

**MORAIN VALLEY COMMUNITY COLLEGE**  
**9000 West College Parkway**  
**Palos Hills, IL 60465**

Governing Board of Moraine Valley Community College, Community College District #524,  
Regular Meeting, 6:00 PM, Tuesday, April 18, 2017, Board Room D219, 9000 West College  
Parkway, Palos Hills, Illinois 60465.

**A G E N D A**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **MINUTES**
  - 1) Unapproved Minutes of Regular Meeting, March 21, 2017
4. **AUDIENCE PARTICIPATION**
5. **BOARD REPORTS AND/OR REQUESTS**
  - 1) Presentation to Susan Murphy
  - 2) Presentation to David Shipyor
  - 3) Oath of Office - Student Trustee, Hana Asfar
  - 4) Student Trustee Report - Asfar
6. **REPORTS OF ADMINISTRATION**
  - 1) Presentation to Marceine Lamb (retirement)
  - 2) President's Report
    - Men's and Women's Cross Country Academic All-American Team
    - Women's Basketball Team
    - Individual National Qualifiers: Women's Tennis and Men's Golf
    - Office of the Secretary of Defense Patriot Award (Dr. Jo Ann Jenkins)
    - IGEN Sustainability Champion Award (Stephenie Presseller)
    - Alma Mater Update and Finalists
7. **COMMUNICATIONS**
  - 1) Congratulatory Letter from Department of Air Force re Midwest Collegiate Cyber Defense Competition at MVCC
  - 2) Thank You Letter from Burbank Teacher re STEM Night Assistance by MVCC Faculty Members and Student (Neil Kirkpatrick, Steve Merriman, David Swanson)
8. **FINANCIAL STATEMENT**
  - 1) Treasurer's Report
  - 2) Budget Summary Report

**CONSENT AGENDA (Agenda Items 9 - 12) (\*items included for action)**
9. **WARRANTS**
  - 1) \* Account Expenditure Summaries (including Travel Expense Reimbursements)

- 2) \* Education Fund
- 3) \* Operation & Maintenance Fund
- 4) \* Operation & Maintenance (Restricted)
- 5) \* Bond & Interest Fund
- 6) \* Auxiliary Enterprise Fund
- 7) \* Restricted Purpose Fund
  - a. \* Grants & Contracts Fund
  - b. \* Federal Fund
  - c. \* College Activity Clubs
- 8) \* Working Cash Fund
- 9) \* Tort & Audit
10. **REPORT OF PERSONNEL**
  - 1) \* Full-Time
    - a. \* Non-Renewal of Appointment - Grant Funded
    - b. \* Contract Renewal
  - 2) \* Part-Time/Supplemental/Other
  - 3) Salary Revisions
  - 4) \* Leave of Absence (LOA)
  - 5) \* Resignations/Terminations
    - a. \* Retirement - Support Staff
    - b. \* Retirement - Faculty
    - c. \* Retirement - Administrative Classified
  - 6) Reclassifications (Promotions, Transfers, Corrections, etc.)
    - a. \* Department Chair Appointments
11. **UNFINISHED BUSINESS**
12. **NEW BUSINESS**
  - 1) \* Affiliation Agreement with Loyola University Medical Center (Medical Assistant)
  - 2) \* Affiliation Agreement with PDN (Health Information Technology)
  - 3) \* Affiliation Agreement with Community High School District 218 (Nursing)
  - 4) \* Affiliation Agreement with Franciscan Health, Dyer-Hammond-Munster (Respiratory Therapy)
  - 5) \* Addendum to Affiliation Agreement with Franciscan Health, Dyer-Hammond-Munster
  - 6) \* Illinois Community College Workforce Innovation and Opportunity Act (WIOA) Tuition Agreement
  - 7) \* Arbor Day Resolution
  - 8) \* Blue Island Educational Center Nursing Renovation Bid
13. **MISCELLANEOUS**
14. **AUDIENCE PARTICIPATION**

15. **ADJOURNMENT**

16. **CLOSED SESSION**

Motion to adjourn to closed session for purposes of discussing matters regarding the the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body; and collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees, pursuant to Sections 2(c)(1) and 2(c)(2) of the Illinois Open Meetings Act.

**MINUTES**

Approved Minutes of the Regular Meeting of February 21, 2017

Enclosed

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**APPROVED**

**MORAIN VALLEY COMMUNITY COLLEGE  
9000 West College Parkway  
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, February 21, 2017, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

**I. CALL TO ORDER**

The meeting was called to order by Chairman Joseph Murphy at 6:00 PM.

**II. ROLL CALL**

Present: Joseph Murphy, Chairman; John Coleman; Kimberly Hastings; Michael Murphy (arrived 6:15 PM); Susan Murphy; Eileen O’Sullivan; Sandra Wagner; David Shipyor, Student Trustee

**III. MINUTES**

The Board of Trustees, having reviewed the unapproved Minutes of the Public Hearing on the Tax Levy of December 20, 2016, the unapproved Minutes of the Regular Meeting of December 20, 2017 (with amendment to December 20, 2016), and the unapproved Minutes of the Closed Session held December 20, 2016, and there being no further corrections to the minutes, the minutes are approved as presented.

**IV. AUDIENCE PARTICIPATION**

None.

**V. BOARD REPORTS AND/OR REQUESTS**

**5.1 Student Trustee Report**

Mr. Shipyor reported that Student Life hosted Spring Welcome Days, held January 18 and 19, to welcome students back for the spring semester and provide information about opportunities and services at Moraine Valley. A number of events took place converging on Valentine’s Day, including Student Life’s ever-popular Dating Game. Student clubs had various fundraisers around the Student Union building, and the Christian Fellowship group

prepared notes and cards that were delivered to a veterans' hospital on the north side. He also reported that the Cheer Team, Student Life, and the athletic department sponsored spirit week including "Rock the Place" on February 16, featuring the men's and women's final home basketball games, along with other activities. Mr. Shipyor shared various photos of these events as part of his report.

## **VI. REPORTS OF ADMINISTRATION**

### **6.1 President's Report**

- Title III Grant/Blue Island Education Center Renovations – Kiana Battle, Dean of Career Programs, and Michael Lundeen, of Legat Architects, shared information about the Title III grant to increase access to career pathways that will renovate space in the Blue Island Education Center. Ms. Battle reported that the Department of Education's Title III grant, totaling \$2.25 million (\$450,000 over five years) will support the expansion of allied health offerings to residents in the Blue Island area and the southeast sector of the college district. Initially, this will include the Basic Nurse Assistant (BNAT) program and then Phlebotomy in spring 2018, Nursing in fall 2018, and Coding Specialist in fall 2019. Mr. Lundeen shared a proposed timeline for the renovations, with construction starting in June 2017, with some work being done on the second floor, but most of the work occurring on the third floor to construct SIM labs, a BNAT lab, and a skills lab. Renderings of the proposed spaces were also shown. Construction costs are covered in the first two years of the grant; some equipment will be purchased in later years of the grant.

