I. CALL TO ORDER

The meeting was called to order by Chairman Joseph Murphy at 6:00 PM.

II. ROLL CALL

Present: Joseph Murphy, Chairman; John Coleman; Kimberly Hastings; Michael Murphy; Susan Murphy; Eileen O’Sullivan; Sandra Wagner; David Shipyor, Student Trustee

Absent: None

III. MINUTES

The Board of Trustees, having reviewed the unapproved Minutes of the Regular Meeting of June 15, 2016, and there being no further corrections to the minutes, the minutes are approved as presented.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 Student Trustee Report

Mr. Shipyor reported that there has been a surge of students and community members on campus as a result of the campus being a stop for the game Pokémon Go. He indicated that this has been a good way to show students and the community what the campus has to offer. Mr. Shipyor also reported that Welcome Days will be held August 23-24 to welcome new and returning students to the campus. Various events will be held from 11 a.m. to 2 p.m. each
day, sharing information about organizations, clubs, and services available to students.

VI. REPORTS OF ADMINISTRATION

6.1 President’s Report

- Update on Construction Projects – Dr. Jenkins reported on projects that have been completed on campus, including new air conditioning chillers; parking lot upgrades; the Culinary Arts demonstration kitchen, which is a requirement of the program’s accreditation; roof replacement for the T building; and staff have moved into the new Student Success Center, which will be open for fall. She indicated that the new KidRec space in the H building is popular with families and is being used heavily. She also reported that the new Shakespeare garden near the Fine and Performing Arts Center was recently dedicated. Through the Foundation, nine benches for the garden have been purchased already, but more than 5,000 bricks for the walkways are available.

Dr. Jenkins reported that budget issues have put some other projects on hold while the college focuses on keeping its facilities maintained for a clean and safe learning environment. She reported that today, enrollment is slightly down ahead of the semester, but registration is ongoing. An enrollment report will be provided at the October meeting. She also reported that a ribbon cutting will be held for the new KidRec space and the Student Success Center prior to the October 18 Board meeting. She introduced Kam Sanghvi as part of the Executive Leadership Team and indicated that the search process is still underway for a Vice President of Administrative Services.

VII. COMMUNICATIONS

7.1 Thank You Letter from Barbara Stauffer (former student)

VIII. FINANCIAL STATEMENT

For JUNE 2016:

8.1 Treasurer's Report
Treasurer's Report showing an ending balance of $146,096,417.56 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

For JULY 2016:

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of $146,277,842.19 will be filed for audit. (DOCUMENT C - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT D - SUPPLEMENT TO MINUTES)

Mr. Sterkowitz reported that $2.1 million in operating grants and $50,000 in equalization was received in May, which is about 23 percent of the college’s FY15 appropriation. A stopgap budget was approved June 30 for about $3.2 million, which is about 33 percent of the college’s FY15 appropriation, which has not yet been received. For Adult Basic Education (ABE), this appropriation covers an 18-month period from July 1, 2015, to December 31, 2016. Adult Basic Education is running a very lean operation and expenses incurred during FY16 have been covered and the college will use the remainder to start FY17. He reported that it is hoped that another appropriation will be approved after the election, but the plan going forward is to operate on 70 percent of the FY15 budget.

CONSENT AGENDA (IX – XII):

It was moved by Mr. Coleman and seconded by Mrs. Murphy to approve the following consent agenda items, excluding Agenda Item 12.8:

IX. WARRANTS

Mr. Sterkowitz read the warrant summaries as presented to the Board.

