

APPROVED

MORAIN VALLEY COMMUNITY COLLEGE 9000 West College Parkway Palos Hills, IL 60465

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting immediately following the Special Meeting was held on Tuesday, May 16, 2017, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

I. CALL TO ORDER

The meeting was called to order by Chairman John Coleman at 6:21 PM.

II. ROLL CALL

Present: John Coleman, Chairman; Kimberly Hastings; Joseph Murphy; Michael Murphy; Brian O'Neill; Eileen O'Sullivan; Sandra Wagner; Hana Asfar, Student Trustee

Absent: None

III. MINUTES

The Board of Trustees, having reviewed the unapproved Minutes of the Special Meeting of May 2, 2017, the unapproved Minutes of the Regular Meeting of April 18, 2017, and the unapproved Minutes of the Closed Session held April 18, 2017, and there being no further corrections to the minutes, the minutes are approved as presented.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 Student Trustee Report

Ms. Asfar reported that Spring Fest, an annual event sponsored by Student Life, was held April 19 and engaged students and shared information about clubs and organizations on campus. The Go Green Club sponsored a Swap-a-Thon of gently used, donated items on April 26. On April 28, the Asian Diversity Club educated students about Asian heritage through karaoke, calligraphy, henna tattoos, and Asian food experiences in the U Building. The fourth annual Arab Student Union scholarship dinner was held on April 27 to recap what the

club has done over the year and to encourage donations for the Arab American Academic Excellence Scholarship. Ms. Asfar reported that \$2500 was raised for scholarships for 2017-2018 to award five scholarships and announced that she will be one of the recipients. She shared some photos from the event. The Honors Program and Student Life planned a visit to DePaul University to educate and engage students about what DePaul has to offer. Ms. Asfar reported that she volunteered at the college's first STEM Expo on May 5, which shared STEM career opportunities with participants through hands-on learning and exploration of science, technology, engineering, and mathematics activities to build and encourage critical thinking skills. The annual Student Life banquet on May 5 recognized students' hard work and dedication to their respective clubs and organizations, through which they are able to learn leadership and life skills. She reported that while students have a lot of fun in Student Life, they also work hard to give back to the college and the community. Photos of the banquet were shared. The Student Government Association's annual blood drive exactly met its goal of 64 donations. In conclusion, Ms. Asfar stated that she would be leaving early to study for finals.

VI. REPORTS OF ADMINISTRATION

Dr. Jenkins congratulated and welcomed Brian O'Neill to the Board and congratulated John Coleman on his re-election, indicating that working together, the Board and administration will move forward to support the college and the community.

6.1 Presentation to Mary Kathryn Kuzma

On behalf of the Board and administration, Joseph Murphy presented Mary Kathryn (Kitty) Kuzma with a retirement gift, thanked her for her 28 years of service to the college and its students, and wished her well in retirement.

6.2 Presentation to Mary Therese Galka

On behalf of the Board and administration, Michael Murphy presented Mary Therese Galka with a retirement gift, thanked her for her 16 years of service to the college and its students, and wished her well in retirement.

6.3 Recognition of Student Accomplishments

- League for Innovation Art and Literary Competition Winners

- Illinois Board of Higher Education (IBHE) James L. Applegate Student Art Exhibition
- Skyway Conference Art, Writing, STEM & Jazz Competition Winners

Printed booklets of the college's League Art and Literary winners were provided to the Board members.

Dr. Lisa Kelsay, Assistant Dean, Liberal Arts, and Lynn Peters, Professor of Art and Coordinator for the art competitions, recognized the following League Art competition students and presented those in attendance with certificates and awards:

Maria Mioara Ghenciu (Nature's Gift/clay)
Lydia Limas (Mirrors/acrylic)
Joshua Muszxnski ((I Give You My Heart/digital painting)
Tom Paulius (Gould's NY Loan Bank/photograph)
Tyler Santor (Railroad Earth/photograph)
Bert Stozek (Skyway)

Dr. Kelsay and Lynn Peters recognized the following students for being selected for the Illinois Board of Higher Education Art Exhibition. Dr. Kelsay indicated that 79 pieces from 36 artists were selected for the exhibit; 19 pieces were selected from Moraine Valley's student artists.

