

MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465

Governing Board of Moraine Valley Community College, Community College District #524,
Public Hearing, 6:00 PM, Tuesday, September 20, 2016, Board Room D219, 9000 West College
Parkway, Palos Hills, Illinois 60465.

A G E N D A

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **BUDGET PRESENTATION**
4. **PUBLIC HEARING**
5. **ADJOURNMENT**

MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465

Governing Board of Moraine Valley Community College, Community College District #524,
Regular Meeting, immediately following Budget Hearing at 6:00 PM, Tuesday, September 20,
2016, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

A G E N D A

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **MINUTES**

1) Unapproved Minutes of August 16, 2016 Regular Meeting

4. **AUDIENCE PARTICIPATION**

5. **BOARD REPORTS AND/OR REQUESTS**

1) Student Trustee Report – Shipyor

6. **REPORTS OF ADMINISTRATION**

1) President's Report

- Student Recognition - Melissa Martinez
- STEM Lecture Series
- Title III Grant
- Enrollment
- Legislative Breakfast
- Student Success Center & KidRec Ribbon Cutting

7. **COMMUNICATIONS**

- 1) Certificate of Attainment of Bronze Circle of Quality from ExceleRate Illinois for Child Care Center Early Learning Programs
- 2) Thank You Letter from National Intramural-Recreational Sports Association (NIRSA) for Support of Service to Association (Mike Schneider)
- 3) Letter from City of Palos Hills re Moraine Valley Selected as 2016 Beautification Contest Winner

8. **FINANCIAL STATEMENT**

- 1) Treasurer's Report
- 2) Budget Summary Report

CONSENT AGENDA (Agenda Items 9 - 12) (*items included for action)

9. **WARRANTS**

- 1) * Account Expenditure Summaries
- 2) * Education Fund
- 3) * Operation & Maintenance Fund

- 4) * Operation & Maintenance (Restricted)
- 5) * Bond & Interest Fund
- 6) * Auxiliary Enterprise Fund
- 7) * Grants & Contracts Fund
 - a. *College Activity Clubs
- 8) * Restricted Purpose Fund
- 9) * Federal Fund
 - a. * Tort & Audit
 - b. * Working Cash Fund
10. **REPORT OF PERSONNEL**
 - 1) * Full-Time
 - a. * Third Year Contract - Bargaining Unit Member
 - b. * Renewal of Appointment - Grant Funded
 - 2) * Part-Time/Supplemental/Other
 - 3) Salary Revisions
 - 4) * Leave of Absence (FMLA)
 - 5) * Resignations/Terminations
 - a. * Retirement - Faculty
 - b. * Retirement - Support Staff
 - 6) * Reclassifications (Promotions, Transfers, Corrections, etc.)
11. **UNFINISHED BUSINESS**
12. **NEW BUSINESS**
 - 1) * New Board Policy #6253 - Supplier Diversity and Open Access
 - 2) * Holiday Schedule
 - 3) * Affiliation Agreement with Brooktree Health Services (Addictions Studies)
 - 4) * Affiliation Agreement with Edward Hospital (Phlebotomy)
 - 5) * Affiliation Agreement with Merit Sleep Management (Sleep Technology)
 - 6) * Affiliation Agreement with Hinsdale Orthopaedics (Radiologic Technology)
 - 7) * Memorandum of Understanding - Moraine Valley Community College Foundation
 - 8) * FY2017 Budget
13. **MISCELLANEOUS**
14. **AUDIENCE PARTICIPATION**
15. **ADJOURNMENT**

MINUTES

Approved Minutes of the Regular Meeting of June 15, 2016

Enclosed

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Wednesday, June 15, 2016, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

I. CALL TO ORDER

The meeting was called to order by Chairman Joseph Murphy at 6:01 PM.

II. ROLL CALL

Present: Joseph Murphy, Chairman; John Coleman; Kimberly Hastings (arrived 6:20 PM); Michael Murphy; Susan Murphy; David Shipyor, Student Trustee

Absent: Eileen O’Sullivan, Sandra Wagner

III. MINUTES

The Board of Trustees, having reviewed the unapproved Minutes of the Regular Meeting of May 18, 2016, and there being no further corrections to the minutes, the minutes are approved as presented.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 Student Trustee Report

Mr. Shipyor reported that the summer semester is underway. He attended the recent Illinois Community College Board (ICCB) Student Advisory Council (SAC) meeting, at which students had discussions with legislators, advisors, and others in leadership positions. The Student Advisory Council encourages student to become leaders and be more involved; the next meeting will be in September. Mr. Shipyor congratulated the students recognized at the Phi Theta Kappa regional award ceremony for their hard work. He also reminded those

present of the summer open observatory days for the telescope in the Nature Study area and the Movies in the Moonlight series offered on campus.

VI. REPORTS OF ADMINISTRATION

6.1 Presentation to Suzanne Ryerson

On behalf of the Board and the administration, Mrs. Murphy presented Suzanne Ryerson, Senior Program Manager, with a retirement gift and thanked her for her years of service to the college.

6.2 Presentation to Mark Horstmeyer

On behalf of the Board and the administration, Mr. Coleman presented Mark Horstmeyer, Director, College & Community Relations, with a retirement gift and thanked him for his service to the college.

6.3 Presentation to Andy Duren

On behalf of the Board and the administration, Chairman Murphy presented Andy Duren, Executive Vice President, Administrative Services & Facilities, with a retirement gift and thanked him for his service to the college.

6.4 Recognition of Accomplishments

- Phi Theta Kappa Chapter – Dr. Normah Salleh-Barone, Vice President of Student Development, introduced Kimberly Golk and Demetrius Robinson, advisors for the Phi Theta Kappa Alpha Iota Lambda chapter at Moraine Valley. The following chapter officers were introduced and recognized for receiving the 2016 Distinguished Chapter Officer Team award: Viviana Sanchez (president and Distinguished Chapter Officer award), Kelsey Golk, Sarah Osman, Layalee Beirat, and Myah Lowry. The chapter has also received a five-star award for excellence in achieving five levels of student engagement.
- ICCTA (Illinois Community College Trustees Association) Award Nominees – Mark Horstmeyer, Director of College and Community Relations, and Jessica Crotty, Coordinator, presented the following:
 - Distinguished Alumni Award – Dr. Daniel Geiter was recognized as the college’s nominee for the ICCTA Distinguished Alumni Award. Dr. Geiter thanked Mary Witting, Kathy Foreman, and Dr. Sylvia Jenkins for their support and encouragement while he was a student

- at Moraine Valley. On behalf of the Board, Chairman Murphy congratulated Dr. Geiter for his accomplishments.
- Business/Industry Partnership – Ryen Nagle recognized Charlie Blum and Maria Truty of UPS. The UPS CACH program was the college's nominee for the ICCTA Business and Industry Partnership Award. On behalf of the Board, Michael Murphy congratulated UPS for this recognition of the partnership between UPS and the college.
 - Student Essay – Teresa Zuniga was the Moraine Valley winner of the 2016 Paul Simon Student Essay Contest for her essay on "How Community College Has Changed My Life." Ms. Zuniga received an Honorable Mention for her essay from the ICCTA. On behalf of the Board, Ms. Hastings congratulated Ms. Zuniga for her achievement.

6.5 President's Report

- Online Catalog Demonstration – Clare Briner, Director of Marketing and Creative Services, provided a presentation and demonstration of the college's new online catalog. The online catalog has search features and allows a student the ability to save or bookmark pages from the catalog under a "My Catalog" function for later reference. Additionally, previous versions of the catalog will be archived.
- Off Campus Sites – Dr. Margaret Lehner, Vice President for Institutional Advancement, provided a report about the factors that resulted in the acquisition of each of the college's off-campus sites. Projected growth in the southwest sector of the district was 33.7%, and a phone survey by an independent contractor returned a response that 71.4% of district residents were in favor of establishing an education center in the Orland/Tinley Park area. In that area and in the Blue Island area, the college's partner high schools were becoming unable to accommodate the college's increased need for space in the evenings and were also unable to provide day-time space for program expansion. Additionally, public transportation to the college from the southwest sector was lacking, and even more so from the Blue Island area, where students could typically spend two hours getting to the college. From 2000 to 2004, the main off-campus site for Blue Island, Eisenhower High School, showed a 22.8% increase in credit hours generated in fall and a 39.7% increase in spring. This growth resulted in the rental of the Blue Island Center. From 2004 to 2011, credit hour growth was 123.3% for fall and 35.6% for spring semesters. The college purchased the site in 2011, which also provided rental income to the college from a

tenant on the third floor of the building. College enrollments are declining across the state and nationally, but Moraine Valley is one of the few colleges that avoided large declines and recently stabilized enrollments to some extent. Serving all residents of the college district continues to be a priority. In 2014, the college served 37 students per 1000 in population, almost 10 more than the state average and higher than any of the other 10 suburban community colleges.