For JUNE 2016:
### Minutes of the Regular Meeting of August 16, 2016

**9.1 Account Expenditure Summaries**

<table>
<thead>
<tr>
<th>Account Expenditure</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Education Fund</td>
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<tr>
<td>Operation &amp; Maintenance Fund</td>
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<td>Bond &amp; Interest Fund</td>
<td>1,126,875.00</td>
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<tr>
<td>Auxiliary Enterprise Fund</td>
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<tr>
<td>Grants &amp; Contracts Fund</td>
<td>479,724.40</td>
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<tr>
<td>College Activity Clubs</td>
<td>5,477.40</td>
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<tr>
<td>Restricted Purpose Fund</td>
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<tr>
<td>Federal Fund</td>
<td>48,822.71</td>
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<tr>
<td>Tort &amp; Audit</td>
<td>16,589.90</td>
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<tr>
<td>Working Cash Fund</td>
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</tr>
</tbody>
</table>

(DOCUMENT E - SUPPLEMENT TO MINUTES)

**For JULY 2016:**

<table>
<thead>
<tr>
<th>Account Expenditure</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Fund</td>
<td>$6,372,796.05</td>
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<tr>
<td>Operation &amp; Maintenance Fund</td>
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<td>Operation &amp; Maintenance Fund (Restricted)</td>
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<td>Bond &amp; Interest Fund</td>
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<tr>
<td>Auxiliary Enterprise Fund</td>
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<td>Grants &amp; Contracts Fund</td>
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<td>College Activity Clubs</td>
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<td>Restricted Purpose Fund</td>
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<td>Federal Fund</td>
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<tr>
<td>Tort &amp; Audit</td>
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<tr>
<td>Working Cash Fund</td>
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</tr>
</tbody>
</table>

(DOCUMENT F - SUPPLEMENT TO MINUTES)

**X. REPORT OF PERSONNEL**

Chairman Murphy publicly identified the nature of the agenda items contained in the Report of Personnel.

#### 10.1-1 Full-Time

Heather Casiello – Instructor, Nursing, Career Programs – effective 8/15/16

Emmanuel Esperanza – Director of Registration & Records, Enrollment Services – effective 9/6/16
Albert James – Senior Application Developer, Information Technology – effective 8/11/16
Patrick Lohan – Education Specialist, Learning Enrichment & College Readiness – effective 8/22/16
Aaron Roe – Senior Research Analyst, Institutional Research and Planning – effective 8/29/16
Jillian Tafelski – Assistant Director of Marketing, Marketing and Communications – effective 8/29/16

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

Yota Diamantopoulos – Lead Courier, Mailroom – L.O.A. (FMLA) 7/26/16-10/17/16
Socratis Pimenidis – Custodian, Campus Operations – L.O.A. (FMLA) 8/18/16-11/9/16
Shelita Shaw – Assistant Professor, Communications, Liberal Arts – L.O.A. (FMLA) Intermittent 8/18/16-8/17/17

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Dan Barkman – P.T. Police Officer, Police Department – effective 7/9/16
Richard Caldwell – Groundskeeper, Campus Operations – effective 8/8/16
Erin Kelly – Instructor, Mathematics, Science, Business and Computer Technology – effective 8/5/16
Karen Madsen – Departmental Assistant, Admissions & Recruitment – effective 7/8/16
Lisa Moore – Instructor, Nursing, Career Programs – effective 5/20/16
Keith Nabb – Professor, Mathematics, Science, Business and Computer Technology – effective 8/5/16
Eliza Plous – International Student Services Specialist, International Student Affairs – effective 8/5/16
Himanshu Verma – Assistant Professor, Physics, Science, Business and Computer Technology – effective 8/9/16
Mary Vicich – Secretary II, Corporate, Community and Continuing Education – effective 8/10/16

10.1-5(a) Retirement – Administrative Professional Staff

It is recommended that the following requests for retirement be approved as presented:

Mary Jo Shepard – Financial Aid Process Improvement Coordinator – retirement effective 6/20/16
Linda Strzelczyk – Academic Coordinator, Nursing/BNAT Training Programs – retirement effective 6/30/17

10.1-5(b) Retirement - Faculty

It is recommended that the following requests for retirement be approved as presented:

Janet Kotash – Professor, Natural Science, Science, Business and Computer Technology – retirement effective 8/31/16