James Constantine
Amy Lee
April Lough
Morgan Miller
Tyler Santor
Elizabeth Simon

Douglass Bratt, coordinator for the Skyway Jazz Festival, and Lisa Kelsay recognized winners for the Skyway Jazz Festival competition and presented those in attendance with certificates: Luis Arias, Vicki Beck, Carl Coan, Tom Hahn, Dana Kahn, Larry Kahn, Scott Kirby, Philip Raggino, and Kathy Schober.

Lisa Kelsay and Ryen Nagle, Dean of Science, Business & Computer Technology, recognized the following students for the Skyway STEM (Science, Technology, Engineering & Mathematics) poster competition:

Third Place: Jordan Murray (Mentor: Panos Hadjimitsos)

Second Place: Stephanie Grasse, Allison Gardner, Joseph Roche,
Brandon Wills (Mentor: Jennene Fields)
First Place: Hardy Adjunta, Anthony Dudlo, Jonathan Weidner
(Mentor: Steve Merriman)

Lisa Kelsay, with coordinator Carey Millsap-Spears, recognized the following League Literary competition winners and those in attendance were awarded certificates and awards:

Brittany Crosse, First Place – Fiction
Caroline Egan, Second Place – Fiction
Allan Moscoso, Third Place – Fiction
Elijah Roberts, First Place – Non-fiction
Alyssa Creger, Second Place – Non-fiction
Damian Samsonowicz, Third Place – Non-fiction
Haley Carrero, First and Second Place – Poetry
Samantha Woolever, Third Place – Poetry
Kenneth Potocki, First Place - Drama

Photos of each group of winners present were taken, and all the students were congratulated for their creativity and achievement.

- Forensics Team

John Nash, Professor of Communications and Director of Forensics, reported that the Forensics team went to the Phi Rho Pi Speech and Debate National Tournament in Tysons Corner, Virginia. He announced that the Moraine Valley Speech team brought home the silver medal, placing second overall in the tournament, out of 59 community colleges from across the nation. Five members of the team who placed at the national tournament were present:

Curtis Griffin – gold and bronze medals
Zinnia Lampkins – gold and bronze medals
Haley Carrero – two bronze medals
Damian Samsonowicz – gold and bronze medals
Stephanie McFann – silver and bronze medals

Dr. Jenkins was presented with the silver award plaque for the tournament, and Dr. Fronczek was presented with a tournament t-shirt by Professor Nash, who expressed appreciation to the administration, the Board, and Student Life for their support of the Forensics team. He also expressed gratitude to the members of the Forensics team.

Dr. Salleh-Barone reported that John Nash also earned the Phi Rho Pi 2017 Distinguished Service Award. A photo of the group was taken.

6.4 President's Report

- 50th Anniversary Recognitions
 - Artwork Competition – Joseanny Candelas was recognized for her winning artwork entry for the college's 50th Anniversary. A photo of Joseanny with her parents was taken. Joseanny explained that the style of her artwork is called “anime” and that the characters represent the students who built the college's foundation, which is depicted by rocks shaped in the number “50.”
 - 50th Anniversary Commemorative Book – Clare Briner recognized Bret Figura, designer, (present) and Jill Yott, writer, (not present) for their hard work over the past two years to create the college's 50th anniversary commemorative book. Each of the Board members was provided a copy of the book.
- Alma Mater Competition Winner (Kaylyn Walters) – Dr. Lisa Kelsay outlined the process used by the college for the Alma Mater competition, indicating that the top three entries were voted on by the college community, and Kaylyn Walters' submission, “Moraine, We'll Remember Thee,” was overwhelmingly selected as the college's Alma Mater. Her selection will be played for the first time at the college's commencement on May 19. Kaylyn, currently a student and part-time tutor, was congratulated by the Board and the administration. Kaylyn introduced her parents and explained that the quotes displayed around the college provided inspiration for her composition. A photo of Kaylyn with her parents with Chairman Coleman was taken.
- 2017 Midwest Association of Student Employment Administrators
 - Student Employee of the Year Award (Jordan Murray)
 - Student Employment Supervisor of the Year (Demetrius Robinson)

Dr. Normah Salleh-Barone, Vice President of Student Development, recognized Professor Chuck Bales, who mentored Jordan Murray, who was selected as the college's Student Employee of the Year. She gave a brief background about Jordan, and indicated that he was also named the statewide Student Employee of the Year by the Midwest Association of Student Employment Administrators. Jordan was the only community college student to be recognized at the state level.

