggregate for FY18; and that the Administrative Classified Staff be granted salary increases not to exceed 3.0% in the aggregate for FY18.

It is recommended that the minimum of each salary range for the Administrative & Professional Staff and the Administrative Classified Staff be adjusted by 2% and the maximum by 2% for FY18.

(DOCUMENT S - SUPPLEMENT TO MINUTES)

Voice Vote taken to approve Agenda Item 10.1-3(a). All in favor. Motion carried.

It was moved by Mr. Michael Murphy and seconded by Ms. O'Sullivan to approve the following agenda item:

10.1-3(b) Salary Revisions – Part-time On-Call, Casual, Auxiliary,  
Temporary Non-Bargaining Unit

It is recommended that the Part-Time On-Call, Casual, Auxiliary, Temporary Non-Bargaining Unit employees be granted salary increases not to exceed 3.0% in FY18. (DOCUMENT T - SUPPLEMENT TO MINUTES)

Voice Vote taken to approve Agenda Item 10.1-3(b). All in favor. Motion carried.

It was moved by Mr. J. Murphy and seconded by Mrs. Wagner to approve the following agenda item:

12.6 Approval of Negotiated Agreement with Moraine Valley Adjunct  
Organization (July 1, 2016 – June 30, 2019)

It is recommended that the Board of Trustees approve the adjunct faculty agreement for the period of July 1, 2016 through June 30, 2019. (DOCUMENT U - SUPPLEMENT TO MINUTES)

Voice Vote taken to approve Agenda Item 12.6. All in favor. Motion carried.

**XV. ADJOURNMENT**

The meeting adjourned at 9:18 PM.

**APPROVED**

**MORAIN VALLEY COMMUNITY COLLEGE  
9000 West College Parkway  
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Special Meeting, was held on Tuesday, June 6, 2017, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465. Public Notice was given pursuant to the Open Meetings Act Section 42.02 (attached).

**I. CALL TO ORDER**

The meeting was called to order by Chairman John Coleman at 6:00 PM.

**II. ROLL CALL**

Present: John Coleman, Chairman; Kimberly Hastings; Joseph Murphy; Brian O’Neill; Eileen O’Sullivan; Sandra Wagner; Hana Asfar, Student Trustee (Arrived 6:10 PM)

Absent: Michael Murphy

**III. CLOSED SESSION**

It was moved by Mr. Joseph Murphy and seconded by Ms. O’Sullivan to move to closed session for purposes of discussing matters regarding the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body, pursuant to Section 2(c)(1) of the Illinois Open Meetings Act.

Chairman Coleman indicated that there would be no action following the closed session.

ROLL CALL taken on the motion to move to closed session:

Yes: Hastings, J. Murphy, O’Neill, O’Sullivan, Wagner, Coleman

Absent: M. Murphy

Student

Advisory: Yes

Motion carried.



The Board moved to closed session at 6:05 PM, returning to open session at 6:31 PM.

Roll Call: Coleman, Hastings, J. Murphy, O'Neill, O'Sullivan, Wagner,  
Asfar

**III. ADJOURNMENT**

The meeting adjourned at 6:32 PM.

## **Meeting Notice**

The Board of Trustees of Moraine Valley Community College will hold a special meeting at 6 p.m. on Tuesday, June 6, 2017. The meeting will take place in the Board Room, Building D, Room D219, on campus, 9000 West College Parkway, Palos Hills.

The tentative agenda is as follows:

### **A G E N D A**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. CLOSED SESSION**
- 4. ADJOURNMENT**

**BOARD REPORTS AND/OR REQUESTS**

5.1 Student Trustee Report - Asfar

Verbal

**REPORTS OF ADMINISTRATION**

- |     |   |        |
|-----|---|--------|
| 6.1 | Presentation to Beth Miller (retirement)  | Verbal |
| 6.2 | President's Report  | Verbal |
|     | <ul style="list-style-type: none"><li>• Update on Cybersecurity Program Events and Grants</li></ul> |        |

**COMMUNICATIONS**

7.1 Association of Community College Trustees Membership Certificate Enclosed

ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES  
*Member in Good Standing*