Dr. Jenkins indicated that this information will be shared with the trustees who were not present. She reported that the college created a Shakespeare garden north of the Fine and Performing Arts Center in recognition of the 400th anniversary of Shakespeare's death. A dedication of the garden will take place at 5 p.m. on July 21; invitations to the dedication and reception will be sent out shortly. Following the dedication, there will be a performance of Shakespeare's "Taming of the Shrew" at the gateway. She reported that in early fall, dedications will be held for the new KidRec space in the fitness center and the new Student Success Center in Building G, which will open for the fall semester. She reported that it is expected to be completed on time and within budget. Dr. Jenkins concluded her report with a thank you to the Board members for their support to her and all the members of the college, indicating that the many awards that students receive that are shared with the Board are possible because of that support.

Chairman Murphy reported that the Board received in their memo information about the college's participation in the local debt recovery program which has returned outstanding debt amounts to the college. He also pointed out the information reporting the college's 2016 ranking of 37th in the top 50 best value community colleges based on graduation and transfer rates, salaries for graduates and actual education costs.

VII. COMMUNICATIONS

7.1 Letter from Government Finance Officers Association (GFOA) re Distinguished Budget Presentation Award for Fiscal Year 2016

Chairman Murphy indicated that the college consistently receives awards for its Comprehensive Annual Financial Report (CAFR), which is the final audit report, but clarified that this recognition is for the college's initial budget development process. He congratulated the college and the finance division for this achievement. Mr. Sterkowitz publicly recognized the hard work of Theresa O'Carroll, Controller, and her staff in putting the submission together.

It had been a recurring recommendation of the auditors to submit for this award. This was the first time the college was able to submit because it is a lot of work and there are many guidelines to follow. Mr. Sterkowitz indicated that to receive it on a first submission was unexpected, but it is well-deserved recognition of the work that went into it.

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$154,098,880.22 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Mr. Coleman and seconded by Mrs. Murphy to approve the following consent agenda items, excluding Agenda Item 12.2:

IX. WARRANTS

Mr. Sterkowitz read the warrant summaries as presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$6,354,007.28
9.3	Operation & Maintenance Fund	967,490.08
9.4	Operation & Maintenance Fund (Restricted)	2,855,546.78
9.5	Bond & Interest Fund	2,349,991.60
9.6	Auxiliary Enterprise Fund	673,009.73
9.7	Grants & Contracts Fund	242,119.28
9.7A	College Activity Clubs	23,345.49
9.8	Restricted Purpose Fund	356,172.43
9.9	Federal Fund	232,962.44
9.9B	Tort & Audit	22,903.25
9.9C	Working Cash Fund	-0-

(DOCUMENT C - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chairman Murphy publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Patricia Trebe - Assistant Director of Annual Giving and Alumni Relations – effective 6/27/16

Kimberly Wroble - Instructor, Nursing, Career Programs - effective 8/15/16
(DOCUMENT D - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

Michael Loveday - Web Content Specialist, Marketing and Creative Services - L.O.A. (FMLA) Intermittent 6/1/16-5/31/17

Joseph McGrath – Custodian, Campus Operations - L.O.A. (FMLA) Intermittent 5/23/16-5/22/17

Shari Sutter – Sergeant, Police Department - L.O.A. (FMLA) 5/29/16-8/20/16
(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Lisa Bly - Assistant Dean, Corporate, Community and Continuing Education – resignation effective 6/10/16

Lisa L. McNeff - Financial Aid Assistant, Financial Aid – resignation effective 5/31/16

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Administrative Classified Staff

Patricia A. Toth - Human Resources Assistant – retirement effective 12/31/16
(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

- Christopher Alberts – from Assistant Professor, Criminal Justice, Career Programs to Associate Professor - effective Academic Year 2016-2017
- Karen Ballard – from P.T. Departmental Assistant, Southwest Education Center to F.T. Departmental Assistant, Counseling and Career Development – effective 6/20/16
- Clare Briner – from Director of Marketing and Creative Services, Institutional Advancement to Director of Marketing and Communications – effective 6/20/16
- Beatriz Castro – from Departmental Assistant to Secretary II, Learning Enrichment & College Readiness – effective 8/1/16
- Jessica Crotty – from Coordinator of College and Community Relations to Assistant Director of Communications, Institutional Advancement – effective 6/20/16
- China Dostal – from Web Front End Developer, Information Technology, to Senior Web Developer – effective 6/20/16
- Lisa Dyrda – from Web-Based Learning Specialist, Center for Teaching & Learning to Manager, Learning Management System and Online Learning effective 6/20/16
- Anthony Marcasciano – from Instructional Technologist, Center for Teaching & Learning to Manager, Instructional Development Services – effective 6/20/16
- Mary Paraskis – from Assistant Instructor, Advisor to Assistant Instructor – effective Academic Year 2016-2017
- Robert Sterkowitz – from Chief Financial Officer, Finance to Vice President of Financial and Business Services/College Treasurer – effective 6/20/16

(DOCUMENT I - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chairman Murphy publicly identified the nature of the agenda items contained in New Business.

12.1 Review of Closed Session Written Minutes and Audio Tapes

It is recommended that the written minutes of the closed session held on October 13, 2015 not be released. It is recommended that the written minutes of the closed session held on April 20, 2016 be released. Additionally, it is recommended that the audio tape of November 12, 2014 closed session meeting be destroyed.

(DOCUMENT J - SUPPLEMENT TO MINUTES)

12.3 Treasurer's Bond Renewal FY17

It is recommended that the Board approve the renewal of the Treasurer's Bond for fiscal year 2017 for \$23,000,000 at a cost of \$15,639.00 from The Hartford Insurance Company. (DOCUMENT K - SUPPLEMENT TO MINUTES)

12.4 2018 Resource Allocation Management Plan (RAMP) Projects

It is recommended that the Board of Trustees approve the Resource Allocation Management Plan (RAMP), which consists of two projects: Renovation of Buildings A, B, & L/Health Careers Center (Priority #1), and Classroom Building (Priority #2). Further, it is recommended that the Board of Trustees authorize the administration to submit the RAMP documents to the Illinois Community College Board.

(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.5 Affiliation Agreement with Advocate Trinity Hospital (Health Information Technology)

It is recommended that the Board of Trustees approve the affiliation agreement with Advocate Trinity Hospital for Health Information Technology.

(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.6 Affiliation Agreement with Exceptional Children Have Opportunities (ECHO) (American Sign Language)

It is recommended that the Board of Trustees approve the affiliation agreement with Exceptional Children Have Opportunities (ECHO) for American Sign Language. (DOCUMENT N - SUPPLEMENT TO MINUTES)

12.7 Affiliation Agreement with Munster Medical Research Foundation, Inc., d/b/a Community Hospital (Health Information Technology)

It is recommended that the Board of Trustees approve the affiliation agreement with Munster Medical Research Foundation, Inc., d/b/a Community Hospital for Health Information Technology.

(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.8 2016 New Ford Transit Passenger Wagon Bid

Whereas Hawk Ford, of Oak Lawn, Illinois, is the lowest responsible bidder, it is recommended that the Board of Trustees authorize the issuance of a purchase order in the net amount of \$30,849.27 to Hawk Ford for a new 2016 Ford Transit Passenger Wagon including trade in.

