

MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465

Governing Board of Moraine Valley Community College, Community College District #524,
Regular Meeting, 6:00 PM, Tuesday, March 21, 2017, Board Room D219, 9000 West College
Parkway, Palos Hills, Illinois 60465.

A G E N D A

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **MINUTES**
 - 1) Unapproved Minutes - Regular Meeting, February 21, 2017
4. **AUDIENCE PARTICIPATION**
5. **BOARD REPORTS AND/OR REQUESTS**
 - 1) ICCTA Report - Coleman
 - 2) Student Trustee Report – Shipyor
6. **REPORTS OF ADMINISTRATION**
 - 1) President's Report
 - Enrollment, Access and Completion
 - English as a Second Language (ESL) Program
7. **COMMUNICATIONS**
 - 1) Letter from Living Word Lutheran Church, Orland Park, re Adoption of Moraine Valley Community College for Collegiate Day of Prayer on February 23
 - 2) Letter and Press Release from Government Finance Officers Association (GFOA) re Certificate of Achievement for Excellence in Financial Reporting for FY2016 Comprehensive Annual Financial Report (CAFR)
 - 3) Email and Press Release from Association of School Business Officials (ASBO) re Certificate of Excellence for FY2016 Comprehensive Annual Financial Report (CAFR)
8. **FINANCIAL STATEMENT**
 - 1) Treasurer's Report
 - 2) Budget Summary Report

CONSENT AGENDA (Agenda Items 9 - 12) (*items included for action)
9. **WARRANTS**
 - 1) * Account Expenditure Summaries
 - 2) * Education Fund
 - 3) * Operation & Maintenance Fund
 - 4) * Operation & Maintenance (Restricted)
 - 5) * Bond & Interest Fund

- 6) * Auxiliary Enterprise Fund
- 7) * Grants & Contracts Fund
 - a. *College Activity Clubs
- 8) * Restricted Purpose Fund
- 9) * Federal Fund
 - a. * Tort & Audit
 - b. * Working Cash Fund
10. **REPORT OF PERSONNEL**
 - 1) * Full-Time
 - 2) * Part-Time/Supplemental/Other
 - 3) Salary Revisions
 - 4) * Leave of Absence (FMLA)
 - 5) * Resignations/Terminations
 - a. * Retirement - Faculty
 - 6) * Reclassifications (Promotions, Transfers, Corrections, etc.)
11. **UNFINISHED BUSINESS**
12. **NEW BUSINESS**
 - 1) * Affiliation Agreement with Burbank Fire Department (Emergency Medical Services, Fire Science)
 - 2) * Affiliation Agreement with Holy Cross Hospital (Health Information Technology, Phlebotomy, Radiologic Technology, Respiratory Therapy)
 - 3) * Affiliation Agreement with Suburban Wellness SC (Medical Assistant)
 - 4) * First Amendment to Affiliation Agreement with Advocate Medical Group (Medical Assistant, Radiologic Technology, Sleep Technology)
 - 5) * Community College Month Resolution
 - 6) * Spring 2017 Life-Cycle Management Technology Purchase-Servers and Projectors
13. **MISCELLANEOUS**
14. **AUDIENCE PARTICIPATION**
15. **ADJOURNMENT**

MINUTES

Approved Minutes of the Public Hearing on the Tax Levy of
December 20, 2016

Enclosed

Approved Minutes of the Regular Meeting of December 20, 2016

Enclosed

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Public Hearing on the Tax Levy, 6 p.m., Tuesday, December 20, 2016, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465. Public notice was given pursuant to the Open Meetings Act Section 42.02 (attached).

I. CALL TO ORDER

The meeting was called to order by Chairman Joseph Murphy at 6:00 PM.

II. ROLL CALL

Present: Joseph P. Murphy, Chairman; John Coleman; Kimberly Hastings; Susan Murphy; Eileen O’Sullivan; David Shipyor, Student Trustee

Absent: Michael Murphy, Sandra Wagner

III. PUBLIC HEARING ON THE TAX LEVY

There was no audience participation.

