

WORKFORCE DEVELOPMENT AND COMMUNITY SERVICES



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Moraine Valley offers a variety of professional and personal services, including assistance to local companies in strengthening their workforce and becoming more productive. Through scheduled short-term training, customized training, business services, and consulting, the college meets the demanding needs of business and industry, and provide opportunities for professional and personal growth.

Business/Professional Education and Training Programs and Services

ACT Center—Through a state-of-the-art communication network, Moraine Valley offers an extensive library of non-credit training software in areas such as basic skills, advanced technology, professional and personal development, and computers. Courseware is available at the clients' site or on campus. The center also provides testing for certification and licensure needs.

Computer Industry Certification—These continually evolving programs are designed for people seeking to upgrade skills, meet new technologies, or acquire skills for employment in the data communications and information technology field. Certification training programs include CompTIA's A+ and N+, Microsoft's MCSE, Novell's CNE/CAN, Cisco's CCNA and CCNP, Unix, and Data Communications Cabling.

Consulting Services—Business and industry training experts assist companies in evaluating their performance and developing sound, cost-effective solutions to increase productivity and profitability. Areas addressed include human resources, manufacturing, operations, quality, engineering, and strategic planning.

Continuing Education for Health Professionals—Education and training programs are available to assist professionals in meeting continuing education and licensure requirements of their fields. Programs include CPR, critical care/trauma, clinical nursing, nurse aide, medical unit secretary, medical-surgical/gerontology, respiratory therapy, medical records, radiologic technology, and dental assisting.

Customized Training—Specifically designed, performance-based instruction to meet unique company training requirements is developed and delivered using the equipment and facilities of the college or at a company (on-site) to maximize learning in actual conditions. On-site training can include both credit and noncredit programs of the college. Training options include, but are not limited to, the areas of manufacturing, quality, maintenance, technical, management, and professional skills.

Educators' Academy—As an Illinois State Board of Education approved provider of K-12 teacher recertification continuing education, the Educators' Academy offers courses in areas such as technology, professional development and leadership management. Workshops and seminars, led by recognized professionals, are offered in a year-round program of customized in-service and public offerings.

Economic Development Council for the Southwest Suburbs—The EDCSS is a coalition of business, banking, industry, education, and community leaders working together for the economic well-being of the area. The EDCSS works with resources at Moraine Valley to formulate and implement strategies to assist business and industry, as well as to serve as a liaison with other economic development entities in the southwest suburbs.

Environmental Institute—Specialized training is directed toward contemporary environmental issues such as asbestos, hazardous materials, and health and safety. Programs are OSHA- and EPA-approved.

Management and Professional Skills—Seminars and courses are designed to assist the development of management and supervisory personnel. The college maintains relationships with nationally recognized programs to offer a range of topics, including team building, time management, delegating, sales, conflict resolution, meeting planning, and effective communications. Noncredit courses are available through regularly scheduled and customized training.

Procurement Technical Assistance Center—The PTAC provides comprehensive technical assistance to established companies interested in selling their products and/or services to federal, state and/or local government agencies. Services of PTAC are free to Illinois companies through a grant agreement between the college and the Illinois Department of Commerce and Community Affairs.

Seminars, Workshops, Conferences, and

Teleconferences—Scheduled throughout the year, programs emphasize relevant and current topics discussed by professionals with extensive knowledge in their fields.

Small Business Development Center—The SBDC offers a variety of services, including business start-up assistance and growth counseling, to help with business plan preparation, access to government financial programs, and entrepreneurial training. The SBDC uses the services of business experts and has access to state and national resources to assist the business owner. Unique to the SBDC is the Business Resource Center where individuals have access to computers, business planning and financial analysis software, business development videos, and other resources.

Technical Classes—These are short-term courses designed and scheduled to assist employees in staying abreast of changes in their professions or for those seeking to obtain new employment skills. Many of the current offerings include basic computer and software training, CAD courses, construction technology, electronics/electricity, Internet training, and programmable logic controllers.



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Training Grant Assistance—Businesses are offered access to grant programs that reduce the costs of employee training. Grants include, but are not limited to, the Current Workforce Grant, Prairie State 2000 Authority, DCCA, and the Secretary of State Grants.

Personal Development Courses

Programs for Older Adults— Various programs and services are offered especially for retired or semiretired adults. Classes and seminars cover topics such as computers, fitness, dance, art, healthy living, and finance.

Valley Learning Center—Classes for children and teens are provided for young people interested in exploring new subjects that are challenging and fun. The Valley Learning Center provides reading, mathematics and study skills classes to help children achieve their full potential.

Special Interest Courses—Moraine Valley offers hundreds of short courses for community members both on campus and at several local extension centers. Subject areas include boating, fitness, home improvement, landscaping, hospitality, and languages, to name a few.