(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.9 Network Monitoring System Maintenance Agreement

Whereas CA Technologies is a sole source for the CA UIM (Unified Infrastructure Management) product, it is recommended that the Board of Trustees approve and authorize the three (3) year contract for the UIM software, at a total cost of \$47,873.00, payable yearly at a rate of \$14,624.33 in year one (1) and two (2), and \$14,624.34 in year three (3). (DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.10 Student Success Center Computer Purchase

Whereas Dell Computers, of Round Rock, Texas, has submitted the lowest responsible proposal for the purchase of 250 computers, monitors and sound bars, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to Dell Computers in the amount of \$184,733.05 for the Student Success Center Computer Purchase.

(DOCUMENT R - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.8, 9.9, 9.9B, and 9.9C; 10.1-1, 10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-5(a), and 10.1-6; and 12.1, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, and 12.10:

Yes: Coleman, Hastings, M. Murphy, S. Murphy, J. Murphy
Absent: O’Sullivan, Wagner
Student
Advisory: Yes

Motion carried.

Mr. Murphy indicated that he and other newer Board members felt that every meeting was important and asked why the number of meetings should be reduced.

Chairman Murphy indicated that the Board had discussed the possibility of eight meetings during its Board Retreat, but since determined that nine was a workable number. He reminded the Board that it can call special meetings if needed.

Following this discussion, there was consensus to amend Agenda Item 12.2 to include an October meeting on October 18 and that the Board meetings would start at 6 p.m.

It was moved by Mr. Murphy and seconded by Ms. Hastings to approve the following agenda item, amended to include an October meeting:

12.2 Dates for Regular Meetings (as amended)

It is recommended that the regular meetings of the Board of Trustees of Community College District #524, Cook County, Illinois, are scheduled as follows:

- July, 2016 – no meeting
- Tuesday, August 16, 2016
- Tuesday, September 20, 2016
- Tuesday, October 18, 2016
- Tuesday, November 15, 2016
- Tuesday, December 20, 2016
- January, 2017 - no meeting
- Tuesday, February 21, 2017
- Tuesday, March 21, 2017
- Tuesday, April 18, 2017
- Wednesday, May 16, 2017
- Wednesday, June 20, 2017

All of the above meetings will begin at 6 p.m. (unless otherwise indicated) and will be held in the Board Room D219, 9000 West College Parkway, Palos Hills, IL 60465. (DOCUMENT S - SUPPLEMENT TO MINUTES)

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XV. ADJOURNMENT

The meeting adjourned at 7:36 PM.

BOARD REPORTS AND/OR REQUESTS

5.1 Student Trustee Report - Shipyor

Verbal

REPORTS OF ADMINISTRATION

6.1 President's Report

Verbal

- Student Recognition - Melissa Martinez
- STEM Lecture Series
- Title III Grant
- Enrollment
- Legislative Breakfast
- Student Success Center & KidRec Ribbon Cutting

COMMUNICATIONS

- | | | |
|-----|---|----------|
| 7.1 | Certificate of Attainment of Bronze Circle of Quality from ExceleRate Illinois for Child Care Center Early Learning Programs | Enclosed |
| 7.2 | Thank You Letter from Nat'l Intramural-Recreational Sports Association (NIRSA) for Support of Service to Association (Mike Schneider) | Enclosed |
| 7.3 | Letter from City of Palos Hills re Moraine Valley Selected as 2016 Beautification Contest Winner | Enclosed |



Preparing
Children for
Success

August 19, 2016

DENISE LUMPKIN
MORAINE COMMUNITY COLLEGE CHILD CARE CNT
9000 W COLLEGE PKWY STE S131
PALOS HILLS IL 60465-1444

Dear Denise,

Congratulations!

Moraine Community College Child Care Cnt has met the eligibility requirements for the ExceleRate Illinois Bronze Circle of Quality. ExceleRate Illinois is our state's quality recognition and improvement system for early learning and development programs.

Achieving this designation demonstrates your program's commitment to providing quality care to Illinois' youngest children. ExceleRate Illinois unifies all our state's early learning programs under a common set of standards across multiple delivery settings and supports programs that integrate and sustain best practices, while publicly recognizing your program's achievement towards higher quality.

Your program's Bronze Circle of Quality designation will remain in effect for a two-year period. You will not need to submit any additional information in order to maintain eligibility at this Circle of Quality.

Your program's ExceleRate Illinois certificate, which recognizes your program's achievement and commitment to quality early learning and development care, will be mailed in the near future. Make sure to share your program's accomplishment with the parents of children in your care. ExceleRate Illinois will make your program's Circle of Quality recognition public to inform families looking for early learning and development options for their children.

Congratulations on your program's achievement of the ExceleRate Illinois Bronze Circle of Quality and continued commitment to quality early learning and development.

Sincerely,
Megan Korn
Megan Korn
ExceleRate Illinois Counselor



Certificate for Attainment of

Bronze Circle of Quality

Awarded To


Moraine Community College Child Care Center


9000 West College Parkway
Palos Hills, Illinois

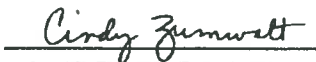
Effective Date

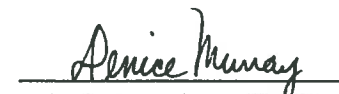
August 2016 - August 2018

Granted By


L. Kelley Washington, Executive Director,
Governor's Office of Early Childhood
Development


Diane Grigsby Jackson, Director,
Division of Family and Community
Services, Illinois Department of
Human Services


Cynthia Zurnwalt, Early Childhood
Division Administrator, Illinois State
Board of Education


Denice Murray, Deputy Director,
Division of Regulation
and Monitoring,
Illinois Department of Children
and Family Services



August 15, 2016

Ms. Sylvia Jenkins, Ph.D.
President
Moraine Valley Community College
9000 W. College Parkway
Palos Hills, IL 60465

Dear President Jenkins:

Thank you for supporting Mr. Mike Schneider, Director of Campus Recreation, Moraine Valley Community College, in his engagement with NIRSA's Assembly. His two-year term on NIRSA's Assembly—the think tank for collegiate recreation—came to an end on June 30, 2016. Mike focused on germinating visionary ideas, sharing knowledge, and leveraging the significant intellectual resources of contributing experts in the field.

NIRSA's proud legacy has long been built by the progressive, dedicated individuals who comprise our association—from the 20 male and female intramural directors who first gathered at Dillard University in 1950 to discuss intramural recreation offerings at historically black colleges and universities to the 4,500 individuals from over 850 institutions who make up today's active, international membership.

NIRSA recognizes that it is students' experiences both inside *and* outside the classroom that help them emerge as future leaders and achieve their full potential. Evidence continues to underscore the connection between an active body and our capacity to learn and grow. Inclusive competition encourages students to engage with a diverse set of peers and potential mentors while physical activity helps them to foster lifelong habits of wellbeing. The values championed by campus recreation are intrinsic to Moraine Valley's students' development as well as society's future successes.

Mike is a truly valued leader of our association and his volunteer service is an example to all those in the profession and all who strive to enhance the lasting value for students created by their experiences in higher education. Thank you for your support of his meaningful participation in NIRSA.

Sincerely,



Pam Watts
NIRSA Executive Director

cc: Normah Salleh Barone, Ph.D., Vice President for Student Development
Don Stenta, Ph.D., NIRSA Assembly Convener
Stacey Hall, Ph.D., RCRSP, CRSS, NIRSA Board President
Mike Schneider, Director of Campus Recreation



COMMUNITY RESOURCE & RECREATION DEPARTMENT

8455 W. 103rd Street, Palos Hills, IL 60465 (708) 430-4500 Fax (708) 430-8376 www.paloshillsweb.org

August 9, 2016

Moraine Valley College
Office of the President
9000 W. College Parkway
Palos Hills, IL 60465

Dear President,

Congratulations! Your college has been selected as a 2016 Beautification Contest Winner by the City of Palos Hills.

Mayor Bennett and Alderman Marty Kleefisch, Beautification Chairman, along with the entire City Council would like to present you with an award and certificate of appreciation for your efforts in making your home a showcase.

