

MORAIN VALLEY COMMUNITY COLLEGE
JOB RESOURCE CENTER
S 202
(708) 974-5737
WWW.MORAINVALLEY.EDU/JRC

STUDENT EMPLOYMENT SUPERVISOR OF THE YEAR NOMINATION FORM

Student employees have the opportunity to nominate a supervisor who they feel are especially worthy of recognition and consideration for the *Student Employment Supervisor of the Year* award.

In your letter of nomination, please describe the accomplishments of the supervisor which you feel qualify him/her to be considered for *Student Employment Supervisor of the Year*. Nominations will be judged on the following criteria:

- Provides enhanced learning, connecting academics and the world of work.
- Provides mentorship and a meaningful work experience to enhance workplace skill sets and professionalism of student employee(s).
- Integrates student employee(s) within staff and department.

Please complete this nomination form and a letter of nomination that addresses the key points listed above. The information you provide may be shared with the public through press releases and other promotional opportunities. Please view *Tips for Writing a Student Employment Supervisor of the Year Nomination Letter* that is attached for additional information to guide you in writing your letter.

Supervisor Name: _____ **Department:** _____

Name of Nominator: _____ **Phone Number:** _____

Home Address: _____
Address City/State Zip Code

MVCC Email Address: _____

Signature: _____ **Date:** _____

NOMINATION LETTER DEADLINE: FRIDAY FEBRUARY 17TH, 2012

Please return completed nomination form & letter of nomination to:

Laura Kockler
Job Resource Specialist
Job Resource Center
S 202/Ext. 5431
kocklerl@morainevalley.edu