

**APPROVED**

**MORAIN VALLEY COMMUNITY COLLEGE  
9000 West College Parkway  
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, August 16, 2016, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

**I. CALL TO ORDER**

The meeting was called to order by Chairman Joseph Murphy at 6:00 PM.

**II. ROLL CALL**

Present: Joseph Murphy, Chairman; John Coleman; Kimberly Hastings; Michael Murphy; Susan Murphy; Eileen O'Sullivan; Sandra Wagner; David Shipyor, Student Trustee

Absent: None

**III. MINUTES**

The Board of Trustees, having reviewed the unapproved Minutes of the he Regular Meeting of June 15, 2016, and there being no further corrections to the minutes, the minutes are approved as presented.

**IV. AUDIENCE PARTICIPATION**

None.

**V. BOARD REPORTS AND/OR REQUESTS**

**5.1 Student Trustee Report**

Mr. Shipyor reported that there has been a surge of students and community members on campus as a result of the campus being a stop for the game Pokémon Go. He indicated that this has been a good way to show students and the community what the campus has to offer. Mr. Shipyor also reported that Welcome Days will be held August 23-24 to welcome new and returning students to the campus. Various events will be held from 11 a.m. to 2 p.m. each

day, sharing information about organizations, clubs, and services available to students.

**VI. REPORTS OF ADMINISTRATION**

**6.1 President's Report**

- Update on Construction Projects – Dr. Jenkins reported on projects that have been completed on campus, including new air conditioning chillers; parking lot upgrades; the Culinary Arts demonstration kitchen, which is a requirement of the program's accreditation; roof replacement for the T building; and staff have moved into the new Student Success Center, which will be open for fall. She indicated that the new KidRec space in the H building is popular with families and is being used heavily. She also reported that the new Shakespeare garden near the Fine and Performing Arts Center was recently dedicated. Through the Foundation, nine benches for the garden have been purchased already, but more than 5,000 bricks for the walkways are available.

Dr. Jenkins reported that budget issues have put some other projects on hold while the college focuses on keeping its facilities maintained for a clean and safe learning environment. She reported that today, enrollment is slightly down ahead of the semester, but registration is ongoing. An enrollment report will be provided at the October meeting. She also reported that a ribbon cutting will be held for the new KidRec space and the Student Success Center prior to the October 18 Board meeting. She introduced Kam Sanghvi as part of the Executive Leadership Team and indicated that the search process is still underway for a Vice President of Administrative Services.

**VII. COMMUNICATIONS**

7.1 Thank You Letter from Barbara Stauffer (former student)

**VIII. FINANCIAL STATEMENT**

**For JUNE 2016:**

**8.1 Treasurer's Report**

Treasurer's Report showing an ending balance of \$146,096,417.56 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

**For JULY 2016:**

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$146,277,842.19 will be filed for audit. (DOCUMENT C - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT D - SUPPLEMENT TO MINUTES)

Mr. Sterkowitz reported that \$2.1 million in operating grants and \$50,000 in equalization was received in May, which is about 23 percent of the college's FY15 appropriation. A stopgap budget was approved June 30 for about \$3.2 million, which is about 33 percent of the college's FY15 appropriation, which has not yet been received. For Adult Basic Education (ABE), this appropriation covers an 18-month period from July 1, 2015, to December 31, 2016. Adult Basic Education is running a very lean operation and expenses incurred during FY16 have been covered and the college will use the remainder to start FY17. He reported that it is hoped that another appropriation will be approved after the election, but the plan going forward is to operate on 70 percent of the FY15 budget.

**CONSENT AGENDA (IX – XII):**

It was moved by Mr. Coleman and seconded by Mrs. Murphy to approve the following consent agenda items, excluding Agenda Item 12.8:

**IX. WARRANTS**

Mr. Sterkowitz read the warrant summaries as presented to the Board.

**For JUNE 2016:**

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$5,744,392.19
9.3	Operation & Maintenance Fund	1,328,565.34
9.4	Operation & Maintenance Fund (Restricted)	1,779,562.76
9.5	Bond & Interest Fund	1,126,875.00
9.6	Auxiliary Enterprise Fund	1,042,704.31
9.7	Grants & Contracts Fund	479,724.40
9.7A	College Activity Clubs	5,477.40
9.8	Restricted Purpose Fund	931,053.36
9.9	Federal Fund	48,822.71
9.9B	Tort & Audit	16,589.90
9.9C	Working Cash Fund	-0-
(DOCUMENT E - SUPPLEMENT TO MINUTES)		

**For JULY 2016:**

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$6,372,796.05
9.3	Operation & Maintenance Fund	564,553.99
9.4	Operation & Maintenance Fund (Restricted)	1,048,229.88
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	483,559.60
9.7	Grants & Contracts Fund	279,540.96
9.7A	College Activity Clubs	946.03
9.8	Restricted Purpose Fund	259,377.08
9.9	Federal Fund	710,618.43
9.9B	Tort & Audit	-0-
9.9C	Working Cash Fund	-0-
(DOCUMENT F - SUPPLEMENT TO MINUTES)		