IV. ADJOURNMENT

The meeting adjourned at 6:02 PM.

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, December 20, 2016, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465.

I. CALL TO ORDER

The meeting was called to order by Chairman Joseph Murphy at 6:03 PM.

II. ROLL CALL

Present: Joseph Murphy, Chairman; John Coleman; Kimberly Hastings; Michael Murphy (arrived 6:07 PM); Susan Murphy; Eileen O’Sullivan; David Shipyor, Student Trustee

Absent: Sandra Wagner

III. MINUTES

The Board of Trustees, having reviewed the unapproved Minutes of the Regular Meeting of November 15, 2016, and there being no further corrections to the minutes, the minutes are approved as presented.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 Student Trustee Report

Mr. Shipyor reported that a Thanksgiving Dinner was held on Tuesday, November 22, attended by students and staff. The students played board games after the meal. The winter dance was attended by 146 students; Mr. Shipyor publicly thanked the students who helped decorate for the dance. Among other activities for the holidays, there was a letter-writing campaign by students for patients at a children’s hospital.

VI. REPORTS OF ADMINISTRATION**6.1 President's Report**

- Certificates of Achievement in Financial Reporting
- Distinguished Budget Presentation Award

On behalf of the Board and administration, Mr. Murphy presented these awards to Theresa O'Carroll, Controller, and Stephanie Meuris, Internal Auditor. Theresa O'Carroll provided some background about the Distinguished Budget Presentation award, indicating that it was the first time the college had submitted for the award for budget development. She reported that it took a lot of hard work, but receiving it on the first submission was an exceptional honor. The hard work of the Finance staff and those across the college who contributed to the college receiving both of these awards was recognized.

- Grants Report – Dr. Sharon Katterman, Director of Resource Development and Institutional Effectiveness, provided a report on grants received by the college, which totaled \$5,239,764 for FY16. She reviewed the various funding sources and highlighted new grants, including a new Building Bridges grant for arts to deepen relationships for arts and culture with roots in the Muslim culture. Dr. Katterman provided a comparison of funding changes over the last several years. She indicated that the report shared with the Board members also includes a brief summary of the college's current active grants.

Dr. Jenkins reported that this month, the college received the emergency funding dollars from the state in one lump sum. She had no other updates regarding the state budget. She reported that Trustee John Coleman had been nominated for Representative Lipinski's Senior Citizen of the Year award for community engagement and was recognized at a community ceremony on December 12, along with other award nominees. A photo was taken of Trustee Coleman with the Board members. Dr. Jenkins noted a revision to Agenda Item 10.1-1 to correct a salary amount and shared the revised agenda item with the Board members. She also reported that she sent information in her Board memo on renovation work that will be done over the break and thanked the Campus Operations staff for all the work they do in making sure people can get into the campus and into the buildings safely.

VII. COMMUNICATIONS

None

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$145,056,354.99 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Mr. Coleman and seconded by Ms. O’Sullivan to approve the following consent agenda items, with Agenda Item 10.1-1, revised, and excluding Agenda Item 12.12:

IX. WARRANTS

Mr. Sterkowitz read the warrant summaries as presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$6,041,149.79
9.3	Operation & Maintenance Fund	869,880.21
9.4	Operation & Maintenance Fund (Restricted)	720,721.66
9.5	Bond & Interest Fund	5,863,338.26
9.6	Auxiliary Enterprise Fund	663,349.68
9.7	Grants & Contracts Fund	214,462.00
9.7A	College Activity Clubs	14,821.18
9.8	Restricted Purpose Fund	756,402.47
9.9	Federal Fund	968,536.44
9.9B	Tort & Audit	26,701.50
9.9C	Working Cash Fund	-0-

(DOCUMENT C - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chairman Murphy publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time (Revised)

Esmeralda Diaz - Departmental Assistant, Learning Enrichment & College Readiness - effective 1/9/17

John Golden - Police Officer, Police Department - effective 12/21/16

Cieara Harvey - Departmental Assistant, Multicultural Student Affairs - effective 1/9/17

