

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, October 10, 2017, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

I. CALL TO ORDER

The meeting was called to order by Chairman John Coleman at 6:32 PM.

II. ROLL CALL

Present: John Coleman, Chairman; Kimberly Hastings; Joseph Murphy; Michael Murphy (arrived 6:40 PM); Sandra Wagner

Absent: Brian O'Neill; Eileen O'Sullivan; Hana Asfar, Student Trustee

III. MINUTES

The Board of Trustees, having reviewed the unapproved Minutes of the Special Meeting of September 16, 2017; the Public Hearing on the Budget Meeting of September 19, 2017; and the Regular Meeting of September 19, 2017, and there being no further corrections to the minutes, the minutes are approved as presented.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

None.

VI. REPORTS OF ADMINISTRATION

6.1 President's Report

- Student Recognition – Dr. Normah Salleh-Barone, Vice President, Student Development, reported that Moraine Valley has been a member of HACU (Hispanic Association of Colleges and Universities) since 2013. At that

time, the college's Hispanic population was 13%; it has grown to 23%, and the college can be considered a Hispanic-serving institution at 25%. That attainment will allow the college to take advantage of additional grants and other opportunities for all students. She introduced Elizabeth Ramirez, who is the college's second student to be sponsored to attend the student leadership track at the HACU conference. Elizabeth resides in Blue Island, pursuing a liberal arts degree with a 3.6 GPA and plans to transfer to DePaul to pursue a degree in finance with a minor in management. She serves as the vice president of the college's Alliance of Latin American Students (ALAS) club. Elizabeth's flight, hotel, and conference registration will be covered through this sponsorship opportunity.

- Audit Report – Stephanie Meuris, Internal Auditor, introduced John George and Kelly Kirkman, of RSM US, the college's auditing firm, who reviewed financial highlights from the college's audit and reported that the college was issued an unmodified, "clean" opinion with no issues and no modifications, based on its financial statements, state grant activity, schedule of enrollment data, and report for compliance for each major federal program. He mentioned the state budget impact on the college and that revenues for FY17 were received after July 1 (FY18). Ms. Kirkman spoke about the single audit process, which is required if there are federal expenditures and grants, the largest of which is financial aid. Mr. George thanked the college and staff for the assistance and participation received during the audit process. He also indicated that the plan of action that the college has in place to reduce spending shows good fiscal management and reporting and commended the college for receiving a certificate of excellence in financial reporting.

Dr. Jenkins thanked Bob Sterkowitz, Theresa O'Carroll, Controller, and Stephanie Meuris, Internal Auditor, and other staff for the work and recordkeeping that is done all year and for the yearly audit.

Dr. Jenkins recognized Senator Ed Maloney in the audience, and asked him for an update from Springfield. Senator Maloney reported that the veto session will be October 26 and possibly in November. Uniform admissions have been discussed, but it is his opinion that this will not happen fast. The Bachelor of Science in Nursing (BSN) is another topic—there will be another run at this with a focus on opportunities for students across geographic areas. He reported that the legislature is now up to 20 elected officials retiring and it is unpredictable how this will play out. Many in the legislature want to award capital; they want something to take back to their constituents. The state budget was passed over a veto, but

this does not mean that it will go smoothly from here on out. Most of the state’s colleges are still recovering from the budget issues in the state.

Dr. Jenkins reported that the college will hold a naturalization ceremony on October 13 and invited the Board members to the ceremony. The college will be hosting the League for Innovation’s Fall Board meeting October 17-19 in Chicago and at the college; the Board members have received information regarding events related to this meeting.

VII. COMMUNICATIONS

7.1 Letters from High School Students re Presentation of MVCC Options for High School Graduates (Alex Terrazas)

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$154,432,258.23 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

Mr. Sterkowitz reported that the college has received \$8 million in Pell funding. Approximately half of that funding was applied to outstanding tuition bills for students; the other half was disbursed to students.

CONSENT AGENDA (IX – XII):

It was moved by Mrs. Wagner and seconded by Mr. Joseph Murphy to approve the following consent agenda items, excluding Agenda Item 12.7:

IX. WARRANTS

Mr. Sterkowitz read the warrant summaries as presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$7,978,060.47
9.3	Operation & Maintenance Fund	911,171.57

9.4	Operation & Maintenance Fund (Restricted)	413,189.62
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	2,071,376.43
9.7	Restricted Purpose Fund	203,616.61
9.7A	Grants & Contract Fund	492,137.18
9.7B	Federal Fund	8,911,219.02
9.7C	College Activity Clubs	13,102.03
9.8	Working Cash Fund	-0-
9.9	Tort & Audit	25,000.00

(DOCUMENT C - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chairman Coleman publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

