

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, March 21, 2017, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

I. CALL TO ORDER

The meeting was called to order by Chairman Joseph Murphy at 6:00 PM.

II. ROLL CALL

Present: Joseph Murphy, Chairman; John Coleman; Kimberly Hastings; Michael Murphy; Susan Murphy; Eileen O'Sullivan; Sandra Wagner; David Shipyor, Student Trustee

Absent: None

III. MINUTES

The Board of Trustees, having reviewed the unapproved Minutes of the Regular Meeting of February 21, 2016, and there being no further corrections to the minutes, the minutes are approved as presented.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 ICCTA Report

Mr. Coleman reported that he attended the Illinois Community College Trustees Association (ICCTA) meeting at Harper College on March 10. Dr. Karen Hunter Anderson shared with ICCTA that negotiations continue regarding her proposed dual appointment as ICCB Executive Director and Interim Executive Director of the Illinois Board of Higher Education (IBHE). ICCTA had endorsed the concept of this dual appointment at its February Board of Representatives meeting. The Executive Committee, as a meeting of the whole, planned to discuss two topics: how are boards handling decisions on reductions in workforce and are boards utilizing different procedures for

faculty, staff, or administrators; and what is the rationale for continuing support of ICCTA when the money could be spent locally for education services and operations within the district. Mr. Coleman indicated that so much time was spent on the first issue that they never got to the second one. The nominating committee urged trustees to submit nominees for ICCTA offices of president, vice president, secretary, and treasurer. Retiring trustees Richard Cheney (Danville), Reggie Coleman (John Wood), and Jaclyn Hancock (Logan) were recognized for their long-time service to their colleagues and ICCTA. Members were reminded that Lobby Day is Wednesday, April 26, in Springfield and appointments with respective lawmakers were strongly recommended because it will be a very busy time for legislators. Mike Monaghan had his contract extended a year as Executive Director of ICCTA to June 30, 2019. ICCB will begin approving trustee training providers at its March 20 meeting at Triton College. Approximately 105 trustee seats are on the April 4 consolidated election ballot and May 2 is the last day for community college boards to conduct organizational meetings and seat new trustees. Mr. Coleman reported that the day concluded with a discussion of Chicago State University (CSU), during which CSU's interim president reported that the university is "down to the bottom; there is nothing more to give." Without state support soon, university leaders across the state have reported that they will need to make even more drastic cuts. In conclusion, Mr. Coleman reported that at the half-way point of the spring legislative session, there is little to no agreement on a "grand bargain." The backlog of state bills is at \$12.5 billion, with no relief in sight, and legislative leaders have not met with the Governor since December.

On behalf of the Board, Chairman Murphy expressed appreciation to Trustee Coleman for serving as the ICCTA representative.

5.2 Student Trustee Report

Mr. Shipyor indicated that he was going to deviate from the standard board report. He reported that now is a special time—the student body will be selecting the next student trustee and he introduced several students present who were candidates: Hana Asfar, Jacob Basta, Rose Stovicek, and John Donners. Mr. Shipyor reported that he had the opportunity to listen to the candidates' platforms and they have a good idea of the issues facing students, ranging from student involvement to tuition increases and ways to get students' input. He reported that usually by this time, the college has selected three candidates through the use of a panel—this year consisting of three administrators, one teacher, and one student. He indicated that he felt the

panelists were at times inconsistent, and he shared that the students had some concerns and it was felt that some students had an advantage over others and others were disadvantaged. Mr. Shipyor indicated that he addressed his concerns to the Board and with the administration and suggested that the selection is in question, and on behalf of the student government, felt it was time to adjust this system and have all candidates put on the ballot. He concluded his report by saying that he felt the student trustee elections should be free, open, and transparent to any student who wants to go for this prestigious position, which offers a great opportunity.

VI. REPORTS OF ADMINISTRATION

6.1 President's Report

- English as a Second Language (ESL) Program – Dr. Nina Shoman-Dajani, Assistant Dean, Learning Enrichment and College Readiness, reported on the college's ESL program, which serves approximately 1200 students each year. The ESL program offers six different levels at all three college locations, holding classes during the day, evening, and on weekends. Citizenship and college transition classes are part of the program, as are sessions on career awareness opportunities. Program enrollments increased during the past year, from 698 in spring 2016 to 764 in spring 2017. Enrollments for citizenship programs increased from 95 in spring 2016 to 130 in spring 2017. The ESL program serves individuals from age 16 to 60-plus, and many of the students have advanced degrees but enroll to learn the English language. Students come from many countries, including those in the Middle East, Mexico, Eastern Europe, South and Central America, Asia, Africa, and 33 other countries. Dr. Shoman-Dajani reported that many of the students participate in college activities and many of the program instructors are involved in continuing professional development.

