

APPROVED

MORAIN VALLEY COMMUNITY COLLEGE 9000 West College Parkway Palos Hills, IL 60465

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, November 15, 2016, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

I. CALL TO ORDER

The meeting was called to order by Chairman Joseph Murphy at 6:00 PM.

II. ROLL CALL

Present: Joseph Murphy, Chairman; John Coleman; Kimberly Hastings; Michael Murphy; Sandra Wagner; David Shipyor, Student Trustee

Absent: Susan Murphy, Eileen O'Sullivan

III. MINUTES

The Board of Trustees, having reviewed the unapproved Minutes of the Regular Meeting of October 18, 2016, and there being no further corrections to the minutes, the minutes are approved as presented.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 Student Trustee Report

Mr. Shipyor reported that he attended the Illinois Student Advisory Commission (SAC) meeting this past weekend and interacted with other trustees from around the state to discuss three important issues: the state budget, textbook costs, and the bachelor's degree in Nursing. On October 29, the Halloween 5K was held, which raised \$6,500 for the Foundation. Mr. Shipyor thanked all the staff and volunteers who were involved in the event and commended the 115 5K participants. The Student Government Association

conducted a blood drive on November 1, and the college hosted a seminar on October 25 with a presentation on the effects of marijuana on the brain and behavior of teens and young adults. Mr. Shipyor reported that there was good feedback from the seminar; students indicated that they found the information very helpful.

VI. REPORTS OF ADMINISTRATION

6.1 Presentation to Bill Theres, Sr.

On behalf of the Board and the administration, Chairman Murphy presented Bill Theres, Sr., Maintenance Mechanic III, with a retirement gift and thanked him for his many years of service to the college community.

6.2 President's Report

- Dual Credit Presentation – Alexandria Terrazas, Coordinator of Student Success Programs, and Karrie Bieker, Research Analyst, gave an overview of a presentation they made at a conference in October regarding dual credit programs. They reported that high school dual credit students attend Moraine Valley at a higher rate after graduation than non-dual credit students. Dual credit consists of three cohorts: Dual Credit CTE, General Education, and Non-Dual Credit. The across-term retention rate for these three cohorts ranges from 77 to 83 percent. For the 2015-2016 academic year, there were 863 students enrolled across 27 dual credit partners, with 37 courses and 57 instructors. For the 2016-17 academic year so far, there are 1389 students enrolled across 27 partners, with 41 courses and 61 instructors. Next steps for dual credit include continued research to identify trends, continued information sharing with high school instructors, counselors, and parents, and Moraine Valley faculty continuing to expand the bridge between the college and the schools.

Mr. Michael Murphy asked about the program's recruitment efforts and indicated that he wished he had been encouraged to come to Moraine for his first year or two of college. Ms. Terrazas explained that high school students and their parents are provided information on dual credit opportunities and the potential savings of college tuition that can be realized by taking dual credit classes in high school.

- Community Learning Day – Dr. Cindy Anderson, Dean of Academic Development and Outreach, provided an overview of the college's

Community Learning Day (CLD), during which college employees provide service to various organizations in the community. The list of organization partners was shared, and Dr. Anderson indicated that for this year, there were some changes in the program to maximize the college's service and impact and to align with the Foundation's annual giving campaign. During this year's program, 256 employees participated in off-campus activities, 206 participated in panel discussions, and 76 participated in on-campus service activities. Dr. Anderson acknowledged and thanked the Board of Trustees, the Executive Leadership Team, the Foundation, the CLD committee members, the organizational team leaders, and the Marketing & Communications team for all the support and work making the Community Learning Day activities possible.

Dr. Jenkins congratulated Trustee John Coleman on his nomination for Representative Daniel Lipinski's Third Congressional District Senior Citizen Award. Trustee Coleman will be recognized at an award ceremony December 12. Dr. Jenkins thanked Trustee Kimberly Hastings for making a Science, Technology, Engineering & Math (STEM) presentation in the Library today as part of the Library's STEM series. She reported that Michael Murphy had also done a STEM presentation prior to his service on the Board. She thanked both Trustee Hastings and Trustee Murphy for engaging with the college community in this way. She thanked Chairman Murphy and the principal of Argo High School for attending the Foundation's annuitant event earlier today. Participants enjoyed a tour of the new Student Success Center. Dr. Jenkins shared a revised agenda item (10.1-5) with the Board members that they will be voting on this evening.