The awards presentation will be held at City Hall, 10335 S. Roberts Road, Palos Hills, on Thursday, September 1, 2016 at 7:00 p.m. Please arrive by 6:45 p.m.

We hope you will be able to join us. Please RSVP to the Community Resource and Recreation Department staff at (708) 430-4500 before August 29, 2016.

Sincerely,

Kristin Violante
CRRD Commissioner

**MORAIN VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 524
TREASURER'S REPORT
MONTH ENDED AUGUST 31, 2016**

<u>FUND</u>	<u>BEGINNING BALANCE</u>	<u>RECEIVED</u>	<u>DISBURSED</u>	<u>ENDING BALANCE</u>
EDUCATION FUND	\$43,615,329.00	\$10,071,962.48	\$6,044,443.47	\$47,642,848.01
OPERATION & MAINT FUND	4,857,904.31	2,072,107.30	902,649.19	6,027,362.42
OPERATION & MAINT (RESTR.)	12,847,048.04	730,567.90	799,845.12	12,777,770.82
AUXILIARY FUNDS	8,434,739.77	2,319,671.00	1,859,358.38	8,895,052.39
RESTRICTED PURPOSE FUNDS	23,093,454.61	995,721.87	845,547.49	23,243,628.99
BOND & INTEREST FUND	53,374,193.43	1,937,691.03	0.00	55,311,884.46
TRUST & AGENCY FUNDS	55,173.03	90,340.53	508.66	145,004.90
TOTAL	<u>\$146,277,842.19</u>	<u>\$18,218,062.11</u>	<u>\$10,452,352.31</u>	<u>\$154,043,551.99</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS		\$22,200.00
FIRST MERIT BANK	CHECKING ACCT	1,045,004.90
STANDARD BANK & TRUST	CHECKING ACCT	11,250,610.37
FIRST MERIT BANK	MONEY MARKET	1,003,901.41
IL METROPOLITAN INVESTMENT FUND	MONEY MARKET	7,737,156.74
IL SCHOOL DIST LIQUID ASSEST FUND	MONEY MARKET	5,411,242.75
SHORT TERM INVESTMENTS	VARIOUS	56,801,308.98
LONG TERM INVESTMENTS	VARIOUS	70,772,126.84
TOTAL		<u>\$154,043,551.99</u>

ACCOUNT EXPENDITURE SUMMARIES

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$6,044,443.47
9.3	OPERATION & MAINTENANCE FUND	902,649.19
9.4	OPERATION & MAINTENANCE (RESTR)	799,845.12
9.5	BOND & INTEREST FUND	0.00
9.6	AUXILIARY ENTERPRISE FUND	1,859,358.38
9.7	GRANTS & CONTRACTS FUND	188,111.06
9.7a	COLLEGE ACTIVITY CLUBS	508.66
9.8	RESTRICTED PURPOSE FUND	10,429.73
9.9	FEDERAL FUND	109,840.45
9.9b	TORT & AUDIT	537,166.25
9.9c	WORKING CASH FUND	0.00
	TOTAL	<u><u>\$10,452,352.31</u></u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-1(a)	Third Year Contract for Bargaining Unit Member	Enclosed
10.1-1(b)	Renewal of Appointments – Grant Funded	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leave of Absence (LOA)	Enclosed
10.1-5	Resignations/Terminations	Enclosed
10.1-5(a)	Retirement – Faculty	Enclosed
10.1-5(b)	Retirement – Support Staff	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed

SUBJECT REPORT – Full Time

Nishia Ikezoe	Financial Aid Process Improvement Coordinator Financial Aid	Effective: 10/3/16
---------------	---	--------------------

RECOMMENDED ACTION

That the above be employed at the indicated salary.

Third-Year Contract for Bargaining Unit Member

Pursuant to the Board action of February 17, 2016, approving a probationary period extension of six months, the following employee is now being recommended to be given a contract for the 2016-2017 academic year.

Jennene Fields

Physics

RECOMMENDED ACTION

That the Board of Trustees approve the award of a contract for the 2016-2017 academic year for the above-named individual.

Renewal of Appointment – Grant Funded

It is recommended that the appointment of the following grant-funded individuals be renewed for the 2016-2017 fiscal year, contingent upon the continuation of grant funding.

TRIO – Educational Talent Search

Nyree Ford	Educational Outreach Specialist
Josiah Fuller	Director of Talent Search
Veronica Tinajero	Educational Outreach Specialist
Dean Townsend	Educational Outreach Specialist

Career Connections

Evera Ivy	Student Success Specialist
Pamela Kenebrew	Department Assistant
Chauntai Mack	Youth Program Manager
Joline Platt	Student Success Specialist
Colby Smith	Business Services Specialist
Gailmarie Ward	Business Services Specialist
Darice Wright	Adult Program Manager
Hiyam Yusef	Student Success Specialist
Yenitza Zamora	Academic Support Tutor

RECOMMENDED ACTION

That the appointments be renewed for the above individuals.

SUBJECT REPORT – Leave of Absence (LOA)

Ruben Flores	P.T. Police Officer Police Department	L.O.A. (FMLA) 9/4/16-11/25/16
Tiaqua Lockhart	P.T. Cashier Bookstore	L.O.A. (FMLA) 9/26/16-12/2/16
Josephine Marneris	Writer Communications	L.O.A. (FMLA) Intermittent 9/6/16-9/5/17
Matthew Solum	Lead Groundskeeper Campus Operations	L.O.A. (FMLA) Intermittent 8/31/16-8/30/17

RECOMMENDED ACTION

That the above leaves be granted.

SUBJECT REPORT - Resignations/Terminations

Gregg Beglau	Coordinator of Student Success and Veterans Student Success	Effective: 8/31/16
Sharon Dunlop	Manager of Accounting Services Finance	Effective: 9/16/16
J. Gabe Estill	Director of Academic Assessment Academic Services	Effective: 9/30/16
Tanya Jackson	Departmental Assistant Learning Enrichment and College Readiness	Effective: 9/8/16
Nagieh Omer	Recruiter Admissions & Recruitment	Effective: 9/22/16

RECOMMENDED ACTION

That the above be approved as presented.

Retirement – Faculty

The following employee has submitted a notice of retirement per date listed:

Edward Martig	Professor, Information Management Systems	5/31/17
---------------	--	---------

RECOMMENDED ACTION

It is recommended that the request for retirement be approved as presented.

Retirement – Support Staff

The following employee has submitted a notice of retirement per date listed:

Marceine Lamb	P.T. Telephone Operator	4/27/17
---------------	-------------------------	---------

RECOMMENDED ACTION

It is recommended that the request for retirement be approved as presented.

SUBJECT REPORT – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
Carol Boyle	Associate Professor, Information Management Systems Science, Business & Computer Technology	Pursuant to the terms of the Negotiated Agreement, promoted to Professor Effective: Academic Year 2016-2017
Anna Coco	Instructor, Counselor Counseling and Advising	Pursuant to the terms of the Negotiated Agreement, promoted to Assistant Professor Effective: Academic Year 2016-2017
Letitia Hayes	Instructor, Information Literacy Librarian Learning Resource Center	Pursuant to the terms of the Negotiated Agreement, promoted to Assistant Professor Effective: Academic Year 2016-2017
Rosa Perez	P.T. Departmental Assistant Liberal Arts/Writing Center	Reclassified to: F.T. Departmental Assistant Admissions and Recruitment Effective: 9/26/16
James Snooks	Instructor, Business Science, Business & Computer Technology	Pursuant to the terms of the Negotiated Agreement, promoted to Assistant Professor Effective: Academic Year 2016-2017
Kevin Vaccaro	Instructor, Local Area Networks Science, Business & Computer Technology	Pursuant to the terms of the Negotiated Agreement, promoted to Assistant Professor Effective: Academic Year 2016-2017

RECOMMENDED ACTION

That the above be approved as presented.