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

John Andres – from P.T. Departmental Assistant, Academic Services to F.T. Departmental Assistant, Learning Enrichment and College Readiness – effective 8/22/16
Krista Appelquist – from Associate Professor, Speech, Liberal Arts to Professor – effective Academic Year 2016-2017
Judy Bernier – from P.T. Accounting Clerk/Cashier, Cashier’s Office to F.T. Accounting Clerk/Cashier – effective 8/29/16
Kasha Blahusiak – from Assistant Professor, Sociology, Liberal Arts to Associate Professor - effective Academic Year 2016-2017
Joanne Delany – from Assistant Professor, Nursing, Career Programs to Associate Professor - effective Academic Year 2016-2017
Eric DeVillez – from Assistant Professor, Communications, Liberal Arts to Associate Professor - effective Academic Year 2016-2017
Aileen Donnersberger – from Associate Professor, Education, Liberal Arts to Professor - effective Academic Year 2016-2017
Laurene Kirby – from Associate Professor, Mathematics, Science, Business and Computer Technology to Professor - effective Academic Year 2016-2017
Brian Kurth – from Instructor, Mathematics, Science, Business and Computer Technology to Assistant Professor - effective Academic Year 2016-2017
Tanginia May – from Instructor, Child Care, Liberal Arts to Assistant Professor - effective Academic Year 2016-2017
Steven Merriman – from Instructor, Physical Science, Science, Business and Computer Technology to Assistant Professor - effective Academic Year 2016-2017
John Nash – from Associate Professor, Speech, Liberal Arts to Professor - effective Academic Year 2016-2017
Michael O’Shea – from Assistant Professor, Culinary Arts, Science, Business and Computer Technology to Associate Professor – effective Academic Year 2016-2017
Donna Parks – from User Support Engineer, Information Technology to IT Project Manager – effective 8/22/16
Ann Marie Renfree – from Associate Professor, Biology, Science, Business and Computer Technology to Professor - effective Academic Year 2016-2017
Ann Shillinglaw – from Assistant Professor, Communications, Liberal Arts to Associate Professor - effective Academic Year 2016-2017
Craig Slocum – from Assistant Professor, Developmental Mathematics, Learning Enrichment and College Readiness to Associate Professor – effective Academic Year 2016-2017
Sarah Sophie – from Program Assistant, Student Life to Secretary II, Student Life – effective 7/1/16
Michelle Zurawski – from Associate Professor, Biology, Science, Business and Computer Technology to Professor – effective Academic Year 2016-2017

(DOCUMENT M - SUPPLEMENT TO MINUTES)

10.1-6(a) Department Chair Appointment

It is recommended that the faculty member named below be appointed Department Chair for Public Service for the academic year 2016-17:

Chris Alberts Public Service

(DOCUMENT N - SUPPLEMENT TO MINUTES)
XI. **UNFINISHED BUSINESS**

None.

XII. **NEW BUSINESS**

Chairman Murphy publicly identified the nature of the agenda items contained in New Business.

12.1 Resolution Reauthorizing Participation in Illinois School District Liquid Asset Fund Plus

It is recommended that the Board approve the Resolution for reauthorizing participation in Illinois School District Liquid Asset Fund Plus.  
(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with DuPage Medical Group (Sleep Technology)

It is recommended that the Board of Trustees approve the affiliation agreement with DuPage Medical Group for Sleep Technology.  
(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with Midwest Center for Sleep Disorders (Sleep Technology)

It is recommended that the Board of Trustees approve the affiliation agreement with Midwest Center for Sleep Disorders for Sleep Technology.  
(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with Presence Behavioral Health (Addictions Studies)

It is recommended that the Board of Trustees approve the affiliation agreement with Presence Behavioral Health for Addictions Studies.  
(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.5 Affiliation Agreement with Solly’s Place (Addictions Studies)

It is recommended that the Board of Trustees approve the affiliation agreement with Solly’s Place for Addictions Studies.  
(DOCUMENT S - SUPPLEMENT TO MINUTES)
12.6 Institutional Agreement of Affiliation with Frankfort Fire Protection District (Fire Science)

