

**MORAIN VALLEY COMMUNITY COLLEGE**  
**9000 West College Parkway**  
**Palos Hills, IL 60465**

Governing Board of Moraine Valley Community College, Community College District #524,  
Regular Meeting immediately following the Special Meeting, 6:00 PM, Tuesday, May 16, 2017,  
Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

**A G E N D A**

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **MINUTES**

- 1) Unapproved Minutes, Special Meeting of May 2, 2017
- 2) Unapproved Minutes, Regular Meeting of April 18, 2017
- 3) Unapproved Minutes, Closed Session Held April 18, 2017

4. **AUDIENCE PARTICIPATION**

5. **BOARD REPORTS AND/OR REQUESTS**

- 1) Student Trustee Report – Asfar

6. **REPORTS OF ADMINISTRATION**

- 1) Presentation to Mary Kathryn Kuzma (retirement)
- 2) Presentation to Mary Therese Galka (retirement)
- 3) Recognition of Student Accomplishments
  - League for Innovation Art and Literary Competition Winners
  - Skyway Conference Art, Writing, STEM & Jazz Competition Winners
  - Illinois Board of Higher Education (IBHE) James L. Applegate Student Art Exhibition
  - Forensics Team
- 4) President's Report
  - 50th Anniversary Recognitions
    - Artwork Competition
    - 50th Anniversary Commemorative Book
  - Alma Mater Competition Winner (Kaylyn Walters)
  - 2017 Midwest Association of Student Employment Administrators
    - Student Employee of the Year Award (Jordan Murray)
    - Student Employment Supervisor of the Year (Demetrius Robinson)

7. **COMMUNICATIONS**

- 1) Letter from Government Finance Officers Association re Distinguished Budget Presentation Award for the Current Budget FY17

8. **FINANCIAL STATEMENT**

- 1) Treasurer's Report
- 2) Budget Summary Report

**CONSENT AGENDA (Agenda Items 9 - 12) (\*Items included for action)**

9. **WARRANTS**

- 1) \* Account Expenditure Summaries (including Travel Expense Reimbursements)
- 2) \* Education Fund
- 3) \* Operation & Maintenance Fund
- 4) \* Operation & Maintenance (Restricted)
- 5) \* Bond & Interest Fund
- 6) \* Auxiliary Enterprise Fund
- 7) \* Restricted Purpose Fund
  - a. \* Grants & Contracts Fund
  - b. \* Federal Fund
  - c. \* College Activity Clubs
- 8) \* Working Cash Fund
- 9) \* Tort & Audit

10. **REPORT OF PERSONNEL**

- 1) \* Full-Time
- 2) \* Part-Time/Supplemental/Other
- 3) \* Salary Revisions - Vice Presidents
  - a. \* Salary Revisions - Administrative & Professional Staff, Administrative Classified Staff
  - b. \* Salary Revisions - Part-time On-Call, Casual, Auxiliary, Temporary Non-Bargaining Unit
- 4) Leave of Absence (LOA)
- 5) Resignations/Terminations
- 6) \* Reclassifications (Promotions, Transfers, Corrections, etc.)

11. **UNFINISHED BUSINESS**

12. **NEW BUSINESS**

- 1) \* Affiliation Agreement with Smith Village (Nursing, Basic Nurse Assistant)
- 2) \* Agreement with Loyola University Medical Center (Respiratory Therapy)
- 3) \* Master Affiliation Agreement with Advocate Health and Hospitals Corporation - North Shore-Condell-Sherman (Health Information Technology)
- 4) \* Intergovernmental Agreement with the Village of Bridgeview for Use of the Village of Bridgeview Firing Range Facilities
- 5) \* Assignment of Copyright - College Alma Mater
- 6) \* Approval of Negotiated Agreement with Moraine Valley Adjunct Organization (July 1, 2016 - June 30, 2019)

- 7) \* Annual Class Schedule Bid
- 8) \* Annual Community Education Mailer Fall 2017-Summer 2018 Bid
- 9) \* Intermediate Distribution Facility (IDF) Room Cooling Project Bid
- 10) \* Spring 2017 College Life-Cycle Management (LCM) Equipment Purchase
- 11) \* Uninterrupted Power Supply (UPS) Purchase
- 12) \* Virtual Desktop Infrastructure (VDI) Purchase
- 13. **MISCELLANEOUS**
- 14. **AUDIENCE PARTICIPATION**
- 15. **ADJOURNMENT**
- 16. **CLOSED SESSION**  
Motion to adjourn to closed session for purposes of discussing matters regarding the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body; and collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees, pursuant to Sections 2(c)(1) and 2(c)(2) of the Illinois Open Meetings Act.

**MINUTES**

Approved Minutes of the Regular Meeting of March 21, 2017

Enclosed

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**APPROVED**

**MORAIN VALLEY COMMUNITY COLLEGE  
9000 West College Parkway  
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, March 21, 2017, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

**I. CALL TO ORDER**

The meeting was called to order by Chairman Joseph Murphy at 6:00 PM.

**II. ROLL CALL**

Present: Joseph Murphy, Chairman; John Coleman; Kimberly Hastings; Michael Murphy; Susan Murphy; Eileen O’Sullivan; Sandra Wagner; David Shipyor, Student Trustee

Absent: None

**III. MINUTES**

The Board of Trustees, having reviewed the unapproved Minutes of the Regular Meeting of February 21, 2016, and there being no further corrections to the minutes, the minutes are approved as presented.

**IV. AUDIENCE PARTICIPATION**

None.

