

Moraine Valley Community College
Course Syllabus
Instructor: Rachael Fedor

Class Location: Blue Island Extension Site
Course Title: Spanish I
Course Number: SPA 101-581
Semester: Fall 2009

Instructor: Mrs. Rachael Fedor
Email: fedorr@morainevalley.edu
Office Phone:
Office Hours: Before and after class
Also by request
BIEC: 708-974-5300

Course Identification:

Credit Hours: Four Semester hours
Contact Hours: Lecture – 4
Class Time: Tuesday & Thursday 1:00 p.m. – 3:00 p.m.
Room: 107
Prerequisites: 2 -4 years of High School Spanish
Core requisite: None

Course Description: Grammar is further explored. Emphasis is on the culture of Spanish-speaking nations of the Western Hemisphere.

Required Texts:

1. Dawson DICHO y HECHO, Eighth Edition. New York: John Wiley and Sons, Inc., 2004.
2. Dawson, DICHO y HECHO - Workbook. Eighth Edition. New York: John Wiley and Sons, INC., 2004.
3. Any inexpensive Spanish-English dictionary. Such as; Willims, Diccionario Ingles-Espanol, Bantam

Optional(recommended) Materials:

1. Kendris, Chistopher. Dictionary of 501 Spanish Verbs. Woodbury, NY: Barron's Educational Series, Inc., 1990.

Course End Competencies:

The topics for the lecture/discussion periods will be those included in Capítulo 1 through Capítulo 6. Capítulo 7 may be discussed if time permits. Most of the class period will be devoted to the developing and enhancing listening and pronunciation skills. Using a variety of drills and patterns we will be imitated and repeating words both orally and in written form. Reading and writing will be continued at the elementary level through cultural content exercises.

- A. The students will practice the correct pronunciation of the basic sounds of spoken Spanish.
- B. The Students will continue to demonstrate a basic command of vocabulary used generally
- C. The students will learn and use the basic components of Spanish grammar, with particular emphasis on essential verbs.
- D. The student will demonstrate the ability to generate simple conversations. Statements and questions, affirmations and negations, etc. will be emphasized through role-playing.
- E. The students will understand basic customs, cultural values, and human relations in the Spanish-speaking community.

Student Responsibility:

- A. The student will be expected to attend and participate for each class session.
- B. The student will be expected to perform at his/her level of competency.
- C. The student will complete oral and written assignments.
- D. The student will carry out listening exercises.
- E. The student will request help, if needed.
- F. The student will work on workbook exercised outside of class time.

General Instructions:

- A. Listening practice.
- B. Oral practice based on dialogues and question and answer exercises. Drill work with teacher and students (one-on-one or small group practice sessions).
- C. Reading and writing exercises
- D. Discussion of cultural factors; video, Spanish soap opera, radio

Classroom Policies/Procedures

General Information Sheet: A copy is attached to this syllabus. Please read this sheet carefully.

Withdrawal: A student who does not withdraw officially from this course may receive a grade of "F", depending on course progress or course attendance, which will become a part of your permanent academic record. The withdrawal date is listed in the General Information Sheet.

Final Exam: The final Exam for this course will be comprehensive and is scheduled for December 17, 2009 at 1:00- 3:00 p.m.

Attendance: Class attendance is a **requirement** for this course. Since every class is based upon what you have learned in the previous class, it is extremely important that you attend each class. In order to get the most out of your classroom experience it is also

critical that you come to class on time. Coming late to class will mean that you miss important review sessions that can help answer questions or go over material found on a test.

Cheating/Plagiarism: Any student who cheats on quizzes/tests or who intentionally plagiarizes by copying from reference material or by “borrowing” another student’s work will not be given credit for that assignment. Continued violations may result in a failing grade.

Student Conduct: Each student is responsible for adhering to the Code of Student Conduct as stated in the college catalog.

Grading Policies/Procedures

Evaluation (Grading):

In this class the final grade will be based on oral performance, vocabulary mastery, written exercises, and a comprehensive final exam.

A. Class Participation –oral / attendance	25%
B. Written Assignments / Journals	25%
C. Grammar and Vocabulary Quizzes / Oral Presentation	25%
D. Final Exam	25%

The scale for grading is the following:

90% - 100% =	A
80% - 89% =	B
70% - 79% =	C
60% - 69% =	D
Below 60% =	F

Make-up Policy: There will be NO make-up tests or make-up presentations except in serious medical situations, accompanied by a letter signed by the attending physician. All homework assignments must be turned in prior to the chapter tests to receive any credit.