Dr. Jenkins thanked the staff who have worked on the Title III project, indicating that this project originally started three years ago and had to be scaled down, but a lot of hard work and many meetings have gone into making this possible. She indicated that students will still need to come to the main campus for science courses in these programs.

- Spring 2017 Enrollment Report – Dr. Sadya Khan, Director of Institutional Research & Planning, reported on spring 2017 enrollment, indicating that headcount is down 2.6 percent and credit hours are down 3.4 percent, compared to spring 2016. There is a decrease of 6 percent in the number of high school graduates, and although the college continues to get 30 percent of overall high school graduates in the district, it is projected that the number of high school graduates will continue to decline slightly each year.

She outlined areas of increases and decreases in headcounts and credit hours, noting decreases in the Sheriff's program, Southwest Education Center, and baccalaureate and remedial programs. She reported that there are not as many adult students (age 25 and above) as in the past, 28 percent currently, compared to 36 percent ten years ago, which may be related to the low unemployment rate, noting that an economic recovery tends to flatten college enrollments. She shared that preliminary enrollment information for the Illinois community college system shows enrollments down by an average of 5 percent compared to last spring. In response to a question regarding the decrease in the Sheriff's program enrollments, it was reported that the program is dependent on having federal funding available for training, but it has been indicated that more classes are planned for later this spring. Dr. Khan reported that there are increases in Dual Credit (up 16 percent), Blue Island Education Center (up 7 percent), and online (up 2 percent) and hybrid courses (up 8 percent). She indicated that a more comprehensive enrollment report will be completed soon that will be shared with the Board.

- 50<sup>th</sup> Anniversary Proclamation Recognizing Oak Lawn Rotary/Founding of MVCC – Dr. Margaret Lehner, Vice President for Institutional Advancement, reported on the college's 50<sup>th</sup> anniversary activities and provided some history of the college's founding through the efforts of the Oak Lawn Rotary, providing background for a proclamation of appreciation to the Oak Lawn Rotary, which is on the Board agenda for approval. She reported that, in addition to the proclamation, a banner will be given to the Oak Lawn Rotary and she invited the Board members and others to sign the banner after the meeting.

Dr. Jenkins noted a brochure provided to the Board members about the college's Percussion Ensemble that was selected to perform at the Illinois Music Education Conference (IMEC) at the Peoria Civic Center in January. She recognized faculty member Doug Bratt and the participants of the ensemble for a job well done. She reported that the college is still working on an alma mater, indicating that Trustee Coleman will serve on the judging panel for submissions, with the hope of sharing the new alma mater at graduation.

Dr. Jenkins reported that she sent the proposed governor's budget and Illinois Community College Board (ICCB) budgets to the Board with her memo but as of today there is still no budget that has been agreed to. She asked Senator Ed Maloney, who was in the audience, if he could share any updates on the state budget. Senator Maloney indicated that he felt the governor has a good view of Illinois community colleges and that Dr. Karen Hunter Anderson, current

Executive Director of the ICCB, has been asked to serve as the interim executive director of the Illinois Board of Higher Education. He indicated that there is support for MAP grants within the legislature, but the so-called “grand bargain” has hit some roadblocks, although the legislature seems determined to do something next Tuesday. He indicated that Illinois is the second largest exporter of college students in the country, with approximately 39,000 college students going out of state and only about 20,000 coming in to the state. In response to Ms. O’Sullivan’s question regarding the reduction of the traditional funding formula for higher education over recent years, Senator Maloney responded that he had no absolute explanation for it, but higher education is competing with many other funding needs across the state. He indicated that it was his opinion that the state’s budget crisis cannot be fixed with cuts; that there will have to be some type of revenue generation to address the issues.

**VII. COMMUNICATIONS**

- 7.1 Letter from National Council for Marketing & Public Relations (NCMPR) re Marketing & Communications Paragon Awards
- 7.2 Email from Former Student to President re Career Assistance Received
- 7.3 Letter from Student re Bookstore Customer Service

**VIII. FINANCIAL STATEMENT**

**For DECEMBER 2016:**

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$ 141,905,422.09 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Summary Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

**For JANUARY 2017:**

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$ 139,844,429.30 will be filed for audit. (DOCUMENT C - SUPPLEMENT TO MINUTES)



8.2 Budget Summary Report

(DOCUMENT D - SUPPLEMENT TO MINUTES)

Mr. Sterkowitz reported that disbursements outpaced revenues for the last two months, primarily due to the lack of state funding coming in. He indicated that Cook County tax bills have a due date of March 1 and that revenue will start coming in the end of February or March. He reported that there is hope of a second stopgap measure to help out some the state colleges that are in distress. He reported that the college continues to monitor its expenditures closely.

**CONSENT AGENDA (IX – XII):**

It was moved by Mr. Coleman and seconded by Mr. Michael Murphy to approve the following consent agenda items:

Chairman Murphy provided some background on Agenda Item 12.11 (Request for Proposal for Auditing Services), indicating that the Board participated in the review process for the college’s auditing services. He thanked Bob Sterkowitz, Stephanie Meuris, Theresa O’Carroll, and Trustee John Coleman for the work they put in participating in the interviews and process, which resulted in the recommendation on the agenda for the Board’s approval.

With the Board’s permission, Chairman Murphy read the proclamation to the Oak Lawn Rotary (Agenda Item 12.7) into the meeting’s record:

**WHEREAS** Two Oak Lawn Rotary members attended a session of the Palos-Orland-Worth Planning Council on October 20, 1965 to receive information on the junior college question in Illinois; AND

**WHEREAS** The Oak Lawn Rotary voted to organize a committee to sponsor the organization of a Junior College Committee for Evergreen Park, Oak Lawn and Reavis High School Districts; AND

**WHEREAS** The Oak Lawn Rotary appointed Orval A. Larson, an Evergreen Park attorney, chairman of said committee, who quickly structured the Junior College Citizens Committee; AND

**WHEREAS** The Oak Lawn Rotary was the impetus for the founding of Moraine Valley Community College with the passage of a referendum on February 18, 1967; AND

**WHEREAS** The Oak Lawn Rotary then approached Orval A. Larson to organize a Caucus Committee to select candidates for the first Junior College Board of Education, who were elected on April 22, 1967. Six men and one woman were administered the oath of office on May 1, 1967, and thereby Junior College

District 524 became an entity, and leased its first administrative offices in Oak Lawn; AND

**WHEREAS** Moraine Valley Community College held its first classes in leased buildings in Alsip on September 16, 1968. The number of enrolled students was 1,210, with the largest number, 398, residing in Oak Lawn; AND

