



Course Syllabus

Date: September 2009

Semester: Fall 2009

Course Title: College: Changes, Challenges, Choices

Course Number: COL 101 505 **Time:** 6:00 – 8:00pm **Days:** Tuesdays

Faculty Information

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Course Identification

- 1 credit hour
- Total contact hours: 120 minutes per class- once a week for seven weeks
- Prerequisite: None
- Corequisite: None
- Catalog Description: This course is designed to provide students with an opportunity to assess their purpose for college, assess their study strategies, set college and career goals, examine their values and decision-making skills, and develop an appreciation for diversity.

Textbooks/Reading List

- Cornerstone, Discovering Your Potential, Learning Actively and Living Well, Concise Version, by Sherfield, R. M.; Montgomery, R.J.; Moody, P.G.
- College Student Inventory, Noel-Levitz

Course Purpose: This course will foster self-development and help students identify their strengths. Additionally, the students will find the resources and services to succeed in college. They will become active partners in shaping their college experience.

Course End Competencies:

The student will demonstrate college readiness by:

Self-assessment of personal responsibility

- Clarifying purpose of college enrollment, understanding that learning is life long, identifying and accessing college and community resources; setting goals; making decisions.
- Defining values-students' beliefs and how this affects behavior, making moral and ethical choices.

Application of self-management

- Assessing study skills, enhancing group communication skills including working in teams, examining interpersonal communication skills, and using conflict strategies.
- Exploring vocational and academic plan, learning how to balance lifestyle choices including school, work, and family responsibilities.

Development of higher skills

- Critically thinking to solve problems and differentiating between studying and understanding.
- Examining interpersonal relationships, appreciating diversity and exploring issues from multiple perspectives.

Classroom Policies/Procedures

1. General Information sheet (attached)
2. Final Exam will be a take home essay assignment.
3. Attendance Policy: Attendance is required; it is an essential factor in your success in this course. Please see the instructor about any situation that threatens your performance in this class.
4. Cheating/plagiarism policy: Cheating and/or plagiarism will not be tolerated in this class. If a student cheats or plagiarizes on a quiz, exam, homework, or writing assignment, the student will receive a grade of "F" for the work and will not be allowed to redo it. A student cheating or plagiarizing a second time will receive an "F" for the course. This policy applies to class work, homework, or work completed in the testing center.
5. Each student is responsible for adhering to the Code of Student Conduct as stated in the college catalog.
6. Failure to withdraw from this course by the official withdrawal date listed in your General Information Sheet (attached) will result in a grade of "F" for this course if the student has not earned a higher grade.
7. Students may be required to attend out of class activities: guest lectures and presentations.
8. **ALL ASSIGNMENTS ARE DUE ON DUE DATE.**
9. Students needing additional help are encouraged to consult with the instructor.
10. Cell phone and pagers may not be used and must be silenced in all instructional areas, which includes all labs, classrooms, conference rooms, the library, and lecture halls.

11. Additional assignments may be required and will be announced with at least one week notice prior to their due date.
12. Presentation on a movie that is racially motivated or represents diversity.

E-Mail Policy:

- a. **Student Email Accounts-** Students must use the e-mail account provided by Moraine Valley as their official means of email communication for all business related to this course. Any email that does not come directly from your MVCC email (username@student.morainevalley.edu) may be filtered by spam or junk mail filters, may get deleted, or may get a delayed response. This means if you choose to forward your MVCC email account to some other email account (such as username@comcast.net, or username@yahoo.com, or username@sbcglobal.com), then do not send a response back to the instructor from that third party account. All responses to email should come directly from your MVCC account and not from the forwarded account. In other words, all email correspondence for this course must come from your username@student.morainevalley.edu email account.
- b. **The subject line of all email to the instructor must begin with the course number AND section number followed by the topic.** The course number and section for this course is: MIS111-001. Here are some examples:
 - Subject: MIS111-001, Missed class - When is quiz #2?
 - Subject: MIS111-001, When will my Lab 3 grade be posted?
 - Subject: MIS111-001, Question on assignment 12
 - Subject: MIS111-001, Final Exam DateEmail without a subject may not be read and will probably be deleted.
- c. **The body of the email must include at least one complete sentence AND be “signed” with your full first and last name.** When asking for help, please do your best to be specific about the question(s) and always “sign” your email at the bottom by typing your full first and last name. If you are requesting a phone call back, include your phone number with area code.
- d. **Email Guidelines & Procedures:** Each student is responsible for reading the Email Guidelines & Procedures, which is located at <http://www.morainevalley.edu/studentemail/guidelines.htm>.

Evaluation Criteria:

Grades are determined as follows:

A. Attendance/Participation	20 points
B. Quizzes (4)	40 Points
C. Presentation	10 points
D. Educational Planning Project	10 points
E. Final Exam/Project	20 points

Total Points **100 points**

90-100	A
80-89	B
70-79	C
60-69	D
Below 69	F

In order to pass this course, you must submit the Educational Planning Project and the Final Exam Project.

All class work, quizzes, reaction papers and exams must be written according to the grammar guidelines set by the COM Department. Points will be subtracted from written work as stated in the Department Grading Standards Sheet.

Course Calendar

Items on the syllabus may be added, deleted, or modified throughout the semester.

Week One**September 1**

Introduction, Pre-Assessment Survey, Syllabus Review, and Get Acquainted activity
Chapters 1 & 2

Homework for 9/8:

Prepare for quiz on Chapters 1 & 2
Read Chapter 3 & 4

Week Two**September 8**

Quiz on Chapters 1 & 2
Chapters 3 & 4

Homework for 9/15:

Do Noel-Levitz College Student Inventory
Prepare for Chapters 3 & 4 quiz
Read Chapter 6 and do self inventories on pages 125, 131, and 134

Week Three

September 15

Library Information Session 6:00-6:50pm. Mandatory attendance required.

Chapter 6

Quiz on Chapters 3 & 4

Turn in Noel-Levitz College Student Inventory

Homework for 9/22:

Prepare for Chapter 6 quiz

Read Chapters 5 & 7

Week Four

September 22

Chapters 5 & 7

Quiz on Chapter 6

Homework for 9/29:

Prepare for quiz on Chapters 5 & 7

Read Chapters 9 & 10

Week Five

September 29

Educational Planning Session 6:00 – 6:50pm. Mandatory attendance.

Quiz on Chapters 5 & 7

Chapters 9 & 10

Homework for 10/6:

Read Chapters 8 & 11

Do Educational Planning Assignment

Week Six

October 6

Educational Plan Due

Chapters 8 & 11

Homework for 10/13:

Final Paper

Prepare presentation on diversity movie.

Week Seven

October 13

Presentation on movie

Final paper due

Chapter 11 (continued)

Class evaluations

Post assessment inventory