Dr. Salleh-Barone recognized Dr. Pamela Payne, Director of the Job Resource Center, who is very active at the state and regional level in this organization on behalf of the college.

Dr. Salleh-Barone recognized Demetrius Robinson, who received the Student Employment Supervisor of the Year award from the Midwest Association of Student Employment Administrators.

Photos were taken, and Jordan and Demetrius were congratulated for their achievements.

Dr. Pamela Payne, Director of the Job Resource Center, reported that Moraine Valley Community College was the only school in the 14-state region ever to win both awards.

Dr. Jenkins reported that the bill (SB888) for the BSN (Bachelor of Science/Nursing) was not approved today in committee. Ed Maloney, present in the audience, reported that the bill is still alive with the amendment to add Moraine Valley, thanks to Senator Hastings. However, he did not think the bill would pass during this session.

Dr. Jenkins indicated that in honor of the college's 50th anniversary, a gold medallion from the Foundation's Alumni Association will be given out to the graduates at the commencement. Each of the Board members received a medallion. She reminded the Board that graduation is this Friday, with a reception at 4:30 p.m. in the H Building, robing at 5:30 p.m., and the ceremony at 6 p.m. She indicated that there will be a record number of graduates, 542, participating in the ceremony.

VII. COMMUNICATIONS

7.1 Letter from Government Finance Officers Association re Distinguished Budget Presentation Award for the Current Budget FY17

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$ 151,463,541.02 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Mr. J. Murphy and seconded by Mrs. Wagner to approve the following consent agenda items, with Agenda Items 10.1-3, 10.1-3(a), 10.1-3(b), and Agenda Item 12.6 pulled from the consent agenda:

IX. WARRANTS

Mr. Sterkowitz read the warrant summaries as presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$4,855,356.35
9.3	Operation & Maintenance Fund	831,184.81
9.4	Operation & Maintenance Fund (Restricted)	1,035,850.89
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	728,475.81
9.7	Restricted Purpose Fund	64,197.24
9.7A	Grants & Contract Fund	294,283.59
9.7B	Federal Fund	499,169.29
9.7C	College Activity Clubs	24,173.47
9.8	Working Cash Fund	-0-
9.9	Tort & Audit	-0-

(DOCUMENT C - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chairman Coleman publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

- Nancy Connolly - Budget Assistant, Finance - effective 05/22/2017
- Rebekah Marshall - Assistant Director of Marketing, Marketing & Communications - effective 05/30/2017
- Lisa Mittler - Instructor, Accounting, Science, Business & Computer Technology - effective 08/14/2017
- Robert Schwien - Instructor, Engineering Technology, Science, Business & Computer Technology - effective 08/14/2017
- Lauren Zajac - Educational Specialist, Learning Enrichment and College Readiness - effective 05/22/2017

(DOCUMENT D - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-4 Leave of Absence

None

10.1-5 Resignations/Terminations

None

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Vance Curtner – from P.T. Community Service Officer, Police Department to F.T. Community Service Officer - effective 05/22/2017

Michael Gatto – from Associate Professor, Radiologic Technology, Career Programs to Professor - effective Academic Year 2017-2018

Sundus Madi-McCarthy – from Academic Advisor, Student Development to Instructor - effective Academic Year 2017-2018

Georgina Murphy – from Assistant Professor, Nursing, Career Programs to Director of Nursing, Administrative and Professional Staff – effective 08/07/2017

Kelli Nickols – from Instructor, Nursing, Career Programs to Assistant Professor - effective Academic Year 2017-2018

Claudia Tripoli – from Assistant Professor, Radiologic Technology, Career Programs to Associate Professor - effective Academic Year 2017-2018

(DOCUMENT F - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chairman Coleman publicly identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Smith Village (Nursing, Basic Nurse Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Smith Village for Nursing and Basic Nurse Assistant.
(DOCUMENT G - SUPPLEMENT TO MINUTES)