Stanley Kostka - CAE Regional Resource Center Manager, Science, Business & Computer Technology - effective 1/9/17

John Mangan - Manager, Accounting Services, Finance Department – effective 1/9/17

Peter Placas - Cross-Disciplinary Lab Technician, Science, Business & Computer Technology - effective 1/9/17

Michelle Stewart - Police Officer, Police Department - effective 12/21/16
(DOCUMENT D - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

Geoff Davis - Athletic Training & Equipment Manager, Athletics - L.O.A. (FMLA) Intermittent 12/5/16-12/4/17

Paula DeAnda-Shah - Assistant Professor, Developmental Mathematics, Learning Enrichment & College Readiness - L.O.A. (FMLA) 1/17/17-5/19/17

Bonnie Keating - Financial Aid Expeditor, Financial Aid - L.O.A. (FMLA) 12/19/16-1/27/17

Amanda Mesirov - Coordinator, Code of Conduct, Students and Compliances - L.O.A. (FMLA) Intermittent 11/2/16-11/1/17

Cathleen Pike - Library Monitor, Learning Resource Center - L.O.A. (FMLA) 1/9/17-2/24/17

Cathleen Russell - Registration Representative, Registration & Records - L.O.A. (FMLA) Intermittent 12/2/16-12/1/17

David Sutko - Warehouse Worker, Purchasing - L.O.A. (FMLA) 12/19/16-1/20/17
(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-4(a) Sabbatical Leave - Faculty

It is recommended that the following faculty members be granted a sabbatical leave:

Mitchell Baker, Associate Professor, Psychology
Fall 2017 semester with full pay

Dr. Prabhjot Menon, Associate Professor, Chemistry
Fall 2017 semester with full pay

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Randall D. Guinn - Police Officer - effective 12/2/16
(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Mitchell Huenecke – from Groundskeeper, Campus Operations to
Carpenter/Locksmith, Campus Operations - effective 1/9/17

Beatriz Ruiz – from P.T. Financial Aid Expeditor, Financial Aid to Financial
Aid Coordinator - effective 1/9/17

Kevin Warchol – from Lead Groundskeeper, Campus Operations to Supervisor
of Roads & Grounds, Campus Operations - effective 1/9/17

(DOCUMENT I - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chairman Murphy publicly identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Franciscan Communities, Inc., dba
Franciscan Village (Nursing, Basic Nurse Assistant Training)

It is recommended that the Board of Trustees approve the affiliation agreement with Franciscan Communities, Inc., d/b/a Franciscan Village for Nursing and Basic Nurse Assistant Training.
(DOCUMENT J - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Little Company of Mary Hospital and Health Care Centers, Inc., (Nursing, Basic Nurse Asst, EMS, Sleep Technology, Respiratory Therapy, Medical Office Asst, Health Information Technology, PHB, RN Refresher, Central Processing Tech, Mammography)

It is recommended that the Board of Trustees approve the affiliation agreement with Little Company of Mary Hospital and Health Care Centers, Inc., for Nursing, Basic Nurse Assistant, EMS, Sleep Technology, Respiratory Therapy, Medical Office Assistant, Health Information Technology, PHB, RN Refresher, Central Processing Technician, and Mammography.
(DOCUMENT K - SUPPLEMENT TO MINUTES)

12.3 Program Addendum to Institutional Agreement of Affiliation with Little Company of Mary Hospital and Health Care Centers, Inc. (Medical Assistant)

It is recommended that the Board of Trustees approve the program addendum to institutional agreement of affiliation with Little Company of Mary Hospital and Health Care Centers, Inc., for Medical Assistant.
(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.4 New Board Policy #4610: Student Religious Observances

It is recommended that the Board of Trustees approve new Board Policy #4610, Student Religious Observances, as presented.
(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.5 Resolution and Revised Board Policy #6537 re Sale/Use of Alcohol on Campus

It is recommended that the Board of Trustees approve the attached resolution to approve the types of events at which alcohol is allowed and also approve the revised Board Policy #6537 (Policy on Possession, Use and Sale of Alcoholic Beverages and Illegal Drugs and Drug Abuse Education Programs).
(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.6 Resolution re Local Government Travel Expense Control and Travel Procedures