**X. REPORT OF PERSONNEL**

Chairman Murphy publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Heather Casiello – Instructor, Nursing, Career Programs – effective 8/15/16

Emmanuel Esperanza – Director of Registration & Records, Enrollment Services – effective 9/6/16

Albert James – Senior Application Developer, Information Technology – effective 8/11/16

Patrick Lohan – Education Specialist, Learning Enrichment & College Readiness – effective 8/22/16

Aaron Roe – Senior Research Analyst, Institutional Research and Planning – effective 8/29/16

Jillian Tafelski – Assistant Director of Marketing, Marketing and Communications – effective 8/29/16

(DOCUMENT G - SUPPLEMENT TO MINUTES)

#### 10.1-2 Part-Time/Supplemental/Other

(DOCUMENT H - SUPPLEMENT TO MINUTES)

#### 10.1-3 Salary Revisions

None.

#### 10.1-4 Leave of Absence

Yota Diamantopoulos – Lead Courier, Mailroom – L.O.A. (FMLA) 7/26/16-10/17/16

Socratis Pimenidis – Custodian, Campus Operations – L.O.A. (FMLA) 8/18/16-11/9/16

Shelita Shaw – Assistant Professor, Communications, Liberal Arts – L.O.A. (FMLA) Intermittent 8/18/16-8/17/17

(DOCUMENT I - SUPPLEMENT TO MINUTES)

#### 10.1-5 Resignations/Terminations

Dan Barkman – P.T. Police Officer, Police Department – effective 7/9/16

Richard Caldwell – Groundskeeper, Campus Operations – effective 8/8/16

Erin Kelly – Instructor, Mathematics, Science, Business and Computer Technology – effective 8/5/16

Karen Madsen – Departmental Assistant, Admissions & Recruitment – effective 7/8/16

Lisa Moore – Instructor, Nursing, Career Programs – effective 5/20/16

Keith Nabb – Professor, Mathematics, Science, Business and Computer Technology – effective 8/5/16

Eliza Plous – International Student Services Specialist, International Student Affairs – effective 8/5/16

Himanshu Verma – Assistant Professor, Physics, Science, Business and  
Computer Technology – effective 8/9/16

Mary Vicich – Secretary II, Corporate, Community and Continuing  
Education – effective 8/10/16

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Administrative Professional Staff

It is recommended that the following requests for retirement be approved as  
presented:

Mary Jo Shepard – Financial Aid Process Improvement Coordinator –  
retirement effective 6/20/16

Linda Strzelczyk – Academic Coordinator, Nursing/BNAT Training  
Programs – retirement effective 6/30/17

(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-5(b) Retirement - Faculty

It is recommended that the following requests for retirement be approved as  
presented:

Janet Kotash – Professor, Natural Science, Science, Business and  
Computer Technology – retirement effective 8/31/16

(DOCUMENT L - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

John Andres – from P.T. Departmental Assistant, Academic Services to  
F.T. Departmental Assistant, Learning Enrichment and College  
Readiness – effective 8/22/16

Krista Appelquist – from Associate Professor, Speech, Liberal Arts to  
Professor – effective Academic Year 2016-2017

Judy Bernier – from P.T. Accounting Clerk/Cashier, Cashier's Office to  
F.T. Accounting Clerk/Cashier – effective 8/29/16

Kasha Blahusiak – from Assistant Professor, Sociology, Liberal Arts to  
Associate Professor - effective Academic Year 2016-2017

Joanne Delany – from Assistant Professor, Nursing, Career Programs to  
Associate Professor - effective Academic Year 2016-2017

Eric DeVillez – from Assistant Professor, Communications, Liberal Arts  
to Associate Professor - effective Academic Year 2016-2017

Aileen Donnersberger – from Associate Professor, Education, Liberal  
Arts to Professor - effective Academic Year 2016-2017



**XI. UNFINISHED BUSINESS**

None.

**XII. NEW BUSINESS**

Chairman Murphy publicly identified the nature of the agenda items contained in New Business.