**WHEREAS** The Oak Lawn Rotary helped pass a successful \$15 million referendum in 1993 to build the Fine and Performing Arts Center by serving on the planning committee and Foundation board of directors, and donating \$25,000 to help endow the Moraine Valley Foundation to support programming in the new center; AND

**WHEREAS** Moraine Valley Community College is now the second largest community college in Illinois with an annual enrollment of an estimated 32,000 students. The 297-acre campus has grown from temporary Quonset huts on an old sod farm to 14 state-of-the-art buildings and extension centers in Tinley Park and Blue Island; AND

**WHEREAS** Moraine Valley Community College celebrates being “Rock Solid Since 1967” and continues to be committed to student success and providing quality, affordable education and job training opportunities; therefore, be it

**RESOLVED** By Moraine Valley Community College, that we thank the Oak Lawn Rotary for its early dedication to founding a junior college in this community; creation of a student scholarship to ensure continued student success; commitment to improving access to the arts in the southwest suburbs through the creation of the Fine and Performing Arts Center; and support as original members of the Foundation Board of Directors; and be it further

**RESOLVED** That this proclamation be presented to Oak Lawn Rotary President Mark Dynia.

Presented this 27th day of February, 2017.

**IX. WARRANTS**

Mr. Sterkowitz read the warrant summaries as presented to the Board.

**For DECEMBER 2016:**

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$ 5,970,662.45
9.3	Operation & Maintenance Fund	658,871.32
9.4	Operation & Maintenance Fund (Restricted)	-0-
9.5	Bond & Interest Fund	1,126,875.00
9.6	Auxiliary Enterprise Fund	452,513.50
9.7	Grants & Contracts Fund	225,333.92

9.7A	College Activity Clubs	11,049.01
9.8	Restricted Purpose Fund	627,331.86
9.9	Federal Fund	730,618.88
9.9B	Tort & Audit	8,700.00
9.9C	Working Cash Fund	-0-

(DOCUMENT E - SUPPLEMENT TO MINUTES)

**For JANUARY 2017:**

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$ 5,757,508.25
9.3	Operation & Maintenance Fund	1,339,682.16
9.4	Operation & Maintenance Fund (Restricted)	180,263.39
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	1,307,752.97
9.7	Grants & Contracts Fund	202,565.21
9.7A	College Activity Clubs	8,843.05
9.8	Restricted Purpose Fund	542,362.51
9.9	Federal Fund	241,072.82
9.9B	Tort & Audit	355.17
9.9C	Working Cash Fund	-0-

(DOCUMENT F - SUPPLEMENT TO MINUTES)

**X. REPORT OF PERSONNEL**

Chairman Murphy publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Daryl Bernard - Police Officer, Police Department - effective 2/27/17

Nancy Gaylen - Director of Curriculum and Assessment, Academic Services – effective 3/6/17

James Lamer – Groundskeeper, Campus Operations - effective 3/6/17

Pashal Mabry - Financial Aid Expeditor, Financial Aid - effective 2/27/17

Janet Oleksy - Secretary II, Adult Basic Education - effective 2/27/17

Efrain Perez – Groundskeeper, Campus Operations - effective 2/27/17

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-1(a) Tenure Contract for Bargaining Unit Members

It is recommended that the Board of Trustees approve the award of a contract for the 2017-2018 academic year for the following individuals:

Randolph Conner	Humanities
Michael Espinoza	Criminal Justice
Panshula Ganeshan	Communications
Daniel Grafton	Geography
John Halliwell	Intensive English Language
Rita Kealy	Phlebotomy/Medical Terminology
Jennifer Lee	Reading
Deborah Morley	Health Information Technology
Rose Rich	Office Systems and Applications
David Viar	Welding

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-1(b) Third Year Contract for Bargaining Unit Members

It is recommended that the Board of Trustees approve the award of a contract for the 2017-2018 academic year for the following individuals:

Shelley Engstrom-Kestel	American Sign Language
Michele Foote	Nursing
Amanda Gerdes	Developmental Communications
Shanya Gray	Counselor
Peter Keep	Mathematics
Karen Kowalski	Medical Office Assistant
Daniel Matthews	Digital Media
Angela Nicholson	Nursing
LaToya Pryor	Respiratory Therapy
William Wolfe II	Computer Integrated Technology

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-1(c) Contract Extension/Non-Tenure Review of Bargaining Unit Member

It is recommended that the Board of Trustees approve an extension of tenure decision to be made in the Fall 2017 semester (tenure beginning Spring 2018) for Jennene Fields, Physics, as the result of a FMLA leave taken during the Fall 2014 semester.

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-1(d) Second Year Contract for Bargaining Unit Members

It is recommended that the Board of Trustees approve the award of a contract for the 2017-2018 academic year for the following individuals:

Heather Casiello	Nursing
Michelle Flory	Developmental Communications
Kimberly Wroble	Nursing

(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT L - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

Sarah Bales - Professor, Biology, Science, Business & Computer Technology  
- L.O.A. (FMLA) 3/8/17-5/19/17

Patricia Caratachea - P.T. Departmental Assistant, Academic Outreach –  
L.O.A. (FMLA) 2/1/17-7/1/17

Margaret Dawczak - Coordinator of Records & Assessment, Learning  
Enrichment & College Readiness - L.O.A. (FMLA) Intermittent 01/25/17-  
1/24/18

Merri K. Fefles - Assistant Professor, History, Liberal Arts - L.O.A.  
(FMLA) Intermittent 2/6/17-2/5/18

Helen Limberopoulos - Secretary II, Campus Operations - L.O.A. (FMLA)  
Intermittent 1/13/17-1/12/18

Shirley Mancuso - P.T. Payroll Assistant, Finance - L.O.A. (FMLA)  
1/10/17-4/6/17

Georgina Murphy - Assistant Professor, Nursing, Career Programs - L.O.A.  
(FMLA) Intermittent 1/30/17-1/29/18

Deborah Sievers - Director, Disability Services, Center for Disability Services  
- L.O.A. (FMLA) Intermittent 2/14/17-2/13/18

Iwona Tryba - Administrative Assistant, Institutional Advancement - L.O.A.  
(FMLA) 2/20/17-6/16/17

Amber Whited - Payroll Assistant, Finance - L.O.A. (FMLA) 1/16/17-3/10/17

Carrie Wolf - Coordinator of Testing Services, Testing Center - L.O.A.  
(FMLA) Intermittent 2/2/17-2/1/18

(DOCUMENT M - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Tamarra Coleman-Hill - Assistant Professor, Communications, Liberal Arts  
- effective 12/16/16

Kelly Daily - Departmental Assistant, Campus Operations - effective 1/27/17

Quintina Dulaney - P.T Library Assistant II, Library/Learning Resource Center  
- effective 2/24/17

Cieara Harvey - Departmental Assistant, Multicultural Student Affairs  
- effective 1/6/17

Regis Simba - P.T. User Support Services Specialist, Information Technology  
- effective 2/6/17