NEW BUSINESS

- | | |
|--|----------|
| *12.1 New Board Policy #6253 – Supplier Diversity and Open Access | Enclosed |
| *12.2 Holiday Schedule | Enclosed |
| *12.3 Affiliation Agreement with Brooktree Health Services
(Addictions Studies) | Enclosed |
| *12.4 Affiliation Agreement with Edward Hospital (Phlebotomy) | Enclosed |
| *12.5 Affiliation Agreement with Merit Sleep Management (Sleep
Technology) | Enclosed |
| *12.6 Affiliation Agreement with Hinsdale Orthopaedics (Radiologic
Technology) | Enclosed |
| *12.7 Memorandum of Understanding – Moraine Valley Community
College Foundation | Enclosed |
| *12.8 FY2017 Budget | Enclosed |

NEW BOARD POLICY #6253
SUPPLIER DIVERSITY AND OPEN ACCESS

Recommended Action:

It is recommended that the Board of Trustees approve the adoption of new Board Policy #6253.

HOLIDAY SCHEDULE

According to the Agreement with the Support Staff Association, Christmas Day plus one additional day and New Year's Day plus one additional day are holidays. The following schedule is recommended:

Thursday, December 22	-	College Closed
Friday, December 23	-	Additional Day
Monday, December 26	-	Holiday Observed
Tuesday, December 27	-	College Closed
Wednesday, December 28	-	College Closed
Thursday, December 29	-	College Closed
Friday, December 30	-	Additional Day
Monday, January 2	-	Holiday Observed
Tuesday, January 3	-	College Closed
Wednesday, January 4	-	College Closed
Thursday, January 5	-	College Reopens

Recommended Action:

It is recommended that the Board of Trustees adopt the holiday schedule and authorize that the college be closed from Thursday, December 22, 2016, through Wednesday, January 4, 2017. The college will reopen on Thursday, January 5, 2017.

Agenda Item 12.7
September 20, 2016

Memorandum of Understanding
Between the
Board of Trustees of Moraine Valley Community College
and the
Moraine Valley Community College Foundation

This Memorandum of Understanding (“Agreement”) is, entered into this 20th day of September 2016, between Moraine Valley Community College (“College”) and Moraine Valley Community College Foundation, an Illinois not-for-profit corporation (“Foundation”).

Preamble

The College Board of Trustees is responsible for supervising, coordinating, managing and controlling Moraine Valley Community College including overseeing the mission, leadership and operations of the College. As part of its responsibilities, the College Resource Development Office initiates, facilitates, and expedites activities and processes to obtain external funding and other resources to further the College’s mission and strategic priorities.

The Foundation is a separate IRC Sec. 501(c)(3) nonprofit organization incorporated in 1983. The Foundation was established and operates to support the College consistent with the mission, goals and priorities set by the College’s Board of Trustees and President, to solicit, manage and invest gifts and property for the College’s benefit, and to promote or sponsor programs in support of the academics, facilities, faculty and student scholarships and financial assistance.

The College and the Foundation deem it appropriate to, and do hereby, memorialize the long-standing relationship between the Foundation and the College, and agree mutually regarding the respective roles and responsibilities of the College and the Foundation in this relationship with the purpose of supporting the educational undertakings of the College; furthering education and financial assistance to deserving recipients; accepting donations for particular objectives to accomplish such purposes; and cooperating with the advancement of the general welfare of the College as a whole. The policies of the Board of Directors of the Foundation include the activities of securing and administering funds for the benefit of the College.

In consideration of the foregoing premise and the terms and conditions hereinafter provided, the parties agree as follows:

September 2016

Section 1: The College's Relationship with the Foundation

The College is governed by the Board of Trustees, which is composed of elected individuals who represent the voters of the district and one student representative, who has an advisory vote, elected by the student body for a one-year term. The Board of Trustees is responsible for overseeing the mission, leadership and operations of the College. The Board of Trustees is responsible for setting priorities and long-term plans for the College and legally accountable for the performance and oversight of all aspects of the College. The Board of Trustees is responsible for the employment, compensation and evaluation of the President of the College.

The College President is responsible for communicating the College's priorities and long-term plans to the Foundation. The College President shall serve as an ex-officio member of the Foundation Board, its Executive Committee and assume a role in Foundation fundraising activities.

The College recognizes the Foundation is a separate nonprofit organization, independent from the College with the authority to keep all Foundation records and data confidential consistent with the state and federal laws.

Section 2: The Foundation's Relationship with the College

The Foundation is a separately incorporated IRC Sec. 501(c)(3) organization and is responsible for identifying and nurturing relationships with potential donors and other friends of the College, soliciting cash, securities, real and intellectual property and other private resources as charitable gifts for the support of the College and acknowledging and stewarding such gifts in accordance with donor intent and its fiduciary responsibilities.

The Foundation is governed by the Board of Directors. The Board of Directors is responsible for the control and management of all assets of the Foundation, including the prudent management of all gifts consistent with donor intent. The Board of Directors is responsible for the performance and oversight of all aspects of its operations based on a comprehensive set of bylaws that clearly addresses the Board's fiduciary responsibilities, including expectations of all individual Board members to comply with ethical guidelines and policies. The Foundation Board ensures that gifts are used in strict accordance with donors' wishes and disbursed to College programs, student programs and scholarships.

The Foundation acknowledges that the College includes the Foundation as a participant in the strategic fundraising and development planning for the College, nonetheless, the Foundation recognizes the College is separate and independent from the Foundation.

Section 3: College Responsibilities

In a coordinated and cooperative effort with the Foundation, the College's responsibilities are as follows:

3.1 Office Space and Equipment

The College shall provide reasonable space on campus to the Foundation with utilities and telephone services and permit reasonable use of College equipment needed by the Foundation in carrying out its activities.

3.2 Personnel Support

The President of the College shall recommend to the College's Board of Trustees, after consultation with the Foundation's Board of Directors, a person to be employed by the College and serve as Executive Director of the Foundation. The College shall provide use of College personnel as needed to coordinate the activities of the Foundation with the operations of the College and hereby expressly recognizes that the employees of the College may reasonably assist from time to time in developing programs as may be needed or helpful in coordinating those Foundation activities with the operations of the College.

3.3 Direct Compensation

The College shall employ and pay the salaries and benefits of College personnel working with the Foundation to support and fulfill its responsibilities.

3.4 In-Kind Support Services

The College shall provide the following in-kind support services:

- (a) Marketing assistance such as (1) creation of a logo and brand identity for the Foundation that is congruent with the Moraine Valley Community College name, brand identity, and image, (2) development of print and promotional material, and (3) authorization to use the College name and marketing brand.
- (b) Promotional and publicity assistance in the strategic aspects of promoting donor investment and Foundation activities.
- (c) Information technology support for Foundation network, hardware and software including regular maintenance, data backups, security and recovery related to Foundation data and computer equipment in accordance with accepted industry best practices.
- (d) Accounting assistance and reporting for scholarship awards and for any expenses that will be paid from the Foundation resources subject to prior approval of the Executive Director of the Foundation.

3.5 Alumni Records

The College shall provide access to the alumni data as maintained by Moraine Valley Community College for the purpose of benefitting the fundraising efforts of the Foundation and the College. The Foundation shall not release or otherwise use these records for any purpose outside of that expressly outlined in this Agreement.

3.6 Confidentiality

All data related to the Foundation's donors and prospective donors, as well as all data related to any aspect of the Foundation's operations including but not limited to employee records, accounting data, investment records and all management information are the exclusive property of the Foundation. Except as required by law, the College shall not share this information with any other party without the express written permission of the Foundation. To the extent permitted by applicable law, the College will support and honor the policies established by the Foundation to protect the privacy and confidentiality of donor and prospective donor records. The College shall honor the terms, conditions, or limitations imposed by donors or legal determination in any gift transferred from the Foundation to the College.

Section 4: Foundation Responsibilities

In a coordinated and cooperative effort with the College, the Foundation's responsibilities are as follows:

4.1 Fundraising

The Foundation shall create an environment conducive to increasing levels of private support for the mission and priorities of the College. The Foundation shall plan, direct and implement all phases of private sector fundraising efforts, including special events, direct-mail appeals, major and planned gift solicitations and foundation grants. The Foundation shall identify, cultivate, evaluate and solicit active and prospective philanthropic contributors for the benefit of the College.