VII. COMMUNICATIONS

- 7.1 ACPA Educational Leadership Foundation 2017 Diamond Honoree (Lisa Kelsay)
- 7.2 Letter from Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM) re Continuing Accreditation of Health Information Management
- 7.3 Letter from Joint Review Committee on Education in Radiologic Technology (JRCERT) re Continuing Accreditation of Radiologic Technology

VIII. FINANCIAL STATEMENT

- 8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$ 151,446,947.28 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Mr. Coleman and seconded by Mrs. Wagner to approve the following consent agenda items, with Agenda Item 10.1-5 as revised:

IX. WARRANTS

Mr. Sterkowitz read the warrant summaries as presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$ 5,049,422.00
9.3	Operation & Maintenance Fund	796,130.37
9.4	Operation & Maintenance Fund (Restricted)	511,823.96
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	510,806.77
9.7	Grants & Contracts Fund	230,685.65
9.7A	College Activity Clubs	10,147.24
9.8	Restricted Purpose Fund	198,974.70
9.9	Federal Fund	2,907,132.22
9.9B	Tort & Audit	35,018.39
9.9C	Working Cash Fund	-0-

(DOCUMENT C - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chairman Murphy publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Andriana Esparza - Admissions Recruiter, Admissions and Recruitment – effective 11/28/16

Malcom Heard - Coordinator, Student Success & Veterans, Student Success - effective 11/28/16

Shanita Jones - Benefits Specialist, Human Resources - effective 1/9/17

Margaret Lippert - International Student Services Specialist, International Student Affairs - effective 11/28/16

Amber Whited - Payroll Assistant, Finance - effective 11/28/16

(DOCUMENT D - SUPPLEMENT TO MINUTES)

10.1-1(a) Renewal of Appointment

It is recommended that the appointment of the following grant-funded individuals be renewed for the 2016-2017 fiscal year, contingent upon the continuation of grant funding:

Evera Ivy	Student Success Specialist
Colby Smith	Business Service Specialist
Darice Wright	Career Connections Adult Program Manager
Hiyam Yusef	Career Connections Student Success Specialist

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

Dawn Countryman - Assistant Professor, Anatomy & Physiology, Science, Business & Computer Technology - L.O.A. (FMLA) 1/17/17-4/30/17

Deborah Sievers - Director of Disability Services, Center for Disability Services - L.O.A. (FMLA) Intermittent 11/2/16-11/1/17

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations (as revised)

Severo M. Balason, Jr. - Dean, Enrollment Services, Enrollment Services – effective 12/9/16

Lydia Falbo - Director of Nursing, Career Programs - effective 12/2/16
Ronald Forgue - Police Officer, Police Department - effective 10/20/16
Christian Maxwell - Financial Aid Coordinator, Financial Aid – effective
11/2/16
Matthew Scolum - Grounds Supervisor, Campus Operations – effective
10/28/16
Guadalupe Zarco - Financial Aid Expeditor, Financial Aid - effective 11/11/16
(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Support Staff

Rose Marie Sakanis - Secretary/Curriculum Assistant, Academic Services –
retirement effective 6/30/17
Doris Samyn Secretary II, Resource Development & Institutional Effectiveness
- retirement effective 6/20/17
(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Andrea Bailey - from Instructor, Business, Science, Business & Computer
Technology to Assistant Professor - effective Academic Year 2016-2017
Robert Faoro – from Instructor, Automotive Technology, Career Programs
to Assistant Professor - effective Academic Year 2016-2017
Charlie Hoskins, Jr. – from P.T. Police Officer, Police Department to
F.T. Police Officer - effective 11/21/16
Carmela Ochoa - Secretary II, Adult Basic Education to Coordinator,
ABE/ASE - effective 12/5/16
Mark O'Donnell - Police Officer, Police Department to Sergeant – effective
11/21/16
Nereida Perez – from Departmental Assistant, Multicultural Student Affairs
to Job Resource Specialist - effective 11/28/16
(DOCUMENT J - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chairman Murphy publicly identified the nature of the agenda items contained
in New Business.

12.1 Affiliation Agreement with Advocate Health and Hospitals Corporation d/b/a Advocate Good Shepherd Hospital (Health Information Technology)

It is recommended that the Board of Trustees approve the affiliation agreement with Advocate Health and Hospitals Corporation d/b/a Advocate Good Shepherd Hospital for Health Information Technology.
(DOCUMENT K - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Sinai Health System (Health Information Technology)

It is recommended that the Board of Trustees approve the affiliation agreement with Sinai Health System for Health Information Technology.
(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.3 Amendment to Affiliation Agreement with Silver Cross (Health Information Management; Respiratory Therapy)