**V. BOARD REPORTS AND/OR REQUESTS**

**5.1 ICCTA Report**

Mr. Coleman reported that he attended the Illinois Community College Trustees Association (ICCTA) meeting at Harper College on March 10. Dr. Karen Hunter Anderson shared with ICCTA that negotiations continue regarding her proposed dual appointment as ICCB Executive Director and Interim Executive Director of the Illinois Board of Higher Education (IBHE). ICCTA had endorsed the concept of this dual appointment at its February Board of Representatives meeting. The Executive Committee, as a meeting of the whole, planned to discuss two topics: how are boards handling decisions on reductions in workforce and are boards utilizing different procedures for

faculty, staff, or administrators; and what is the rationale for continuing support of ICCTA when the money could be spent locally for education services and operations within the district. Mr. Coleman indicated that so much time was spent on the first issue that they never got to the second one. The nominating committee urged trustees to submit nominees for ICCTA offices of president, vice president, secretary, and treasurer. Retiring trustees Richard Cheney (Danville), Reggie Coleman (John Wood), and Jaclyn Hancock (Logan) were recognized for their long-time service to their colleagues and ICCTA. Members were reminded that Lobby Day is Wednesday, April 26, in Springfield and appointments with respective lawmakers were strongly recommended because it will be a very busy time for legislators. Mike Monaghan had his contract extended a year as Executive Director of ICCTA to June 30, 2019. ICCB will begin approving trustee training providers at its March 20 meeting at Triton College. Approximately 105 trustee seats are on the April 4 consolidated election ballot and May 2 is the last day for community college boards to conduct organizational meetings and seat new trustees. Mr. Coleman reported that the day concluded with a discussion of Chicago State University (CSU), during which CSU's interim president reported that the university is "down to the bottom; there is nothing more to give." Without state support soon, university leaders across the state have reported that they will need to make even more drastic cuts. In conclusion, Mr. Coleman reported that at the half-way point of the spring legislative session, there is little to no agreement on a "grand bargain." The backlog of state bills is at \$12.5 billion, with no relief in sight, and legislative leaders have not met with the Governor since December.

On behalf of the Board, Chairman Murphy expressed appreciation to Trustee Coleman for serving as the ICCTA representative.

## 5.2 Student Trustee Report

Mr. Shipyor indicated that he was going to deviate from the standard board report. He reported that now is a special time—the student body will be selecting the next student trustee and he introduced several students present who were candidates: Hana Asfar, Jacob Basta, Rose Stovicek, and John Donners. Mr. Shipyor reported that he had the opportunity to listen to the candidates' platforms and they have a good idea of the issues facing students, ranging from student involvement to tuition increases and ways to get students' input. He reported that usually by this time, the college has selected three candidates through the use of a panel—this year consisting of three administrators, one teacher, and one student. He indicated that he felt the

panelists were at times inconsistent, and he shared that the students had some concerns and it was felt that some students had an advantage over others and others were disadvantaged. Mr. Shipyor indicated that he addressed his concerns to the Board and with the administration and suggested that the selection is in question, and on behalf of the student government, felt it was time to adjust this system and have all candidates put on the ballot. He concluded his report by saying that he felt the student trustee elections should be free, open, and transparent to any student who wants to go for this prestigious position, which offers a great opportunity.

## **VI. REPORTS OF ADMINISTRATION**

### **6.1 President's Report**

- English as a Second Language (ESL) Program – Dr. Nina Shoman-Dajani, Assistant Dean, Learning Enrichment and College Readiness, reported on the college's ESL program, which serves approximately 1200 students each year. The ESL program offers six different levels at all three college locations, holding classes during the day, evening, and on weekends. Citizenship and college transition classes are part of the program, as are sessions on career awareness opportunities. Program enrollments increased during the past year, from 698 in spring 2016 to 764 in spring 2017. Enrollments for citizenship programs increased from 95 in spring 2016 to 130 in spring 2017. The ESL program serves individuals from age 16 to 60-plus, and many of the students have advanced degrees but enroll to learn the English language. Students come from many countries, including those in the Middle East, Mexico, Eastern Europe, South and Central America, Asia, Africa, and 33 other countries. Dr. Shoman-Dajani reported that many of the students participate in college activities and many of the program instructors are involved in continuing professional development.

Dr. Jenkins shared information about Dr. Shoman-Dajani's recent award for Outstanding Commitment in Education from Illinois State Treasurer Michael Frerichs, who hosted a Women's History Month celebration in Chicago on March 9. Among other award recipients, Dr. Shoman-Dajani's work involving GED, international students and English language learners was highlighted by Treasurer Frerichs. A photo was taken of the Board members with Dr. Shoman-Dajani and her award.

Dr. Jenkins also thanked the Board for its continuing support of the ESL program, indicating that it is a very important service to the community and one that the college has continued despite a lack of state funding.

- Enrollment, Access and Completion – Dr. Jo Ann Jenkins reported on efforts to increase enrollment, access, and completion, including an open house that was held on March 11. This event had 322 attendees, a slight increase over last year. Participants saw presentations, took campus tours, and talked with representatives from 28-plus services and programs. Dr. Jenkins reported on dual credit opportunities, which also expand enrollment and access. The dual credit program has 26 partner high schools, 62 instructors, and 41 dual credit course offerings. Currently, there are 1421 dual credit graduating high school seniors, and through various programs that will help them transition to college, such as Parent/Family orientations, many of these students may choose to continue their education at Moraine Valley. Photos were shown of students engaged in dual credit coursework at Argo High School. Dr. Jenkins also reported that there is an upward trend in the numbers of petitions for degrees and certificates, providing evidence that completion efforts are showing results.

President Jenkins reported that the BSN (Bachelor of Science in Nursing) was a main topic at the recent Illinois Council of Community College Presidents (ICCCP) meeting last week at Harper College. Legislative committee hearings have been held and Dr. Jenkins reported that yesterday, a film crew from southern Illinois videotaped and interviewed her regarding the BSN at community colleges. If the legislation passes, Dr. Jenkins indicated that she would like to be able to say to Moraine Valley's 212 nursing students that once they finish their Associate Degree in Nursing (ADN), they can stay at Moraine to complete their BSN degree. She noted that more and more hospitals are requiring a BSN for nursing staff positions. She indicated that she will keep the Board informed as this progresses. Dr. Jenkins reported that the women's basketball team advanced to the nationals and while they lost, the team and its coaches are congratulated for their achievement this season. She reported that the American Sign Language program made a request for students to come to Board meetings to practice signing at public meetings for clinical practice, and Dean Wally Fronczek indicated that they will begin this at the next meeting. Dr. Jenkins concluded her report by reminding the Board of the Employee Recognition dinner at 6 p.m. on Thursday, May 4, in the Moraine Rooms.

