

MORAIN VALLEY COMMUNITY COLLEGE  
JOB RESOURCE CENTER  
S 202  
(708) 974-5737  
[WWW.MORAINVALLEY.EDU/JRC](http://WWW.MORAINVALLEY.EDU/JRC)

STUDENT EMPLOYEE OF THE YEAR  
NOMINATION FORM

Student Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Address City/State Zip Code

Home Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of Hire: \_\_\_\_\_

Job Title & Position Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please attach a letter detailing the accomplishments of the student employee nominee, in which you feel qualify him/her to be considered for the Student Employee of the Year award. Please keep the following traits in mind: reliability, quality of work, initiative, professionalism, and uniqueness of contribution.

Please view the *Tips for Writing a Student Employee of the Year Nomination Letter* that is attached for additional information to guide you in writing your letter.

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Name/Title of Nominator: \_\_\_\_\_

Department: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**NOMINATION LETTER DEADLINE: FRIDAY FEBRUARY 17<sup>TH</sup>, 2012**

Please return completed nomination form & letter to:  
Laura Kockler  
Job Resource Specialist  
Job Resource Center  
S 202/Ext. 5431  
[kocklerl@morainevalley.edu](mailto:kocklerl@morainevalley.edu)