Laura Vera - Registration Representative, Registration and Records – effective  
1/18/17

(DOCUMENT N - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement - Faculty

It is recommended that the request for retirement be approved as presented:

Mary Therese Galka - Assistant Professor, Basic Nurse Assistant, Career  
Programs – retirement effective 7/31/17

(DOCUMENT O - SUPPLEMENT TO MINUTES)

10.1-5(b) Retirement – Administrative Classified

It is recommended that the request for retirement be approved as presented:

Karen McGinnis Administrative Assistant, Administrative Services –  
retirement effective 7/31/17

(DOCUMENT P - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Helen Dunne – from P.T. Departmental Assistant, Academic Advising Center  
to F.T. Departmental Assistant, Center for Disability Services – effective  
2/27/17

Lynn Granz – from P.T. Departmental Assistant, Science, Business &  
Computer Technology to F.T. Departmental Assistant, Corporate, Community  
& Continuing Education - effective 2/27/17

Jane Majewski Budget Assistant, Finance Department to Departmental Assistant, Campus Operations - effective 3/6/17  
Edward Mangan – from F.T. Police Officer, Police Department to P.T. Police Officer, Police Department - effective 2/27/17  
Matthew McDougall – from Groundskeeper, Campus Operations to Lead Groundskeeper, Campus Operations - effective 2/27/17  
(DOCUMENT Q - SUPPLEMENT TO MINUTES)

**XI. UNFINISHED BUSINESS**

None.

**XII. NEW BUSINESS**

Chairman Murphy publicly identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Advocate Health & Hospitals Corporation d/b/a Advocate Christ Medical Center (Respiratory Therapy)

It is recommended that the Board of Trustees approve the affiliation agreement with Advocate Health & Hospitals Corporation d/b/a Advocate Christ Medical Center for Respiratory Therapy.  
(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Calumet Counseling & DUI Services, Inc. (Addictions Studies)

It is recommended that the Board of Trustees approve the affiliation agreement with Calumet Counseling & DUI Services, Inc., for Addictions Studies.  
(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with Footprints to Recovery (Addictions Studies)

It is recommended that the Board of Trustees approve the affiliation agreement with Footprints to Recovery for Addictions Studies.  
(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with Northwest Community Hospital (Sleep Technology)

It is recommended that the Board of Trustees approve the affiliation agreement with Northwest Community Hospital for Sleep Technology.  
(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.5 Affiliation Agreement with University of Illinois Hospital (Health Information Technology)

It is recommended that the Board of Trustees approve the affiliation agreement with University of Illinois Hospital for Health Information Technology.  
(DOCUMENT V - SUPPLEMENT TO MINUTES)

12.6 Affiliation Agreement with Diabetes and Endocrine Care (Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Diabetes and Endocrine Care for Medical Assistant.  
(DOCUMENT W - SUPPLEMENT TO MINUTES)

12.7 Proclamation Recognizing Oak Lawn Rotary – MVCC 50<sup>th</sup> Anniversary

It is recommended that the Board of Trustees approve the attached proclamation of appreciation to the Oak Lawn Rotary.  
(DOCUMENT X - SUPPLEMENT TO MINUTES)

12.8 Palos Hills Request for Use of College Property

It is recommended that the Board of Trustees authorize the City of Palos Hills to use college property as specified for their annual Palos Hills Friendship Festival 2017 to be held July 6-9, 2017.  
(DOCUMENT Y - SUPPLEMENT TO MINUTES)

12.9 Resolution for 457b Change to RBC Wealth Management

It is recommended that the Board of Trustees approve a change in the Financial Advisor's Broker Dealer information for the College's 457b Deferred Compensation plan. (DOCUMENT Z - SUPPLEMENT TO MINUTES)

12.10 Statement of Final Completion for Project: Building T Roof Replacement



It is recommended that the Board of Trustees approve the Statement of Final Completion for the following project: Building T Roof Replacement.  
(DOCUMENT AA - SUPPLEMENT TO MINUTES)

12.11 Request for Proposal – Auditing Services

It is recommended that the Board of Trustees approve the RSM US proposal and enter into an agreement with RSM US for a fixed fee for fiscal audits beginning in June 2017 through June 2021. The initial contract will be for the first year, with new contracts signed each year at the fee level listed below:

Annual Audit Fees:

June 30, 2017	\$ 81,800
June 30, 2018	\$ 84,200
June 30, 2019	\$ 86,700
June 30, 2020	\$ 89,300
June 30, 2021	\$ 92,000

(DOCUMENT BB - SUPPLEMENT TO MINUTES)

12.12 Telephone Service Provider for Voice Connectivity

Whereas Comcast Corporation has submitted the most competitive rates for the service, it is recommended that the Board of Trustees approve and authorize entering into a three (3) year contractual agreement with Comcast Corporation to supply monthly telephone service for a cost of \$83,844.00 for a three (3) year agreement, plus any applicable taxes.

(DOCUMENT CC - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.8, 9.9, 9.9B, and 9.9C; 10.1-1, 10.1-1(a), 10.1-1(b), 10.1-1(c), 10.1-1(d), 10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-5(a), 10.1-5(b), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, 12.10, 12.11, and 12.12:

Yes: Coleman, Hastings, M. Murphy, S. Murphy, O’Sullivan, Wagner, J. Murphy

Student

Advisory: Yes

Motion carried.

**XIII. MISCELLANEOUS**

Ms. O’Sullivan indicated that she recently attended a Board meeting somewhere else and observed that we do not say the Pledge of Allegiance before starting the meeting and asked if that had been discussed or voted on. She asked if it was possible to add the Pledge of Allegiance.

Mr. Shipyor suggested including a moment of silence.

After a brief discussion, it was agreed to poll the Board on this.

**XIV. AUDIENCE PARTICIPATION**

None.

**XV. ADJOURNMENT**

The meeting adjourned at 6:53 PM.

**BOARD REPORTS AND/OR REQUESTS**

- |     |  |        |
|-----|--|--------|
| 5.1 | Presentation to Susan Murphy                 | Verbal |
| 5.2 | Presentation to David Shipyor                | Verbal |
| 5.3 | Oath of Office – Student Trustee, Hana Asfar | Verbal |
| 5.4 | Student Trustee Report - Asfar               | Verbal |

**REPORTS OF ADMINISTRATION**

- |     |  |        |
|-----|--|--------|
| 6.1 | Presentation to Marceine Lamb (retirement)   | Verbal |
| 6.2 | President's Report   | Verbal |
|     | <ul style="list-style-type: none"><li>• Men's and Women's Cross Country Academic All-American Team</li><li>• Women's Basketball Team</li><li>• Individual National Qualifiers: Women's Tennis and Men's Golf</li><li>• Office of the Secretary of Defense Patriot Award (Dr. Jo Ann Jenkins)</li><li>• IGEN Sustainability Champion Award (Stephenie Presseller)</li><li>• Alma Mater Update and Finalists</li></ul> |        |

**COMMUNICATIONS**

- |     |  |          |
|-----|--|----------|
| 7.1 | Congratulatory Letter from Department of Air Force re Midwest Collegiate Cyber Defense Competition at MVCC   | Enclosed |
| 7.2 | Thank You Letter from Burbank Teacher re STEM Night Assistance by MVCC Faculty Members and Student (Neil Kirkpatrick, Steve Merriman, David Swanson) | Enclosed |



DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS AIR FORCE PERSONNEL CENTER  
JOINT BASE SAN ANTONIO-RANDOLPH TEXAS



21 Mar 17

Dear Moraine Valley College and Midwest CCDC Event Staff,

On behalf of the Air Force Civilian Service (AFCS) and our Talent Acquisitions Recruiters who attended the Midwest Collegiate Cyber Defense Competition held at Moraine Valley College, we would like to congratulate you on such a successful event!