It is recommended that the Board of Trustees approve the attached resolution to adopt travel procedures for reimbursement of travel, meal and lodging expenses. (DOCUMENT O - SUPPLEMENT TO MINUTES)

12.7 Resolution Adding Public Funds Money Market Account

It is recommended that the Board accepts the attached resolution which allows the College to open an additional bank account at Orland Park Bank and Trust, a WINTRUST Community Bank.
(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.8 Adoption of Resolution Setting Forth Tax Levies for 2016 and Approval of Tax Certificate of Tax Levy for 2016

It is recommended that the Board of Trustees adopt the Resolution Setting Forth Tax Levies for 2016 and approve the Certificate of Tax Levy for 2016.
(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.9 Property Tax Limitation Resolution

It is recommended that the Board adopt the Property Tax Limitation Resolution as presented. (DOCUMENT R - SUPPLEMENT TO MINUTES)

12.10 Building F Roof Replacement Bid

Whereas, Knickerbocker Roofing & Paving Co., Inc., of Harvey, Illinois is the lowest responsible responsive bidder, it is recommended that the Board of Trustees award and authorize the issuance of a purchase order in the amount of \$593,800.00 to Knickerbocker Roofing and Paving Co., Inc, for the Building F Roof Replacement Bid.
(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.11 Scheduling Software Recommendation

It is recommended that the Board of Trustees approve the SARS Software Inc. proposal and enter into an agreement with SARS Software Inc. The first year cost is \$40,000.00. SARS Software's proposal includes a perpetual license

purchased in year one, and an annual maintenance cost of \$6,400.00. To best serve this broad need across the College, funds for this purchase are provided collaboratively between Student Development and Academic Affairs. Fifty percent (50%) of the year one costs are also provided out of Perkins funding since this software will assist both special populations and the general student population. (DOCUMENT T - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.8, 9.9, 9.9B, and 9.9C; 10.1-1, 10.1-2, 10.1-3, 10.1-4, 10.1-4(a), 10.1-5, and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, 12.10, 12.11, and 12.12:

Yes: Coleman, Hastings, M. Murphy, S. Murphy, O’Sullivan, J. Murphy
Absent: Wagner
Student
Advisory: Yes

Motion carried.

It was moved by Ms. Hastings and seconded by Ms. O’Sullivan to approve the following agenda item:

12.12 Review of Closed Session Written Minutes and Audio Tapes

It is recommended that the written minutes of the closed session held on October 13, 2015 not be released. Additionally, it is recommended that the audio tapes of February 18, 2015; March 18, 2015; and April 15, 2015 closed session meetings be destroyed.

(DOCUMENT U - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE taken on Agenda Item 12.12:

Yes: Coleman, Hastings, M. Murphy, S. Murphy, O’Sullivan, J. Murphy
Absent: Wagner
Student
Advisory: Yes

Motion carried.

It was moved by Mrs. Murphy and seconded by Ms. O’Sullivan to approve the following agenda item:

Mrs. Murphy read the title of Agenda Item 12.13 into the record.

12.13 Resolution Abating the Tax Heretofore Levied for the year 2016 to Pay Debt Service on the Taxable General Obligation Bonds (Alternate Revenue Source), Series 2012D, and General Obligation Bonds (Alternate Revenue Source), Series 2013, of Community College District 524

It is recommended that the Board of Trustees approve the resolution abating the tax heretofore levied for the year 2016 to pay debt service on the taxable General Obligation Bonds (Alternate Revenue Source), Series 2012D, and General Obligation Bonds (Alternate Revenue Source), Series 2013, of Community College District 524.

(DOCUMENT V - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE taken on Agenda Item 12.13:

Yes:	Coleman, Hastings, M. Murphy, S. Murphy, O’Sullivan, J. Murphy
Absent:	Wagner
Student	
Advisory:	Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

It was moved by Ms. O’Sullivan and seconded by Mr. M. Murphy to move to closed session to discuss pending or probable litigation against, affecting or on behalf of the public body and collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees pursuant to Section 2(c)(11) and Section 2(c)(2) of the Illinois Open Meetings Act.