It is recommended that the Board of Trustees approve the institutional agreement of affiliation with Frankfort Fire Protection District for Fire Science. (DOCUMENT T - SUPPLEMENT TO MINUTES)

12.7 Program Addendum to Affiliation Agreement with Presence Saint Joseph Medical Center (Health Information Technology)

It is recommended that the Board of Trustees approve the program addendum to affiliation agreement with Presence Saint Joseph Medical Center for Health Information Technology. (DOCUMENT U - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.8, 9.9, 9.9B, and 9.9C; 10.1-1, 10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-5(a), 10.1-5(b), 10.1-6, and 10.1-6(a); and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, and 12.7:

Yes: Coleman, Hastings, M. Murphy, S. Murphy, O’Sullivan, Wagner, J. Murphy
No: None
Student Advisory: Yes

Motion carried.

Michael Murphy asked for background on the bid for demolition, indicating that he wasn’t opposing the recommendation but wanted additional information.

Chairman Murphy provided some background about original plans for the site as a training center, and Dr. Jenkins also reviewed the progression of events leading to this recommendation. She indicated that the college owns the property, but costs to renovate the property adequately for instructional or training use would cost almost as much as building a new facility, and, without a partner to share costs, is not something the college can undertake at this time. However, the existing structure on the property is deteriorating and becoming unsafe and potentially hazardous, currently costing the college $30-$40
thousand a year to maintain at a minimal level. It was determined that the best course of action would be to demolish the building and eliminate maintenance costs going forward. She indicated that she shared the recommendation for demolition in an earlier memo to the Board in case there were any objections or concerns before moving forward to seek bids for the project for the Board’s approval. She indicated that the demolition saves the college maintenance costs and removes potential liability issues.

It was moved by Mrs. Wagner and seconded by Ms. O’Sullivan to approve the following agenda item:

12.8 8601 W. 107th Demolition Bid

Whereas Signature Demolition Services, of Bridgeview, Illinois, is the lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of $218,430.00 to Signature Demolition Services for the 8601 W. 107th Demolition Bid. (DOCUMENT V - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Agenda Item 12.8:

Yes: Coleman, Hastings, M. Murphy, S. Murphy, O’Sullivan, Wagner, J. Murphy
No: None
Student Advisory: Abstain

Motion carried.

XIII. MISCELLANEOUS

Ms. O’Sullivan indicated that she had a concern about an email from a former teacher that had been directed to the Board and which had been forwarded to her by someone else on her way to this meeting. Chairman Murphy requested that she print it out and send it to the college to be shared with the Board. Ms. O’Sullivan indicated that she had been told before that this needed to be brought up in a formal meeting.

Chairman Murphy suggested that what he thought she might be getting at was if it was the opinion of the Board whether they wanted a college email. Ms. O’Sullivan stated that the email concerned her because it seemed to be a serious
problem and she wondered if it had been taken care of because it seemed as if
the person had gone through all the proper channels. Chairman Murphy
recommended that she share the information with the college to find out if it
has been addressed. Ms. O’Sullivan requested clarification if she should share
the email with President Jenkins but not the other Board members. Dr. Jenkins
responded that Ms. O’Sullivan could let them know the topic and Dr. Jenkins
could then respond whether it was something the administration had addressed
or could address.

Chairman Murphy requested input whether the Board members felt a need or
desire to have an individual college email address. Mrs. Wagner suggested
some research into how other colleges handle this. Ms. O’Sullivan concurred,
and Dr. Jenkins reported that she would do some research into this and report
back. Michael Murphy indicated that he wouldn’t want to advertise any
informal authority that he may or may not have in responding to such questions
and indicated that constituents can contact him by calling him or through his
Facebook page. Ms. O’Sullivan indicated that she would prefer that the other
Board members were getting the same questions and concerns that she was
getting. Dr. Jenkins indicated that the college does not advertise trustees’
personal email addresses and she would not recommend making those public
but she will do some research and report back.

XIV. AUDIENCE PARTICIPATION

None.

XV. ADJOURNMENT

The meeting adjourned at 6:44 PM.