## **VII. COMMUNICATIONS**

- 7.1 Letter from Living Word Lutheran Church, Orland Park, re Adoption of Moraine Valley Community College for Collegiate Day of Prayer on February 23



- 7.2 Letter and Press Release from Government Finance Officers Association (GFOA) re Certificate of Achievement for Excellence in Financial Reporting for FY2016 Comprehensive Annual Financial Report (CAFR)
- 7.3 Email and Press Release from Association of School Business Officials (ASBO) re Certificate of Excellence for FY2016 Comprehensive Annual Financial Report (CAFR)

**VIII. FINANCIAL STATEMENT**

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$146,834,220.96 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

Mr. Sterkowitz reported that the college has received a large Pell distribution from the federal government and local tax revenues are starting to come in from March 1 Cook County tax bills. The Pell distribution is used to pay students' tuition balances first and then remaining funds are distributed to the students.

**CONSENT AGENDA (IX – XII):**

It was moved by Mr. Coleman and seconded by Mrs. Wagner to approve the following consent agenda items:

**IX. WARRANTS**

Mr. Sterkowitz read the warrant summaries as presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$ 5,849,330.42
9.3	Operation & Maintenance Fund	775,646.29
9.4	Operation & Maintenance Fund (Restricted)	127,698.75
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	1,222,160.59
9.7	Grants & Contracts Fund	233,661.26
9.7A	College Activity Clubs	5,810.92

9.8	Restricted Purpose Fund	176,080.31
9.9	Federal Fund	9,996,220.98
9.9B	Tort & Audit	-0-
9.9C	Working Cash Fund	60,000.00

(DOCUMENT C - SUPPLEMENT TO MINUTES)

## **X. REPORT OF PERSONNEL**

Chairman Murphy publicly identified the nature of the agenda items contained in the Report of Personnel.

### 10.1-1 Full-Time

Yuri Lopez - Departmental Assistant, Multicultural Student Affairs – effective 3/27/17

Steven Pappageorge - Executive Director, Corporate, Community & Continuing Education - effective 4/3/17

Samuel Suber - Electronic Resources Coordinator, Learning Resource Center - effective 3/27/17

Darryl Williams - Dean of Enrollment Services, Student Development - effective 3/27/17

(DOCUMENT D - SUPPLEMENT TO MINUTES)

### 10.1-2 Part-Time/Supplemental/Other

(DOCUMENT E - SUPPLEMENT TO MINUTES)

### 10.1-3 Salary Revisions

None.

### 10.1-4 Leave of Absence

Darren Howard - Manager, Grants Accounting & Compliance, Finance Department - L.O.A. (FMLA) Intermittent 02/27/17-02/26/18

(DOCUMENT F - SUPPLEMENT TO MINUTES)

### 10.1-5 Resignations/Terminations

Jillian Tafelski - Assistant Director of Marketing, Marketing and Communications - effective 03/16/17

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement - Faculty

It is recommended that the Board of Trustees approve the following request for retirement:

Mary Kathryn Kuzma - Professor, Spanish, Liberal Arts – effective 5/31/17  
(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Ashley Lindemann – from P.T. Departmental Assistant, Records &  
Registration to F.T. Registration Representative - effective 03/27/17  
(DOCUMENT I - SUPPLEMENT TO MINUTES)

**XI. UNFINISHED BUSINESS**

None.

**XII. NEW BUSINESS**

Chairman Murphy publicly identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Burbank Fire Department (Emergency Medical Services, Fire Science)

It is recommended that the Board of Trustees approve the affiliation agreement with Burbank Fire Department for Emergency Medical Services and Fire Science. (DOCUMENT J - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Holy Cross Hospital (Health Information Technology, Phlebotomy, Radiologic Technology, Respiratory Therapy)

It is recommended that the Board of Trustees approve the affiliation agreement with Holy Cross Hospital for Health Information Technology, Phlebotomy, Radiologic Technology, and Respiratory Therapy.  
(DOCUMENT K - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with Suburban Wellness SC (Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Suburban Wellness SC for Medical Assistant.  
(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.4 First Amendment to Affiliation Agreement with Advocate Medical Group (Medical Assistant, Radiologic Technology, Sleep Technology)

It is recommended that the Board of Trustees approve the first amendment to affiliation agreement with Advocate Medical Group for Medical Assistant, Radiologic Technology, and Sleep Technology.  
(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.5 Community College Month Resolution

It is recommended that the Board of Trustees approve the attached resolution celebrating Illinois Community College Month in April 2017.  
(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.6 Spring 2017 Life-Cycle Management Technology Purchase-Servers and Projectors

Whereas Dell Inc., of Round Rock, TX, has submitted pricing under the MHEC Consortium, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to Dell Inc. for two (2) Dell PowerEdge R730 servers, at a total cost of \$22,384.98, which includes five (5) years of technical support, and on-site service.

Whereas Conference Technologies, Inc., of Itasca, Illinois, has submitted pricing under the Brighter Futures and benefits to educational end-users in the State of Illinois, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to Conference Technologies, Inc. in the amount of \$25,425.00, for the purchase of three (3) Epson projectors.  
(DOCUMENT O - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.8, 9.9, 9.9B, and 9.9C; 10.1-1, 10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-5(a), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, and 12.6:

Yes: Coleman, Hastings, M. Murphy, S. Murphy, O’Sullivan,  
Wagner, J. Murphy

Student

Advisory: Yes

Motion carried.