Presented to

*Moraine Valley Community College*

for

July 1, 2017 – June 30, 2018



*Bakari Lee*

Bakari G. Lee, ACCT Chair

*J. Noah Brown*

J. Noah Brown, ACCT President and CEO

# ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES

## *Standards of Good Practice*

In support of effective community college governance, the Board<sup>1</sup> believes:

- ◆ That it derives its authority from the community and that it must always act as an advocate on behalf of the entire community;
- ◆ That it must clearly define and articulate its role;
- ◆ That it is responsible for creating and maintaining a spirit of true cooperation and a mutually supportive relationship with its CEO;
- ◆ That it always strives to differentiate between external and internal processes in the exercise of its authority;
- ◆ That its trustee members should engage in a regular and ongoing process of in-service training and continuous improvement;
- ◆ That its trustee members come to each meeting prepared and ready to debate issues fully and openly;
- ◆ That its trustee members vote their conscience and support the decision or policy made;
- ◆ That its behavior, and that of its members, exemplify ethical behavior and conduct that is above reproach;
- ◆ That it endeavors to remain always accountable to the community;
- ◆ That it honestly debates the issues affecting its community and speaks with one voice once a decision or policy is made.

<sup>1</sup>The term "board" refers to a community college board of trustees or appropriate governing authority

**MORAIN VALLEY COMMUNITY COLLEGE  
COMMUNITY COLLEGE DISTRICT NO. 524  
TREASURER'S REPORT  
MONTH ENDED JUNE 30, 2017**

<u>FUND</u>	<u>BEGINNING BALANCE</u>	<u>RECEIVED</u>	<u>DISBURSED</u>	<u>ENDING BALANCE</u>
EDUCATION FUND	\$46,554,823.06	\$2,698,925.66	\$5,861,473.89	\$43,392,274.83
OPERATION & MAINT FUND	4,375,632.61	989.91	1,579,204.81	2,797,417.71
OPERATION & MAINT (RESTR.)	10,733,941.69	210,865.74	827,659.72	10,117,147.71
AUXILIARY FUNDS	8,955,536.04	708,811.51	827,124.88	8,837,222.67
RESTRICTED PURPOSE FUNDS	23,526,600.11	1,261,014.71	1,910,824.95	22,876,789.87
BOND & INTEREST FUND	53,300,701.66	(180.07)	1,126,875.00	52,173,646.59
TRUST & AGENCY FUNDS	82,834.80	126.35	3,311.08	79,650.07
TOTAL	<u>\$147,530,069.97</u>	<u>\$4,880,553.81</u>	<u>\$12,136,474.33</u>	<u>\$140,274,149.45</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS		\$22,500.00
HUNTINGTON BANK	CHECKING ACCT	979,650.07
FIRST MIDWEST BANK	CHECKING ACCT	2,953,885.81
WINTRUST MAXSAFE	MONEY MARKET	1,001,407.92
IL METROPOLITAN INVESTMENT FUND	MONEY MARKET	4,774,383.40
IL SCHOOL DIST LIQUID ASSEST FUND	MONEY MARKET	3,436,470.62
SHORT TERM INVESTMENTS	VARIOUS	69,089,841.48
LONG TERM INVESTMENTS	VARIOUS	58,016,010.15
TOTAL		<u>\$140,274,149.45</u>



**MORAIN VALLEY COMMUNITY COLLEGE  
COMMUNITY COLLEGE DISTRICT NO. 524  
TREASURER'S REPORT  
MONTH ENDED JULY 31, 2017**

<u>FUND</u>	<u>BEGINNING BALANCE</u>	<u>RECEIVED</u>	<u>DISBURSED</u>	<u>ENDING BALANCE</u>
EDUCATION FUND	44,274,183.10	12,071,082.08	7,212,576.47	49,132,688.71
OPERATION & MAINT FUND	2,797,419.01	1,495,716.94	645,227.44	3,647,908.51
OPERATION & MAINT (RESTR.)	10,148,247.18	429,398.83	0.00	10,577,646.01
AUXILIARY FUNDS	8,837,222.67	352,209.11	344,046.01	8,845,385.77
RESTRICTED PURPOSE FUNDS	21,963,780.83	2,501,979.57	2,032,345.75	22,433,414.65
BOND & INTEREST FUND	52,173,646.59	1,349,493.05	0.00	53,523,139.64
TRUST & AGENCY FUNDS	79,650.07	1,924.62	736.96	80,837.73
TOTAL	<u>140,274,149.45</u>	<u>18,201,804.20</u>	<u>10,234,932.63</u>	<u>148,241,021.02</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS		24,300.00
HUNTINGTON BANK	CHECKING ACCT	980,837.73
FIRST MIDWEST BANK	CHECKING ACCT	8,422,891.37
WINTRUST MAXSAFE	MONEY MARKET	1,001,407.92
IL METROPOLITAN INVESTMENT FUND	MONEY MARKET	4,774,383.40
IL SCHOOL DIST LIQUID ASSEST FUND	MONEY MARKET	3,450,704.97
SHORT TERM INVESTMENTS	VARIOUS	71,323,485.48
LONG TERM INVESTMENTS	VARIOUS	58,263,010.15
TOTAL		<u>148,241,021.02</u>