It is recommended that the Board of Trustees approve the amendment to affiliation agreement with Silver Cross for Health Information Management and Respiratory Therapy. (DOCUMENT M - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with Bria Health Services of Palos Hills (Nursing and Basic Nurse Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Bria Health Services of Palos Hills for Nursing and Basic Nurse Assistant.
(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.5 Resolution Determining Estimated Tax Levy and Public Hearing 2016

It is recommended that the Board of Trustees approve the resolution as presented. (DOCUMENT O - SUPPLEMENT TO MINUTES)

12.6 Life Safety Project: Building T - HVAC Upgrades

It is recommended that the Board of Trustees approve the life safety project as outlined on the attached application.
(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.7 Fall 2016 College Life-Cycle Management (LCM) Equipment Purchase

Whereas Dell Computers, of Round Rock, Texas, has submitted MHEC state of Illinois contract pricing for the purchase of five hundred and eighteen (518) computers and three hundred and sixty (360) monitors, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to Dell Computers in the amount of \$398,612.65 for the Fall 2016 College LCM Purchase.

Whereas Apple Inc., of Austin Texas, is a sole provider of Apple products, and pricing has been secured through the best possible outlet (Apple Store for Education) for seventy (70) computers, laptops and tablets, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to Apple Inc. in the amount of \$95,708.18 for the Fall 2016 College LCM Purchase.

Whereas CDW-G, of Vernon Hills, Illinois, has submitted the lowest responsible proposal for the purchase of one hundred and fifty (150) Cisco IP phones at 36,657.00, forty eight (48) Epson projectors at \$30,269.39 and ten (10) Samsung 16:10 monitors at \$1,208.90, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to CDW-G in the total amount of \$68,135.29 for the Fall 2016 College LCM Purchase.

Whereas Avalon Technologies, of Bloomfield Hills, Michigan, has submitted MHEC state of Illinois contract pricing for the purchase of T3 Compellent Data Storage Expansion, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to Avalon Technologies in the amount of \$27,328.00 for the Fall 2016 College LCM Purchase.

Whereas Midwest Computer Products, Inc. (MCP), of West Chicago, Illinois, has submitted the lowest responsible proposal for the purchase of twenty nine (29) A/V controllers, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to Midwest Computer Products, Inc. in the amount of \$25,020.04 for the Fall 2016 College LCM Purchase.

Whereas SKC Communication Products, LLC, of Shawnee Mission, Kansas, has submitted the lowest responsible proposal for the purchase of forty seven (47) projector screens, and miscellaneous brackets and connectors, it is recommended that the Board of Trustees award this proposal and authorize the

issuance of a purchase order to SKC Communications Products, LLC in the amount of \$11,957.13 for the Fall 2016 College LCM Purchase.

Whereas Zones Inc., of Auburn, Washington, has submitted the lowest responsible proposal for the purchase of one (1) APC Smart-UPS, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to Zones Inc., in the amount of \$6,054.36 for the Fall 2016 College LCM Purchase.

Total Cost of this purchase: \$632,815.65
(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.8 Print Optimization Solution Request for Proposal (RFP)

Whereas Canon Solutions America, Inc., of Melville, New York, has submitted the lowest responsible proposal, meeting the overall needs of the college, for the purchase of four (4) high-end production printers and finishing equipment and forty seven (47) copiers including interoperable reprographics and fleet software, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to **Canon Solutions America, Inc.** in the amount of **\$487,761.00** as the college's printer optimization solution.
(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.9 Bookstore Hardware and Textbook Management System Upgrade

Whereas, Nebraska Book Company, of Lincoln, Nebraska, has been the college's point of sale system partner, it is recommended that the Board of Trustees award and authorize the issuance of a purchase order in the amount of **\$37,714.00 to Nebraska Book Company**, for the purchase of ten (10) new point of sale registers, pin pads and upgrade of software.
(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.10 Coffee Kiosk Contract Extension/Espresso Love

The Auxiliary Services at Moraine Valley Community College is recommending that the Board of Trustees authorize and approve the college President to be signator on the Espresso Love three (3) year contract extension. The effective date of this contract will be January 6, 2017 through January 5, 2020. Espresso Love will pay the college \$25,000.00 per year for next three (3) years. (DOCUMENT T - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.8, 9.9, 9.9B, and 9.9C; 10.1-1, 10.1-1(a), 10.1-2, 10.1-3, 10.1-4, 10.1-5 (Revised), 10.1-5(a), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, and 12.10:

Yes: Coleman, Hastings, M. Murphy, Wagner, J. Murphy
Absent: S. Murphy, O'Sullivan
Student
Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XV. ADJOURNMENT

The meeting adjourned at 6:50 PM.