**XIII. MISCELLANEOUS**

Chairman Murphy indicated that the election is coming up and the Board has a need to set a reorganization meeting for either May 1 or May 2. By general consensus, the meeting will be scheduled for May 2 at 6 p.m.

Chairman Murphy also offered congratulations to the Foundation for the 50<sup>th</sup> anniversary gala event. He reported that a lot of effort went into the event and that it was a very nice evening.

**XIV. AUDIENCE PARTICIPATION**

Student Government president John Donners addressed the Board, first thanking them for their service and indicating that, as a student and also president of student government, he was concerned about the handling of the student trustee election and wanted to make the Board aware that other students were concerned as well.

Ms. O’Sullivan asked if the Board could discuss this further, indicating that she thought the students voted on all who wanted to run. She thanked the students who have an active interest in the college and asked whether a Board member should be on the panel.

Chairman Murphy indicated that after the new Board comes in it could be a topic for a workshop and the Board could then determine if it wants to get involved in the selection of the student trustee.

Mr. Shipyor asked if the student trustee has the power to put a motion on the agenda for consent.

Chairman Murphy responded that the Board chair, working with the administration, determines the agenda and explained that he called and had a conversation with Mr. Shipyor about this, clarifying that this was procedural and the Board does not get into procedures or how the college implements

things. He further stated that the Board is not here to set procedures, only policies, which the college then implements by the development of procedures.

Mr. Shipyor asked if that was the philosophy of Moraine Valley or the community college system overall.

Chairman Murphy indicated that all government bodies, whether a municipality, school board, or college board, hires its administration or the professionals who will take the global picture and implement procedures to accomplish that. He stated that the Board's goal is a qualified student representative and how the college goes about choosing that representative is a procedural matter.

Mr. Shipyor asked whether the Board would take an interest if it were to be found that the college was interviewing each candidate in an improper way or that the process was unfair, by whatever means.

Chairman Murphy responded that it was his understanding that the selection process used this year is the same process that was used last year, and that he felt it was unfair to make statements like this when the college was using the same process it used when Mr. Shipyor became student trustee.

Mr. Shipyor indicated that just because the process was used before doesn't mean it was correct and that it should continue and that because he was calling into question the process did not mean that his candidacy or his term in office was illegitimate.

Chairman Murphy indicated that the administration, along with the student government, can look at the process and see what modifications, if any, should be made. He then extended good wishes to all of the candidates.

**XV. ADJOURNMENT**

The meeting adjourned at 6:50 PM.

**BOARD REPORTS AND/OR REQUESTS**

5.1 Student Trustee Report - Asfar

Verbal

**REPORTS OF ADMINISTRATION**

- |     |  |        |
|-----|--|--------|
| 6.1 | Presentation to Mary Kathryn Kuzma (retirement)  | Verbal |
| 6.2 | Presentation to Mary Therese Galka (retirement)  | Verbal |
| 6.3 | Recognition of Student Accomplishments   | Verbal |
|     | <ul style="list-style-type: none"><li>• League for Innovation Art and Literary Competition Winners</li><li>• Skyway Conference Art, Writing, STEM &amp; Jazz Competition Winners</li><li>• Illinois Board of Higher Education (IBHE) James L. Applegate Student Art Exhibition</li><li>• Forensics Team</li></ul>  |        |
| 6.4 | President's Report   | Verbal |
|     | <ul style="list-style-type: none"><li>• 50th Anniversary Recognitions<ul style="list-style-type: none"><li>-Artwork Competition</li><li>-50th Anniversary Commemorative Book</li></ul></li><li>• Alma Mater Competition Winner (Kaylyn Walters)</li><li>• 2017 Midwest Association of Student Employment Administrators<ul style="list-style-type: none"><li>-Student Employee of the Year Award (Jordan Murray)</li><li>-Student Employment Supervisor of the Year (Demetrius Robinson)</li></ul></li></ul> |        |



**COMMUNICATIONS**

- 7.1 Letter from Government Finance Officers Association re Distinguished  
Budget Presentation Award for the Current Budget FY17 Enclosed



**Government Finance Officers Association**  
203 North LaSalle Street, Suite 2700  
Chicago, Illinois 60601-1210  
312.977.9700 fax: 312.977.4806

April 18, 2017

Sylvia Jenkins  
President  
Moraine Valley Community College  
9000 W. College Parkway  
Palos Hills, IL 60465

Dear Dr. Jenkins:

We are pleased to notify you that Moraine Valley Community College, Illinois, has received the Distinguished Budget Presentation Award for the current budget from Government Finance Officers Association (GFOA). This award is the highest form of recognition in governmental budgeting and represents a significant achievement by your organization.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual(s) or department designated as being primarily responsible for its having achieved the award. This has been presented to:

#### **Finance Division**

We hope you will arrange for a formal public presentation of the award, and that appropriate publicity will be given to this notable achievement. A press release is enclosed for your use.

We appreciate your participation in GFOA's Budget Awards Program, and we sincerely hope that your example will encourage others to achieve and maintain excellence in governmental budgeting.

Sincerely,

Todd Buikema  
Acting Director, Technical Services Center

Enclosure



**Government Finance Officers Association**  
203 North LaSalle Street, Suite 2700  
Chicago, Illinois 60601-1210  
312.977.9700 fax: 312.977.4806

## FOR IMMEDIATE RELEASE

April 18, 2017

### For more information, contact:

**Todd Buikema, Acting Director/TSC**  
**Phone: (312) 977-9700**  
**Fax: (312) 977-4806**  
**E-mail: [tbuikema@gfoa.org](mailto:tbuikema@gfoa.org)**

(Chicago, Illinois)--Government Finance Officers Association is pleased to announce that **Moraine Valley Community College, Illinois**, has received GFOA's Distinguished Budget Presentation Award for its budget.

