

Transfer Credit Evaluation Request

Social Security Number _____ Date _____

Last Name _____ First _____ M.I. _____ Maiden _____

Address _____

City _____ State _____ ZIP Code _____

Home Phone (_____) _____ Work Phone (_____) _____

Signature _____

Enrollment Status

You must be registered in credit classes and have paid tuition for the current semester to have transfer credit evaluated. You *must* be working toward a degree or certificate at Moraine Valley for an evaluation to be done. Credit may not be removed from the student transcript once the evaluation process has been completed.

Do you receive veteran's educational benefits? Yes No

Program/Credit Information

List the program and degree you are working toward at Moraine Valley. (A program/degree must be indicated or the evaluation cannot be processed. If not completed, it will be returned to the student for completion):

Degree _____ Program _____ *

*See back of this form for degrees, programs and codes.

Has Moraine Valley evaluated your credit previously? Yes No

Please list the type(s) or credit you want evaluated:

- C.L.E.P. (official scores required)
- Military Education (DD214 or military transcript required)
- Advance Placement Test (official scores required)
- Credit from college(s) (*Credit will only be accepted from regionally accredited institutions.*)

Please list the college(s) from which you want credit evaluated. (If transfer credit is over five years, please also forward course descriptions.)

Please Note: It is the student's responsibility to have the official transcript(s) from each college attended or official score(s) for CLEP tests or Advanced Placement sent to the Records Office. If we do not receive the documents within 60 days after this form is filed with our office, we will inactivate your request and you must submit another evaluation request. Evaluations may take six to eight weeks to complete from the time all documents are received. Additional time may be needed if course descriptions or other documents are needed. **Credit will be given only for those hours applicable to the program or degree listed above.** Credit will not be given for classes that have received a grade other than A, B, C, or D. (In certain cases, D grades are not accepted.) Credit for 'P' or 'S' grades will only be given for courses equivalent to COL-101. If you have questions, please see an Academic Advisor.

PROGRAMS OF STUDY Use the information below to complete the area of Degree and Certificate Information.

Transfer Programs

AA/AFA/AS Degrees

1280	Liberal Arts Transfer
1330	Science Transfer
1425	Associate in Fine Arts - Art
1480	Associate in Arts in Teaching in Secondary Math
1481	Associate in Arts in Teaching in Secondary Science