These events help drive technological advancement, interest, and communications of the systems and data that incorporate cyberspace. However, our reliance on the use and manipulation of cyberspace to communicate and operate in a highly advanced technological society has left us vulnerable to real and dangerous cyber threats. According to the 2015 U.S. Department of Defense (DoD) Cyber Strategy, both state and non-state actors continuously plan to conduct malicious attacks on our critical cyber infrastructures to disrupt how we do business every day and steal intellectual property to gain technological and military advantages.

To that end, AFCS is reaching out to universities focused on furthering innovation and communication in cyberspace to hire highly educated graduates to help DoD with three mission objectives outlined in the 2015 DoD Cyber Strategy:

- ❖ Defend DoD networks, systems, and information with highly skilled and trained personnel.
- ❖ Defend the United States and its interests against cyberattacks of significant consequence.
- ❖ Provide integrated cyber capabilities to support military operations and contingency plans where needed.

Our country depends on a strong and capable cyber workforce. It is our goal to maintain collaborative working relationships with universities, colleges, and vocational schools to ensure students realize exciting and viable Federal employment and career opportunities with AFCS.

Our Campus Liaison Recruiter will assist Campus Career Centers in helping students realize a challenging and exciting career in the Air Force Civilian Service. Please feel free to inform us about any future Career Fairs/Federal Career Days; if possible, we'd love to send an AFCS representative to help students realize Federal opportunities with AFCS. If you need assistance and/or have questions, please send your queries to our POC: **Wes Venters, Ph.D, AFCS Talent Acquisitions Campus Liaison Recruiter** at [James.Venters.1@us.af.mil](mailto:James.Venters.1@us.af.mil) and/or phone at 210-565-3946.

Sincerely,

Michael F. Brosnan  
Chief, Talent Acquisitions  
HQ AFPC/DP2T  
550 C Street West  
JBSA-Randolph AFB, TX 78150

For more information about AFCS, visit our website at [www.AFciviliancareers.com](http://www.AFciviliancareers.com)

**BREAKING BARRIERS...SINCE 1947**

**From:** Patricia Cronin  
**Sent:** Thursday, March 30, 2017 12:52 PM  
**To:** President  
**Subject:** Thank you

Dr. Sylvia M. Jenkins,

I wanted to let you know how grateful I am that you have caring, compassionate professors in the Biology Department and Physical Science Department. I am a 5<sup>th</sup> grade teacher at J.B Kennedy School (K-6<sup>th</sup>) in Burbank, IL and I am in-charge of our Family STEM Night.

Three years ago I reached out to your professors for assistance with this event. In the past I- along with another teacher- would plan 6 activities in various classrooms for our students to enjoy. However, budget became strained and I wanted to change the event with more STEM like activities. I myself was just learning what STEM was and wanted to adjust to the times. I wanted to expose my student body with updated and challenging activities. Luckily for me, I thought about contacting MVCC professors for help and they answered my plead.

This year I was lucky to have back Neil Kirkpatrick, Asst. Professor, Biology. He brought along with him Steve Merriman from your Physical Science Department and a student- David Swanson. I am extremely grateful that these men took time out of their own personal life to help me expose my students to higher level thinking. As you believe, exposing children to higher education will only help them to strive further in education and in our society.

Again thank you for having 2 Professors that are compassionate in their field and are willing to share it with my community.

Sincerely,

Mrs. Patty Cronin  
5<sup>th</sup> Grade Teacher  
JB Kennedy School  
Burbank, IL

(TREAS1/2D)

AGENDA ITEM NO. 8.1  
APRIL 18, 2017

**MORaine VALLEY COMMUNITY COLLEGE  
COMMUNITY COLLEGE DISTRICT NO. 524  
TREASURER'S REPORT  
MONTH ENDED MARCH 31, 2017**

<u>FUND</u>	<u>BEGINNING BALANCE</u>	<u>RECEIVED</u>	<u>DISBURSED</u>	<u>ENDING BALANCE</u>
EDUCATION FUND	\$46,805,905.45	\$10,432,702.19	\$7,313,956.09	\$49,924,651.55
OPERATION & MAINT FUND	4,531,777.14	2,790,399.14	1,359,722.57	5,962,453.71
OPERATION & MAINT (RESTR.)	12,104,196.35	431,494.37	86,367.03	12,449,323.69
AUXILIARY FUNDS	8,807,572.45	360,087.43	562,371.53	8,605,288.35
RESTRICTED PURPOSE FUNDS	23,574,983.68	795,161.97	999,658.32	23,370,487.33
BOND & INTEREST FUND	50,880,810.74	2,522,009.25	0.00	53,402,819.99
TRUST & AGENCY FUNDS	128,975.15	3,680.94	17,738.87	114,917.22
TOTAL	<u>\$146,834,220.96</u>	<u>\$17,335,535.29</u>	<u>\$10,339,814.41</u>	<u>\$153,829,941.84</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS		\$22,800.00
HUNTINGTON BANK	CHECKING ACCT	1,014,917.22
FIRST MIDWEST BANK	CHECKING ACCT	7,698,527.03
ORLAND PARK BANK & TRUST	MONEY MARKET	1,000,402.79
IL METROPOLITAN INVESTMENT FUND	MONEY MARKET	6,756,455.11
IL SCHOOL DIST LIQUID ASSEST FUND	MONEY MARKET	6,421,992.11
SHORT TERM INVESTMENTS	VARIOUS	59,118,730.23
LONG TERM INVESTMENTS	VARIOUS	71,796,117.35
TOTAL		<u>\$153,829,941.84</u>