4.2 Asset Management

The Foundation shall receive, hold, manage, invest and administer gifts of property, real or personal, financial or otherwise, to be used for and on behalf of the College, its faculty, students and staff, all according to the terms of the donor. In the event the donor does not specify the terms for which the gift shall be used, then the Foundation shall administer and use the gift for the benefit of the College according to the College's needs and policies. The Foundation will establish asset-allocation, disbursement and spending policies that adhere to all current and future applicable federal and state laws including the Uniform Prudent Investor Act (UPIA) and the Uniform Management of Institutional Funds Act (UMIFA) as amended or modified from time to time.

4.3 Gift Administration

The Foundation is the primary depository of private gifts and will transfer funds to the College in compliance with applicable laws, College policies and gift agreements. The Foundation shall develop gift-acceptance guidelines and policies in accordance with the College's mission, goals and objectives. The Foundation shall provide appropriate and timely stewardship, recognition and acknowledgment to donors for gifts received.

4.4 Information Confidentiality

The Foundation shall protect and secure information about donors, prospective donors, gift data, campaign assignments and notes, donor correspondence, and related information, as this information is the property of the Foundation, and not the College.

4.5 Other Responsibilities

(a) The Foundation shall engage a separate annual audit of financial records of the Foundation conducted by an independent CPA auditing firm approved by the Board of the Foundation, and provide the College with a copy of the audit report.

(b) The Foundation shall abide by ethical and legal practices as is in accordance with the Foundation's IRC Sec. 501(c)(3) tax exempt organization status.

(c) The Foundation shall annually provide scholarships to the students of the College.

(d) The Foundation shall promote and play an active role in the cultural arts of the College.

(e) The Foundation agrees to pay for shared expenses for printing and promotional materials.

Section 5: Terms of Agreement

This Agreement shall begin on the 20th day of September 2016, and shall continue thereafter from year to year unless either party shall give to the other written prior notice at least 90 days before the intended date of termination. In the event this Agreement is terminated by either party, the Foundation shall continue to administer its responsibilities pursuant to existing guidelines in effect at the date of termination.

Upon the dissolution of the Foundation, the Board of Directors shall, after paying or making provision for the payment of all of the liabilities of the Foundation, dispose of all of the assets of the Foundation exclusively for the purposes of the Foundation in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific purpose as shall at the time qualify as an exempt organization or organizations under section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law) as the Board of Directors shall determine.

This Agreement may not be assigned.

Specific projects or activities not already covered by this Agreement may be agreed upon between the parties in writing as an amendment hereto, which shall construe a portion of this Agreement as originally contained herein.

Section 6: Acknowledgment of the Parties

In witness whereof, the parties have caused this Memorandum of Understanding to be executed by their duly authorized officers as of the day and date first above written.

For the Foundation:

For the College:

Foundation President
Moraine Valley Community College Foundation

Board of Trustees Chair
Moraine Valley Community College

Date

Date

FY 2017 BUDGET

Recommended Action:

It is recommended that the Board of Trustees adopt the FY 2017 Budget.

STATE OF ILLINOIS
COMMUNITY COLLEGE DISTRICT 524

Annual Budget for Fiscal Year 2017

Moraine Valley Community College

9000 West College Parkway

Palos Hills

SUMMARY OF Fiscal Year 2017 BUDGET BY FUND

	General			Special Revenue		
	Education Fund	Operations and Maintenance Fund	Public Building Commission Operations & Maintenance Fund	Restricted Purposes Fund	Audit Fund	Liability, Protection, & Settlement Fund
Beginning Balance	41,411,724	4,280,409	-	23,694,471	137,311	1,899,100
Budgeted Revenues	80,049,682	12,067,603	-	33,038,200	74,100	413,276
Budgeted Expenditures	76,577,400	12,187,603	-	34,689,411	94,000	677,276
Budgeted Transfers from (to) Other Funds	(3,472,282)	120,000	-	720,000	-	-
Budgeted Ending Balance	41,411,724	4,280,409	-	22,763,260	117,411	1,635,100

	Debt Service		Capital Projects		Proprietary Fund
	Bond and Interest Fund	Public Building Commission Rental Fund	Operations and Maintenance Fund (Restricted)	Building Bond Proceeds Fund	Auxiliary Enterprises Fund
Beginning Balance	52,386,660	-	12,436,211	-	8,572,569
Budgeted Revenues	9,479,672	-	3,795,288	-	10,322,302
Budgeted Expenditures	10,412,057	-	8,748,923	-	12,187,821
Budgeted Transfers from (to) Other Funds	1,852,870	-	(1,852,870)	-	2,632,282
Budgeted Ending Balance	53,307,145	-	5,629,706	-	9,339,332

The Official Budget which is accurately summarized in this document was approved by the Board of Trustees on

Date

ATTEST: _____
Secretary, Board of Trustees

SUMMARY OF Fiscal Year 2017 OPERATING BUDGETED EXPENDITURES

	Education Fund	Operations and Maintenance Fund	Public Building Commission Operation and Maintenance Fund	Total Operating Funds	%
BY PROGRAM					
Instruction	34,574,232	-	-	34,574,232	37.48
Academic Support	6,648,983	-	-	6,648,983	7.21
Student Services	8,640,254	-	-	8,640,254	9.37
Public Service/Continuing Education	63,102	-	-	63,102	0.07
Organized Research	-	-	-	-	-
Auxiliary Services	-	-	-	-	-
Operation & Maint. of Plant	-	12,187,603	-	12,187,603	13.21
Institutional Support	18,496,429	-	-	18,496,429	20.05
Scholarships, Student Grants, and Waivers	8,154,400	-	-	8,154,400	8.84
INTERFUND TRANSFERS	3,472,282	-	-	3,472,282	3.77
TOTAL 2016 BUDGETED EXPENDITURES	80,049,682	12,187,603	-	92,237,285	100.00
<i>Less Nonoperating Items*</i>					
Tuition Chargeback	48,000	-	-	48,000	0.05
Instructional Service Contracts	-	-	-	-	0.00
ADJUSTED EXPENDITURES	80,001,682	12,187,603	-	92,189,285	99.95
BY OBJECT					
Salaries	48,718,694	4,306,849	-	53,025,543	57.49
Employee Benefits	9,586,088	1,295,869	-	10,881,957	11.80
Contractual Services	3,711,409	3,479,160	-	7,190,569	7.80
General Materials and Supplies	4,296,446	938,512	-	5,234,958	5.68
Travel and Conference/ Meeting Expenses	958,158	15,817	-	973,975	1.05
Fixed Charges	339,888	16,113	-	356,001	0.39
Utilities	100,975	2,014,803	-	2,115,778	2.29
Capital Outlay	264,342	120,480	-	384,822	0.42
Other	8,401,400	-	-	8,401,400	9.11
Provision for Contingency	200,000	-	-	200,000	0.22
INTERFUND TRANSFERS	3,472,282	-	-	3,472,282	3.77
TOTAL 2016 BUDGETED EXPENDITURES	80,049,682	12,187,603	-	92,237,285	100.00
<i>Less Nonoperating Items*</i>					
Tuition Chargeback	48,000	-	-	48,000	0.05
Instructional Service Contracts	-	-	-	-	-
ADJUSTED EXPENDITURES	80,001,682	12,187,603	-	92,189,285	99.95

*Interdistrict expenses that do not generate related local college credit hours are subtracted to allow for statewide comparisons.