Career Programs

Certificate/A.A.S. Degrees

1439	3-D CAD Certificate	1435	Internet Specialist AAS
1328	Accounting Assistant/Clerk Certificate	1458	Java Programmer Certificate
1321	Addictions Studies Certificate	1450	LAN Specialist Certificate
1315	Administrative Assistant Certificate	1419	LAN Technician Certificate
1454	Advanced Air Conditioning Technician Certificate	1316	Legal Office Assistant Certificate
1436	Architectural CAD Certificate	1451	Lotus Notes Specialist Certificate
1294	AS/400 Specialist Certificate	1217	Machinist Certificate
1462	Automotive Climate Control Technician Certificate	1206-1	Management Information Systems - E-Commerce Development AAS
1237	Automotive Service Technician Certificate	1206-2	Management Information Systems - Application Development AAS
1277	Automotive Technology AAS	1206-3	Management Information Systems - Web Development AAS
1323	Baking/Pastry Arts Certificate	1238	Marketing and Management AAS
1453	Basic Air Conditioning Technician Certificate	1249	Massage Therapy Certificate
1414	Beverage Management Certificate	1421	Materials Technology Certificate
1461	Brake and Chassis Technician Certificate	1275	Mechanical and Fluid Power Maintenance Certificate
1202-1	Business Administration Associate - Accounting AAS	1221	Mechanical Design and Drafting/CAD AAS
1202-2	Business Administration Associate - Business Information Management AAS	2102	Mechanical Design CAD Certificate
1202-3	Business Administration Associate - Management AAS	1220	Mechanical Design CAD Drafting Certificate
1202-4	Business Administration Associate - Marketing AAS	1455	Medical Office Assistant Certificate
1423	Business Skills Certificate	1318	Medical Secretary Certificate
1459	C++ Programmer Certificate	1432	Medical Transcription Certificate
1466	C# Programmer Certificate	1313	Microsoft Application Developer Certificate
1437	CAD Programming/Management Certificate	1465	Meeting Planner Certificate
1264	Child Care AAS	1446	Microsoft Professional Certificate
1447	Cisco Network Associate Certificate	1456	Microsoft Office Specialist Certificate
1448	Cisco Network Professional Certificate	1532	Multi-Process Welding Certificate
1431	Coding Specialist Certificate	1449	Network Administrator Certificate
1416	Computer and Local Area Network (LAN) Technician AAS	1424	Network Security Specialist Certificate
1438	Computer Animation Certificate	1246	Nursing AAS
1428	Computer Graphics/Digital Art Design AAS	1257-1	Office Systems and Applications - Administrative Assistant AAS
1400	Computer Numerical Control Machining AAS	1257-4	Office Systems and Applications - Desktop Publishing Specialist AAS
1418	Computer Technician Certificate	1257-3	Office Systems and Applications - Legal Office Assistant AAS
1245	Correction Officer/Youth Supervisor	1257-2	Office Systems and Applications - Office Administrator AAS
1281	Computer/Electronic Controls Technician AAS	1257-6	Office Systems and Applications - PC Application Help Desk AAS
1260	Criminal Justice AAS	1257-5	Office Systems and Applications - Web Design Assistant AAS
1324	Culinary Arts Management AAS	1470	Paraprofessional Educator AAS
1322	Culinary Arts Management Certificate	1270	Paraprofessional Educator Certificate
1317	Data Entry Certificate	1456	PC Applications Certificate
1312	Desktop Publishing and Graphics Certificate	1311	PC Help Desk Specialist Certificate
1464	Drivetrain Technician Certificate	1306	Phlebotomy Certificate
1460	E-Commerce Generalist Certificate	1531	Pipe Welding Certificate
1452	Electrical Troubleshooting Certificate	1441	Polysomnography Certificate
1417	Electronic Controls Technician Certificate	1307	Private Protective Services Certificate
1282	Electronics Technician Certificate	1445	Psychiatric Rehabilitation Technician Certificate
1320	Emergency Medical Services Certificate	1240	Radiologic Technology AAS
1413	Employee Training and Development Certificate	1214	Receptionist Certificate
1420	IT Security Specialist AAS	1261	Recreation Management AAS
1463	Engine Driveability Technician Certificate	1259	Recreation Therapy AAS
1285	Fire Inspection Certificate	1241	Respiratory Therapy AAS
1286	Fire Officer I Certificate	1256	Restaurant/Hotel Management AAS
1327	Fire Officer II Certificate	1254	Restaurant/Hotel Management Certificate
1262	Fire Science Technology AAS	1233	RPG Programmer
1268	Firefighter Specialist Certificate	1529	Shielded Arc Welding Certificate
1279	Health Fitness Technician Certificate	1411	Small Business Management AAS
1244	Health Information Technology AAS	1305-1	Software Developer Certificate—Visual Basic.NET Programmer Track
1215	Heating and Air Conditioning Certificate	1305-2	Software Developer Certificate—C# Programmer Track
1412	Human Resources Management AAS	1305-3	Software Developer Certificate—C++ Programmer Track
1530	Individualized Welding Certificate	1305-4	Software Developer Certificate—Java Programmer Track
1403	Integrated Systems Technology AAS	1305-5	Software Developer Certificate—RPG Programmer Track
		1410	Technical Sales and Service Representative AAS
		1288	Travel Business Management AAS
		1289	Travel-Tourism Certificate
		1457	Visual Basic Programmer Certificate
		1434	Web Site Designer Certificate
		1433	Web Site Developer Certificate
		1229	Welding Certificate - Advanced
		1230	Welding Certificate - Combination