- Marcos Estrada - Coordinator, Student Success & Veterans, Student Success - effective 10/16/17
 - Amanda Hantson - Assistant Technical Director, Fine & Performing Arts Center - effective 10/16/17
 - Earl Powell - Applications Support Specialist, Information Technology - effective 10/16/17
 - Thomas Vail - Maintenance Mechanic III, Campus Operations – effective 10/23/17
- (DOCUMENT D - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

Michael Dengler - Event Set-Up Worker, Campus Operations - L.O.A. (FMLA) 10/11/17 – 10/31/17

Lisa Lezon Dyrda - Manager, Learning Management Systems and Online Learning, Center for Teaching and Learning - L.O.A. (FMLA) 1/8/18 – 7/9/18
Nishia Ikezoe Heard - Coordinator, Financial Aid Process Improvement, Financial Aid - L.O.A. (FMLA) Intermittent 9/11/17 – 9/10/18
Socratis Pimenidis – Custodian, Campus Operations - L.O.A. (FMLA) Intermittent 9/18/17 – 9/17/18
Debbie Stoffregen - Administrative Assistant, Finance - L.O.A. (FMLA) Intermittent 10/1/17 – 9/30/18
Christine Toso - Accounting Clerk/Cashier, Cashier’s Office - L.O.A. (FMLA) 11/28/17 – 12/19/17
(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

None.

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Francisco Arteaga – from Police Officer, Police Department to Police Sergeant - effective 10/16/17
Margaret Dawczak – from Coordinator of Records & Assessment, Learning Enrichment & College Readiness to Manager of Transition and ESL – effective 10/16/17
(DOCUMENT G - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chairman Coleman publicly identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Country Club Hills Fire Department (Fire Science)

It is recommended that the Board of Trustees approve the affiliation agreement with Country Club Hills Fire Department for Fire Science.
(DOCUMENT H - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Drs. Andrew and Lubomyra Kazaniwskij
(Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Drs. Andrew and Lubomyra Kazaniwskij for Medical Assistant.
(DOCUMENT I - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with Lawn Medical Center (Phlebotomy)

It is recommended that the Board of Trustees approve the affiliation agreement with Lawn Medical Center for Phlebotomy.
(DOCUMENT J - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with Munster Medical Research Foundation, Inc.,
d/b/a The Community Hospital (Mammography)

It is recommended that the Board of Trustees approve the affiliation agreement with Munster Medical Research Foundation, Inc., d/b/a The Community Hospital for Mammography.
(DOCUMENT K - SUPPLEMENT TO MINUTES)

12.5 Educational Affiliation Agreement with Northwestern Memorial
HealthCare (Respiratory Therapy, Phlebotomy, Sleep Technology)

It is recommended that the Board of Trustees approve the educational affiliation agreement with Northwestern Memorial HealthCare for Respiratory Therapy, Phlebotomy, and Sleep Technology.
(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.6 Admission Fee

It is recommended that the Board of Trustees approve the recommended \$25 one-time, first-credit-course admission fee for new students as proposed, effective for the spring 2018 semester.
(DOCUMENT M - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.8, 9.9, 9.9B, and 9.9C; 10.1-1, 10.1-2, 10.1-3, 10.1-4, 10.1-5, and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, and 12.6:

Yes: Hastings, M. Murphy, Wagner, J. Murphy, Coleman
Absent: O'Neill, O'Sullivan

Student
Advisory: Absent

Motion carried.

It was moved by Ms. Hastings and seconded by Mr. Joseph Murphy to approve the following agenda item:

12.7 Acceptance of Audit

It is recommended that the Board of Trustees accept the Audit for the fiscal year ending June 30, 2017 as presented and authorize that a copy of the Audit be filed with the State of Illinois.

(DOCUMENT N - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Agenda Item 12.7:

Yes: Hastings, M. Murphy, Wagner, J. Murphy, Coleman
Absent: O'Neill, O'Sullivan

Student
Advisory: Absent

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

It was moved by Mr. Joseph Murphy and seconded by Ms. Hastings to move to closed session for purposes of discussing matters regarding collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees, pursuant to Sections 2(c)(2) of the Illinois Open Meetings Act.

ROLL CALL taken on the motion to move to closed session:

Yes: Hastings, M. Murphy, Wagner, J. Murphy, Coleman
Absent: O'Neill, O'Sullivan

Student
Advisory: Absent

Motion carried.

Chairman Coleman indicated that there would be no action following the closed session.

The Board moved to closed session at 7:16 PM, returning to open session at 8:25 PM.

Roll Call: Hastings, M. Murphy, Wagner, J. Murphy, Coleman

XV. ADJOURNMENT

The meeting adjourned at 8:25 PM.