Fiscal Year 2017 BUDGETED EXPENDITURES

<u>EDUCATION FUND</u>	<u>Appropriations</u>	<u>Totals</u>
INSTRUCTION		
Salaries	29,092,636	
Employee Benefits	4,019,127	
Contractual Services	328,790	
General Materials and Supplies	962,504	
Travel and Conference/Meeting Expenses	142,675	
Fixed Charges	28,500	
Utilities	-	
Capital Outlay	-	
Other	-	34,574,232
ACADEMIC SUPPORT		
Salaries	4,178,905	
Employee Benefits	1,026,907	
Contractual Services	340,351	
General Materials and Supplies	890,400	
Travel and Conference/Meeting Expenses	168,953	
Fixed Charges	43,154	
Utilities	313	
Capital Outlay	-	
Other	-	6,648,983
STUDENT SERVICES		
Salaries	6,167,523	
Employee Benefits	1,508,787	
Contractual Services	312,223	
General Materials and Supplies	476,695	
Travel and Conference/Meeting Expenses	163,444	
Fixed Charges	11,532	
Utilities	50	
Capital Outlay	-	
Other	-	8,640,254
PUBLIC SERVICE/CONTINUING EDUCATION		
Salaries	25,639	
Employee Benefits	697	
Contractual Services	8,629	
General Materials and Supplies	7,570	
Travel and Conference/Meeting Expenses	20,567	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	63,102
ORGANIZED RESEARCH		
Salaries	-	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	-

Fiscal Year 2017 BUDGETED EXPENDITURES

EDUCATION FUND	<u>Appropriations</u>	<u>Totals</u>
AUXILIARY SERVICES		
Salaries	-	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	-
OPERATION AND MAINTENANCE OF PLANT		
Salaries	-	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	-
INSTITUTIONAL SUPPORT		
Salaries	9,253,991	
Employee Benefits	3,030,570	
Contractual Services	2,721,416	
General Materials and Supplies	1,959,277	
Travel and Conference/Meeting Expenses	462,519	
Fixed Charges	256,702	
Utilities	100,612	
Capital Outlay	264,342	
Other	247,000	
Provision for Contingency	200,000	18,496,429
SCHOLARSHIPS, STUDENT GRANTS, AND WAIVERS		
Salaries	-	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	8,154,400	8,154,400
INTERFUND TRANSFERS		<u>3,472,282</u>
GRAND TOTAL		<u><u>80,049,682</u></u>

Fiscal Year 2017 BUDGETED EXPENDITURES

<u>OPERATIONS AND MAINTENANCE FUND</u>	<u>Appropriations</u>	<u>Totals</u>
OPERATION AND MAINTENANCE OF PLANT		
Salaries	4,306,849	
Employee Benefits	1,295,869	
Contractual Services	3,479,160	
General Materials and Supplies	938,512	
Travel and Conference/Meeting Expenses	15,817	
Fixed Charges	16,113	
Utilities	2,014,803	
Capital Outlay	120,480	
Other	-	12,187,603
INSTITUTIONAL SUPPORT		
Salaries	-	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	
Provision for Contingency	-	-
INTERFUND TRANSFERS		-
GRAND TOTAL		12,187,603

Fiscal Year 2017 BUDGETED EXPENDITURES

PUBLIC BUILDING COMMISSION
OPERATIONS AND MAINTENANCE FUND

	<u>Appropriations</u>	<u>Totals</u>
OPERATION AND MAINTENANCE OF PLANT		
Salaries	-	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	-
INSTITUTIONAL SUPPORT		
Salaries	-	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	
Provision for Contingency	-	-
INTERFUND TRANSFERS		-
GRAND TOTAL		-

Fiscal Year 2017 BUDGETED REVENUES

OPERATIONS AND MAINTENANCE FUND
(Restricted)

	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources		
Local Taxes	1,000,000	
Premium on Bond Issuance	-	1,000,000
State Governmental Sources	-	-
Federal Governmental Sources	-	-
Other Sources		
Student Tuition and Fees	2,540,000	
Sales and Service Fees	-	
Bond Proceeds	-	
Facilities Revenue	87,878	
Investment Revenue	52,410	
Nongovernmental Gifts, Scholarships, Grants, and Bequests	100,000	
Other	15,000	2,795,288
INTERFUND TRANSFERS		-
GRAND TOTAL		<u>3,795,288</u>

Fiscal Year 2017 BUDGETED EXPENDITURES

OPERATIONS AND MAINTENANCE FUND
(Restricted)

	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT		
Salaries	-	
Employee Benefits	-	
Contractual Services	761,239	
General Materials and Supplies	663,603	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	7,324,081	
Other Expenditures	-	
Provision for Contingency	-	8,748,923
INTERFUND TRANSFERS		1,852,870
GRAND TOTAL		<u>10,601,793</u>

Fiscal Year 2017 BUDGETED REVENUES

<u>BUILDING BOND PROCEEDS FUND</u>	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources	-	-
State Governmental Sources	-	-
Federal Governmental Sources	-	-
Other Sources		
Sales and Service Fees	-	
Facilities Revenue	-	
Investment Revenue	-	
Nongovernmental Gifts, Grants, and Bequests	-	
Other (Specify)	-	
INTERFUND TRANSFERS		-
GRAND TOTAL		-

Fiscal Year 2017 BUDGETED EXPENDITURES

<u>BUILDING BOND PROCEEDS FUND</u>	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT		
Salaries	-	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other (Specify)	-	
Provision for Contingency	-	
INTERFUND TRANSFERS		-
GRAND TOTAL		-

Fiscal Year 2017 BUDGETED REVENUES

<u>AUXILIARY ENTERPRISES FUND</u>	<u>Revenues</u>	<u>Totals</u>
Student Activity Assessment	681,520	
Sales and Service Fees Sources	9,104,209	
Facilities Revenue	350,801	
Investment Revenue Sources	65,772	
Nongovernmental Gifts, Grants, and Bequests Sources	100,000	
Other (Specify)	20,000	10,322,302
INTERFUND TRANSFERS		3,182,282
GRAND TOTAL		13,504,584

Fiscal Year 2017 BUDGETED EXPENDITURES

<u>AUXILIARY ENTERPRISES FUND</u>	<u>Appropriations</u>	<u>Totals</u>
Salaries	3,229,168	
Employee Benefits	777,304	
Contractual Services	2,562,082	
General Materials and Supplies	5,074,076	
Travel and Conference/Meeting Expenses	346,494	
Fixed Charges	78,179	
Utilities	34,000	
Capital Outlay	-	
Other (Specify)	86,518	12,187,821
INTERFUND TRANSFERS		550,000
GRAND TOTAL		12,737,821

Fiscal Year 2017 BUDGETED REVENUES

<u>BOND AND INTEREST FUND</u>	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources		
Local Taxes	6,689,928	
Corporate Personal Property Replacement Taxes (CPPRT)	-	
Chargeback Revenue	-	
Other (Specify)	-	6,689,928
State Sources	-	-
Other Sources		
Student Tuition and Fees	-	
Investment Revenue	2,789,744	
Other (Specify)	-	2,789,744
INTERFUND TRANSFERS		1,852,870
GRAND TOTAL		11,332,542

Fiscal Year 2017 BUDGETED EXPENDITURES

<u>BOND AND INTEREST FUND</u>	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT		
Debt Principal Retirement	5,180,000	
Interest (on Bonds)	5,232,057	
Other Fixed Charges (Specify)	-	10,412,057
INTERFUND TRANSFERS		-
GRAND TOTAL		10,412,057

Fiscal Year 2017 BUDGETED REVENUES

<u>PUBLIC BUILDING COMMISSION RENTAL FUND</u>	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources		
Local Taxes	-	
Corporate Personal Property		
Replacement Taxes (CPPRT)	-	-
Chargeback Revenue	-	
Other (Specify)	-	-
State Sources	-	-
Other Sources		
Investment Revenue	-	
Other (Specify)	-	-
GRAND TOTAL		-

Fiscal Year 2017 BUDGETED EXPENDITURES

<u>PUBLIC BUILDING COMMISSION RENTAL FUND</u>	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT		
Rental - Facilities	-	
Other Fixed Charges (Specify)	-	-
GRAND TOTAL		-

Fiscal Year 2017 BUDGETED REVENUES

<u>RESTRICTED PURPOSES FUND</u>	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources	-	-
State Governmental Sources		
ICCB Workforce Preparation Grants	-	
ICCB P-16 Initiative Grant	-	
ICCB Special Populations/Student Success	-	
Other ICCB Grants	508,867	
Department of Corrections	-	
ISBE Grants	-	
Department of Veterans Affairs	-	
Illinois Student Assistance Commission	2,533,000	
Other Illinois Governmental Sources	-	3,041,867
Federal Governmental Sources		
Department of Education	27,576,927	
Department of Labor	421,306	
Department of Health and Human Services	-	
Other Federal Governmental Sources	1,055,164	29,053,397
Other Sources		
Student Tuition and Fees	-	
Sales and Service Fees	-	
Facilities Revenue	-	
Investment Revenue	160,000	
Nongovernmental Gifts, Scholarships, Grants, and Bequests	651,600	
Other Revenue	131,336	942,936
INTERFUND TRANSFERS		840,000
GRAND TOTAL		<u>33,878,200</u>