**ACCOUNT EXPENDITURE SUMMARIES**

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$7,313,956.09
9.3	OPERATION & MAINTENANCE FUND	1,359,722.57
9.4	OPERATION & MAINTENANCE (RESTR)	86,367.03
9.5	BOND & INTEREST FUND	-
9.6	AUXILIARY ENTERPRISE FUND	562,371.53
9.7	RESTRICTED PURPOSE FUND	164,436.48
9.7a	GRANTS & CONTRACTS FUND	400,304.07
9.7b	FEDERAL FUND	403,779.77
9.7c	COLLEGE ACTIVITY CLUBS	17,738.87
9.8	WORKING CASH FUND	-
9.9	TORT & AUDIT	31,138.00
	TOTAL	<u><u>\$10,339,814.41</u></u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-1(a)	Non-Renewal of Appointment Grant Funded	Enclosed
10.1-1(b)	Contract Renewal	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leave of Absence (LOA)	Enclosed
10.1-5	Resignations/Terminations	Enclosed
10.1-5(a)	Retirement – Support Staff	Enclosed
10.1-5(b)	Retirement – Faculty	Enclosed
10.1-5(c)	Retirement – Administrative Classified	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	None
10.1-6(a)	Department Chair Appointments	Enclosed

SUBJECT REPORT – Full Time

Sara Gallagher	Assistant Dean Center for Teaching and Learning	Effective: 5/1/17
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Diana Medina	Activity Director, Career Pathways Career Programs	Effective: 5/1/17
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RECOMMENDED ACTION

That the above be employed.

Non-Renewal of Appointment – Grant Funded

Because grant funding is not known for the next year, it is recommended that the appointment of the following grant funded individuals not be renewed. However, their current appointment shall be continued to the end of their current grant cycle.

Traci Brooks	Programming Tutor/Facilitator
Christopher Clinton-Dooley	Departmental Assistant
Margaret Dawczak	Coordinator of Records & Assessment
Nereida Encina	Job Resource Specialist
Nyree Ford	Educational Outreach Specialist
Nigel Fullerton	Tutor
Gary Gecan	Tutor
Michael Gonzalez	Program Coordinator, CSS
Marie Harrell	Internship Manager
Evera Ivy	Career Connections, Student Success Specialist
Tina Johnson	Student Success Specialist
Corinne Johnston	Grant Writer
Diane Kazibut	Tutor
Pamela Kenebrew	Departmental Assistant
Stanley Kostka	CAE Regional Resource Center Manager
Christine Kuropas	Health Sciences Coordinator
James Lonergan	Tutor
Chauntai Mack	Career Connections, Youth Program Manager
Carolyn Markel	Educational Specialist
Michelle McInerney	Tutor
Cecylia Muro	Tutor
Carmela Ochoa	Coordinator of ABE/ASE
Brandi Robinson-Foster	Tutor
Deborah Sievers	Director of Disability Services
Colby Smith	Career Connections, Business Services Specialist
Diane Thompson	Tutor
Ed Trop	Laboratory Assistant
Gailmarie Ward	Career Connections, Business Services Specialist
Misty Williams	Director of Upward Bound
Anthony Wojno	Tutor
Adam Wouk	Educational Case Manager
Darice Wright	Adult Program Manager
Hiyam Yusef	Career Connections, Student Success Specialist

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RECOMMENDED ACTION

That the appointments not be renewed for the above individuals.

Contract Renewal

In accordance with the provisions of the Administrative and Professional Staff Handbook, it is recommended that the appointment of the following individuals be renewed during FY 2018 for the period indicated below:

180 days	July 1, 2017 – December 31, 2017	Josiah Fuller Director, TRIO Educational Talent Search
90 days	July 1, 2017 – September 30, 2017	Lori Sanders Director, IT Project Manager Information Technology
90 days	July 1, 2017 – September 30, 2017	Torrance Smith Assistant Technical Director Liberal Arts

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RECOMMENDED ACTION

That the appointments be renewed for the specified period of time for the above Administrative and Professional Staff members.

SUBJECT REPORT – Leave of Absence (LOA)

Kathryn Bergstrom	Departmental Assistant Admissions & Recruitment	L.O.A. (FMLA) Intermittent 4/10/17-4/9/18
Barbara Czapla	Telephone Operator Information Technology	L.O.A. (FMLA) 4/11/17-7/3/17
Josiah Fuller	Director, Educational Talent Search Student Development	L.O.A. (FMLA) 4/17/17-05/19/17

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RECOMMENDED ACTION

That the above leaves be granted.

SUBJECT REPORT - Resignations/Terminations

Matthew McDougall	Lead Groundskeeper Campus Operations	Effective: 04/06/17
Jason Swiatek	Community Service Officer Police Department	Effective: 04/21/17
Jesus Vargas	Fitness Trainer Health, Fitness & Recreation Center	Effective: 04/07/17

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RECOMMENDED ACTION

That the above be approved as presented.

Retirement – Support Staff

The following employees have submitted a notice of retirement per date listed:

Gayle Albano	Secretary II Marketing & Communications	07/31/17
Bonnie Keating	Financial Aid Expeditor Financial Aid	12/31/17

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RECOMMENDED ACTION

It is recommended that the requests for retirement be approved as presented.



Retirement – Faculty

The following employee has submitted a notice of retirement per date listed:

Mary Beth Walsh	Professor, Leisure Services Science, Business & Computer Technology	12/31/17
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RECOMMENDED ACTION

It is recommended that the request for retirement be approved as presented.

Retirement – Administrative Classified

The following employee has submitted a notice of retirement per date listed:

Phillip McNeff	Building Services Supervisor Campus Operations	09/29/17
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RECOMMENDED ACTION

It is recommended that the request for retirement be approved as presented.

Department Chair Appointments for Academic Years  
2017-2019

Pursuant to the terms of the 2015-2018 Negotiated Agreement with the Moraine Valley Faculty Association, Section 1.15, the following individuals have been recommended as Department Chairs for the 2017-2018 and 2018-2019 academic years.

Academic Development & Learning Resources:

Dr. Troy Swanson                      Department Chair, Library/Learning Resources

Career Programs:

Chris Alberts                      Department Chair, Public Service  
Stevan Brasel                      Department Chair, Mechanical Technologies  
Georgina Murphy                      Department Chair, Nursing  
Beth Romanzow                      Department Chair, Health Sciences

Learning Enrichment & College Readiness:

Joseph Chaloka                      Department Chair, Developmental Education

Liberal Arts:

Aileen Donnersberger                      Department Chair, Social Sciences  
Dr. Thomas Dow                      Department Chair, Communications/Literature/Languages  
Nicholas Thomas                      Department Chair, Humanities & Fine Arts  
Dr. Amy Williamson                      Department Chair, Behavioral Science

Science, Business & Computer Technologies:

Michelle August                      Department Chair, Information Management Systems  
Dana Campbell                      Department Chair, Physical Science  
Joseph Flynn                      Department Chair, Business  
Sandra Gibbons                      Department Chair, Biological Sciences  
Dr. Amy Madden                      Department Chair, Mathematics  
Dr. John Sands                      Department Chair, Computer Integrated Technologies

Student Development:

Sumeet Singh                      Department Chair, Counseling & Advising

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RECOMMENDED ACTION

That the individuals named above be appointed Department Chairs per the term outlined herein and the terms and conditions of the negotiated agreement.

