

**APPROVED**

**MORAIN VALLEY COMMUNITY COLLEGE  
9000 West College Parkway  
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, August 15, 2017, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

**I. CALL TO ORDER**

The meeting was called to order by Chairman John Coleman at 6:30 PM.

**II. ROLL CALL**

Present: John Coleman, Chairman; Kimberly Hastings; Joseph Murphy; Michael Murphy; Brian O'Neill; Eileen O'Sullivan; Sandra Wagner; Hana Asfar, Student Trustee

Absent: None

**III. MINUTES**

The Board of Trustees, having reviewed the unapproved Minutes of the Regular Meeting of June 20, 2017, and there being no further corrections to the minutes, the minutes are approved as presented.

**IV. AUDIENCE PARTICIPATION**

None.

**V. BOARD REPORTS AND/OR REQUESTS**

5.1 Student Trustee Report

Ms. Asfar reported that she had no report but that she will have more to share in September.

**VI. REPORTS OF ADMINISTRATION**

6.1 Presentation to Beth Miller (retirement)

On behalf of the Board and the administration, Chairman Coleman presented Beth Miller, Box Office Manager, with a retirement gift and thanked her for her 17 years of service at the college.

#### 6.2 President's Report

- Update on Cybersecurity Program Events and Grants - Dr. Pamela Haney, Vice President of Academic Affairs, reported that the college's cybersecurity programs have received funding from several agencies, including the National Security Administration, the Department of Homeland Security, and the National Science Foundation. Overall, more than \$5.1 million has been received in grant funding to support cybersecurity programs and the development of the Center for Systems Security and Information Assurance (CSSIA). She introduced John Sands, Professor and Department Chair, and Justin Valentino, Instructor, Data Communications. Justin reported that two Moraine Valley students were part of a "dream team" that helped design and implement the systems used at the NBA Draft Combine held in Chicago in May. Two other Moraine Valley students were selected to attend the Cisco Live conference in Las Vegas in June. They and other selected students assisted with setting up computer and wireless networking through multiple buildings for the conference. Justin introduced Christy Turner, one of the students, who expressed her appreciation for being able to represent Moraine Valley at the conference and for the valuable experience it offered her. John Sands also shared information about grant funding to support a GenCyber camp, K-12 Cybersecurity Technology Education (CTE) programs of study, upgrades to the college's industrial control labs to put the labs in a virtual environment, and the acquisition of a robot.

Dr. Jenkins reported that based on responses regarding dates, a Board retreat will be held Saturday, September 16, from 8 a.m. to noon. Following the retreat, the college's 50<sup>th</sup> anniversary community celebration will be held in the afternoon from 1 to 5 p.m. Dr. Jenkins reported that last week, she attended a meeting of the American Association of Community Colleges at which the U.S. Secretary of Labor spoke about how apprenticeships are an important aspect of workforce development, which is something that community colleges have been doing for years. She reported that MJS Associates met with the Executive Leadership Team to share information about what is going on in Springfield. Dr. Jenkins reported that enrollment declines are occurring across the nation and the college is working hard to enroll and retain students. The fall semester in-service meeting is on Thursday, including an all-employee meeting in the morning, faculty meetings during the day, and an adjunct program in the

evening. In addition, a dedication for the installed, engraved bricks and benches in the Shakespeare Garden is scheduled for 4 p.m. that day. Board members were invited to attend any part of the day if their schedules permitted.

**VII. COMMUNICATIONS**

7.1 Association of Community College Trustees Membership Certificate

**VIII. FINANCIAL STATEMENT**

**For JUNE 2017:**

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$140,274,149.45 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

**For JULY 2017:**

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$148,241,021.02 will be filed for audit. (DOCUMENT C - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT D - SUPPLEMENT TO MINUTES)

Mr. Sterkowitz reported that not all of the year-end accruals are reflected in this month's report; however, they will be reflected in the FY17 financial statements. With a state budget passed after June 30, there has been some confusion about how to account for FY17 revenues that are received in FY18. He explained how this will look moving forward, until FY19, when things should level out. He reported that as of today, the college received half of the veterans' grant but none of the base operating grant. The full amount was received for Career and Technical Education and Adult Education grants.