Extra Credit Policy: Extra Credit may be given at the discretion of the instructor.

Cultural Highlights: Throughout the Semester will have time set up to share information found that relates to the Spanish culture we are learning in class. Artifacts may include movies, plays, songs, dances, television shows or trips.

Course Schedule/ Calendar

The calendar listed below is subject to change based on the level of difficulty and nature of the subject matter. I will apprise you of any changes I make during the course of the semester, particularly regarding the material to be covered on the quizzes/ tests.

The oral presentation and Final exam will not be changed. Please be prepared to come to class on those scheduled days ready to participate.

Tentative Schedule

<u>Date</u>	<u>Topic</u>
Sep.1	Introducción
Sep. 3	Capítulo 1
Sep. 8	Capítulo 1
Sep. 10	Capítulo 1
Sep. 15	Capítulo 1
Sep. 17	Capítulo 2
Sep. 22	Capítulo 1 & 2 Prueba
Sep. 24	Capitulo 3
Sep. 29	Capítulo 3
Oct. 1	Capítulo 3
Oct. 6	Capítulo 3
Oct. 8	Capítulo 3 Prueba
Oct. 13	Reading Exercise
Oct. 15	1 st Oral Presentation
Oct. 20	No Hay Clase
Oct. 22	Capítulo 4
Oct. 27	Capítulo 4
Oct. 29	Capítulo 4
Nov. 3	Capítulo 4 Prueba
Nov. 5	Película
Nov. 10	Reading Exericse
Nov. 12	Capítulo 5
Nov. 17	Capítulo 5
Nov. 19	Capítulo 5 Prueba
Nov. 24	Class discussion
Nov. 26	No Hay Clase
Dec. 1	Capítulo 6
Dec. 3	Capítulo 6
Dec. 8	Final Oral Presentation
Dec. 10	Repaso y Fiesta
Dec. 15	No Hay clase
Dec. 17	Final Exam

Oral Presentation: 1st October 15 & 2nd December 8, 2009

Instructor: Rachael Fedor

There will be **NO** make up dates on presentations. All presentations must be ready to be given on the dates listed unless otherwise stated by myself. You must also be on time for class on the day of the presentations to be sure not to interrupt a presenter. If late you will need to wait in the hall until the presentation is done. You may also be at risk of losing your participation points for that day. If you need to use any equipment please let myself know prior to presentation day as well as coming early to class to ensure that everything will work.

For Spanish 101 you will need to complete two oral presentations. These presentations will be a minimum of 5 minutes in length each. The first presentation will be given in English and the 2nd presentation will be in Spanish.

Problem Statement:

Now that you are taking Spanish you want to learn more than just how to speak the language. What makes up the language that you are learning to talk, read and write? What are the cultures like, what countries speak Spanish, do they share the same customs, are the cultures the same in every country, how do the music and movies differ, what are some favorite foods, how do they celebrate holidays, what makes a country special and/or unique? You need to pick just 1 topic to present to the class. You must give us as much detail about that topic so we can learn from you. You need to present the topic within 5 minutes. Be creative with your presentation, also bring in any examples that can help you demonstrate or show us more about your topic. You **MUST** pick a different topic following these same guidelines for your 2nd oral presentation in Spanish.

Results presentation:

You will give one 5- minute presentation in ENGLISH and one- 5 minute presentation in SPANISH to the class on the information that you discovered. Be ready to answer questions from your classmates. Please let me know if you have any questions about what will be expected from you on your presentation.

Desired results from the activity:

You will have a better understanding of the Spanish speaking world. You will be able to give details about a specific country, culture, food, custom, holiday or other special celebrations. You will also help your classmates learn from your own research. You will be able to sharpen your research skills while using the Internet. You will be able to become a more diverse and enthusiastic Spanish student and speaker.