The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- a policy document
- a financial plan
- an operations guide
- a communications device

Budget documents must be rated "proficient" in all four categories, and in the fourteen mandatory criteria within those categories, to receive the award.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual(s) or department designated as being primarily responsible for having achieved the award. This has been presented to **Finance Division**.

There are over 1,600 participants in the Budget Awards Program. The most recent Budget Award recipients, along with their corresponding budget documents, are posted quarterly on GFOA's website. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.

*Government Finance Officers Association is a major professional association servicing the needs of more than 19,000 appointed and elected local, state, and provincial-level government officials and other finance practitioners. It provides top quality publications, training programs, services, and products designed to enhance the skills and performance of those responsible for government finance policy and management. The association is headquartered in Chicago, Illinois, with offices in Washington D.C.*

**MORAIN VALLEY COMMUNITY COLLEGE  
COMMUNITY COLLEGE DISTRICT NO. 524  
TREASURER'S REPORT  
MONTH ENDED APRIL 30, 2017**

<u>FUND</u>	<u>BEGINNING BALANCE</u>	<u>RECEIVED</u>	<u>DISBURSED</u>	<u>ENDING BALANCE</u>
EDUCATION FUND	\$49,924,651.55	\$3,879,404.44	\$4,855,356.35	\$48,948,699.64
OPERATION & MAINT FUND	5,962,453.71	36,932.10	831,184.81	5,168,201.00
OPERATION & MAINT (RESTR.)	12,449,323.69	163,134.08	1,035,850.89	11,576,606.88
AUXILIARY FUNDS	8,605,288.35	307,247.46	728,476.61	8,184,059.20
RESTRICTED PURPOSE FUNDS	23,370,487.33	779,049.99	857,650.12	23,291,887.20
BOND & INTEREST FUND	53,402,819.99	794,278.22	0.00	54,197,098.21
TRUST & AGENCY FUNDS	114,917.22	6,245.14	24,173.47	96,988.89
<b>TOTAL</b>	<b>\$153,829,941.84</b>	<b>\$5,966,291.43</b>	<b>\$8,332,692.25</b>	<b>\$151,463,541.02</b>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS		\$22,800.00
HUNTINGTON BANK	CHECKING ACCT	996,988.89
FIRST MIDWEST BANK	CHECKING ACCT	3,595,946.43
ORLAND PARK BANK & TRUST	MONEY MARKET	1,000,581.21
IL METROPOLITAN INVESTMENT FUND	MONEY MARKET	6,759,992.13
IL SCHOOL DIST LIQUID ASSEST FUND	MONEY MARKET	6,424,362.03
SHORT TERM INVESTMENTS	VARIOUS	64,475,385.48
LONG TERM INVESTMENTS	VARIOUS	68,187,484.85
<b>TOTAL</b>		<b>\$151,463,541.02</b>

**ACCOUNT EXPENDITURE SUMMARIES**

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$4,855,356.35
9.3	OPERATION & MAINTENANCE FUND	831,184.81
9.4	OPERATION & MAINTENANCE (RESTR)	1,035,850.89
9.5	BOND & INTEREST FUND	-
9.6	AUXILIARY ENTERPRISE FUND	728,475.81
9.7	RESTRICTED PURPOSE FUND	64,197.24
9.7a	GRANTS & CONTRACTS FUND	294,283.59
9.7b	FEDERAL FUND	499,169.29
9.7c	COLLEGE ACTIVITY CLUBS	24,173.47
9.8	WORKING CASH FUND	-
9.9	TORT & AUDIT	-
	TOTAL	<u><u>\$8,332,691.45</u></u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions – Vice Presidents	Enclosed
10.1-3(a)	Salary Revisions - Administrative & Professional Staff; Administrative Classified Staff	Enclosed
10.1-3(b)	Salary Revisions – Part-Time On-Call, Casual, Auxiliary, Temporary Non-Bargaining Unit	Enclosed
10.1-4	Leave of Absence (LOA)	None
10.1-5	Resignations/Terminations	None
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed

SUBJECT REPORT – Full Time

Nancy Connolly	Budget Assistant Finance	Effective: 05/22/2017
Rebekah Marshall	Assistant Director of Marketing Marketing & Communications	Effective: 05/30/2017
Lisa Mittler	Instructor, Accounting Science, Business & Computer Technology	Effective: 08/14/2017
Robert Schwien	Instructor, Engineering Technology Science, Business & Computer Technology	Effective: 08/14/2017
Lauren Zajac	Educational Specialist Learning Enrichment and College Readiness	Effective: 05/22/2017

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RECOMMENDED ACTION

That the above be employed.

SUBJECT REPORT – Salary Revisions – Vice Presidents

Chief Information Officer  
Vice President of Academic Affairs  
Vice President of Financial and Business Services and College Treasurer  
Vice President of Student Development

It is recommended that Chief Information Officer, the Vice President of Academic Affairs, Vice President of Financial and Business Services and College Treasurer, and the Vice President of Student Development be granted a salary increase of 3.25% for FY18.

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RECOMMENDED ACTION

That the above recommendations be approved for the Chief Information Officer, the Vice President of Academic Affairs, Vice President of Financial and Business Services and College Treasurer, and the Vice President of Student Development.



SUBJECT REPORT – Salary Revisions – Administrative & Professional Staff  
Administrative Classified Staff

It is recommended that the Administrative & Professional Staff be granted salary increases not to exceed 3.25% in the aggregate for FY18; and that the Administrative Classified Staff be granted salary increases not to exceed 3.25% in the aggregate for FY18.

It is recommended that the minimum of each salary range for the Administrative & Professional Staff and the Administrative Classified Staff be adjusted by 2% and the maximum by 2% for FY18.

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RECOMMENDED ACTION

That the above recommendations be approved for the Administrative & Professional Staff and the Administrative Classified Staff.