**ACCOUNT EXPENDITURE SUMMARIES - June**

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$5,861,473.89
9.3	OPERATION & MAINTENANCE FUND	1,579,204.81
9.4	OPERATION & MAINTENANCE (RESTR)	827,659.72
9.5	BOND & INTEREST FUND	1,126,875.00
9.6	AUXILIARY ENTERPRISE FUND	827,124.88
9.7	RESTRICTED PURPOSE FUND	271,695.26
9.7a	GRANTS & CONTRACTS FUND	994,957.36
9.7b	FEDERAL FUND	633,264.33
9.7c	COLLEGE ACTIVITY CLUBS	3,311.08
9.8	WORKING CASH FUND	-
9.9	TORT & AUDIT	10,908.00
	TOTAL	<u><u>\$12,136,474.33</u></u>

**ACCOUNT EXPENDITURE SUMMARIES - July**

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$7,212,576.47
9.3	OPERATION & MAINTENANCE FUND	645,227.44
9.4	OPERATION & MAINTENANCE (RESTR)	-
9.5	BOND & INTEREST FUND	-
9.6	AUXILIARY ENTERPRISE FUND	344,046.01
9.7	RESTRICTED PURPOSE FUND	968,893.17
9.7a	GRANTS & CONTRACTS FUND	231,649.06
9.7b	FEDERAL FUND	229,548.52
9.7c	COLLEGE ACTIVITY CLUBS	736.96
9.8	WORKING CASH FUND	-
9.9	TORT & AUDIT	602,255.00
	TOTAL	<u><u>\$10,234,932.63</u></u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-1(a)	Renewal of Appointments – Grant Funded	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leave of Absence (LOA)	Enclosed
10.1-5	Resignations/Terminations	Enclosed
10.1-5(a)	Retirement – Administrative and Professional Staff	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed
10.1-6(a)	Department Chair Appointments	Enclosed

SUBJECT REPORT – Full Time

Jessica Ganta	Secretary II Marketing and Communications	Effective: 8/21/17
Leslie Moyar	Instructor, Nursing Career Programs	Effective: 8/14/17
Anuradha Senthikumar	UNIX/Windows Administrator Information Technology	Effective: 8/21/17

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RECOMMENDED ACTION

That the above be employed.

Renewal of Appointment – Grant Funded

It is recommended that the appointment of the following grant-funded individuals be renewed for the 2017-2018 fiscal year, contingent upon the continuation of grant funding.

Traci Brooks	Programming Tutor/Facilitator
Christopher Clinton-Dooly	Departmental Assistant
Nereida Encina	Job Resource Specialist
Marcos Estrada	Veteran Support Services Specialist
Gary Gecan	Tutor
Marie Harrell	Internship Manager
Tina Johnson	Student Success Specialist
Corinne Johnston	Grant Writer
Diane Kazibut	Tutor
Pamela Kenebrew	Departmental Assistant
James Lonergan	Tutor
Chauntai Mack	Career Connections, Youth Program Manager
Michelle McInerney	Tutor
Deborah Sievers	Director of Disability Services
Ed Trop	Laboratory Assistant
Gailmarie Ward	Career Connections, Business Services Specialist
Misty Williams	Director of Upward Bound
Anthony Wojno	Tutor

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RECOMMENDED ACTION

That the appointments be renewed for the above individuals.