**CONSENT AGENDA (IX – XII):**

It was moved by Mr. J. Murphy and seconded by Mr. M. Murphy to approve the following consent agenda items:

**IX. WARRANTS**

Mr. Sterkowitz read the warrant summaries as presented to the Board.

**For JUNE 2017:**

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$5,861,473.89
9.3	Operation & Maintenance Fund	1,579,204.81
9.4	Operation & Maintenance Fund (Restricted)	827,659.72
9.5	Bond & Interest Fund	1,126,875.00
9.6	Auxiliary Enterprise Fund	827,124.88
9.7	Restricted Purpose Fund	271,695.26
9.7A	Grants & Contract Fund	994,957.36
9.7B	Federal Fund	633,264.33
9.7C	College Activity Clubs	3,311.08
9.8	Working Cash Fund	-0-
9.9	Tort & Audit	10,908.00

(DOCUMENT E - SUPPLEMENT TO MINUTES)

**For JULY 2017:**

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$7,212,576.47
9.3	Operation & Maintenance Fund	645,227.44
9.4	Operation & Maintenance Fund (Restricted)	-0-
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	344,046.01
9.7	Restricted Purpose Fund	968,893.17
9.7A	Grants & Contract Fund	231,649.06
9.7B	Federal Fund	229,548.52
9.7C	College Activity Clubs	736.96
9.8	Working Cash Fund	-0-
9.9	Tort & Audit	602,255.00

(DOCUMENT F - SUPPLEMENT TO MINUTES)

**X. REPORT OF PERSONNEL**

Chairman Coleman publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Jessica Ganta - Secretary II, Marketing and Communications – effective 8/21/17

Leslie Moyar - Instructor, Nursing, Career Programs - effective 8/14/17

Anuradha Senthikumar - UNIX/Windows Administrator, Information Technology - effective 8/28/17

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-1(a) Renewal of Appointments – Grant Funded

It is recommended that the appointment of the following grant-funded individuals be renewed for the 2017-2018 fiscal year, contingent upon the continuation of grant funding:

Traci Brooks - Programming Tutor/Facilitator

Christopher Clinton-Dooly - Departmental Assistant

Nereida Encina - Job Resource Specialist

Marcos Estrada - Veteran Support Services Specialist

Gary Gecan - Tutor

Marie Harrell - Internship Manager

Tina Johnson - Student Success Specialist

Corinne Johnston - Grant Writer

Diane Kazibut - Tutor

Pamela Kenebrew - Departmental Assistant

James Lonergan - Tutor

Chauntai Mack - Career Connections, Youth Program Manager

Michelle McInerney - Tutor

Deborah Sievers - Director of Disability Services

Ed Trop - Laboratory Assistant

Gailmarie Ward - Career Connections, Business Services Specialist

Misty Williams - Director of Upward Bound

Anthony Wojno - Tutor

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

Diana Medina - Activity Director, Career Pathways, Career Programs - L.O.A.  
(FMLA) Intermittent 7/17/17 – 7/16/18

Catherine Ryan - Administrative Assistant, Academic Affairs - L.O.A.  
(FMLA) 10/2/17 – 1/15/18

Chet Shaw - Dean of Student Services, Student Development - L.O.A.  
(FMLA) Intermittent 7/20/17 – 7/19/18

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Patricia Caratachea - P.T. Departmental Assistant, Academic Outreach  
- effective 7/25/17

Malcom Heard - Coordinator, Student Success/Veterans, Student Development  
- effective 8/2/17

Kristen Kole - Departmental Assistant, International Student Affairs –  
effective 8/17/17

John Mangan - Manager of Accounting Services, Finance - effective 7/12/17

Patricia Trebe - Asst. Director, Annual Giving & Alumni Relations,  
Foundation - effective 8/22/17

Adam Wouk - Educational Case Manager, Student Development – effective  
8/21/17

(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Administrative and Professional Staff

Bernard Duffy – Lieutenant, Police Department – retirement effective 8/31/17  
(DOCUMENT L - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Mitchell Baker – from Associate Professor, Psychology, Liberal Arts to  
Professor - effective Academic Year 2017-2018

Neil Barker – from Instructor, Integrated Systems Technology, Science, Business & Computer Technology to Assistant Professor – effective Academic Year 2017-2018