ROLL CALL taken on the motion to move to closed session:

Yes: Coleman, Hastings, M. Murphy, S. Murphy, O'Sullivan,
J. Murphy
Absent: Wagner
Student
Advisory: Yes

Motion carried.

Chairman Murphy indicated that there would be no business following the closed session and wished everyone a happy holiday.

The Board moved to closed session at 6:40 PM, returning to open session at 8:03 PM.

Roll Call: Coleman, Hastings, M. Murphy, S. Murphy, O'Sullivan,
J. Murphy, Shipyor

XV. ADJOURNMENT

The meeting adjourned at 8:05 PM.

BOARD REPORTS AND/OR REQUESTS

- | | | |
|-----|----------------------------------|--------|
| 5.1 | ICCTA Report – Coleman | Verbal |
| 5.2 | Student Trustee Report - Shipyor | Verbal |

REPORTS OF ADMINISTRATION

6.1 President's Report

Verbal

- Enrollment, Access and Completion
- English as a Second Language (ESL) Program

COMMUNICATIONS

- | | | |
|-----|--|----------|
| 7.1 | Letter from Living Word Lutheran Church, Orland Park, re Adoption of Moraine Valley Community College for Collegiate Day of Prayer on February 23 | Enclosed |
| 7.2 | Letter and Press Release from Government Finance Officers Association (GFOA) re Certificate of Achievement for Excellence in Financial Reporting for FY2016 Comprehensive Annual Financial Report (CAFR) | Enclosed |
| 7.3 | Email and Press Release from Association of School Business Officials (ASBO) re Certificate of Excellence for FY2016 Comprehensive Annual Financial Report (CAFR) | Enclosed |



Living Word Lutheran Church

16301 SOUTH WOLF ROAD • ORLAND PARK, ILLINOIS 60467

PHONE: 708-403-9673 • www.livingwordlutheran.org

March 3, 2017

Office of the President
Moraine Valley Community College
9000 W. College Drive
Palos Hills, IL 60465

Dear Friends in Higher Education,

Recently, Thursday, February 23rd, was observed in our country as Collegiate Day of Prayer. On that day churches and ministries around the country were encouraged to "adopt" one or more campuses and to pray for them. Included were suggestions about praying for students, for faculty and staff, for safety, for shouldering responsibility and for a greater awareness of God's love and care for each concerned.

Our congregation, Living Word Lutheran, in Orland Park, IL went on the Collegiate Day of Prayer website (Collegiatedayofprayer.org) and officially 'adopted' your campus for the day. We did so because we currently have a student from our congregation studying under your auspices so there was a more personal connection. And when we gathered together for prayer there were senior citizens, parents, teens and others praying for God's favor, care, protection and for a general awakening of spiritual responsibility on campus.

We send this letter to let you know that because one of the benefits of prayer is knowing that others care enough to include you and speak of your well-being to the Almighty Creator of the Universe. Please know that we value what you do and we want to be an encouragement to your work and your responsibility of educating the students who pass through your doors.

Sincerely,

Pastor Steven Lange
Living Word Lutheran Church



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

March 1, 2017

Sylvia Jenkins, Ph.D.
President
Moraine Valley Community College
9000 West College Parkway
Palos Hills IL 60465

Dear Dr. Jenkins:

We are pleased to notify you that your comprehensive annual financial report (CAFR) for the fiscal year ended 2016 qualifies for a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An award for the Certificate of Achievement has been awarded to the individual(s), department or agency designated by the government as primarily responsible for preparing the CAFR. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample news release is enclosed to assist with this effort.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

Todd Buikema, Acting Director-Technical Services Center
Government Finance Officers Association



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

03/01/2017

NEWS RELEASE

For Information contact:
Todd Buikema (312) 977-9700

(Chicago)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **Moraine Valley Community College** by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management

An Award of Financial Reporting Achievement has been awarded to the individual(s), department or agency designated by the government as primarily responsible for preparing the award-winning CAFR.

The CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

The GFOA is a nonprofit professional association serving approximately 17,500 government finance professionals with offices in Chicago, IL, and Washington, D.C.

From: [Susan Lambert](#)

Sent: Wednesday, March 8, 2017 1:42 PM

To: [Jenkins, Sylvia](#)

Good afternoon, Dr. Jenkins,

Congratulations to your institution on receiving ASBO International's 2016 Certificate of Excellence in Financial Reporting. This, your 21st year participating in the COE program is a true reflection of Moraine Valley Community College's commitment to fiscal integrity.

Attached please find a press release providing details of the award to share with your community.

Best regards,

Susan G. Lambert

Recognition Programs Manager

Association of School Business Officials International

11401 North Shore Drive

Reston, Virginia 20190

703-708-7067

SLambert@asbointl.org

www.asbointl.org



ASSOCIATION OF
SCHOOL BUSINESS OFFICIALS
INTERNATIONAL

FOR IMMEDIATE RELEASE

For additional information, contact
Susan Lambert, ASBO International
slambert@asbointl.org, 866.682.2729 x7067

SCHOOL DISTRICT WINS THE CERTIFICATE OF EXCELLENCE AWARD

**Moraine Valley Community College
Palos Hills, IL**

RESTON, VA – 2017

The Association of School Business Officials (ASBO) International has awarded Moraine Valley Community College its Certificate of Excellence in Financial Reporting for having met or exceeded the program's high standards for financial reporting and accountability.

The college was recognized for its Comprehensive Annual Financial Report for the fiscal year ending 2016.

Sponsored by VALIC, the Certificate of Excellence (COE) award confirms the college business office's commitment to financial accountability and transparency. Recognition through the COE program can help strengthen a college's presentation for bond issuance statements and promotes high quality financial reporting.

For more than half a century, **VALIC**, a division of AIG, has served as a leading retirement plan provider for K-12 schools and school districts, as well as for higher education, healthcare, government and other not-for-profit institutions. As of December 31, 2015, VALIC has more than \$83 billion in total assets under management and manages plans for nearly 24,000 groups serving more than 2 million participants. VALIC represents The Variable Annuity Life Insurance Company and its subsidiaries, VALIC Financial Advisors, Inc. and VALIC Retirement Services Company.

American International Group, Inc. (AIG) is a leading global insurance organization serving customers in more than 100 countries and jurisdictions. AIG companies serve commercial, institutional, and individual customers through one of the most extensive worldwide property-casualty networks of any insurer. In addition, AIG companies are leading providers of life insurance and retirement services in the United States. AIG common stock is listed on the New York Stock Exchange and the Tokyo Stock Exchange.

ASBO International, founded in 1910, is a professional organization of 5,000 members that provides programs and services to promote the highest standards of school business management practices, professional growth, and the effective use of education resources.

For more information about the COE award, visit asbointl.org/COE.

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**MORaine VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 524
TREASURER'S REPORT
MONTH ENDED FEBRUARY 28, 2017**

<u>FUND</u>	<u>BEGINNING BALANCE</u>	<u>RECEIVED</u>	<u>DISBURSED</u>	<u>ENDING BALANCE</u>
EDUCATION FUND	\$41,008,736.72	\$11,646,499.15	\$5,849,330.42	\$46,805,905.45
OPERATION & MAINT FUND	4,364,494.03	942,929.40	775,646.29	4,531,777.14
OPERATION & MAINT (RESTR.)	12,098,133.30	133,761.80	127,698.75	12,104,196.35
AUXILIARY FUNDS	8,753,970.71	1,275,762.33	1,222,160.59	8,807,572.45
RESTRICTED PURPOSE FUNDS	23,415,037.26	10,625,908.97	10,465,962.55	23,574,983.68
BOND & INTEREST FUND	50,082,271.81	798,538.93	0.00	50,880,810.74
TRUST & AGENCY FUNDS	121,785.47	13,000.60	5,810.92	128,975.15
TOTAL	<u><u>\$139,844,429.30</u></u>	<u><u>\$25,436,401.18</u></u>	<u><u>\$18,446,609.52</u></u>	<u><u>\$146,834,220.96</u></u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS		\$23,400.00
FIRST MERIT BANK	CHECKING ACCT	1,028,975.15
STANDARD BANK & TRUST	CHECKING ACCT	9,145,261.14
ORLAND PARK BANK & TRUST	MONEY MARKET	1,000,241.65
IL METROPOLITAN INVESTMENT FUND	MONEY MARKET	1,755,508.81
IL SCHOOL DIST LIQUID ASSEST FUND	MONEY MARKET	1,421,338.03
SHORT TERM INVESTMENTS	VARIOUS	60,915,530.23
LONG TERM INVESTMENTS	VARIOUS	71,543,965.95
TOTAL		<u><u>\$146,834,220.96</u></u>