Helpful tips:

- Make sure to research the material and put it into your own words
- Pick a topic of interest to you
- Be creative on your speeches
- Bring in as much information as possible
- Keep it simple, use ideas from chapters we have worked on

Rubrics for presentations:1st presentation on October 15th

Points per category:	Full 35 points:	34 - 24 Points:	23 - 0 Points:
5 points	Meet 5mn. Time frame	Did not meet 5mn. Time frame	Did not meet 5mn. Time frame
10 points	Topic had substance	Topic was not full of substance	Topic lacked substance
10 points	Used items to demonstrate topic	Used few items to demonstrate topic	Did not use items to demonstrate topic

2nd oral presentation –December 8th

Points per category:	Full 55 points:	54 –44 Points:	43 - 33 Points:	32 - 0 Points:
5 points	Meet 5mn. Time frame	Did not meet 5mn. Time frame	Did not meet 5mn. Time frame	Did not meet 5mn. Time frame
10 points	Topic had substance	Topic needed more substance	Topic was not full of substance	Topic lacked substance
10 points	Used items to demonstrate topic	Few items were used to demonstrate topic	Used little or no items to demonstrate topic	Did not use items to demonstrate topic
10 points	Creative	Some creativity used	Little creativity used	No creativity used
20 points	Was fluent and understandable	Had some problems with fluency and understanding	Several Problems with fluency and understanding of presentation	Many problems with fluency and understanding of presentation

Attendance Policy

The attendance policy of each instructor is included in the course syllabus distributed by the instructor on the first day of class. Compliance with each instructor's attendance policy is the student's responsibility. An instructor's attendance policy may go into effect with the first class meeting of the course. Late registration does not exempt the student from adhering to the attendance requirements in the course syllabus. Make-up work or work submitted late due to absence (including an instructor's decision to award less than full credit for work submitted late) will be handled at the discretion of the instructor in accordance with the course syllabus.

Students not regularly attending class are strongly advised to withdraw officially from the course. Students who do not withdraw officially may receive a grade of "F" for the course, which will become a part of the student's permanent record. Students who must be absent due to prolonged illness or extended emergency should notify their instructor(s) immediately to determine a plan of action appropriate to the situation.

Campus Environment

In accordance with the Illinois Clean Indoor Air Act, Moraine Valley Community College prohibits smoking in all campus buildings.

Food is not allowed in the classroom. Beverages in the classroom are left to the instructor's discretion. Please leave the classroom in a clean and tidy condition.

Cell Phones and Pagers

Students, faculty, staff, and college visitors may not use and must silence cell phones, pagers, and other communication devices in all instructional areas, which include all labs, classrooms, conference rooms, and lecture halls during instructional sessions, workshops, and meetings; the Library/Learning Resources Center; the Testing Center (B101); and other areas designated by the college.

Center for Disability Services

The Center for Disability Services (CDS) seeks to provide equal access to programs, services, and activities for people with disabilities. If you will need accommodations in the class, reasonable prior notice needs to be given to the Center for Disability Services, L150, 708/974-5711 (V) or 708/974-9656 (TTY). The CDS will work with you to make arrangements for reasonable accommodations.

Computer Labs

Computers are available for student and/or community use. More information is available online at <http://www.morainevalley.edu/Resources/computer.htm>.

Counseling Career Dev/Academic Advising Center

Visit or call the Counseling Center (708/974-5722) for academic, career, and personal counseling or help in selecting a college major. Visit or call the Advising Center (708/974-5721) for information on MVCC programs of study, transfer information, and course selection assistance. Both centers are located in the Student Services Center—Counseling (S101) and Advising (S203).

Emergency/Closing Information

Information about Moraine Valley closing because of bad weather or emergency will be broadcast on the following radio and TV stations, or you can check our Web site or call. Students, faculty, and staff will also receive an automated phone call (home or cell phone) to inform them if the college is closed or if classes will be delayed.

RADIO: WGN (720 AM) and WBBM (780 AM); Zone (94.5 FM).

TELEVISION: WBBM-Channel 2, WMAQ-Channel 5, WLS-Channel 7, WGN-Channel 9, WFLD-FOX-Channel 32, and ChicagoLand Television CLTV News.

ONLINE: Moraine Valley's website (www.morainevalley.edu) and the Emergency Closing Center's website (www.emergencyclosings.com).

PHONE: Call the college's main phone number (708/974-4300). Additionally, information is available by calling 1-312-222-SNOW (7689) using a touch-tone phone.

Family Educational Rights & Privacy Act (FERPA, 1974)

Please refer to the complete policy in the 2009-2011 catalog, page 45, regarding student rights concerning education records maintained by the college.