Salary Revisions – Part-Time On-Call, Casual, Auxiliary, Temporary Non-Bargaining Unit

It is recommended that the Part-Time On-Call, Casual, Auxiliary, Temporary Non-Bargaining Unit employees be granted salary increases not to exceed 3.25% in FY18.

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RECOMMENDED ACTION

That the above recommendations be approved for the Part-Time On-Call, Casual, Auxiliary, Temporary Non-Bargaining Unit employees.

SUBJECT REPORT – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
Vance Curtner	P.T. Community Service Officer Police Department Support Staff	Reclassified to: F.T. Community Service Officer Effective: 05/22/2017
Michael Gatto	Associate Professor, Radiologic Technology Career Programs	Pursuant to the terms of the Negotiated Agreement, promoted to Professor Effective: Academic Year 2017-2018
Sundus Madi-McCarthy	Academic Advisor Student Development	Pursuant to the terms of the Negotiated Agreement, promoted to Instructor Effective: Academic Year 2017-2018
Georgina Murphy	Assistant Professor, Nursing Career Programs Faculty	Reclassified to: Director of Nursing Administrative and Professional Staff Effective: 08/07/2017
Kelli Nickols	Instructor, Nursing Career Programs	Pursuant to the terms of the Negotiated Agreement, promoted to Assistant Professor Effective: Academic Year 2017-2018
Claudia Tripoli	Assistant Professor, Radiologic Technology Career Programs	Pursuant to the terms of the Negotiated Agreement, promoted to Associate Professor Effective: Academic Year 2017-2018

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RECOMMENDED ACTION

That the above be approved as presented.

**NEW BUSINESS**

- |   |          |
|---|----------|
| *12.1 Affiliation Agreement with Smith Village (Nursing, Basic Nurse Assistant)   | Enclosed |
| *12.2 Agreement with Loyola University Medical Center (Respiratory Therapy)   | Enclosed |
| *12.3 Master Affiliation Agreement with Advocate Health and Hospitals Corporation - North Shore-Condell-Sherman (Health Information Technology) | Enclosed |
| *12.4 Intergovernmental Agreement with the Village of Bridgeview for Use of the Village of Bridgeview Firing Range Facilities                   | Enclosed |
| *12.5 Assignment of Copyright - College Alma Mater  | Enclosed |
| *12.6 Approval of Negotiated Agreement with Moraine Valley Adjunct Organization (July 1, 2016 - June 30, 2019)                                  | Enclosed |
| *12.7 Annual Class Schedule Bid   | Enclosed |
| *12.8 Annual Community Education Mailer Fall 2017-Summer 2018 Bid   | Enclosed |
| *12.9 Intermediate Distribution Facility (IDF) Room Cooling Project Bid   | Enclosed |
| *12.10 Spring 2017 College Life-Cycle Management (LCM) Equipment Purchase   | Enclosed |
| *12.11 Uninterrupted Power Supply (UPS) Purchase  | Enclosed |
| *12.12 Virtual Desktop Infrastructure (VDI) Purchase  | Enclosed |



# MORAIN VALLEY COMMUNITY COLLEGE

Original

## ASSIGNMENT OF COPYRIGHT

This Agreement for Assignment of Copyright ("Agreement") is made as of May 16, 2017 by and between Kaylyn Walters, whose address is set out beside her signature below ("Assignor"), and Board of Trustees of Moraine Valley Community College District No. 524, Cook County, Illinois, with offices located at 9000 College Parkway, Palos Hills, Illinois 60465 ("Assignee") (together referred to as "Parties").

### 1. Representations of Assignor.

The Assignor represents and warrants that she is the owner of the copyright in and to the published lyrics to and melody of "Moraine, We'll Remember Thee" (the "Song"); that she composed both the melody to and the lyrics of the Song; that the Song is an original work composed and created by the Assignor; that she holds the complete and undivided copyright interest in and to the Song, and that she has not made any prior assignments of any part of said copyright interest to any individual or entity.

### 2. Transfer of Copyright Interest; Consideration Given and Received for Same.

The Assignor does hereby assign and transfer to the Assignee and Assignee's successors and assigns, the Assignor's entire right, title and interest in the copyright in and to the and any registrations and copyright applications relating thereto and any renewals and extensions thereof, and in and to all works based upon, derived from, or incorporating the Song and in and to all income or royalties and in and to all rights corresponding to the Song throughout the world, in exchange for the Assignee's payment to the Assignor of a College Alma Mater Cash Prize in the amount of One Thousand and No/100ths Dollars (\$1,000.00); for written acknowledgment on published copies of the Song that it was composed and created by the Assignor, and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the Assignor.

IN WITNESS WHEREOF, the Parties have executed this Agreement effective as of the date first set forth above.

Assignee:

Board of Trustees, Moraine Valley Community College

By: \_\_\_\_\_  
Chair

Date: \_\_\_\_\_

Assignor:

Kaylyn Walters  
Signature

Date: 5-16-17

Kaylyn Walters  
Printed Name

4305W 99th Pl, Oak Lawn, IL 60453  
Address

**ADJUNCT FACULTY AGREEMENT, 2016-2019**

The Adjunct Faculty Organization has agreed to the language for the new contract covering the period July 1, 2016 through June 30, 2019. Attached are the summarized changes.

**Recommended Action:**

It is recommended that the Board of Trustees approve the adjunct faculty agreement for the period of July 1, 2016 through June 30, 2019.