SUBJECT REPORT – Leave of Absence (LOA)

Diana Medina	Activity Director, Career Pathways Career Programs	L.O.A. (FMLA) Intermittent 7/17/17 – 7/16/18
Catherine Ryan	Administrative Assistant Academic Affairs	L.O.A. (FMLA) 10/2/17 – 1/15/18
Chet Shaw	Dean of Student Services Student Development	L.O.A. (FMLA) Intermittent 7/20/17 – 7/19/18

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RECOMMENDED ACTION

That the above leaves be granted.

SUBJECT REPORT - Resignations/Terminations

Patricia Caratachea	P.T. Departmental Assistant Academic Outreach	Effective: 7/25/17
Malcom Heard	Coordinator, Student Success/Veterans Student Development	Effective: 8/2/17
Kristen Kole	Departmental Assistant International Student Affairs	Effective: 8/17/17
John Mangan	Manager of Accounting Services Finance	Effective: 7/12/17
Patricia Trebe	Asst. Director, Annual Giving & Alumni Relations Foundation	Effective: 8/22/17
Adam Wouk	Educational Case Manager Student Development	Effective: 8/21/17

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RECOMMENDED ACTION

That the above be approved as presented.



Retirement – Administrative and Professional

The following employee has submitted a notice of retirement per date listed:

Bernard Duffy	Lieutenant Police Department	8/31/17
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RECOMMENDED ACTION

It is recommended that the request for retirement be approved as presented.

SUBJECT REPORT – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
Mitchell Baker	Associate Professor, Psychology Liberal Arts	Pursuant to the terms of the Negotiated Agreement, promoted to Professor Effective: Academic Year 2017-2018
Neil Barker	Instructor, Integrated Systems Technology Science, Business & Computer Technology	Pursuant to the terms of the Negotiated Agreement, promoted to Assistant Professor Effective: Academic Year 2017-2018
Dana Campbell	Associate Professor, Chemistry Science, Business & Computer Technology	Pursuant to the terms of the Negotiated Agreement, promoted to Professor Effective: Academic Year 2017-2018
Joshua Fulton	Assistant Professor, History Liberal Arts	Pursuant to the terms of the Negotiated Agreement, promoted to Associate Professor Effective: Academic Year 2017-2018
Elena Garant	Associate Professor, Mathematics Science, Business & Computer Technology	Pursuant to the terms of the Negotiated Agreement, promoted to Professor Effective: Academic Year 2017-2018
Thomas Houlihan	Maintenance Mechanic III Campus Operations Support Staff	Reclassified to: Building Services Supervisor Administrative Classified Effective: 8/28/17
Prabhjot Menon	Associate Professor, Chemistry Science, Business & Computer Technology	Pursuant to the terms of the Negotiated Agreement, promoted to Professor Effective: Academic Year 2017-2018
Carey Millsap-Spears	Associate Professor, Communications Liberal Arts	Pursuant to the terms of the Negotiated Agreement, promoted to Professor Effective: Academic Year 2017-2018

Anne Morgan	Associate Professor, Nursing Career Programs	Pursuant to the terms of the Negotiated Agreement, promoted to Professor Effective: Academic Year 2017-2018
Peter Porter	Assistant Professor, Anatomy & Physiology Science, Business & Computer Technology	Pursuant to the terms of the Negotiated Agreement, promoted to Associate Professor Effective: Academic Year 2017-2018
Lee Semmerling	Associate Professor, Librarian Learning Resource Center	Pursuant to the terms of the Negotiated Agreement, promoted to Professor Effective: Academic Year 2017-2018
Bonnie Straton	Associate Professor, Massage Therapy Career Programs	Pursuant to the terms of the Negotiated Agreement, promoted to Professor Effective: Academic Year 2017-2018
Jana Svec	Associate Professor, Earth Science Science, Business & Computer Technology	Pursuant to the terms of the Negotiated Agreement, promoted to Professor Effective: Academic Year 2017-2018
Jerimi Walker	Assistant Professor, Mathematics Science, Business & Computer Technology	Pursuant to the terms of the Negotiated Agreement, promoted to Associate Professor Effective: Academic Year 2017-2018
Amani Wazwaz	Associate Professor, Communications Liberal Arts	Pursuant to the terms of the Negotiated Agreement, promoted to Professor Effective: Academic Year 2017-2018

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RECOMMENDED ACTION

That the above be approved as presented.