**NEW BUSINESS**

- |       |   |          |
|-------|---|----------|
| *12.1 | Affiliation Agreement with Loyola University Medical Center<br>(Medical Assistant)          | Enclosed |
| *12.2 | Affiliation Agreement with PDN (Health Information Technology)                              | Enclosed |
| *12.3 | Affiliation Agreement with Community High School District 218<br>(Nursing))                 | Enclosed |
| *12.4 | Affiliation Agreement with Franciscan Health, Dyer-Hammond-Munster<br>(Respiratory Therapy) | Enclosed |
| *12.5 | Addendum to Affiliation Agreement with Franciscan Health,<br>Dyer-Hammond-Munster           | Enclosed |
| *12.6 | Workforce Innovation Opportunity Act Tuition Agreement                                      | Enclosed |
| *12.7 | Arbor Day Resolution  | Enclosed |
| *12.8 | Blue Island Educational Center Nursing Renovation Bid                                       | Enclosed |

***Illinois Community College  
Workforce Innovation and Opportunity Act  
Tuition Agreement***

**THIS AGREEMENT** is entered into by and among the **Board of Trustees** from each Participating Community College and the **Participating Workforce Innovation Boards** for the express purpose of providing in-district resident tuition rates for all WIOA-funded students.

PARTICIPATING COLLEGES	PARTICIPATING WORKFORCE INNOVATION BOARDS
<b>William Rainey Harper College</b>	<b>McHenry County Workforce Network Board</b>
<b>Kankakee Community College</b>	
<b>McHenry County College</b>	
<b>Elgin Community College</b>	

**WITNESSETH:**

**WHEREAS**, by means of this Agreement, the parties hereto desire to offer in-district tuition rates to students who are approved for study under the federal Workforce Innovation and Opportunity Act (WIOA) and who are residents of any of the signatory Illinois community college districts; and

**WHEREAS**, the parties hereto believe this Agreement should be one of the means to establish a viable method of cooperation between the parties hereto; and

**WHEREAS**, this Agreement supersedes and takes the place of any and all prior cooperative Agreements on this subject, and that all said prior Agreements are hereby terminated.

**NOW THEREFORE**, in consideration of the mutual covenants hereinafter contained, the parties hereto agree as follows:

**1. Party Identification**

For the purpose of this Agreement, “Participating College” refers to an Illinois Community College signatory of this Agreement. “Participating WIB” refers to a Workforce Innovation Board and/or Local Chief Elected Official/Fiscal Officer (as required) signatory of this Agreement. “WIOA Approved Student” refers to a student who is eligible and approved for study at a Participating College by a Participating WIB under the Workforce Innovation and Opportunity Act (WIOA), and who is a resident of one of the Participating College districts.

## **2. Terms of Agreement**

The educational programs offered by the Participating Colleges under this Agreement shall be classes and programs approved by the Illinois Community College Board and the Illinois Board of Higher Education. The Agreement applies only to classes and programs of study approved and paid for by WIOA funds through a local Workforce Innovation Board (WIB) in Illinois.

## **3. Duration of Agreement; Termination of Agreement**

This Agreement shall be in force upon adoption by at least one Participating Workforce Innovation Board and by the Boards of Trustees of at least two Participating Colleges. The Agreement shall continue so long as there are at least two Participating Colleges and at least one Participating Workforce Innovation Board that have not terminated their participation in the Agreement pursuant to Paragraph 4 below. In the event of termination of the Agreement, WIOA Approved Students who entered an educational program prior to termination of the Agreement will be allowed to complete the program under the terms of this Agreement which were in force at the time the Students entered the program.

## **4. Termination of Participation in Agreement**

The President of a Participating College or the Chairperson of a Participating Workforce Innovation Board which desires to terminate its participation in this Agreement shall give notice in writing on or before March 1 to each of the other signatories of this Agreement. Conditional upon the giving of such written notice, that Participating College's or Workforce Innovation Board's participation shall terminate effective with the ensuing fall semester; provided, however that WIOA Approved Students of the terminating College or Workforce Innovation Board who entered an educational program prior to such termination will be allowed to complete the program under the terms of this Agreement which were in force at the time the Students entered the program.

## **5. Amendments to Agreement**

Amendments to this Agreement, other than the addition or the termination from participation of a Participating College or Participating Workforce Innovation Board, may be made only by written consent of all parties. To be effective, such amendments shall be prepared in the form of an Addendum to this Agreement, and shall be approved in writing by each Participating Workforce Innovation Board and by the Board of Trustees of each Participating College. Amendments to this agreement shall also be approved by the ICCB, as appropriate. In the event of amendments to this Agreement, WIOA Approved Students who entered an educational program prior to such amendments shall be allowed to complete the program under the terms of this Agreement which were in force at the time the Students entered the program.

## **6. Coordination and Distribution of Amendments to Agreement**

The Illinois Community College Board, in consultation with Participating Colleges and Workforce Innovation Boards, will coordinate and timely distribute amendments to this Agreement to Participating Colleges and Workforce Innovation Boards.

## **7. Student Eligibility**

Upon approval from the Workforce Innovation Board providing the WIOA funding, a WIOA Approved Student may take advantage of the educational opportunity provided through this Agreement to apply for acceptance into classes or a program available at any of the Participating Colleges. A student who does not reside in a Participating College district is not eligible to become a WIOA Approved Student under this Agreement.

## **8. Registration**

Upon written approval from the Participating Workforce Innovation Board, a WIOA Approved Student shall register at the Participating College of choice, which shall be deemed to be the Student's home district for the period of the Student's enrollment. Under the terms of this Agreement, WIOA Approved Students may take courses approved by the Participating WIB at any Participating College.

## **9. Additional Educational Services**

The Participating College shall provide WIOA Approved Students with access to its Learning Resources Center and other instructional resources, equal to the access provided for any other students at its campus. The Participating College shall also provide counseling/guidance and other services to facilitate the learning process for WIOA Approved Students.

## **10. Records and Recognition of Completion**

The Participating College shall maintain admissions records and transcripts and issue any and all degrees or certificates to WIOA Approved Students completing the educational program.

## **11. Scholarships and Student Activities**

The Participating College shall be considered the home district for athletic eligibility and/or any activity in which the WIOA Approved Student officially represents an institution, as well as for military and Illinois State Student Assistance Commission Scholarships. Athletic eligibility will be determined by the rules of the Participating College's athletic conference. A WIOA Approved Student may be eligible at the Participating College for any of its other extracurricular activities, scholarships, or other recognition of excellence in the program in which the WIOA Approved Student is enrolled.

## **12. Communication of Agreement**

The Participating WIB shall communicate the terms of this Agreement to WIOA Approved Students attending a Participating College, who will be responsible to comply with all conduct and operating rules and conditions of the campus they are attending.