Dana Campbell – from Associate Professor, Chemistry, Science, Business & Computer Technology to Professor - effective Academic Year 2017-2018

Joshua Fulton – from Assistant Professor, History, Liberal Arts to Associate Professor - effective Academic Year 2017-2018

Elena Garant – from Associate Professor, Mathematics, Science, Business & Computer Technology to Professor - effective Academic Year 2017-2018

Thomas Houlihan – from Maintenance Mechanic III, Campus Operations to Building Services Supervisor - effective 8/28/17

Prabhjot Menon – from Associate Professor, Chemistry, Science, Business & Computer Technology to Professor - effective Academic Year 2017-2018

Carey Millsap-Spears – from Associate Professor, Communications, Liberal Arts to Professor - effective Academic Year 2017-2018

Anne Morgan – from Associate Professor, Nursing, Career Programs to Professor - effective Academic Year 2017-2018

Peter Porter – from Assistant Professor, Anatomy & Physiology, Science, Business & Computer Technology to Associate Professor – effective Academic Year 2017-2018

Lee Semmerling - from Associate Professor, Librarian, Learning Resource Center to Professor - effective Academic Year 2017-2018

Bonnie Straton - Associate Professor, Massage Therapy, Career Programs to Professor - effective Academic Year 2017-2018

Jana Svec - Associate Professor, Earth Science, Science, Business & Computer Technology to Professor - effective Academic Year 2017-2018

Jerimi Walker - Assistant Professor, Mathematics, Science, Business & Computer Technology to Associate Professor - effective Academic Year 2017-2018

Amani Wazwaz – from Associate Professor, Communications, Liberal Arts to Professor - effective Academic Year 2017-2018

(DOCUMENT M - SUPPLEMENT TO MINUTES)

10.1-6(a) Department Chair Appointment for 2017-2019

It is recommended that the individual named below be appointed Department Chair per the term outlined herein and the terms and conditions of the negotiated agreement:

Dr. Kelli Nickols                      Department Chair, Nursing  
(DOCUMENT N - SUPPLEMENT TO MINUTES)

**XI. UNFINISHED BUSINESS**

None.

**XII. NEW BUSINESS**

Chairman Coleman publicly identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with South Suburban Council on Alcoholism (Addictions Studies)

It is recommended that the Board of Trustees approve the affiliation agreement with South Suburban Council on Alcoholism for Addictions Studies.  
(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Madison Street Medical (Sleep Technology)

It is recommended that the Board of Trustees approve the affiliation agreement with Madison Street Medical for Sleep Technology.  
(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with Palos Medical Group (Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Palos Medical Group for Medical Assistant.  
(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with DuPage Medical Group (Phlebotomy)

It is recommended that the Board of Trustees approve the affiliation agreement with DuPage Medical Group for Phlebotomy.  
(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.5 Campus Microsoft Licensing Agreement

Whereas CDW-G of Vernon Hills, Illinois, has negotiated contract volume pricing with NJPA for Microsoft Volume Licensing, it is recommended that the Board of Trustees award this request and authorize the execution of a three (3) year agreement with CDW-G for \$54,196.04 annually.  
(DOCUMENT S - SUPPLEMENT TO MINUTES)



12.6 Blue Island Nursing Project Furniture Purchase

It is recommended that the Board of Trustees approve these purchases and authorize the issuance of purchase orders to the following vendors in the following amounts for the BIEC Nursing Program Furniture Purchase:

KI	\$67,328.54
Henricksen	\$ 5,163.98
Forward Space	\$ 8,459.35
<b>Total Furniture Purchase</b>	<b>\$80, 951.87</b>

(DOCUMENT T - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.8, 9.9, 9.9B, and 9.9C; 10.1-1, 10.1-1(a), 10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-5(a), 10.1-6, and 10.1-6(a); and 12.1, 12.2, 12.3, 12.4, 12.5, and 12.6:

Yes: Coleman, Hastings, M. Murphy, S. Murphy, O’Sullivan, Wagner, J. Murphy

Student

Advisory: Yes

Motion carried.

**XIII. MISCELLANEOUS**

None.

**XIV. AUDIENCE PARTICIPATION**

None.

**XV. ADJOURNMENT**

The meeting adjourned at 7:17 PM.