12.2 Agreement with Loyola University Medical Center (Respiratory Therapy)

It is recommended that the Board of Trustees approve the agreement with Loyola University Medical Center for Respiratory Therapy.
(DOCUMENT H - SUPPLEMENT TO MINUTES)

12.3 Master Affiliation Agreement with Advocate Health and Hospitals Corporation – North Shore/Condell/Sherman (Health Information Technology)

It is recommended that the Board of Trustees approve the master affiliation agreement with Advocate Health and Hospitals Corporation – North Shore/Condell/Sherman for Health Information Technology.
(DOCUMENT I - SUPPLEMENT TO MINUTES)

12.4 Intergovernmental Agreement with the Village of Bridgeview for Use of the Village of Bridgeview Firing Range Facilities

It is recommended that the Board of Trustees approve the intergovernmental agreement with the Village of Bridgeview for use of the Village of Bridgeview Firing Range Facilities.
(DOCUMENT J - SUPPLEMENT TO MINUTES)

12.5 Assignment of Copyright – College Alma Mater

It is recommended that the Board of Trustees approve the assignment of copyright agreement for the college's Alma Mater.
(DOCUMENT K - SUPPLEMENT TO MINUTES)

12.7 Annual Class Schedule Bid

Whereas Precise Printing Network, of Schaumburg, Illinois, is the lowest responsible bidder meeting all specifications, it is recommended that the Board

of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$124,931.00 to Precise Printing Network for the Annual Class Schedule with 4 page text signature and approve the price of \$5,800.00 for the additional 4-page center spread signature as needed for the Spring 201 Schedule, if needed.

(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.8 Annual Community Education Mailer Fall 2017-Summer 2018 Bid

Whereas Precise Printing Network, of Schaumburg, Illinois, is the lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$60,435.00 to Precise Printing Network for a quantity of 187,500 each Fall, Spring, Summer Community Education Mailers with additional 8-page text as needed and approve the price of \$150.00 per additional one thousand fifteen hundred (1500) copies as needed.

(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.9 Intermediate Distribution Facility (IDF) Room Cooling Project Bid

Whereas, Premier Mechanical Inc., of Addison, Illinois, is the lowest responsible responsive bidder, it is recommended that the Board of Trustees award and authorize the issuance of a purchase order in the amount of \$109,500.00 to Premier Mechanical Inc., for the IDF Room Cooling Project Bid. (DOCUMENT N - SUPPLEMENT TO MINUTES)

12.10 Spring 2017 College Life-Cycle Management (LCM) Equipment Purchase

Whereas SHI, Inc, of Somerset, New Jersey, has submitted the lowest responsible proposal for the purchase of fifty-seven (57) HP printers and three (3) additional paper trays, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to SHI, Inc. in the amount of \$26.131.00.

Whereas Dell Computers, of Round Rock, Texas, has submitted MHEC state of Illinois contract pricing for the purchase of twenty (20) Dell OptiPlex 7040 MFF computers with mounts, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to Dell Inc. in the amount of \$12.844.60.

Total Cost of this purchase: \$38,975.60
(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.11 Uninterrupted Power Supply (UPS) Purchase

Whereas ZONES Inc., of Auburn, Washington, has provided the lowest proposal, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of \$ 53,255.58 to ZONES, Inc. for the Uninterrupted Power Supply Purchase.

(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.12 Virtual Desktop Infrastructure (VDI) Purchase

Whereas Mindsight, of Downers Grove, Illinois, has submitted the lowest responsible proposal for the purchase of Storage Area Network (SAN) hardware via the National Cooperative Purchasing Alliance contract, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to Mindsight in the amount of \$113,425.20.

Whereas Mindsight, of Downers Grove, Illinois, has submitted the lowest responsible proposal for the purchase SAN maintenance services via the National Cooperative Purchasing Alliance contract, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to Mindsight in the amount of \$27,915.84.

Whereas Mindsight, of Downers Grove, Illinois, has submitted the lowest responsible proposal for the purchase of the VMware software via the National Cooperative Purchasing Alliance contract, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to Mindsight in the amount of \$16,380.00.