Dr. Jenkins shared information about Dr. Shoman-Dajani's recent award for Outstanding Commitment in Education from Illinois State Treasurer Michael Frerichs, who hosted a Women's History Month celebration in Chicago on March 9. Among other award recipients, Dr. Shoman-Dajani's work involving GED, international students and English language learners was highlighted by Treasurer Frerichs. A photo was taken of the Board members with Dr. Shoman-Dajani and her award.

Dr. Jenkins also thanked the Board for its continuing support of the ESL program, indicating that it is a very important service to the community and one that the college has continued despite a lack of state funding.

- Enrollment, Access and Completion – Dr. Jo Ann Jenkins reported on efforts to increase enrollment, access, and completion, including an open house that was held on March 11. This event had 322 attendees, a slight increase over last year. Participants saw presentations, took campus tours, and talked with representatives from 28-plus services and programs. Dr. Jenkins reported on dual credit opportunities, which also expand enrollment and access. The dual credit program has 26 partner high schools, 62 instructors, and 41 dual credit course offerings. Currently, there are 1421 dual credit graduating high school seniors, and through various programs that will help them transition to college, such as Parent/Family orientations, many of these students may choose to continue their education at Moraine Valley. Photos were shown of students engaged in dual credit coursework at Argo High School. Dr. Jenkins also reported that there is an upward trend in the numbers of petitions for degrees and certificates, providing evidence that completion efforts are showing results.

President Jenkins reported that the BSN (Bachelor of Science in Nursing) was a main topic at the recent Illinois Council of Community College Presidents (ICCCP) meeting last week at Harper College. Legislative committee hearings have been held and Dr. Jenkins reported that yesterday, a film crew from southern Illinois videotaped and interviewed her regarding the BSN at community colleges. If the legislation passes, Dr. Jenkins indicated that she would like to be able to say to Moraine Valley's 212 nursing students that once they finish their Associate Degree in Nursing (ADN), they can stay at Moraine to complete their BSN degree. She noted that more and more hospitals are requiring a BSN for nursing staff positions. She indicated that she will keep the Board informed as this progresses. Dr. Jenkins reported that the women's basketball team advanced to the nationals and while they lost, the team and its coaches are congratulated for their achievement this season. She reported that the American Sign Language program made a request for students to come to Board meetings to practice signing at public meetings for clinical practice, and Dean Wally Fronczek indicated that they will begin this at the next meeting. Dr. Jenkins concluded her report by reminding the Board of the Employee Recognition dinner at 6 p.m. on Thursday, May 4, in the Moraine Rooms.

VII. COMMUNICATIONS

- 7.1 Letter from Living Word Lutheran Church, Orland Park, re Adoption of Moraine Valley Community College for Collegiate Day of Prayer on February 23

- 7.2 Letter and Press Release from Government Finance Officers Association (GFOA) re Certificate of Achievement for Excellence in Financial Reporting for FY2016 Comprehensive Annual Financial Report (CAFR)
- 7.3 Email and Press Release from Association of School Business Officials (ASBO) re Certificate of Excellence for FY2016 Comprehensive Annual Financial Report (CAFR)

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$146,834,220.96 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

Mr. Sterkowitz reported that the college has received a large Pell distribution from the federal government and local tax revenues are starting to come in from March 1 Cook County tax bills. The Pell distribution is used to pay students' tuition balances first and then remaining funds are distributed to the students.

CONSENT AGENDA (IX – XII):

It was moved by Mr. Coleman and seconded by Mrs. Wagner to approve the following consent agenda items:

IX. WARRANTS

Mr. Sterkowitz read the warrant summaries as presented to the Board.

| | | |
|------|---|-----------------|
| 9.1 | Account Expenditure Summaries | |
| 9.2 | Education Fund | \$ 5,849,330.42 |
| 9.3 | Operation & Maintenance Fund | 775,646.29 |
| 9.4 | Operation & Maintenance Fund (Restricted) | 127,698.75 |
| 9.5 | Bond & Interest Fund | -0- |
| 9.6 | Auxiliary Enterprise Fund | 1,222,160.59 |
| 9.7 | Grants & Contracts Fund | 233,661.26 |
| 9.7A | College Activity Clubs | 5,810.92 |

| | | |
|------|-------------------------|--------------|
| 9.8 | Restricted Purpose Fund | 176,080.31 |
| 9.9 | Federal Fund | 9,996,220.98 |
| 9.9B | Tort & Audit | -0- |
| 9.9C | Working Cash Fund | 60,000.00 |

(DOCUMENT C - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chairman Murphy publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Yuri Lopez - Departmental Assistant, Multicultural Student Affairs – effective 3/27/17

Steven Pappageorge - Executive Director, Corporate, Community & Continuing Education - effective 4/3/17

Samuel Suber - Electronic Resources Coordinator, Learning Resource Center - effective 3/27/17

Darryl Williams - Dean of Enrollment Services, Student Development - effective 3/27/17

(DOCUMENT D - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

Darren Howard - Manager, Grants Accounting & Compliance, Finance Department - L.O.A. (FMLA) Intermittent 02/27/17-02/26/18