ACCOUNT EXPENDITURE SUMMARIES

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$5,849,330.42
9.3	OPERATION & MAINTENANCE FUND	775,646.29
9.4	OPERATION & MAINTENANCE (RESTR)	127,698.75
9.5	BOND & INTEREST FUND	-
9.6	AUXILIARY ENTERPRISE FUND	1,222,160.59
9.7	GRANTS & CONTRACTS FUND	233,661.26
9.7a	COLLEGE ACTIVITY CLUBS	5,810.92
9.8	RESTRICTED PURPOSE FUND	176,080.31
9.9	FEDERAL FUND	9,996,220.98
9.9b	TORT & AUDIT	-
9.9c	WORKING CASH FUND	60,000.00
	TOTAL	<u><u>\$18,446,609.52</u></u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leave of Absence (LOA)	Enclosed
10.1-5	Resignations/Terminations	Enclosed
10.1-5(a)	Retirement – Faculty	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed

SUBJECT REPORT – Full Time

Yuri Lopez	Departmental Assistant Multicultural Student Affairs	Effective: 3/27/17
Steven Pappageorge	Executive Director Corporate, Community & Continuing Education	Effective: 4/3/17
Samuel Suber	Electronic Resources Coordinator Learning Resource Center	Effective: 3/27/17
Darryl Williams	Dean of Enrollment Services Student Development	Effective: 3/27/17

RECOMMENDED ACTION

That the above be employed.

SUBJECT REPORT – Leave of Absence (LOA)

Darren Howard

Manager, Grants Accounting & Compliance
Finance Department

L.O.A. (FMLA)
Intermittent
02/27/17-02/26/18

RECOMMENDED ACTION

That the above leaves be granted.

S U B J E C T R E P O R T - Resignations/Terminations

Jillian Tafelski

Assistant Director of Marketing
Marketing and Communications

Effective: 03/16/17

R E C O M M E N D E D A C T I O N

That the above be approved as presented.

Retirement – Faculty

The following employee has submitted a notice of retirement per date listed:

Mary Kathryn Kuzma	Professor, Spanish Liberal Arts	5/31/17
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RECOMMENDED ACTION

It is recommended that the request for retirement be approved as presented.

S U B J E C T R E P O R T – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
Ashley Lindemann	P.T. Departmental Assistant Records & Registration Support Staff	Reclassified to: F.T. Registration Representative Effective: 03/27/17

R E C O M M E N D E D A C T I O N

That the above be approved as presented.

NEW BUSINESS

- *12.1 Affiliation Agreement with Burbank Fire Department (Emergency Medical Services, Fire Science) Enclosed
- *12.2 Affiliation Agreement with Holy Cross Hospital (Health Information Technology, Phlebotomy, Radiologic Technology, Respiratory Therapy) Enclosed
- *12.3 Affiliation Agreement with Suburban Wellness SC (Medical Assistant) Enclosed
- *12.4 First Amendment to Affiliation Agreement with Advocate Medical Group (Medical Assistant, Radiologic Technology, Sleep Technology) Enclosed
- *12.5 Community College Month Resolution Enclosed
- *12.6 Spring 2017 Life-Cycle Management Technology Purchase-Servers and Projectors Enclosed

RESOLUTION FOR
ILLINOIS COMMUNITY COLLEGE MONTH
APRIL 2017

(See attached resolution)

Recommended Action:

It is recommended that the Board of Trustees approve the attached resolution celebrating Illinois Community College Month in April 2017.