Department Chair Appointment for Academic Year  
2017-2019

With the approved promotion of Georgina Murphy, the department chair position for Nursing was reposted in the subdivision. Based upon the recommendation of the subdivision dean for Career Programs, the following individual has been recommended to fulfill the department chair for Nursing:

Dr. Kelli Nickols

Nursing

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RECOMMENDED ACTION

That the individual named above be appointed Department Chair per the term outlined herein and the terms and conditions of the negotiated agreement.

**NEW BUSINESS**

- |       |  |          |
|-------|--|----------|
| *12.1 | Affiliation Agreement with South Suburban Council on Alcoholism (Addictions Studies) | Enclosed |
| *12.2 | Affiliation Agreement with Madison Street Medical (Sleep Technology)                 | Enclosed |
| *12.3 | Affiliation Agreement with Palos Medical Group (Medical Assistant)                   | Enclosed |
| *12.4 | Affiliation Agreement with DuPage Medical Group (Phlebotomy)                         | Enclosed |
| *12.5 | Campus Microsoft Licensing Agreement   | Enclosed |
| *12.6 | Blue Island Nursing Project Furniture Purchase                                       | Enclosed |

DATE: July 31, 2017

TO: Robert J Sterkowitz  
Vice President of Financial and Business Services

Kamlesh Sanghvi  
Chief Information Officer

FROM: Lou Balek  
Information Security Specialist

Jane Bentley  
Director of Purchasing

RE: **Microsoft Volume Licensing Agreement**

The college currently has a campus wide licensing agreement with Microsoft for desktop software. This license is soon to expire. It is being requested that the College enter into a three (3) year pricing agreement with Microsoft for new licensing. The Microsoft Volume Licensing Agreement qualifies the college for special discounted pricing which is only available to schools via a Campus and School Agreement Contract. The Microsoft Volume Licensing agreement that Moraine Valley would actively participate covers the entire campus, roughly 2,500 pieces of equipment across three (3) campuses, for Windows Desktop and Windows Office for faculty, staff and students of the college. This discounted pricing is offered via the National Joint Powers Alliance (NJPA) Consortium pricing through a contract negotiated and CDW-G.

**RECOMMENDED ACTION:** Whereas CDW-G of Vernon Hills, Illinois, has negotiated contract volume pricing with NJPA for Microsoft Volume Licensing, it is recommended that the Board of Trustees award this request and authorize the **execution of a three (3) year agreement with CDW-G for \$ 54,196.04 annually.**

TO: Bob Sterkowitz  
Vice President Financial and Business Services and College Treasurer

FROM: Jane Bentley, Director of Purchasing

DATE: August 2, 2017

RE: **Blue Island Educational Center (BIEC) Nursing Program Furniture Purchase**

In April 2017, the Board approved worked to begin BIEC on the second and third floor to create nursing labs, phlebotomy labs, coding labs, simulation suites and associated public spaces. Requirements for furnishing these spaces were developed with extensive input from the College’s architect on the project, Legat, as well as Moraine Valley faculty and staff. Input included analysis of product options, availability, durability and satisfaction levels for existing or similar furnishings at the BIEC. This furniture includes, but is not limited to styles of seating, classroom and computer tables and lounge furnishings. Existing furniture from the spaces that are being remodeled and reconfigured will be repurposed as much as possible.

Krueger International (KI) specializes in classroom and student use furniture of lasting durability, functionality and ergonomics, which will complement these new spaces and match the existing furnishings already established at BIEC. The college is receiving pricing available through the bidding process of the Illinois Public Higher Education Cooperative (IPHEC) contract. The purchase of this furniture will also be consistent with the positive learning environment that we have produced in partnership with KI.

The college will also be purchasing keyboard trays for the medical coding computer lab through Henricksen, of Chicago, Illinois. Additionally, public space/student lounge furniture will be purchased. The college is receiving pricing for these pieces available through the competitive process of the E&I contract from Forward Space, of Chicago, Illinois.

**RECOMMENDED ACTION:** It is recommended that the Board of Trustees approve these purchases and authorize the issuance of purchase orders to the following vendors in the following amounts for the BIEC Nursing Program Furniture Purchase:

KI	\$67,328.54
Henricksen	\$ 5,163.98
Forward Space	\$ 8,459.35

***Total Furniture Purchase***                      ***\$80, 951.87***