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Jillian Tafelski - Assistant Director of Marketing, Marketing and Communications - effective 03/16/17

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement - Faculty

It is recommended that the Board of Trustees approve the following request for retirement:

Mary Kathryn Kuzma - Professor, Spanish, Liberal Arts – effective 5/31/17
(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Ashley Lindemann – from P.T. Departmental Assistant, Records &
Registration to F.T. Registration Representative - effective 03/27/17
(DOCUMENT I - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chairman Murphy publicly identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Burbank Fire Department (Emergency Medical Services, Fire Science)

It is recommended that the Board of Trustees approve the affiliation agreement with Burbank Fire Department for Emergency Medical Services and Fire Science. (DOCUMENT J - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Holy Cross Hospital (Health Information Technology, Phlebotomy, Radiologic Technology, Respiratory Therapy)

It is recommended that the Board of Trustees approve the affiliation agreement with Holy Cross Hospital for Health Information Technology, Phlebotomy, Radiologic Technology, and Respiratory Therapy.
(DOCUMENT K - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with Suburban Wellness SC (Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Suburban Wellness SC for Medical Assistant.
(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.4 First Amendment to Affiliation Agreement with Advocate Medical Group
(Medical Assistant, Radiologic Technology, Sleep Technology)

It is recommended that the Board of Trustees approve the first amendment to affiliation agreement with Advocate Medical Group for Medical Assistant, Radiologic Technology, and Sleep Technology.
(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.5 Community College Month Resolution

It is recommended that the Board of Trustees approve the attached resolution celebrating Illinois Community College Month in April 2017.
(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.6 Spring 2017 Life-Cycle Management Technology Purchase-Servers
and Projectors

Whereas Dell Inc., of Round Rock, TX, has submitted pricing under the MHEC Consortium, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to Dell Inc. for two (2) Dell PowerEdge R730 servers, at a total cost of \$22,384.98, which includes five (5) years of technical support, and on-site service.

Whereas Conference Technologies, Inc., of Itasca, Illinois, has submitted pricing under the Brighter Futures and benefits to educational end-users in the State of Illinois, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to Conference Technologies, Inc. in the amount of \$25,425.00, for the purchase of three (3) Epson projectors.
(DOCUMENT O - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.8, 9.9, 9.9B, and 9.9C; 10.1-1, 10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-5(a), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, and 12.6:

Yes: Coleman, Hastings, M. Murphy, S. Murphy, O’Sullivan,
Wagner, J. Murphy

Student

Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

Chairman Murphy indicated that the election is coming up and the Board has a need to set a reorganization meeting for either May 1 or May 2. By general consensus, the meeting will be scheduled for May 2 at 6 p.m.

Chairman Murphy also offered congratulations to the Foundation for the 50th anniversary gala event. He reported that a lot of effort went into the event and that it was a very nice evening.

XIV. AUDIENCE PARTICIPATION

Student Government president John Donners addressed the Board, first thanking them for their service and indicating that, as a student and also president of student government, he was concerned about the handling of the student trustee election and wanted to make the Board aware that other students were concerned as well.

Ms. O’Sullivan asked if the Board could discuss this further, indicating that she thought the students voted on all who wanted to run. She thanked the students who have an active interest in the college and asked whether a Board member should be on the panel.

Chairman Murphy indicated that after the new Board comes in it could be a topic for a workshop and the Board could then determine if it wants to get involved in the selection of the student trustee.

Mr. Shipyor asked if the student trustee has the power to put a motion on the agenda for consent.

Chairman Murphy responded that the Board chair, working with the administration, determines the agenda and explained that he called and had a conversation with Mr. Shipyor about this, clarifying that this was procedural and the Board does not get into procedures or how the college implements

things. He further stated that the Board is not here to set procedures, only policies, which the college then implements by the development of procedures.

Mr. Shipyor asked if that was the philosophy of Moraine Valley or the community college system overall.

Chairman Murphy indicated that all government bodies, whether a municipality, school board, or college board, hires its administration or the professionals who will take the global picture and implement procedures to accomplish that. He stated that the Board's goal is a qualified student representative and how the college goes about choosing that representative is a procedural matter.

Mr. Shipyor asked whether the Board would take an interest if it were to be found that the college was interviewing each candidate in an improper way or that the process was unfair, by whatever means.

Chairman Murphy responded that it was his understanding that the selection process used this year is the same process that was used last year, and that he felt it was unfair to make statements like this when the college was using the same process it used when Mr. Shipyor became student trustee.

Mr. Shipyor indicated that just because the process was used before doesn't mean it was correct and that it should continue and that because he was calling into question the process did not mean that his candidacy or his term in office was illegitimate.

Chairman Murphy indicated that the administration, along with the student government, can look at the process and see what modifications, if any, should be made. He then extended good wishes to all of the candidates.

XV. ADJOURNMENT

The meeting adjourned at 6:50 PM.