RESOLUTION

WHEREAS, Moraine Valley Community College serves the residents of District #524 with a broad array of educational services, including transfer education, two-year degree programs, workforce preparation, enrichment programs and services, and continuing education; and

WHEREAS, Moraine Valley Community College promises to provide a student-centered environment and to focus all college staff and resources in support of student learning, student development, and student success; and

WHEREAS, Moraine Valley Community College enjoys a special partnership with business, industry and government that benefits the local economy by providing educational opportunities for new and current employees; and

WHEREAS, Moraine Valley Community College is a partner in education with local elementary and high schools, fostering high quality instruction at all levels of education; and

WHEREAS, Moraine Valley Community College is a resource for community services, including cultural programs, educational and career counseling, and special events for the entire family; and

WHEREAS, 3,046 associate degrees and certificates were awarded from Moraine Valley last year and 26,598 students took advantage of credit classes at Moraine Valley last year;

THEREFORE, BE IT RESOLVED THAT the Moraine Valley Community College Board of Trustees hereby joins in celebrating Illinois Community College Month in April 2017 in honor of the nearly 1,200 community colleges in the country and their role in offering educational opportunities.

DATED: March 21, 2017

Joseph P. Murphy, Chair
Board of Trustees

ATTEST:

Susan Murphy
Secretary of the Board

DATE: March 10, 2017

TO: Robert Sterkowitz, Vice President of Financial and Business Services
Kamlesh Sanghvi, CIO

FROM: Susan Gray, Director of Infrastructure and Network Services
Bill Helmold, Director of Client Services

RE: **Spring 2017 Life-Cycle Management Technology Purchase-Servers/Projectors**

In February 2016, the Board approved the recommendation for the Life-Cycle Management (LCM) schedule for technology equipment for the college. The LCM project is a long-term rotational plan to replace obsolete products on a cyclical basis allowing the college to be competitive in the area of technology at all times. Specific products were assigned appropriate lifetime usage based on industry standards.

One phase of the purchases for the LCM includes the replacement of two (2) host servers per year, for the Virtual Server Environment. Currently, the server environment consists of twelve (12) host servers provisioning upwards of 250 virtual servers. These servers support the critical applications and functions required to perform the business processes at the college.

Moraine Valley has had a long-standing relationship with Dell Inc., and has standardized the server environment with the Dell Power Edge series of products. The College has been purchasing the Power Edge Series for the virtual environment since its inception in 2009. The life cycle for host servers is five (5) years. The College is receiving pricing available as part of the Midwestern Higher Education Compact (MHEC) Consortium per agreement number MHEC-07012015.

Another phase of LCM includes the campus wide mounted projectors. These consist of the classroom/conference projectors as well as several high-end projectors in large theatre settings. Three (3) of the large projectors that have reached end-of-life are the located in Moraine Rooms 1, 2 & 3. Pricing for replacement Epson projectors has been acquired from Conference Technologies Inc., an authorized distributor for the Brighter Futures program. The Brighter Futures program provides special pricing to educational institutions on visual technology used for education including projectors and cameras. This program allows the college to receive the best pricing available on Epson projectors and includes an extended warranty of three (3) years at no extra cost.

RECOMMENDED ACTION

Whereas Dell Inc., of Round Rock, TX, has submitted pricing under the MHEC Consortium, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to **Dell Inc.** for two (2) Dell PowerEdge R730 servers, at a total cost of **\$22,384.98**, which includes five (5) years of technical support, and on-site service.

Whereas Conference Technologies, Inc., of Itasca, Illinois, has submitted pricing under the Brighter Futures and benefits to educational end-users in the State of Illinois, it is recommended that the Board of Trustees award this proposal and authorize the issuance of a purchase order to **Conference Technologies, Inc.** in the amount of **\$25,425.00**, for the purchase of three (3) Epson projectors.