Whereas Mindsight, of Downers Grove, Illinois, has submitted the lowest responsible proposal for the purchase of VMware Maintenance, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to Mindsight in the amount of \$21,714.00.

Whereas the college is standardized in Dell Inc., of Round Rock, Texas, for servers and equipment via the MHEC consortium contract pricing, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to Dell, Inc. in the amount of \$37,732.50.

Whereas CDWG, of Vernon Hills, Illinois, has submitted the lowest responsible proposal for the purchase of the LG thin/zero client, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to CDWG in the amount of \$33,743.25.

Total Cost of Purchase: \$250,910.79

(DOCUMENT Q - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.8, 9.9, 9.9B, and 9.9C; 10.1-1, 10.1-2, 10.1-4, 10.1-5, and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.7, 12.8, 12.9, 12.10, 12.11, and 12.12:

Yes: Hastings, M. Murphy, S. Murphy, O’Sullivan, Wagner,
J. Murphy, Coleman

Student

Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

It was moved by Mr. Joseph Murphy and seconded by Ms. O’Sullivan to move to closed session for purposes of discussing matters regarding the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body; and collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees, pursuant to Sections 2(c)(1) and 2(c)(2) of the Illinois Open Meetings Act.

ROLL CALL taken on the motion to move to closed session:

Yes: Hastings, J. Murphy, M. Murphy, O’Neill, O’Sullivan,
Wagner, Coleman

Student

Advisory: Yes

Motion carried.

The Board moved to closed session at 7:33 PM, returning to open session at 9:09 PM.

Roll Call: Coleman, Hastings, J. Murphy, M. Murphy, O'Neill, O'Sullivan, Wagner, Asfar

It was moved by Mr. Joseph Murphy and seconded by Mrs. Wagner to approve the following agenda item:

10.1-3 Salary Revisions – Vice Presidents

It is recommended that Chief Information Officer, the Vice President of Academic Affairs, Vice President of Financial and Business Services and College Treasurer, and the Vice President of Student Development be granted a salary increase of 3.0% for FY18.

(DOCUMENT R - SUPPLEMENT TO MINUTES)

Voice Vote taken to approve Agenda Item 10.1-3. All in favor. Motion carried.

It was moved by Ms. O'Sullivan and seconded by Ms. Hastings to approve the following agenda item:

10.1-3(a) Salary Revisions – Administrative & Professional Staff,
Administrative Classified Staff

It is recommended that the Administrative & Professional Staff be granted salary increases not to exceed 3.0% in the aggregate for FY18; and that the Administrative Classified Staff be granted salary increases not to exceed 3.0% in the aggregate for FY18.

It is recommended that the minimum of each salary range for the Administrative & Professional Staff and the Administrative Classified Staff be adjusted by 2% and the maximum by 2% for FY18.

(DOCUMENT S - SUPPLEMENT TO MINUTES)

Voice Vote taken to approve Agenda Item 10.1-3(a). All in favor. Motion carried.

It was moved by Mr. Michael Murphy and seconded by Ms. O'Sullivan to approve the following agenda item:

10.1-3(b) Salary Revisions – Part-time On-Call, Casual, Auxiliary,
Temporary Non-Bargaining Unit

It is recommended that the Part-Time On-Call, Casual, Auxiliary, Temporary Non-Bargaining Unit employees be granted salary increases not to exceed 3.0% in FY18. (DOCUMENT T - SUPPLEMENT TO MINUTES)

Voice Vote taken to approve Agenda Item 10.1-3(b). All in favor. Motion carried.

It was moved by Mr. J. Murphy and seconded by Mrs. Wagner to approve the following agenda item:

12.6 Approval of Negotiated Agreement with Moraine Valley Adjunct
Organization (July 1, 2016 – June 30, 2019)

It is recommended that the Board of Trustees approve the adjunct faculty agreement for the period of July 1, 2016 through June 30, 2019. (DOCUMENT U - SUPPLEMENT TO MINUTES)

Voice Vote taken to approve Agenda Item 12.6. All in favor. Motion carried.

XV. ADJOURNMENT

The meeting adjourned at 9:18 PM.