Fiscal Year 2017 BUDGETED EXPENDITURES

<u>RESTRICTED PURPOSES FUND</u>	<u>Expenditures</u>	<u>Totals</u>
INSTRUCTION		
Salaries	834,271	
Employee Benefits	204,274	
Contractual Services	7,385	
General Materials and Supplies	172,988	
Travel and Conference/Meeting Expenses	13,663	
Fixed Charges	-	
Utilities	-	
Capital Outlay	38,169	
Other	47,638	1,318,388
ACADEMIC SUPPORT		
Salaries	112,067	
Employee Benefits	23,890	
Contractual Services	84,928	
General Materials and Supplies	31,284	
Travel and Conference/Meeting Expenses	22,052	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	89,517	363,738
STUDENT SERVICES		
Salaries	549,899	
Employee Benefits	170,557	
Contractual Services	57,431	
General Materials and Supplies	13,993	
Travel and Conference/Meeting Expenses	86,794	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	74,763	953,437
PUBLIC SERVICE/CONTINUING EDUCATION		
Salaries	119,180	
Employee Benefits	38,660	
Contractual Services	58,170	
General Materials and Supplies	13,023	
Travel and Conference/Meeting Expenses	17,238	
Fixed Charges	500	
Utilities	-	
Capital Outlay	-	
Other	-	246,771
ORGANIZED RESEARCH		
Salaries	-	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	-

Fiscal Year 2017 BUDGETED EXPENDITURES

<u>RESTRICTED PURPOSES FUND</u>	<u>Expenditures</u>	<u>Totals</u>
AUXILIARY SERVICES		
Salaries	-	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	-
OPERATION AND MAINTENANCE OF PLANT		
Salaries	-	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	-
INSTITUTIONAL SUPPORT		
Salaries	55,803	
Employee Benefits	7,328	
Contractual Services	363,050	
General Materials and Supplies	1,178,150	
Travel and Conference/Meeting Expenses	12,000	
Fixed Charges	2,500	
Utilities	-	
Capital Outlay	319,100	
Other	1,600	
Provision for Contingency	-	1,939,531
SCHOLARSHIPS, STUDENT GRANTS, AND WAIVERS		
Salaries	275,000	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	
Financial Aid	29,592,546	29,867,546
INTERFUND TRANSFERS		120,000
GRAND TOTAL		<u>34,809,411</u>

Fiscal Year 2017 BUDGETED REVENUES

<u>AUDIT FUND</u>	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources		
Local Taxes	74,000	
Chargeback Revenue	-	
Other (Specify)	-	74,000
Other Sources		
Investment Revenue	100	
Other (Specify)	-	100
GRAND TOTAL		74,100

Fiscal Year 2017 BUDGETED EXPENDITURES

<u>AUDIT FUND</u>	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT		
Contractual Services		
Audit Services	94,000	
Consultants	-	
Architectural Services	-	
Maintenance Services	-	
Legal Services	-	
Office Services	-	
Instructional Service Contracts	-	
Other Contractual Services	-	
Other (Specify)	-	94,000
GRAND TOTAL		94,000

Fiscal Year 2017 BUDGETED REVENUES

<u>LIABILITY, PROTECTION, AND SETTLEMENT FUND</u>	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources		
Local Taxes	<u>411,676</u>	
Chargeback Revenue	<u>-</u>	
Other (Specify)	<u>-</u>	<u>411,676</u>
Other Sources		
Investment Revenue	<u>1,600</u>	
Other (Specify)	<u>-</u>	<u>1,600</u>
GRAND TOTAL		<u><u>413,276</u></u>

Fiscal Year 2017 BUDGETED EXPENDITURES

<u>LIABILITY, PROTECTION, AND SETTLEMENT FUND</u>	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT		
General Liability Insurance	<u>285,000</u>	
Workmen's Compensation Insurance	<u>298,860</u>	
Unemployment Insurance	<u>90,416</u>	
Social Security/Medicare	<u>-</u>	
Contractual Services	<u>3,000</u>	
Fixed Charges	<u>-</u>	<u>677,276</u>
GRAND TOTAL		<u><u>677,276</u></u>

SUMMARY OF FY 2017 ANTICIPATED REVENUES

District: Moraine Valley Community College

Dist. No. 524

Said community college's current estimates of revenues anticipated for Fiscal Year 2017 are displayed below. These estimates are based on the best information presently available and may be revised before adoption of the Fiscal Year 2017 budget.

Chief Financial Officer of Community College District. # 524

REVENUES BY SOURCE	General			Special Revenue		Debt Service		Capital Projects		Proprietary Funds	
	Education Fund	Operations and Maintenance Fund	Public Building Commission Operation & Maintenance Fund	Restricted Purposes Fund	Audit Fund	Liability, Protection, and Settlement Fund	Bond and Interest Fund	Public Building Commission Rental Fund	Operations and Maintenance Fund (Restricted)	Building Bond Proceeds Fund	Auxiliary Enterprises Fund
LOCAL GOVERNMENT											
Local Taxes	21,298,708	7,313,667	-	-	74,000	411,676	6,689,928	-	1,000,000	-	-
Corporate Personal Property Replacement Taxes	1,238,486	-	-	-	-	-	-	-	-	-	-
Chargeback/Contractual Agreement	28,000	-	-	-	-	-	-	-	-	-	-
Other Local Government Sources	-	-	-	-	-	-	-	-	-	-	-
STATE GOVERNMENT											
ICCB Grants	2,428,564	4,723,186	-	508,867	-	-	-	-	-	-	-
Dept. Of Corrections	-	-	-	-	-	-	-	-	-	-	-
ISBE Grants	-	-	-	-	-	-	-	-	-	-	-
Dept. Of Veterans Affairs	-	-	-	-	-	-	-	-	-	-	-
Illinois Student Assistance Comm.	-	-	-	2,533,000	-	-	-	-	-	-	-
Other State Government Sources	-	-	-	-	-	-	-	-	-	-	-
FEDERAL GOVERNMENT											
Dept. of Education	-	-	-	27,576,927	-	-	-	-	-	-	-
Dept. of Labor	-	-	-	421,306	-	-	-	-	-	-	-
Dept. of Health and Human Svcs.	-	-	-	-	-	-	-	-	-	-	-
Other Federal Govt. Sources	-	-	-	1,055,164	-	-	-	-	-	-	-
STUDENT TUITION AND FEES											
Tuition	48,522,024	-	-	-	-	-	-	-	-	-	-
Student Fees	4,433,000	-	-	-	-	-	-	-	2,540,000	-	-
Student Activity Assessment	-	-	-	-	-	-	-	-	-	-	681,520
Other Student Tuition and Fees	-	-	-	-	-	-	-	-	-	-	-
OTHER SOURCES											
Sales and Services Fees	1,546,400	-	-	-	-	-	-	-	-	-	9,104,209
Bond Proceeds	-	-	-	-	-	-	-	-	-	-	-
Facilities Revenue	5,000	-	-	-	-	-	-	-	87,878	-	350,801
Investment Revenue	205,000	20,750	-	160,000	100	1,600	2,789,744	-	52,410	-	65,772
Nongovt. Gifts, Scholarships, Grants, and Bequests	7,000	-	-	651,600	-	-	-	-	100,000	-	100,000
Other Revenues	337,500	10,000	-	131,336	-	-	-	-	15,000	-	20,000
Interfund Transfer	-	120,000	-	840,000	-	-	1,852,870	-	-	-	3,182,282
TOTAL FY 2017 ANTICIPATED REVENUE	80,049,682	12,187,603	-	33,878,200	74,100	413,276	11,332,542	-	3,795,288	-	13,504,584