**12.1 Resolution Reauthorizing Participation in Illinois School District Liquid Asset Fund Plus**

It is recommended that the Board approve the Resolution for reauthorizing participation in Illinois School District Liquid Asset Fund Plus.  
(DOCUMENT O - SUPPLEMENT TO MINUTES)

**12.2 Affiliation Agreement with DuPage Medical Group (Sleep Technology)**

It is recommended that the Board of Trustees approve the affiliation agreement with DuPage Medical Group for Sleep Technology.  
(DOCUMENT P - SUPPLEMENT TO MINUTES)

**12.3 Affiliation Agreement with Midwest Center for Sleep Disorders (Sleep Technology)**

It is recommended that the Board of Trustees approve the affiliation agreement with Midwest Center for Sleep Disorders for Sleep Technology.  
(DOCUMENT Q - SUPPLEMENT TO MINUTES)

**12.4 Affiliation Agreement with Presence Behavioral Health (Addictions Studies)**

It is recommended that the Board of Trustees approve the affiliation agreement with Presence Behavioral Health for Addictions Studies.  
(DOCUMENT R - SUPPLEMENT TO MINUTES)

**12.5 Affiliation Agreement with Solly's Place (Addictions Studies)**

It is recommended that the Board of Trustees approve the affiliation agreement with Solly's Place for Addictions Studies.  
(DOCUMENT S - SUPPLEMENT TO MINUTES)



12.6 Institutional Agreement of Affiliation with Frankfort Fire Protection District (Fire Science)

It is recommended that the Board of Trustees approve the institutional agreement of affiliation with Frankfort Fire Protection District for Fire Science. (DOCUMENT T - SUPPLEMENT TO MINUTES)

12.7 Program Addendum to Affiliation Agreement with Presence Saint Joseph Medical Center (Health Information Technology)

It is recommended that the Board of Trustees approve the program addendum to affiliation agreement with Presence Saint Joseph Medical Center for Health Information Technology. (DOCUMENT U - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.8, 9.9, 9.9B, and 9.9C; 10.1-1, 10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-5(a), 10.1-5(b), 10.1-6, and 10.1-6(a); and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, and 12.7:

Yes:	Coleman, Hastings, M. Murphy, S. Murphy, O’Sullivan, Wagner, J. Murphy
No:	None
Student	
Advisory:	Yes

Motion carried.

Michael Murphy asked for background on the bid for demolition, indicating that he wasn’t opposing the recommendation but wanted additional information.

Chairman Murphy provided some background about original plans for the site as a training center, and Dr. Jenkins also reviewed the progression of events leading to this recommendation. She indicated that the college owns the property, but costs to renovate the property adequately for instructional or training use would cost almost as much as building a new facility, and, without a partner to share costs, is not something the college can undertake at this time. However, the existing structure on the property is deteriorating and becoming unsafe and potentially hazardous, currently costing the college \$30-\$40

thousand a year to maintain at a minimal level. It was determined that the best course of action would be to demolish the building and eliminate maintenance costs going forward. She indicated that she shared the recommendation for demolition in an earlier memo to the Board in case there were any objections or concerns before moving forward to seek bids for the project for the Board's approval. She indicated that the demolition saves the college maintenance costs and removes potential liability issues.

It was moved by Mrs. Wagner and seconded by Ms. O'Sullivan to approve the following agenda item:

12.8 8601 W. 107<sup>th</sup> Demolition Bid

Whereas Signature Demolition Services, of Bridgeview, Illinois, is the lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$218,430.00 to Signature Demolition Services for the 8601 W. 107<sup>th</sup> Demolition Bid. (DOCUMENT V - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Agenda Item 12.8:

Yes:	Coleman, Hastings, M. Murphy, S. Murphy, O'Sullivan, Wagner, J. Murphy
No:	None
Student	
Advisory:	Abstain

Motion carried.

**XIII. MISCELLANEOUS**

Ms. O'Sullivan indicated that she had a concern about an email from a former teacher that had been directed to the Board and which had been forwarded to her by someone else on her way to this meeting. Chairman Murphy requested that she print it out and send it to the college to be shared with the Board. Ms. O'Sullivan indicated that she had been told before that this needed to be brought up in a formal meeting.

Chairman Murphy suggested that what he thought she might be getting at was if it was the opinion of the Board whether they wanted a college email. Ms. O'Sullivan stated that the email concerned her because it seemed to be a serious

problem and she wondered if it had been taken care of because it seemed as if the person had gone through all the proper channels. Chairman Murphy recommended that she share the information with the college to find out if it has been addressed. Ms. O'Sullivan requested clarification if she should share the email with President Jenkins but not the other Board members. Dr. Jenkins responded that Ms. O'Sullivan could let them know the topic and Dr. Jenkins could then respond whether it was something the administration had addressed or could address.

Chairman Murphy requested input whether the Board members felt a need or desire to have an individual college email address. Mrs. Wagner suggested some research into how other colleges handle this. Ms. O'Sullivan concurred, and Dr. Jenkins reported that she would do some research into this and report back. Michael Murphy indicated that he wouldn't want to advertise any informal authority that he may or may not have in responding to such questions and indicated that constituents can contact him by calling him or through his Facebook page. Ms. O'Sullivan indicated that she would prefer that the other Board members were getting the same questions and concerns that she was getting. Dr. Jenkins indicated that the college does not advertise trustees' personal email addresses and she would not recommend making those public but she will do some research and report back.

**XIV. AUDIENCE PARTICIPATION**

None.

**XV. ADJOURNMENT**

The meeting adjourned at 6:44 PM.