



Moraine Valley Community College's College and Community Relations Department

Our Purpose

Moraine Valley's College and Community Relations Department is a service-oriented department for faculty and staff. Our primary purpose is to ensure Moraine Valley maintains a positive image with its various constituents. Our award-winning department is responsible for promoting the college and its many programs and services, and communicating messages as effectively as possible.

Our Services

College and Community Relations' services include, but are not limited to, the following:

- Working with local, regional, and national news media, including newspapers, network and cable television stations, radio stations, and specialized publications such as magazines and newsletters. This includes news releases and initial contacts made with the news media. We also maintain a file of newspaper clippings on Moraine Valley and education-related articles.
- Producing Valley View, the staff newsletter.
- Programming the electronic message boards at the campus entrances on 111th Street and on 88th Avenue.
- Planning institutional special events, including the employee picnic, staff holiday party, graduation, and special observances such as groundbreakings, dedications, and anniversaries.
- Assisting college departments in promoting their special events.
- Providing tours for schools, community groups, and visitors.
- Ordering and distributing institutional giveaways and promotional items.
- Disseminating all sports information.
- Coordinating semester information stations.
- Monitoring campus bulletin boards.
- Ordering permanent signage for the campus and buildings.
- Providing public information, including the dissemination of printed materials such as maps and brochures.

Our Staff

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