Graduation Petition Deadlines

Students completing a certificate or degree must file a graduation petition in the Records Office. Filing deadlines are: Fall graduation (December) - September 15; Spring graduation (May) - February 1; Summer graduation (August) - June 1

Irene H. Brodie Academic Skills Center (708/974-5340)

Free tutoring for currently enrolled Moraine Valley students is available in B284A for accounting, biology, chemistry, mathematics, and physics. Tutoring is available in English and reading in B284B. Students should pick up a tutoring schedule for specific details. Additional information can be found in the college catalog, semester class schedule, and the center's Web page. The center has two computer labs—classroom and walk-in.

Late Registration Policy

COURSE LENGTH	17 - 12 WKS	11 - 5 WKS	4 - 1 WKS
Late Registration Period	1st WK	3 days	1 day
Late registration with Instructor Permission	2nd WK	3 days	1 day

NO REGISTRATION WILL BE ACCEPTED AFTER THESE DATES. Refund information is available in the semester class schedule and the Registration Office.

NON-CREDIT Refund Policy: It is the student's responsibility to drop a non-credit course three business days (9am to 5pm, Mon-Fri) prior to the start date of course to receive a full refund. Courses dropped less than three business days before or after the start date will not receive a refund. No-shows do not constitute an official drop. No credit may be used toward another section for missed classes. Classes that are canceled by the college receive a full refund.

Library (708/974-5235)

The Library is located at the west end of Building L. Enter on the 2nd floor. Additional information on the Library can be found in the college catalog and the Web site.

Student E-mail

Students are provided a college-issued e-mail address and are required to use this e-mail address to communicate with their instructors and other college staff. Faculty will use the college-issued e-mail to communicate electronically with students. The user name and password are printed on the class schedule students receive in the mail. Students who do not receive an e-mail address do not have a birth date on file and must contact Registration to provide this information. For more information, visit morainevalley.edu/studentemail.

Student Identification Card/Photo I.D.s (708/974-5620)

All full- and part-time students must have a Moraine Valley photo identification card (ID) that has been validated for current enrollment. ID cards and/or validation stickers can be obtained at the Photo ID Services area, located in the Student Services Center (Room S164). Two forms of identification are required; your current class schedule will serve as one of these forms. Obtain your ID at the beginning of the semester. You will need it to use the library, computer labs, testing center, and recreational facilities. Additional information can be found in the student handbook and on the Web site.

Testing Center (708/974-5309)

The center is located in B101. You must present a valid MVCC student ID. All testing materials will be collected at closing. THE LAST EXAM IS HANDED OUT 35 MINUTES PRIOR TO CLOSING.

Withdrawal Policy

After the prescribed period of tuition refund and before the end of the 13th week of a 17-week semester (see table below), an official withdrawal will result in a "W" on the student's record. A student who does not withdraw officially from a course will receive a grade of "F", depending on course progress or course attendance, which will become a part of the student's permanent record. To withdraw officially from a course, a student must obtain a withdrawal form from the Registration Office or Extension Center coordinators. The withdrawal form must be completed and returned, in person, to the Registration Office (S125).

Class length	Deadline to obtain "W"	Class length	Deadline to obtain "W"	Class length	Deadline to obtain "W"
3 wks	2 weeks	8 wks	6 weeks	13 wks	10 weeks
4 wks	3 weeks	9 wks	7 weeks	14 wks	10 weeks
5 wks	4 weeks	10 wks	7 weeks	15 wks	11 weeks
6 wks	5 weeks	11 wks	8 weeks	16 wks	12 weeks
7 wks	5 weeks	12 wks	9 weeks	17 wks	13 weeks

Writing Center

Moraine Valley faculty members and peer consultants are available to assist students with any part of the writing process. The Writing Center is located in L242 and is open Monday through Friday. Additional information is available online at <http://writingcenter.morainevalley.edu>.

THE COLLEGE WILL BE CLOSED:

FALL 2009: Sept. 7, Nov. 25-29

No credit classes will be held Oct. 20, 2009—college services will be available

SPRING 2010: Jan. 18, Feb. 15, April 2-4

No credit classes will be held March 2, 2010—college services will be available

No classes will be held March 15-21 (SPRING BREAK)—college will be open

*Hours of operation are posted outside of each center.