## Adjunct Contract Updates for 2016-2019

### Payment for Class Cancellation

If class is cancelled for low enrollment, BUE receives:

- \$50 per class for 2017-2018
- \$100 per class or 2018-2019

### PTO

- Effective Fall 2017, BUEs get 4 PTO days with no more than 2 used per semester (fall/spring)
- In the event of a death in the family (same members as listed in FT Fac contract), a BUE may add a 3<sup>rd</sup> day (fall/spring)
- In the event of a death in the family during the summer semester, a BUE may use 1 PTO day, if available

### Holiday/Emergency Closure Compensation (A/C/L only)

If an A/C/L's regularly scheduled work day is cancelled as a result of a holiday or emergency closure, the A/C/L will be allowed to make up that cancelled day during the same or following pay period, subject to direction of the dean/dept head

### Adjunct Faculty Salaries (see contract language)

- Effective Fall 2017, current steps increase by 5%
- Effective Fall 2018, current steps increase by 3.75%

### Advisor/Counselor/Librarian Salaries (see contract language)

- 5% increase retro to 1/1/17
- 4% increase 7/1/17
- 4% increase 7/1/18

### Longevity

Effective Fall 2017, \$200 payable on first check in December

DATE: May 1, 2017

TO: Robert J Sterkowitz  
Vice President of Financial and Business Services

FROM: Jane Bentley  
Director of Purchasing

RE: **Annual Class Schedule Bid**

The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's web site. Bids were opened on Friday, April 28, 2017 at 11:00 A.M. in, Room L 145. Twenty two (22) specifications were mailed. Three (3) bids and two (2) "no bid" were received. The results of the bid are delineated on the attached sheet. Because the specifications are unique to the requirements of the College, the pricing for this bid was not via State contract or consortium contracts.

The Annual Class Schedule is used as a promotional publication. It contains registration information for incoming and prospective students as well as promotional material about the college. It is distributed three times a year. The Annual Class Schedule Bid consists of the Fall 2017, Spring 2018, and Summer 2018 Schedules. The additional 4-page text is to allow for any new curricula which are added to any program during any given semester.

Upon review, the apparent low bidder, Precise Printing Network, of Schaumburg, Illinois, completed all portions of the bidding documents as required.

**RECOMMENDED ACTION:** Whereas Precise Printing Network, of Schaumburg, Illinois, is the lowest responsible bidder meeting all specifications, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of **\$ 124,931.00 to Precise Printing Network** for the Annual Class Schedule with 4 page text signature and approve the price of \$5,800.00 for the additional 4-page center spread signature as needed for the Spring 201 Schedule, if needed.



DATE: May 1, 2017

TO: Robert J Sterkowitz  
Vice President of Financial and Business Services

FROM: Jane M. Bentley  
Director of Purchasing

RE: **Annual Community Education Mailer Fall 2017-Summer 2018 Bid**

The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's web site. Bids were opened on Friday, April 28, 2017 at 11:30 A.M. in, Room L 145. Twenty two (22) specifications were mailed. Three (3) bids and two (2) "no bid" were received. The results of the bid are delineated on the attached sheet. Because the specifications are unique to the requirements of the College, the pricing for this bid was not via State contract or consortium contracts.

The Community Education Mailer is a marketing tool which is distributed three (3) times per year in the fall, spring, and summer, to district residents and businesses to inform them about the community and continuing education noncredit classes as well as services for individuals and businesses. It also contains material of interest to the public, such as the performing arts season, gallery exhibits, athletics, library, telescope viewing hours, Nature Study tours, walking path, fitness center, and more of the services that Moraine Valley can provide.

**RECOMMENDED ACTION:** Whereas Precise Printing Network, of Schaumburg, Illinois is the lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of **\$ 60,435.00 to Precise Printing Network** for a quantity of 187,500 each Fall, Spring, Summer Community Education Mailers with additional 8-page text as needed and approve the price of \$150.00 per additional one thousand fifteen hundred (1500) copies as needed.

TO: Bob Sterkowitz  
Vice President Financial and Business Services and College Treasurer

FROM: Jane Bentley  
Director of Purchasing

DATE: May 3, 2017

RE: **Intermediate Distribution Facility (IDF) Room Cooling Project Bid**

The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's web site. The bids were opened on Thursday, April 27, 2017 at 2:00 PM, in room L 145. Seven (7) bidders attended the mandatory pre-bidders conference; four (4) bids were received. The results of the bid are delineated on the attached sheet. The pricing for this bid was not via State contract or consortium contracts.

The project consists of installing dedicated cooling system units to cool four (4) IDF closets on campus which includes ductwork, piping, electrical, repairs and all work relating to those units and the relocation of an existing Uninterrupted Power Source (UPS) system. These closets house the infrastructure for the college's phone systems and networking equipment.

The recommendation of a bidder for the award of this project is based on the bidder's responsiveness to the identified qualifications, completion of the specifications, requirements of the project, and the bid amount. It was found upon review by the College's engineering consultants, IMEG (formerly KJWW), that Premier Mechanical, Inc., upon scope review, understood the scope of the bid and met all bidding requirements for the project including all the necessary bidding documents with their submission.

**RECOMMENDED ACTION:** Whereas, Premier Mechanical Inc., of Addison, Illinois is the lowest responsible responsive bidder, it is recommended that the Board of Trustees award and authorize the issuance of a purchase order in the amount of **\$109,500.00 to Premier Mechanical Inc.,** for the IDF Room Cooling Project Bid.

DATE: May 3, 2017

TO: Robert Sterkowitz, Vice President of Financial and Business Services  
Kamlesh Sanghvi, CIO

FROM: Bill Helmold, Director of Client Services

RE: **Spring 2017 College Life-Cycle Management (LCM) Equipment Purchase**

In February 2016, the Board approved the recommendation for the Life-Cycle Management (LCM) schedule for technology equipment for the college. The LCM project is a long-term rotational plan to replace obsolete products on a cyclical basis allowing the college to be competitive in the area of technology at all times. Specific products were assigned appropriate lifetime usage based on industry standards.

This stage of purchases for the LCM includes the replacement of fifty-seven (57) aged and out dated printers and the purchase of twenty (20) computers for the Center for Teaching and Learning (CTL) lab, L 243.