## **13. Reimbursement**

The Participating College which enrolls a WIOA Approved Student shall be entitled to file all claims for state apportionment with respect to that WIOA Approved Student, as to programs covered by this Agreement.

## **14. Transportation**

WIOA Approved Students shall be responsible for their own transportation to and from Participating Colleges.

## **15. Tuition and Fees**

A WIOA Approved Student will pay the in-district resident tuition and fees of the Participating College which enrolls the Student. WIOA Approved Students seeking state or federal financial assistance are required to apply for such assistance through the Participating College which has enrolled them.

## **16. FTE Reporting**

For purposes of capital development (construction space) funding, FTE enrollment in the classes taken by WIOA Approved Students shall be reported by the Participating College which has enrolled them.

## **17. Student Enrollments**

The Participating Colleges shall be treated as one community college district for purposes of admission to programs covered by this Agreement. However, when program space is limited, a Participating College may give priority consideration for enrollment in that program to individuals who reside in that Participating College district.

## **18. No Chargebacks**

Participating Colleges will not pay chargebacks to one another with respect to WIOA Approved Students.

## **19. Principal and Agent**

Nothing contained in this Agreement shall be interpreted to or shall operate to create a relationship of Principal and Agent between the parties.



IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year first above written.

<b>PARTICIPATING COLLEGES</b>	<b>PARTICIPATING WORKFORCE INNOVATION BOARDS</b>
<b>William Rainey Harper College</b>	<b>McHenry County Workforce Network Board</b>
<b>Kankakee Community College</b>	
<b>McHenry County College</b>	
<b>Elgin Community College</b>	

***Illinois Community College  
Workforce Innovation and Opportunity Act  
Tuition Agreement***

**Illinois Community College Signature Page**

College District Number:	
College Designee for the Agreement:	
Contact Information:	

\_\_\_\_\_  
Joseph P. Murphy  
Chair of the Board of Trustees

\_\_\_\_\_  
April 18, 2017  
Date

\_\_\_\_\_  
Dr. Sylvia M. Jenkins  
President

\_\_\_\_\_  
April 18, 2017  
Date

**Illinois WIB Signature Page**

Workforce Innovation Board Number:	
WIB Designee for Agreement:	
Contact Information:	

\_\_\_\_\_  
Chair of the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Executive Director

\_\_\_\_\_  
Date

**RESOLUTION OF**  
**OBSERVANCE OF ARBOR DAY**  
**APRIL 28, 2017**

(See attached resolution)

Recommended Action:

It is recommended that the Board of Trustees approve the attached resolution observing Arbor Day 2017.

**RESOLUTION OF OBSERVANCE OF ARBOR DAY**

**Whereas**, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

**Whereas**, this holiday, called Arbor Day, was first observed with the planting of more than one million trees in Nebraska; and

**Whereas**, Arbor Day is now observed throughout the nation and the world; and

**Whereas**, trees reduce the erosion of our topsoil caused by wind and water, lower heating and cooling costs, protect us from harsh, cold winter winds and hot summer sun, clean the air we breathe, produce oxygen while reducing ozone, and provide habitat for wildlife; and

**Whereas**, Moraine Valley Community College continues to make a strong effort to beautify its campus and thereby enhance the community; and

**Whereas**, trees are a renewable resource, giving us paper, wood products for our homes, fuel for fires, and many other biodegradable products; and

**Whereas**, trees in our community increase property values, enhance the economic vitality of the business areas, beautify our community; and

**Whereas**, trees are in the very roots of our history and are a source of joy and spiritual renewal; and

**Whereas**, Moraine Valley Community College has received the Palos Hills Beautification Award in 2005, 2007, 2009, 2011, 2012, 2013 , 2014, 2015, and 2016;

**Whereas**, Moraine Valley Community College was designated on January 21, 2010 as a Tree Campus USA by the National Arbor Day Foundation and has, therefore, joined other selected communities in the United States by demonstrating vigorous accomplishments in urban forestry; and

**Now**, therefore, be it Resolved that the Board of Trustees of Moraine Valley Community College declares that April 28<sup>th</sup>, 2017, shall be observed as Arbor Day on campus and urges all students, faculty, and staff to support efforts to improve and protect trees and woodlands and to support Moraine Valley's urban forestry program, and the Board urges all citizens to lift their hearts and promote the well being of present and future generations.

Dated this 18<sup>th</sup> day of April, 2017

ATTEST:

\_\_\_\_\_  
Secretary, Board of Trustees

\_\_\_\_\_  
Chairman, Board of Trustees

TO: Bob Sterkowitz, VP, Financial and Business Services/College Treasurer  
FROM: Jane Bentley, Director of Purchasing  
DATE: April 10, 2017  
RE: **Blue Island Educational Center Nursing Renovation Bid**

The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's web site. The bids were opened on Tuesday, April 4, 2017 at 2:00 PM, in room L 244. Eighteen (18) bidders attended the mandatory pre-bidders conference; there were fifteen (15) Bidders of Record and five (5) bids were received. The results of the bid are delineated on the attached sheet. The pricing for this bid was not via State contract or consortium contracts.

The project consists of alterations and renovation of the second and third floor, mainly, at the Blue Island Educational Center. The work scope includes creating nursing labs, a simulation suite, medical coding computer lab, phlebotomy lab and associated spaces as well as some audio visual and IT infrastructure. This project also included an alternate to perform additional work in the South Corridor at Blue Island Educational Center.

The recommendation of a bidder for the award of this project is based on the bidder's responsiveness to the identified qualifications, completion of the specifications, requirements of the project, and the bid amount. Legat Architects, the college's architect, reviewed all bid submissions and performed scope reviews and phone calls with four (4) of the bidders. Many of the bidders failed to include the audio visual components in their bid calculations and submissions. The apparent low bidder, The Bowa Group, Inc., of Chicago, Illinois, submitted a bid proposal that failed to meet specifications and presented inconsistencies with the specifications as well as inconsistencies during their scope review with Legat. It is because of this that their bid is being disqualified. The next apparent low bidders, Henry Brothers, of Hickory Hills, Illinois and CCCJV, of Chicago, Illinois, failed to complete their bids as per the bidding specifications. It is because of this that their bids are being disqualified. It was found upon review by Legat Architects, that Frontier Construction, of Willowbrook, Illinois, upon scope review, understood the scope of the bid and met all bidding requirements for the project including all the necessary bidding documents with their submission.

**RECOMMENDED ACTION:** Whereas, Frontier Construction Inc., of Willowbrook, Illinois is the lowest responsible responsive bidder, it is recommended that the Board of Trustees award and authorize the issuance of a purchase order in the amount of **\$1,749,204.00 to Frontier Construction Inc.**, for Blue Island Educational Center Nursing Renovation Bid and alternate.