While the college is making every effort to reduce the number of printers across the campus, it remains that many existing printers are far outdated, lacking updated features, lacking security and are high in energy consumption. The request to replace fifty –seven (57) will be placed throughout campus to replace the old, failing printers, as well as to remove high cost local printers with new printers with network capabilities. Networked printers are able to report back the usage allowing the college to track and reduce the overall cost by placing them on a per page maintenance and support account.

Moraine Valley’s desktop computer fleet is standardize with Dell, Inc. equipment. The college under this stage of LCM purchase, is requesting to upgrade the twenty (20) computers in room L243, the Center for Teaching & Learning training lab. This upgrade will allow the college to prepare for the upcoming Windows 10 training. The College is receiving pricing available as part of the Midwestern Higher Education Compact (MHEC) Consortium per agreement number MHEC-07012015.

**RECOMMENDED ACTION:** Whereas SHI, Inc, of Somerset, New Jersey, has submitted the lowest responsible proposal for the purchase of fifty-seven (57) HP printers and three (3) additional paper trays, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to **SHI, Inc.** in the amount of **\$26.131.00.**

Whereas Dell Computers, of Round Rock, Texas, has submitted MHEC state of Illinois contract pricing for the purchase of twenty (20) Dell OptiPlex 7040 MFF computers with mounts, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to **Dell Inc.** in the amount of **\$12.844.60.**

**Total Cost of this purchase: \$38,975.60**

DATE: May 5, 2017

TO: Robert J Sterkowitz, Vice President of Financial and Business Services  
Kamlesh Sanghvi, Chief Information Officer

FROM: Susan Gray, Director of Infrastructure and Network Services

RE: **Uninterrupted Power Supply Purchase**

An Uninterrupted Power Supply, or UPS, provides emergency power when a main source fails and is typically used to protect hardware such as computers, telecommunication equipment, data centers. The current UPS systems in the Building L Data Center have reached end of life and need to be replaced. The UPS connects and provides power to the data center when college experiences power failures, until the gas-powered generator starts up. The UPS is critical to the Information Technology business continuity efforts.

The Information Technology Department has researched solutions to replace the existing end of life unit. In an effort to minimize costs, the College has determined that the new UPS replacement does not need to be of the same size unit. When the existing UPS was purchased, the College was still supporting the mainframe system, and power requirements were much larger than what is needed today.

For consistency, the college has standardized on the APC by Schneider Electric UPS systems. Working with several vendors, the College has determined that the best unit for this implementation is the Symmetra PX20kW Scalable to 40kW unit.

Requests for quotation were sent to multiple vendors. The College received proposals from four (4) vendors; ZONES Inc., D&B Power Associates, Inc., Con Res, and Insight Public Sector. The results of the quotations are delineated on the attached sheet.

**RECOMMENDED ACTION:** Whereas ZONES Inc., of Auburn, Washington, has provided the lowest proposal, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of \$ 53,255.58 to ZONES, Inc. for the Uninterrupted Power Supply Purchase.

DATE: May 1, 2017

Agenda Item 12.12

TO: Dr. Sylvia M Jenkins, President

May 16, 2017

FROM: Robert Sterkowitz, Vice President of Financial and Business Services

RE: **Virtual Desktop Infrastructure (VDI) Purchase**

Over the past decade, the rapid influx of computers and tablets has added significant complexity to Information Technology's User Support Services operations. The install base of desktop computers at Moraine Valley is currently over 3,500 installs. The college is increasingly looking to IT to deliver a workspace that allows employees to access data, applications and communication resources on a clean, secure and reliable device. Furthermore, considering file storage and login authentication while minimizing risks can be complex and overwhelming for many helpdesk teams. Therefore, it makes more sense than ever to consider a virtual desktop infrastructure (VDI) solution. VDI is software technology that separates the desktop environment and associated application software from the physical client device that is used to access it. VDI provides centralized management and replaces the traditional pc with a lightweight delivery client. Through VDI, studies have shown dramatic increases over standard desktop service in areas such as:

- Improvement in desktop provisioning
- Improvement in log-in
- Unplanned downtime reduction
- Reduction of desk side support
- Reduction in Image/Management

A Virtual Desktop deployment requires investments in several major components for operation, they are:

- Data Center Infrastructure – storage and servers
- Access devices – thin/zero clients (compact client-end computer)
- VDI (VMware) software and software maintenance
- Consulting Implementation and support services
- Product Licensing for Microsoft Windows & Application software

The pricing for this project is via proposals and consortium contracts. The results are delineated on the attached sheet.

**Recommended Action:** Whereas Mindsight, of Downers Grove, Illinois, has submitted the lowest responsible proposal for the purchase of Storage Area Network (SAN) hardware via the National Cooperative Purchasing Alliance contract, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to **Mindsight** in the amount of **\$113,425.20**.

Whereas Mindsight, of Downers Grove, Illinois, has submitted the lowest responsible proposal for the purchase SAN maintenance services via the National Cooperative Purchasing Alliance contract, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to **Mindsight** in the amount of **\$27,915.84**.

Whereas Mindsight, of Downers Grove, Illinois, has submitted the lowest responsible proposal for the purchase of the VMware software via the National Cooperative Purchasing Alliance contract, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to **Mindsight** in the amount of **\$16,380.00**.

Whereas Mindsight, of Downers Grove, Illinois, has submitted the lowest responsible proposal for the purchase of VMware Maintenance, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to **Mindsight** in the amount of **\$21,714.00**.

Whereas the college is standardized in Dell Inc., of Round Rock, Texas, for servers and equipment via the MHEC consortium contract pricing, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to **Dell, Inc.** in the amount of **\$37,732.50**.

Whereas CDWG, of Vernon Hills, Illinois, has submitted the lowest responsible proposal for the purchase of the LG thin/zero client, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to **CDWG** in the amount of **\$33,743.25**.

**Total Cost of Purchase: \$250,910.79**